#### PLANNING AND DEVELOPMENT



225 4th Street North Fargo, North Dakota

#### INTERSTATE PARKING

207 4th Street North Fargo, North Dakota

#### **MEMORANDUM**

TO: **Parking Commission Members** 

FROM: Fargo Planning (Mark Williams & Adam Martin) & Interstate Parking

DATE: June 23, 2021

RE: Thursday, June 24, 2021 Parking Commission Agenda

#### Parking Commission Mission Statement

Manage, provide, promote and maintain safe, convenient, accessible, attractive and reasonably priced parking facilities that will meet the need of downtown businesses, employers, residents, students, and visitors.

Visit www.fargoparking.com for additional Downtown Fargo parking information.

#### **PARKING COMMISSION** Thursday, June 24, 2021, 9:00 a.m. **Commission Chambers AGENDA**

1) Approve Order of Agenda

Action Item

- 2) Approval of Minutes
  - a) Meeting of August 27, 2020

Action Item

- 3) Interstate Parking Report/Financial Data
  - a) 2020 Year End Financials
  - b) January 2021 May 2021
- 4) Request for Temporary Use of Parking Lot
  - a) Main Ave Lot Interstate Parking and the DCP
- 5) Request for Vendor Parking Along 4th St N during Street Fair
- 6) Street Fair Parking (Interstate Parking)

Action Item

7) Citations & Collections

Action Item

8) Staff Report

- a) Jasper Hotel
- 9) Other Business
- 10) Adjourn
  - a) Next Meeting: Thursday, July 29, 2021

Parking Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Wednesday at 8:00 p.m., Friday at 9:00 a.m., and Sunday at 7:00

People with disabilities who plan to attend the meeting and need special accommodations should call the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at www.FargoND.gov/parking.

# BOARD OF PARKING COMMISSIONERS MINUTES

#### **Regular Meeting:**

Thursday, August 27, 2020

The Regular Meeting of the Board of Parking Commissioners of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 9:00 a.m., Thursday, August 27, 2020.

The Parking Commissioners present or absent were as follows:

Present: Chair Mike Williams, Brian Hayer (via conference call), Randy Thorson,

Jay Krabbenhoft, Austin Morris

Absent: None

Chairperson Williams called the meeting to order.

#### Item 1: Approve Order of Agenda

Member Thorson moved the Order of Agenda be approved as presented. Second by Member Krabbenhoft. All Members present voted age and the motion was declared carried.

#### Item 2: Minutes: Regular Meeting of January 30, 2020

Member Thorson moved the minutes of the January 30, 2020 Parking Commission meeting be approved. Second by Member Morris. All Members present voted aye and the motion was declared carried.

# Item 3: Interstate Parking Report/Financial Data a. January 2020 – July 2020

Fargo Operations Manager Vanessa Hernandez, Interstate Parking (IP), presented the January – July 2020 financial and operations reports.

Discussion was held concerning what impact the COVID-19 Pandemic has had on the downtown parking activity and revenue, and reviewing parking options and alternatives to help accommodate contract parkers whose working schedules have changed due to the pandemic.

#### Item 4: Hourly Rates at Mercantile Parking Garage: APPROVED

Assistant Director of Planning and Development Mark Williams presented staff's recommendations for this item. Mr. Williams requested the Board's approval to present the proposal before the City Commission.

Discussion was held on the following: current issues at Roberts Commons Garage (ROCO) regarding customers violating the City's re-parking ordinance; safety concerns with younger residents using the top floor as a place to hang out; existing technology

Parking Commission August 27, 2020

that may help prevent these issues; and what impact the proposed parking changes may have on customers.

Melissa Brandt, President of the Downtown Community Partnership (DCP), shared her perspective on the downtown parking challenges prior to the pandemic and currently. She stated her concerns on the effect the pandemic has had to the downtown area and businesses. She also addressed Chair Williams question on public feedback regarding the ROCO Garage, sharing that many are not aware of the restaurants and retail surrounding this facility. Ms. Brandt would like to see more marketing and incentives offered to encourage people to visit the downtown area.

Discussion continued regarding the layout and parking options of the Mercantile Parking Garage, and ideas to attract the public to spend time in the downtown area as they did before the pandemic began.

Member Thorson moved approval be recommended to the City Commission to discontinue the two-hour free parking at ROCO Garage to go into effect when the Mercantile Parking Garage opens, for a test period of time to be determined. Second by Member Krabbenhoft.

Further discussion was held.

Member Thorson amended his original motion to state that approval be recommended to the City Commission of the following proposals for the ROCO Garage and Mercantile Parking Garage, commencing with the opening of the Mercantile Parking Garage to 1) discontinue the two-hour free parking for a test period of time to be determined, and 2) implement the \$1.50 per hour fee for parking, and all-day parking to be capped at \$8.00. Second by Member Krabbenhoft.

Additional discussion was held.

Members Thorson, Krabbenhoft, and Williams voted aye. Members Morris and Hayer voted nay. The motion was declared carried.

#### Item 5: Citations and Collections: APPROVED

Paul Schnettler, IP, reviewed the document submitted to the Board and staff's recommendations. He talked about the increasing number of uncollected citation fees, and identified issues that have happened over time. Mr. Schnettler is requesting the Board's approval to present the proposal before the City Commission.

Discussion was held concerning the existing issues, how they are tracked, and allowing only one welcome citation per lifetime for parking violations.

Member Thorson moved approval be recommended to the City Commission to change the six-month welcome citation to one in a lifetime, and change the citation verbiage to state that uncollected citations will be subject to a \$50 service fee and to utilize a collection agency for those that are past due. Second by Member Krabbenhoft. All Members present voted aye and the motion was declared carried.

# Item 6: Assessment of Post Tensioned Reinforcement Tendons at the Civic Center Ramp

Director of Strategic Planning and Research Jim Gilmour presented this item and shared a photo of the damaged area. He noted an inspection and assessment is currently being completed by Walker Consultants and their subcontractors Western Specialty Contractors. Mr. Gilmour stated he will keep the Board informed on the final assessment and cost.

Discussion was held concerning the damage, the importance of proper maintenance, and other preventative measures that could be utilized in all City-owned parking facilities.

# Item 7: Staff Report a. Sale of Main Avenue Lot

Mr. Gilmour reported that a request for bids will be issued for the sale of the Main Avenue Lot. He noted the sale of this lot was part of the financing plan for the soon-to-be opened Mercantile Parking Garage. Mr. Gilmour stated the request for bids will be brought before the City Commission for approval.

Further discussion was held clarifying how the funds received from the sale will be used.

#### Item 8: Other Business

Mr. Schnettler reported that Bank of the West has cancelled 100 contracted parking spaces at the Island Park Ramp as of the end of September. He shared he felt it was due to the pandemic with more employees working from home and less onsite staff. Ms. Hernandez added this will leave a total of 67 contracted parkers at the Island Park Ramp. She also noted that Bank of the West has their own parking facility for employees, and used the Island Park Ramp for additional parking.

Chair Williams shared an update regarding the installation of electric car chargers at the ROCO Garage available for use at the end of October.

Member Morris moved to adjourn the meeting at 10:08 a.m. Second by Member Thorson. All Members present voted aye and the motion was declared carried.



# CITY OF FARGO PARKING REPORT DECEMBER 2020



January 15, 2021

Nicole B Crutchfield Planning Director City of Fargo 200 3<sup>rd</sup> Street North Fargo, ND 58102

Dear Ms. Crutchfield:

We are pleased to provide the Parking Report for the month ended December 31, 2020. The enclosed reports have been prepared and reviewed by us, and are complete and accurate to the best of our knowledge.

#### COVID-19 Update

The world economy has been significantly and negatively impacted by the COVID-19 pandemic. Interstate has taken a proactive approach to monitoring revenue streams, reporting reforecast data to our valued clients, reducing expenses where possible, and looking for opportunities in areas such as monthly parking retention programs and increased contracted parking when this crisis has subsided.

#### **Revenue Shifts & New Flexible Rate Options**

The Flexible rate was introduced by the City of Fargo to provide financial relief to Downtown businesses during the pandemic. This "Flexible Rate" option consists of a reduced fixed monthly amount (\$20) and variable usage amount depending on the number of times the account/parker uses the parking facilities throughout the month. Beginning in December, Gate City Bank account switched from the standard "Monthly Parking Option" to the "Flexible Rate" option resulting in a \$14,857 decrease in monthly revenue at Roberts Commons. In addition to switching monthly parking option at Robert Commons, Gate City Bank terminated their account at the GTC Ramp resulting in a decrease of \$10,296 in monthly revenue.

