

Fargo Public Library Board of Directors
Annual Meeting
Immediately following July 20th Monthly Meeting
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

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| 1. Approve Order of the Agenda | Action |
| 2. Approve Minutes of July 21 st 2020 Annual Meeting | Action |
| 3. Affirmation of Library Board Ethics Statement | Action |
| 4. Election of Officers for 2021-2022 | Action |
| 5. Adjourn | |

**Fargo Public Library Board of Directors
Annual Meeting
July 21, 2020
Immediately following July Monthly Meeting
Fargo City Commission Chambers and Virtual
225 4th St N, Fargo ND 58102**

Board Members Present: Rachael Steenholdt, Mary Batcheller, Carrie Peterson, Whitney Oxendahl, Carlos Hawley Jr., Kristen Schipper

Board Members Absent: Scott Beaulier

Staff: Tim Dirks, Sunny Branick, Betsy Dauer

Others Present: Tony Gehrig

The meeting was called to order by President, Rachael Steenholdt at 4:46 pm.

Order of the Agenda

A motion was made by Carlos Hawley Jr. to approve the Order of the Agenda. Mary Batcheller seconded the motion; motion carried.

Minutes of 2019 Annual Meeting

A motion was made by Mary Batcheller to approve the minutes of the 2019 annual meeting. Carlos Hawley Jr. seconded the motion; motion carried.

Election of Officers for 2020-2021

Rachael Steenholdt called for nominations for President. Carlos Hawley Jr. nominated Rachael Steenholdt for president and Mary Batcheller for Vice President. Mary Batcheller nominated herself for President. Rachael Steenholdt nominated herself for Vice President. No other nominations were received. A motion was made by Carlos Hawley Jr. to close nominations. Kristen Schipper seconded the motion; motion carried. Mary Batcheller and Rachael Steenholdt declined the nomination from Carlos Hawley Jr. A motion was made by Rachael Steenholdt to approve Mary Batcheller for President and Rachael Steenholdt for Vice President. Carrie Peterson seconded the motion; motion carried. The Board voted all in favor of Mary Batcheller for President and Rachael Steenholdt for Vice President.

The annual meeting adjourned at 4:58 pm.

Respectfully submitted,

Betsy Dauer

**Fargo Public Library Board
Action Item Summary Sheet**

What:

The reaffirmation of the Trustee Ethics Statement by the action of the Library Board.

Explanation:

The Board Orientation Committee identified the Trustee Ethics Statement as needing reaffirmation on annual basis by the full Library Board as part of its annual meeting.

Director recommendation:

Approve the reaffirmation of the Trustee Ethics Statement.

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

United for Libraries



Association of Library Trustees,
Advocates, Friends and Foundations
A division of the American Library Association

PUBLIC LIBRARY TRUSTEE **ETHICS STATEMENT**

Official Statement from United for Libraries

Public library Trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community.

Every Trustee makes a personal commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and with absolute truth, honor and integrity.

- Trustees shall respect the opinions of their colleagues and not be critical or disrespectful when they disagree or oppose a viewpoint different than their own.
- Trustees shall comply with all the laws, rules and regulations that apply to them and to their library.
- Trustees, in fulfilling their responsibilities, shall not be swayed by partisan interests, public pressure or fear of criticism.
- Trustees shall not engage in discrimination of any kind and shall uphold library patrons' rights to privacy in the use of library resources.
- Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the library, acknowledging and supporting the formal position of the Board even if they disagree.
- Trustees must respect the confidential nature of library business and not disclose such information to anyone. Trustees must also be aware of and in compliance with Freedom of Information laws
- Trustees must avoid situations in which personal interests might be served or financial benefits gained as a result of their position or access to privileged library information, for either themselves or others.
- A Trustee shall immediately disqualify him/herself whenever the appearance of or a conflict of interest exists.
- Trustees shall not use their position to gain unwarranted privileges or advantages for themselves or others from the library or from those who do business with the library.
- Trustees shall not interfere with the management responsibilities of the director or the supervision of library staff.

- Trustees shall support the efforts of librarians in resisting censorship of library materials by groups or individuals.

Signature _____ Date _____

Approved by the United for Libraries Board in January 2012