#### Enclosed with this correspondence, you will find the following:

- 2020 Parking Revenue Report for the month ending December 31, 2020
- 2020 Parking Revenue Report for the three months ending December 31, 2020
- 2020 Roberts Commons Parking Revenue Report for the month ending December 31, 2020

- Accounts Receivable Withholding Summary by Lot for the month ending December 31, 2020
- Accounts Receivable Detail by Lot for the month ending December 31, 2020
- Month ending December 31, 2020 Transient Revenue analytical graphs by location
- Invoice copies supporting the City Expenses deduction scheduled on the Parking Revenue Report for the month ending December 31, 2020

#### **Revenue and Distribution Summary**

The current month's analysis of cash available for distribution is adjusted for the month over month change in outstanding accounts receivable that is greater than 30 days past due. Combined with the Net Operating Income, the following is the summary of the current month's cash available for distribution.

| Gross Revenue                                  | \$ 121,293.33 |
|--|---------------|
| Operating Expenses & City Expenses             | 96,791.66     |
| Net Operating Income                           | 24,501.67     |
| Less: Net change month over month AR > 30 Days | 6,385.75      |
| <b>Total December 2020 Distribution</b>        | \$ 30,887.42  |

Should you have any questions or concerns please feel free to contact me (Nate) directly at (608) 445-4523 or <a href="mailto:nwright@interstateparking.com">nwright@interstateparking.com</a>.

Sincerely,

Nate Wright Revenue Manager

Vanessa Hernandez General Manager - Fargo

Chuck Stadler Chief Financial Officer

Paul Schnettler Chief Operating Officer

**Interstate Parking Company** 

# 2020 Revenue Report



## For the Month Ending December 31, 2020:

| c                                    | ND4001<br>livic Center<br>Ramp | ND4006<br>NP Avenue<br>Lot | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4012<br>7th Street<br>Lot | ND4015<br>C1<br>Lot | ND4016<br>C2<br>Lot | Current Month<br>Totals | Prior Year<br>Totals |
|--------------------------------------|--------------------------------|----------------------------|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---------------------|---------------------|-------------------------|----------------------|
| Monthly Parking Revenue              | 14,772.20                      | 6,570.00                   | 3,406.00              | 12,345.96                   | 13,425.00                   | 3,286.00                     | 3,160.50                      | _                           | 1,190.00            | 94.84               | 58,250.50               | 91,277               |
| Transient Revenue                    | 2,485.50                       | -                          | -                     | -                           | -                           | -                            | -                             | _                           | -                   | -                   | 2,485.50                | 4,147                |
| Pay by Phone                         | 1.35                           | 598.10                     | -                     | -                           | _                           | -                            | -                             | _                           | -                   | _                   | 599.45                  | 1,077                |
| Validation Revenue                   | 2,236.00                       | -                          | -                     | _                           | -                           | -                            | -                             | -                           | -                   | _                   | 2,236.00                | 4,293                |
| Validation Revenue - Radisson        | ,<br>-                         | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | _                   | -                       | -                    |
| Violation Revenue                    | 17.00                          | 459.00                     | 25.00                 | 155.00                      | -                           | 70.00                        | -                             | -                           | -                   | -                   | 726.00                  | 2,725                |
| Event Revenue                        | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                       | -                    |
| Gross Revenue \$                     | 19,512.05                      | \$ 7,627.10 \$             | 3,431.00 \$           | 12,500.96                   | 13,425.00                   | \$ 3,356.00 \$               | 3,160.50                      | \$ -                        | \$ 1,190.00         | \$ 94.84            | \$ 64,297.45            | 103,519              |
| Credit Card Fees                     | (116.68)                       | (245.47)                   | (18.95)               | (18.40)                     | (16.65)                     | (13.82)                      | (47.43)                       | -                           | (7.77)              | (1.00)              | (486.17)                | (587)                |
| Sales Tax                            | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                       | -                    |
| Special Event Payroll                | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                       | -                    |
| Enforcement Payroll                  | -                              | (2,203.34)                 | -                     | (2,659.20)                  | (2,203.34)                  | (1,139.66)                   | (6,078.18)                    | -                           | -                   | -                   | (14,283.72)             | (9,735)              |
| Passport Fees                        | (13.00)                        | (190.00)                   | (2.00)                | (66.00)                     | -                           | (30.00)                      | -                             | -                           | -                   | -                   | (301.00)                | (1,925)              |
| Management Fee                       | (6,184.10)                     | (2,770.38)                 | (5,265.21)            | (2,770.38)                  | (2,770.38)                  | (2,770.38)                   | (5,265.21)                    | -                           | -                   | -                   | (27,796.04)             | (26,347)             |
| City Expenses:<br>Schindler Elevator |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | _                       | (1,281)              |
| Glacier Snow                         | (2,920.50)                     | (3,461.80)                 | _                     | (2,654.45)                  | (2,016.65)                  | (1,211.60)                   | (1,215.75)                    | _                           | _                   | _                   | (13,480.75)             | (1,201)              |
| The LockShop                         | (2,320.30)                     | (3,401.00)                 |                       | (2,034.43)                  | (2,010.03)                  | (1,211.00)                   | (1,213.73)                    |                             |                     |                     | - (13,400.73)           |                      |
| Sentry Security                      |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | _                       |                      |
| Summit Companies                     |                                | -                          | _                     |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| The CMI Group                        |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| Overhead Door Co.                    |                                |                            |                       | -                           |                             |                              |                               |                             |                     |                     | -                       |                      |
| Grotberg Electric INC                |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| Тарсо                                |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| Moorhead Electric                    | (825.01)                       |                            |                       |                             |                             |                              |                               |                             |                     |                     | (825.01)                |                      |
| Patrol Scooter Expenses              |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| Team LogiclT                         |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| Signs                                |                                |                            |                       |                             |                             |                              | (154.68)                      |                             |                     |                     | (154.68)                |                      |
| ASP of Moorhead, Inc.                |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| Glacier Snow                         |                                |                            |                       |                             |                             |                              |                               |                             |                     |                     | -                       |                      |
| GTC Office Lease                     | -                              | -                          | 120.00                | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 120.00                  | 120                  |
| Total Adjustments                    | (10,059.29)                    | (8,870.99)                 | (5,166.16)            | (8,168.43)                  | (7,007.02)                  | (5,165.46)                   | (12,761.25)                   | -                           | (7.77)              | (1.00)              | (57,207.37)             | (39,755)             |
| Coming Downit Down                   |                                | F0.00                      |                       |                             |                             |                              |                               |                             |                     |                     | 50.00                   |                      |
| Service Permit Revenue DRP3 Revenue  | -                              | 50.00                      | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 50.00                   | -                    |
| DRP3 Revenue                         | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                       | 50                   |
| Net Operating Income \$              | 9,452.76                       | \$ (1,193.89) \$           | (1,735.16) \$         | 4,332.53                    | 6,417.98                    | \$ (1,809.46)                | (9,600.75)                    | \$ -                        | \$ 1,182.23         | \$ 93.84            | \$ 7,140.08             | 63,814               |
| Add: AR > 30 Days (Prev Mo)          | 2,182.50                       | 206.25                     | 1,406.00              | 20,250.00                   | 425.00                      | 6,530.00                     | 10.00                         | _                           | 910.00              | _                   | 31,919.75               |                      |
| Less: AR > 30 Days (Current)         | (888.00)                       | (180.00)                   | (1,901.00)            | (5,250.00)                  | (225.00)                    | (8,762.00)                   | (27.00)                       | -                           | (1,470.00)          | -                   | (18,703.00)             |                      |
| Less. All > 30 Days (current)        | (000.00)                       | (100.00)                   | (1,501.00)            | (3,230.00)                  | (223.00)                    | (0,702.00)                   | (27.00)                       | _                           | (1,470.00)          | _                   | (10,703.00)             |                      |
| Net Month Over Month Change in AR    | 1,294.50                       | 26.25                      | (495.00)              | 15,000.00                   | 200.00                      | (2,232.00)                   | (17.00)                       | -                           | (560.00)            | -                   | 13,216.75               |                      |
| Net Monthly Parking Distribution \$  | 10,747.26                      | \$ (1,167.64) \$           | (2,230.16) \$         | 19,332.53                   | 6,617.98                    | \$ (4,041.46) \$             | (9,617.75)                    | \$ -                        | \$ 622.23           | \$ 93.84            | 20,356.83               |                      |

# 2020 Consolidated Revenue Report



## For the Ten Months Ending December 31, 2020:

|  | ND4001<br>Civic Center<br>Ramp | ND4006<br>NP Avenue<br>Lot | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4012<br>7th Street<br>Lot | ND4015<br>C1<br>Lot | ND4016<br>C2<br>Lot | Year to Date<br>Totals | Prior Year<br>Totals |
|--|--------------------------------|----------------------------|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|---------------------|---------------------|------------------------|----------------------|
| Monthly Parking Revenue                | 254,872.48                     | 86,073.32                  | 180,718.21            | 161,254.91                  | 162,760.00                  | 44,912.47                    | 91,787.31                     | 4,611.79                    | 6,455.81            | 251.17              | 993,697.47             | 1,128,137            |
| Transient Revenue                      | 25,061.00                      | 2,426.00                   | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 27,487.00              | 72,891               |
| Pay by Phone                           | 26.45                          | 8,893.00                   | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 8,919.45               | 9,383                |
| Validation Revenue                     | 24,912.00                      | 737.00                     | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 25,649.00              | 65,662               |
| Validation Revenue - Radisson          | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                      | -                    |
| Violation Revenue                      | 1,422.00                       | 6,589.00                   | 295.00                | 1,391.00                    | 460.00                      | 568.00                       | 809.00                        | 194.00                      | -                   | -                   | 11,728.00              | 14,159               |
| Event Revenue                          | 196.50                         | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 196.50                 | 3,234                |
| Gross Revenue                          | \$ 306,490.43                  | \$104,718.32               | \$ 181,013.21         | \$ 162,645.91               | \$ 163,220.00               | \$ 45,480.47                 | \$ 92,596.31                  | \$ 4,805.79 \$              | 6,455.81            | \$ 251.17           | \$ 1,067,677.42        | 1,293,466            |
| Credit Card Fees                       | (1,574.10)                     | (3,112.22)                 | (299.07)              | (39.97)                     | (260.40)                    | (131.35)                     | (637.97)                      | (62.38)                     | (41.89)             | (6.93)              | (6,166.28)             | (8,475)              |
| Sales Tax                              | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                      | - 1                  |
| Special Event Payroll                  | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           | -                   | -                   | -                      | -                    |
| Enforcement Payroll                    | -                              | (17,700.44)                | -                     | (21,362.61)                 | (17,700.44)                 | (9,155.40)                   | (48,828.85)                   | (1,209.86)                  | -                   | -                   | (115,957.60)           | (99,559)             |
| Passport Fees                          | (523.40)                       | (3,556.29)                 | (122.00)              | (650.40)                    | (217.20)                    | (206.00)                     | (373.60)                      | (95.60)                     | -                   | -                   | (5,744.49)             | (10,097)             |
| Management Fee                         | (71,619.75)                    | (32,083.91)                | (60,977.67)           | (32,083.91)                 | (32,083.91)                 | (32,083.91)                  | (60,977.67)                   | (12,556.80)                 | -                   | -                   | (334,467.53)           | (316,161)            |
| City Expenses:                         | -                              | -                          | -                     | -                           | -                           | -                            | -                             | _                           |                     |                     | -                      | -                    |
| Schindler Elevator                     | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | -                      | (554)                |
| Glacier Snow                           | (4,542.74)                     | (15,160.55)                | (212.74)              | (3,026.44)                  | (2,444.14)                  | (1,429.10)                   | (2,088.98)                    | (29.90)                     |                     |                     | (28,934.59)            | (13,239)             |
| The LockShop                           | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | -                      | (223)                |
| Sentry Security                        | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | -                      | (699)                |
| Summit Companies                       | -                              | (4,415.00)                 | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | (4,415.00)             | (52)                 |
| The CMI Group                          | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | -                      | (205)                |
| Overhead Door Co.                      | -                              | -                          | (1,476.00)            | (131.25)                    | -                           | -                            | -                             | -                           |                     |                     | (1,607.25)             | (2,560)              |
| Grotberg Electric INC                  | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | -                      | (1,470)              |
| Тарсо                                  | (2,299.72)                     | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | (2,299.72)             | (51)                 |
| Moorhead Electric                      | (5,680.64)                     | -                          | (349.58)              | -                           | -                           | -                            | (3,011.39)                    | -                           |                     |                     | (9,041.61)             | (1,341)              |
| Patrol Scooter Expenses                | (121.92)                       | (70.71)                    | (90.22)               | (85.34)                     | (70.71)                     | (36.58)                      | (195.06)                      | -                           |                     |                     | (670.54)               | (1,375)              |
| TeamLogicIT                            | (1,781.25)                     | -                          | -                     | -                           | -                           | -                            | -                             | -                           |                     |                     | (1,781.25)             | (140)                |
| Signs                                  | -                              | -                          | -                     | -                           | -                           | -                            | (154.68)                      | -                           | (426.22)            | (319.65)            | (900.55)               |                      |
| ASP of Moorhead, Inc.                  | (264.00)                       | -                          | (264.00)              | -                           | -                           | -                            | (272.00)                      | -                           | -                   | -                   | (800.00)               |                      |
| GTC Office Lease                       | -                              | -                          | 1,440.00              | -                           | -                           | -                            | -                             | -                           | -                   | -                   | 1,440.00               | 1,440                |
| Total Adjustments                      | (88,407.52)                    | (76,099.12)                | (62,351.28)           | (57,379.92)                 | (52,776.80)                 | (43,042.34)                  | (116,540.20)                  | (13,954.54)                 | (468.11)            | (326.58)            | (511,346.41)           | (454,761)            |
| Service Permit Revenue<br>DRP3 Revenue | -                              | 726.02<br>-                | -<br>-                | <del>-</del><br>-           | -<br>-                      | -                            | -<br>-                        | -<br>-                      | -                   | -<br>-              | 726.02<br>-            | 675<br>375           |
| Net Operating Income                   | \$ 218,082.91                  | \$ 29,345.22               | \$ 118,661.93         | \$ 105,265.99               | \$ 110,443.20               | \$ 2,438.13                  | \$ (23,943.89)                | \$ (9,148.75) \$            | 5,987.70            | \$ (75.41)          | \$ 557,057.03          | 839,755              |

#### 2020 Revenue Report



ND4013 - Roberts Commons For the Month Ending December 31, 2020:

|  | January               | February                           | March   | April                  | May                      | June                               | July                             | August                 | September              | October  | November               | December   | Year To Date<br>Totals  | Prior Year<br>Totals  |
|--|-----------------------|------------------------------------|---|------------------------|--------------------------|------------------------------------|----------------------------------|------------------------|------------------------|--|------------------------|--|---|-----------------------|
| Monthly Parking Revenue Transient Revenue Pay by Phone   | 45,160.60<br>9,974.00 | 45,746.59<br>8,197.00              | 46,689.06<br>7,267.00                         | 45,800.07<br>5,338.00  | 47,184.10<br>6,763.00    | 47,415.66<br>8,582.00              | 46,617.60<br>9,508.00            | 47,027.22<br>8,416.00  | 47,243.93<br>8,594.00  | 47,734.29<br>7,685.00                              | 46,831.81<br>7,492.00  | 31,647.06<br>8,015.00  | 545,097.99<br>95,831.00<br>-  | 525,09<br>153,33      |
| Validation Revenue Validation Revenue - Radisson   | 155.00                | 432.00                             | 904.00  | 170.00                 | -                        | 40.00                              | 97.00                            | 140.00                 | 243.00                 | 260.00<br>-  | 195.00<br>-            | 22.00<br>-   | 2,658.00<br>-   | 3,13<br>-             |
| Violation Revenue<br>Event Revenue   | 199.00                | 268.00                             | 294.00  | 122.00                 | 181.00                   | 183.00                             | 213.00                           | 201.00                 | 264.00                 | 72.00<br>70.00                                     | 132.00                 | 67.00<br>-   | 2,196.00<br>70.00   | 1,2 <sup>4</sup><br>- |
| Gross Revenue  | \$ 55,488.60          | \$ 54,643.59                       | \$ 55,154.06                                  | 51,430.07              | \$ 54,128.10             | \$ 56,220.66                       | \$ 56,435.60                     | \$ 55,784.22           | \$ 56,344.93           | \$ 55,821.29                                       | \$ 54,650.81           | \$ 39,751.06   | \$ 645,852.99   | 682,80                |
| Credit Card Fees<br>Sales Tax  | (522.22)              | (545.35)<br>-                      | (498.45)<br>-                                 | (566.57)<br>-          | (420.05)                 | (925.04)                           | (646.81)                         | (584.52)<br>-          | (535.98)<br>-          | (541.54)<br>-                                      | (487.68)               | (499.27)<br>-  | (6,773.48)<br>-   | (7,57<br>-            |
| Special Event Payroll  | -                     | -                                  | -   | -                      | _                        |                                    | -                                | _                      | -                      | -  | -                      | -  | -   | _                     |
| Enforcement Payroll  | -                     | -                                  | -   | -                      | -                        |                                    | -                                | -                      | -                      | -  | -                      | -  | -   | -                     |
| Passport Fees  | (97.60)               | (131.20)                           | (121.60)                                      | (60.80)                | (81.60)                  | (75.60)                            | (20.00)                          | (44.40)                | (87.60)                | (80.40)  | (22.80)                | (28.80)  | (852.40)  | (59                   |
| Management Fee   | (16,968.36)           | (16,968.36)                        | (16,968.36)                                   | (16,968.36)            | (16,968.36)              | (16,968.36)                        | (16,968.36)                      | (16,968.36)            | (16,968.36)            | (16,968.36)  | (16,968.36)            | (16,968.36)  | (203,620.32)  | (199,04               |
| City Expenses:    Asp of Moorhead (804-255-13)    Asp of Moorhead (804-255-14)    Asp of Moorhead (804-255-15)    Jet-Way Multiple (13920)    Asp of Moorhead (804-255-16)    Moorhead Electric (15006)    Tapco (1660753)    Tapco (1661177)    Asp of Moorhead (804-255-18)    Patrol Scooter Expenses    Asp of Moorhead (804-255-20)    Summit Co    TeamLogicIT    Tapco (1679852)    Skooter's Plumbing    Wildfire Products, Inc.    KillbourneGroup    Real Property Services    Johnson Controls    NOVA Fire Protection, Inc.    TAPCO (1679309)    Summit Fire Protection    Office Sign Company    Testing | (938.44)              | (938.44)<br>(1,039.50)<br>(425.00) | (964.47)<br>(3,232.67)<br>(75.00)<br>(300.00) |                        | (2,097.55)<br>(1,010.63) | (1,122.00)<br>(940.50)<br>(221.88) | (889.97)<br>(833.02)<br>(250.00) | (1,414.65)             | (390.00)               | (1,159.13)<br>(1,116.73)<br>(1,000.00)<br>(190.00) | (1,056.11)             | (1,011.00)<br>(688.00)<br>(951.00)<br>(637.50)<br>(89.78)<br>(2,206.70)<br>(21.00) | (938.44)<br>(938.44)<br>(1,039.50)<br>(425.00)<br>(964.47)<br>(6,452.22)<br>(75.00)<br>(300.00)<br>(1,951.13)<br>(221.88)<br>(2,049.10)<br>(833.02)<br>(250.00)<br>(2,531.38)<br>(390.00)<br>(1,000.00)<br>(1,000.00)<br>(1,056.11)<br>(1,011.00)<br>(688.00)<br>(951.00)<br>(637.50)<br>(89.78)<br>(2,206.70)<br>(21.00) | (45,70                |
| Total Adjustments  | (18,526.62)           | (20,047.85)                        | (22,160.55)                                   | (17,595.73)            | (20,578.19)              | (20,253.38)                        | (19,608.16)                      | (19,011.93)            | (17,981.94)            | (21,056.16)  | (18,534.95)            | (23,101.41)  | (238,456.87)  | (252,91               |
| Service Permit Revenue<br>DRP3 Revenue   | -                     | -                                  | -   | -                      | -                        | -<br>-                             | -                                | -                      | -                      | -  | -                      | -<br>-   | -<br>-  | -                     |
| Net Operating Income   | \$ 36,961.98          | \$ 34,595.74                       | \$ 32,993.51                                  | 33,834.34              | \$ 33,549.91             | \$ 35,967.28                       | \$ 36,827.44                     | \$ 36,772.29           | \$ 38,362.99           | \$ 34,765.13                                       | \$ 36,115.86           | \$ 16,649.65   | \$ 407,396.12   | 429,88                |
| Add: AR > 30 Days (Previous Month)<br>Less: AR > 30 Days (Current Month)   | -                     | -<br>-                             | -<br>(5,698.71)                               | 5,698.71<br>(4,178.74) | 4,178.74<br>(1,927.87)   | 1,927.87<br>(1,932.00)             | 1,932.00<br>(2,182.00)           | 2,182.00<br>(1,754.00) | 1,754.00<br>(2,196.97) | 2,196.97<br>(1,632.00)                             | 1,632.00<br>(1,242.00) | 1,242.00<br>(2,030.00)   | 22,744.29<br>(24,774.29)  |                       |
|  |                       |                                    | (5,698.71)                                    | 1,519.97               | 2,250.87                 | (4.13)                             | (250.00)                         | 428.00                 | (442.97)               | 564.97   | 390.00                 | (788.00)   | (2,030.00)  |                       |

## 2020 Revenue Report



ND4017 - Mercantile

For the Month Ending December 31, 2020:

|  |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         |                          |  | Year To Date  | Prior Year  |
|--|------|--------|------|------|----|--------|-----|-----|-----|--------|------|----------|------|---|-----|--------|-------|--------|---------|--------------------------|--|---|-------------|
|  | Janu | uary   | Febr | uary | М  | arch   | Apr | il  | May |        | June | <b>!</b> | July | 1 | Aug | ust    | Septe | mber   | October | November                 | December   | Totals  | Totals      |
| Monthly Parking Revenue<br>Transient Revenue<br>Pay by Phone<br>Validation Revenue   |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | 15,911.67<br>317.00<br>- | 16,289.82<br>905.00<br>-   | 32,201.49<br>1,222.00<br>-<br>-   | -<br>-<br>- |
| Validation Revenue - Radisson<br>Violation Revenue   |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | -<br>-<br>-              |  | -   | -           |
| Event Revenue  |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | <del>-</del>             |  | -   | -           |
| Gross Revenue  | \$   | -      | \$   | -    | \$ | -      | \$  | - : | \$  | - \$   |      | - \$     | \$   | - | \$  | -      | \$    | -      | \$ -    | \$ 16,228.67             | \$ 17,194.82   | \$ 33,423.49  | -           |
| Credit Card Fees Sales Tax   |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | (57.92)<br>-             | (86.18)<br>-   | (144.10)<br>-   |             |
| Special Event Payroll Enforcement Payroll  |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | -                        | -  | -   | -           |
| Passport Fees<br>Management Fee  |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | -                        | -<br>(11,539.32)   | -<br>(11,539.32)  | -           |
| City Expenses: Real Property Services Glacier Snow Staples Indigo SignWorks Kilbourne, LLC Midcontinent Communications Testing |      |        |      |      |    |        |     |     |     |        |      |          |      |   |     |        |       |        |         | (95.00)                  | (1,612.00)<br>(1,334.63)<br>(960.00)<br>(748.57)<br>(201.18)<br>(1.00) | (95.00)<br>(1,612.00)<br>(1,334.63)<br>(960.00)<br>(748.57)<br>(201.18)<br>(1.00) |             |
| Total Adjustments  |      | -      |      | -    |    | -      |     | -   |     | -      |      | -        |      | - |     | -      |       | -      | -       | (152.92)                 | (16,482.88)  | (16,635.80)   | -           |
| Service Permit Revenue<br>DRP3 Revenue   |      | -<br>- |      | -    |    | -<br>- |     | -   |     | -<br>- |      | -        |      | - |     | -<br>- |       | -<br>- | -       | -                        | -  | -   | -           |
| Net Operating Income   | \$   | -      | \$   | -    | \$ | -      | \$  | - ; | \$  | - \$   |      | - 5      | \$   | - | \$  | -      | \$    | -      | \$ -    | \$ 16,075.75             | \$ 711.94  | \$ 16,787.69  | -           |
| Add: AR > 30 Days (Previous Month)<br>Less: AR > 30 Days (Current Month)   |      | -      |      | -    |    | -<br>- |     | -   |     | -      |      | -        |      | - |     | -      |       | -<br>- | -       | -<br>(378.50)            | 378.50<br>(6,421.50)   | 378.50<br>(6,800.00)  |             |
| Net Month Over Month Change in AR  |      | -      |      | -    |    | -      |     | -   |     | -      |      | -        |      | - |     | -      |       | -      | -       | (378.50)                 | (6,043.00)   | (6,421.50)  |             |
| Net Monthly Parking Distribution   | \$   | -      | \$   | -    | \$ | -      | \$  | - : | \$  | - \$   |      | - 5      | 5    | - | \$  | -      | \$    | -      | \$ -    | \$ 15,697.25             | \$ (5,331.06)  | \$ 10,366.19  |             |

# ND4001 - ND4013 City of Fargo



# Paris AR Aging Report - December 2020

| Location ID | Lot Name               | 30 Days     | 60 Days    | 90 Days    | Total Due   |
|-------------|------------------------|-------------|------------|------------|-------------|
| ND4001      | Civic Center Ramp      | \$856.00    | \$0.00     | \$32.00    | \$888.00    |
| ND4006      | NP Avenue Lot          | \$0.00      | \$0.00     | \$180.00   | \$180.00    |
| ND4007      | GTC Garage             | \$693.00    | \$594.00   | \$614.00   | \$1,901.00  |
| ND4008      | 4th Street Lot         | \$3,000.00  | \$2,250.00 | \$0.00     | \$5,250.00  |
| ND4009      | 3rd Street Lot         | \$0.00      | \$0.00     | \$225.00   | \$225.00    |
| ND4010      | Main Avenue Lot        | \$2232.00   | \$2170.00  | \$4360.00  | \$8,762.00  |
| ND4011      | Island Park Ramp       | \$19.00     | \$8.00     | \$0.00     | \$27.00     |
| ND4012      | 7th Street North       | \$0.00      | \$0.00     | \$0.00     | \$0.00      |
| ND4013      | Roberts Commons Garage | \$954.00    | \$530.00   | \$546.00   | \$2,030.00  |
| ND4015      | C1                     | \$560.00    | \$840.00   | \$70.00    | \$1470.00   |
| ND4016      | C2                     | \$0.00      | \$0.00     | \$0.00     | \$0.00      |
| ND4017      | Mercantile             | \$6335.00   | \$86.50    | \$0.00     | \$6421.50   |
|             | TOTALS:                | \$14.649.00 | \$6.478.50 | \$6,027.00 | \$27,154,50 |

| Portfolio                            | 30 Days     | 60 Days    | 90 Days    | Total Due   |
|--------------------------------------|-------------|------------|------------|-------------|
| City of Fargo (4001-4012, 4015-4016) | \$7,360.00  | \$5,862.00 | \$5,481.00 | \$18,703.00 |
| Roberts Commons (4013)               | \$954.00    | \$530.00   | \$546.00   | \$2,030.00  |
| Mercantile (4017)                    | \$6,335.00  | \$86.50    | \$0.00     | \$6,421.50  |
| TOTALS:                              | \$14,649.00 | \$6,478.50 | \$6,027.00 | \$27,154.50 |

# ND4001 Civic Center Ramp

#### Paris AR Aging Report - December 2020

| Account ID | Account Name               | 30 Days  | 60 Days | 90 Days | Total Due |
|------------|----------------------------|----------|---------|---------|-----------|
| ND000282   | Sanford Health Validations | \$750.00 | \$0.00  | \$0.00  | \$750.00  |
| ND000434   | Radisson Employee          | \$0.00   | \$0.00  | \$32.00 | \$32.00   |
| ND000440   | Madeline Randall           | \$106.00 | \$0.00  | \$0.00  | \$106.00  |
|            | TOTALS:                    | \$856.00 | \$0.00  | \$32.00 | \$888.00  |

# ND4006 NP Avenue Lot

#### Paris AR Aging Report - December 2020

| Account ID | Account Name         | 30 Days | 60 Days | 90 Days  | Total Due |
|------------|----------------------|---------|---------|----------|-----------|
| ND000094   | HDR %Carla Schwebach | \$0.00  | \$0.00  | \$180.00 | \$180.00  |
|            | TOTALS:              | \$0.00  | \$0.00  | \$180.00 | \$180.00  |

# ND4007 GTC Ramp

#### Paris AR Aging Report - December 2020

| Account ID | Account Name     | 30 Days  | 60 Days  | 90 Days  | Total Due  |
|------------|------------------|----------|----------|----------|------------|
| ND000159   | Alerus Financial | \$594.00 | \$594.00 | \$594.00 | \$1,782.00 |
| ND000224   | Michael Sjothum  | \$0.00   | \$0.00   | \$20.00  | \$20.00    |
| ND000720   | Morgan Kroschel  | \$99.00  | \$0.00   | \$0.00   | \$99.00    |
|            | TOTAL S          | \$693.00 | \$594.00 | \$614.00 | \$1,901,00 |

## ND4008 4th Street Lot

#### Paris AR Aging Report - December 2020

| Account ID | Account Name               | 30 Days    | 60 Days    | 90 Days | Total Due  |
|------------|----------------------------|------------|------------|---------|------------|
| ND000274   | Atos Restaurant Technology | \$3000.00  | \$2250.00  | \$0.00  | \$5,250.00 |
|            | TOTALS:                    | \$3,000.00 | \$2,250.00 | \$0.00  | \$5,250.00 |

## ND4009 3rd Street Lot

#### Paris AR Aging Report - December 2020

| Account ID | Account Name  | 30 Days | 60 Days | 90 Days  | Total Due |
|------------|---------------|---------|---------|----------|-----------|
| ND000366   | Revel Digital | \$0.00  | \$0.00  | \$225.00 | \$225.00  |
|            | TOTALS:       | \$0.00  | \$0.00  | \$225.00 | \$225.00  |

# ND4010 Main Avenue Lot

#### Paris AR Aging Report - December 2020

| Account ID | Account Name               | 30 Days        | 30 Days 60 Days |            | Total Due  |  |
|------------|----------------------------|----------------|-----------------|------------|------------|--|
| ND000273   | Atos Restaurant Technology | \$2170.00      | \$2170.00       | \$4340.00  | \$8,680.00 |  |
| ND000733   | Nicole Gruchow             | \$0.00         | \$0.00          | \$20.00    | \$20.00    |  |
| ND000835   | Alexandra Day              | \$62.00 \$0.00 |                 | \$0.00     | \$62.00    |  |
|            | TOTALS:                    | \$2 232 00     | \$2 170 00      | \$4 360 00 | \$8 762 00 |  |

# ND4011 Island Park Ramp

## Paris AR Aging Report - December 2020

| Account ID | Account Name | 30 Days | 60 Days | 90 Days | Total Due |  |
|------------|--------------|---------|---------|---------|-----------|--|
| ND000621   | Brice Powell | \$19.00 | \$8.00  | \$0.00  | \$27.00   |  |
|            | TOTALS:      | \$19.00 | \$8.00  | \$0.00  | \$27.00   |  |

## ND4012 7th Street North - closed

## **ND4013** Roberts Commons

#### Paris AR Aging Report - December 2020

| Account ID | Account Name           | 30 Days  | 60 Days  | 90 Days  | Total Due  |
|------------|------------------------|----------|----------|----------|------------|
| ND000037   | Jerrod Hoaas           | \$106.00 | \$0.00   | \$0.00   | \$106.00   |
| ND000103   | Blackbird Woodfire     | \$212.00 | \$0.00   | \$0.00   | \$212.00   |
| ND000189   | Mitchell Cowell        | \$106.00 | \$0.00   | \$0.00   | \$106.00   |
| ND000421   | US Probation Office    | \$106.00 | \$0.00   | \$0.00   | \$106.00   |
| ND000469   | Matt Osborne           | \$0.00   | \$0.00   | \$106.00 | \$106.00   |
| ND000593   | DFI Black Building LLC | \$0.00   | \$0.00   | \$420.00 | \$420.00   |
| ND000640   | Jamie Askew            | \$0.00   | \$0.00   | \$20.00  | \$20.00    |
| ND000655   | Creeonna Davis         | \$106.00 | \$106.00 | \$0.00   | \$212.00   |
| ND000758   | US Attorneys Office    | \$318.00 | \$318.00 | \$0.00   | \$636.00   |
| ND000768   | Yesha Shukla           | \$0.00   | \$106.00 | \$0.00   | \$106.00   |
| ,          | TOTALS:                | \$954.00 | \$530.00 | \$546.00 | \$2,030.00 |

## ND4015 c1

## Paris AR Aging Report - December 2020

| Account ID | Account Name             | 30 Days  | 60 Days  | 90 Days | Total Due  |  |
|------------|--------------------------|----------|----------|---------|------------|--|
| ND000044   | Radisson Hotel X2        | \$140.00 | \$0.00   | \$70.00 | \$210.00   |  |
| ND000051   | American Federal Bank X6 | \$420.00 | \$840.00 | \$0.00  | \$1,260.00 |  |
| 1          | TOTALS:                  | \$560.00 | \$840.00 | \$70.00 | \$1,470.00 |  |

# ND4016 c2

### Paris AR Aging Report - December 2020

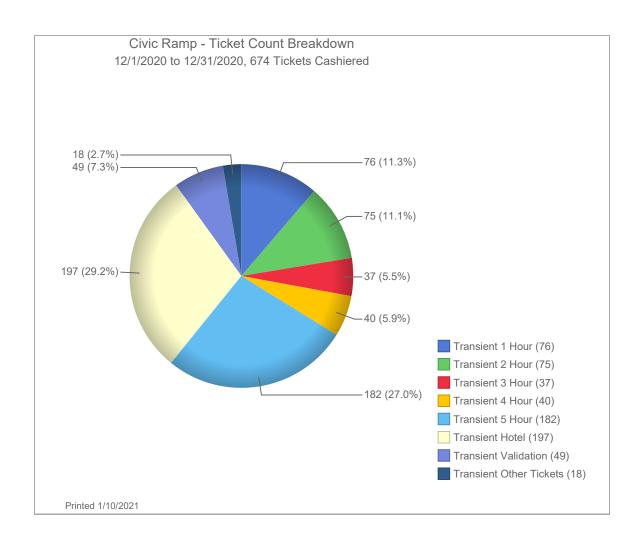
| Account ID | Account Name | 30 Days | 60 Days | 90 Days | Total Due |
|------------|--------------|---------|---------|---------|-----------|
|            |              |         |         |         | \$0.00    |

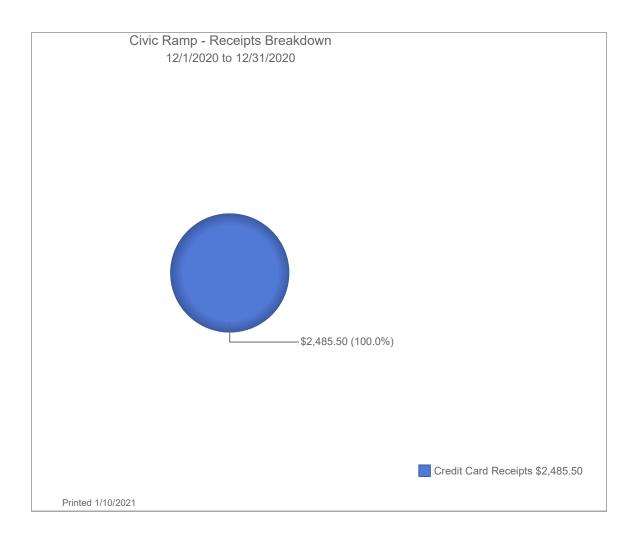
TOTALS: \$0.00 \$0.00 \$0.00 \$0.00

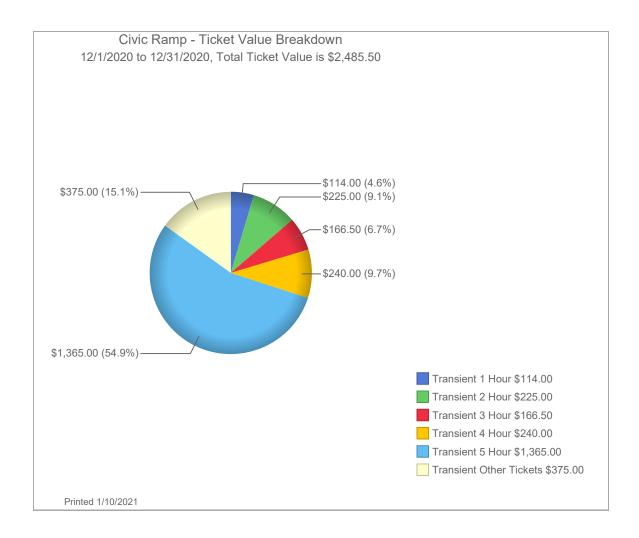
# ND4017 Mercantile

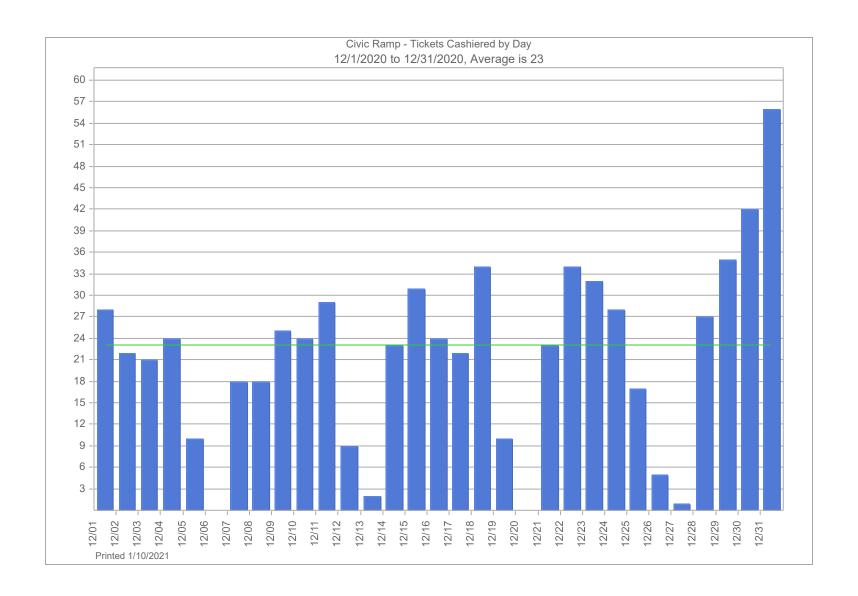
## Paris AR Aging Report - December 2020

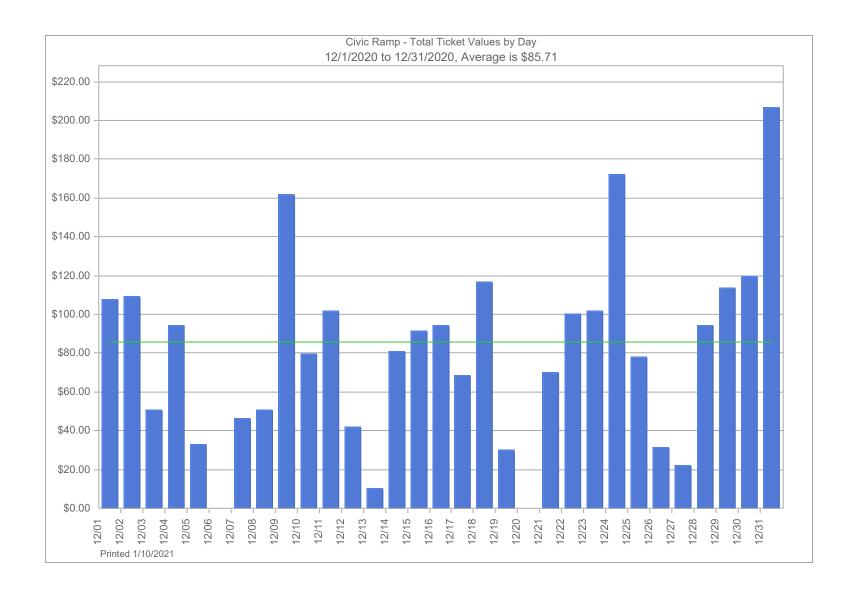
| Account ID | Account Name   | 30 Days       | 60 Days | 90 Days | Total Due  |
|------------|----------------|---------------|---------|---------|------------|
| ND000057   | Sanford Health | \$6282.00     | \$0.00  | \$0.00  | \$6,282.00 |
| ND000064   | Corey J Norton | \$53.00       | \$20.00 | \$0.00  | \$73.00    |
| ND000071   | Salma Noah     | \$0.00        | \$66.50 | \$0.00  | \$66.50    |
|            | TOTAL          | S: \$6,335.00 | \$86.50 | \$0.00  | \$6,421.50 |

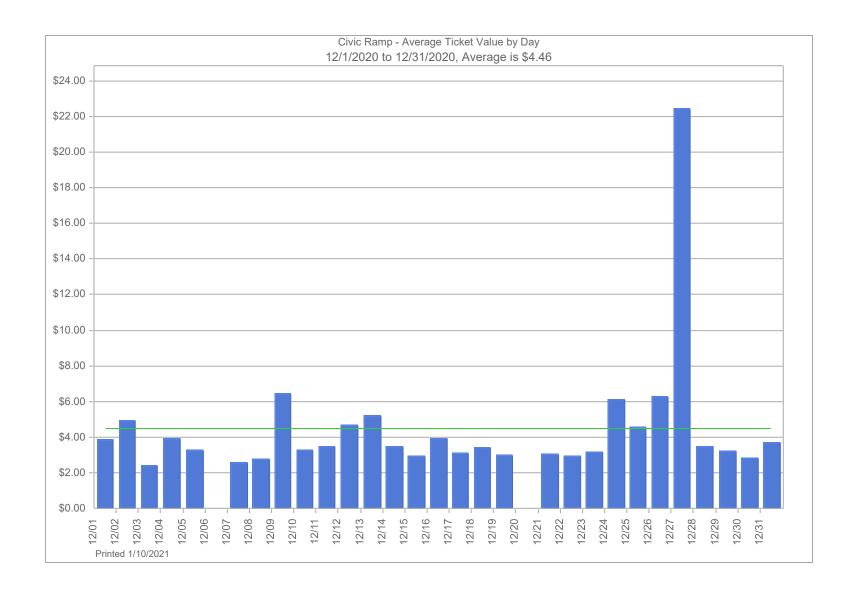


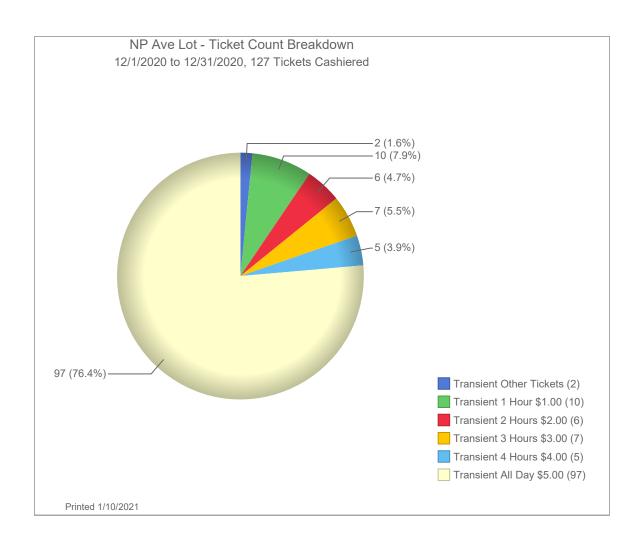


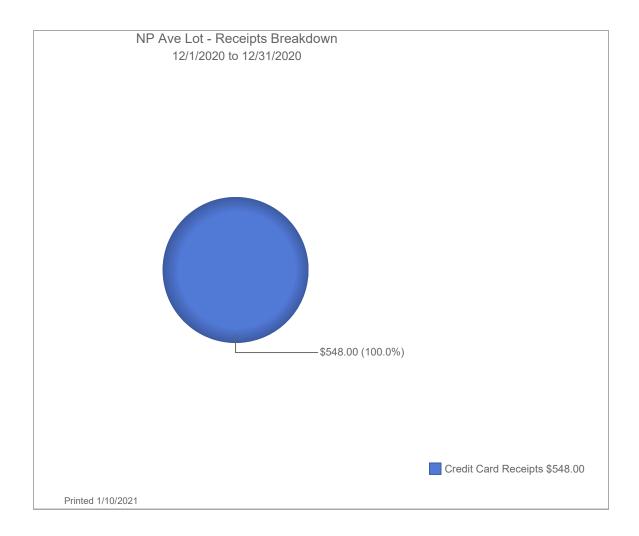


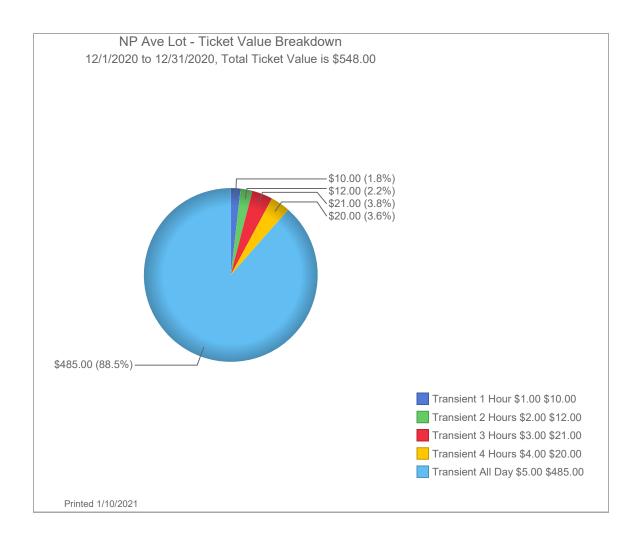


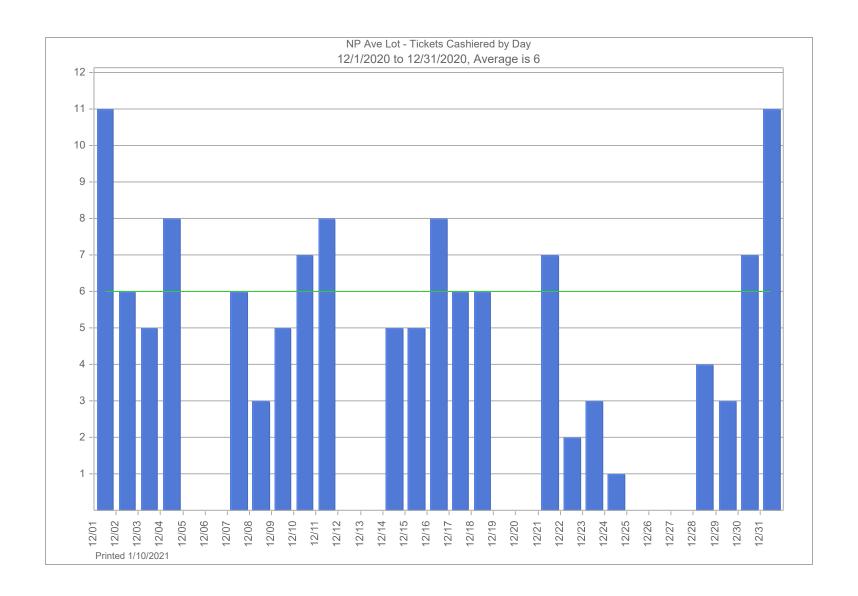


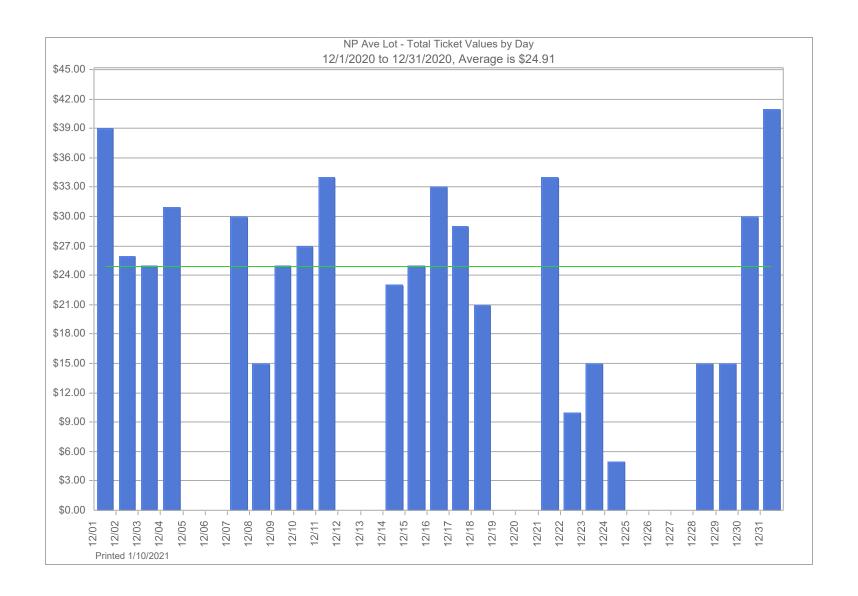


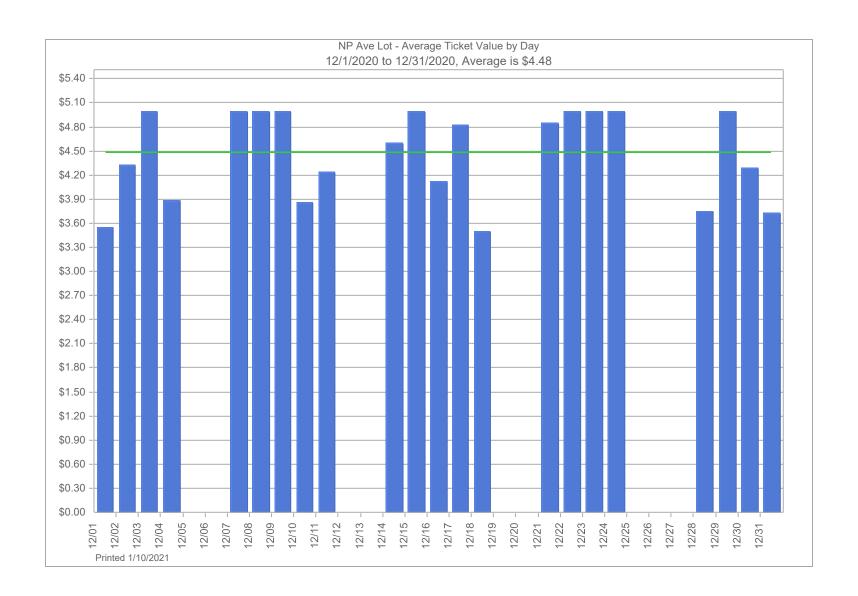


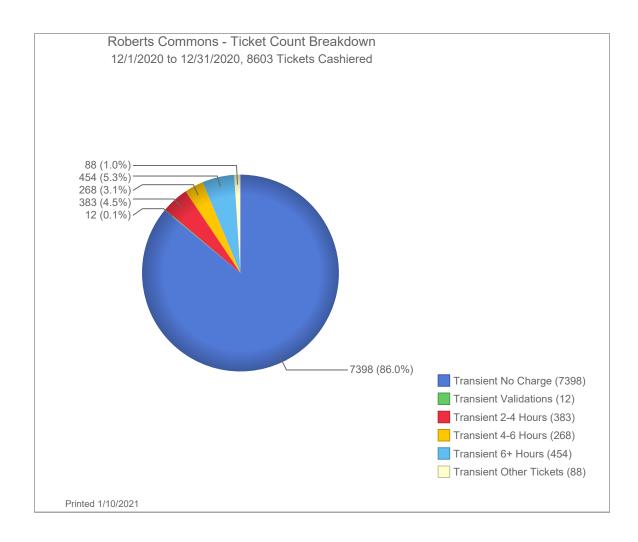


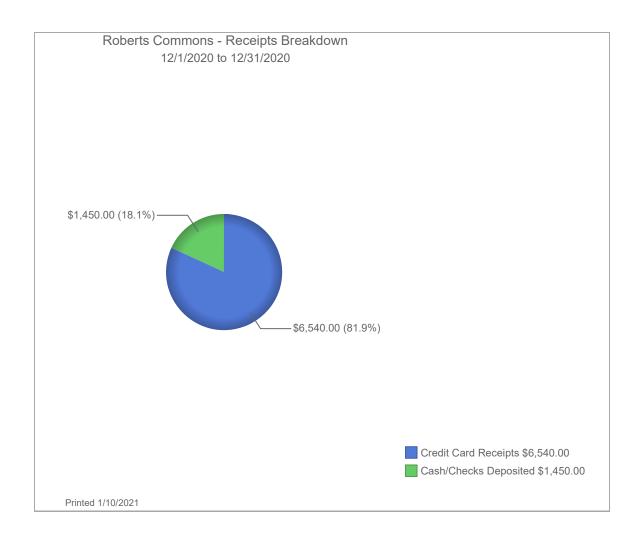


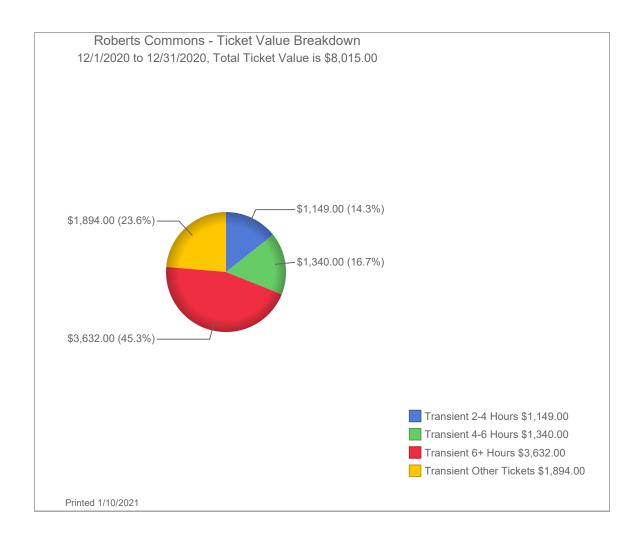


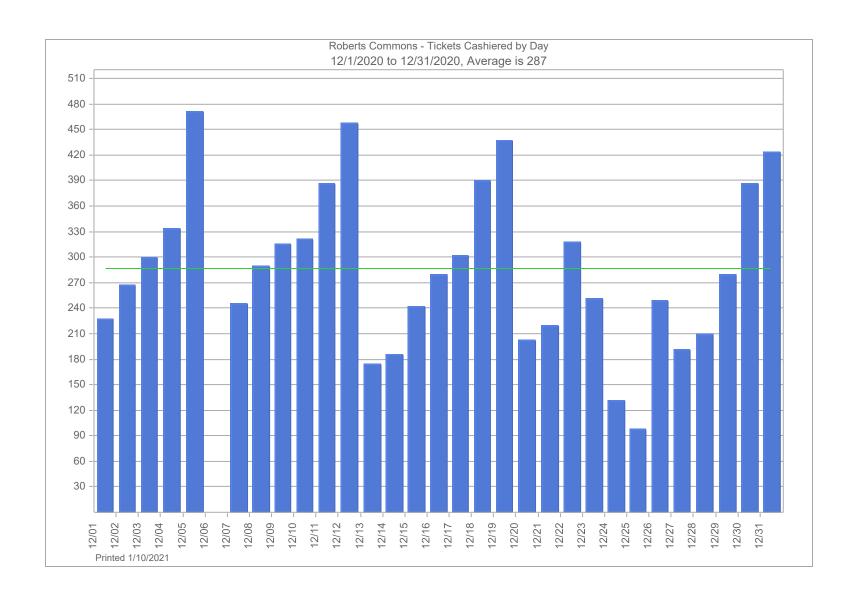


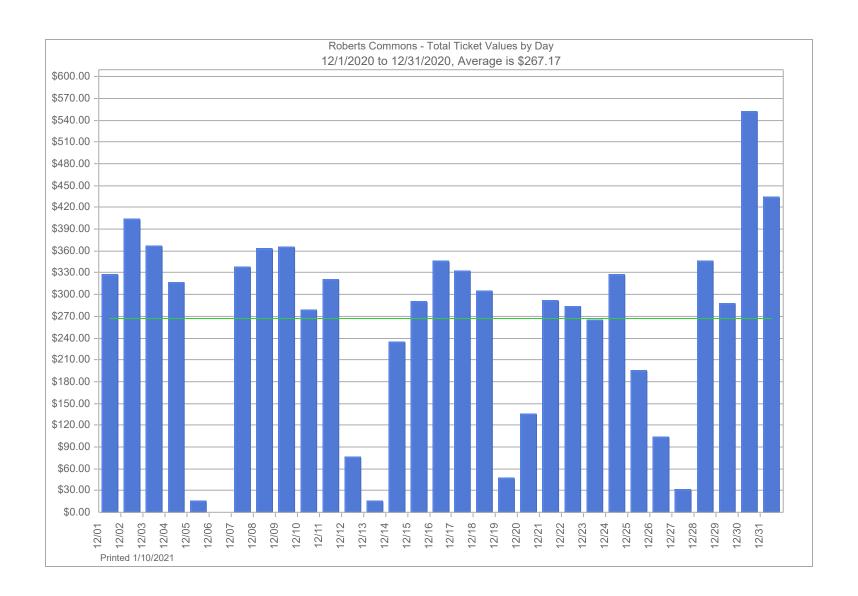


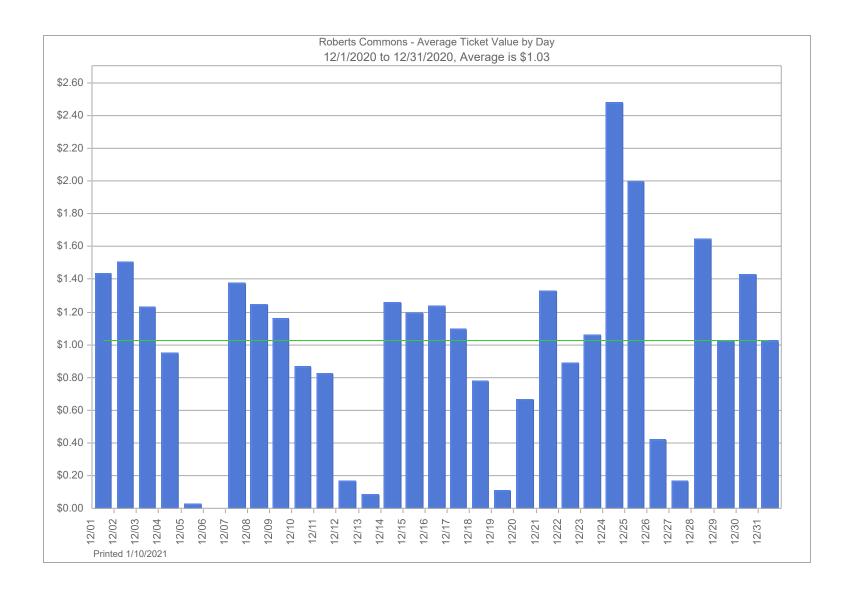














# CITY OF FARGO PARKING REPORT MAY 2021



June 15, 2021

Nicole B Crutchfield Planning Director City of Fargo 200 3<sup>rd</sup> Street North Fargo, ND 58102

Dear Ms. Crutchfield:

We are pleased to provide the Parking Report for the month ended May 31, 2021. The enclosed reports have been prepared and reviewed by us, and are complete and accurate to the best of our knowledge.

#### **Financial Reporting Update**

We have updated the 2021 financial reporting. Invoices will no longer be listed in the financial statement; they will instead be grouped into expense categories. To supplement this change we have included an invoice listing summary detailing the invoices making up the expense categories and included all invoices at the end of the report.

#### Enclosed with this correspondence, you will find the following:

- 2021 Parking Revenue Report for the month ending May 31, 2021
- Year to Date 2021 Parking Revenue Report ending May 31, 2021
- 2021 Roberts Commons Parking Revenue Report for the month ending May 31, 2021
- Accounts Receivable Withholding Summary by Lot for the month ending May 31, 2021
- Accounts Receivable Detail by Lot for the month ending May 31, 2021
- Invoice Summary for the month ending May 31, 2021
- Month ending May 31, 2021 Transient Revenue analytical graphs by location
- Invoice copies supporting the City Expenses deduction scheduled on the Parking Revenue Report for the month ending May 31, 2021

#### **Revenue and Distribution Summary**

The current month's analysis of cash available for distribution is adjusted for the month over month change in outstanding accounts receivable that is greater than 30 days past due. Combined with the Net Operating Income, the following is the summary of the current month's cash available for distribution.

| Gross Revenue                            | \$ 135,053.76 |
|--|---------------|
| Operating Expenses & City Expenses       | 60,875.82     |
| Net Operating Income                     | 74,177.94     |
| 2020 ND4013 XCEL Invoices                | (9,799.63)    |
| Net change month over month AR > 30 Days | (4,443.07)    |
| Total Monthly Distribution               | \$ 59,935.24  |

Should you have any questions or concerns please feel free to contact me (Nate) directly at (608) 445-4523 or <a href="mailto:nwright@interstateparking.com">nwright@interstateparking.com</a>.

Sincerely,

Nate Wright Revenue Manager

Vanessa Hernandez General Manager - Fargo

Chuck Stadler Chief Financial Officer

Paul Schnettler Chief Operating Officer

**Interstate Parking Company** 



#### 2021 Revenue Report

# PARKING

#### For the Month Ending May 31, 2021:

|                                      | ND4001<br>Civic Center<br>Ramp | ND4006<br>NP Avenue<br>Lot | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4015<br>C1<br>Lot | ND4016<br>C2<br>Lot | Current Month Totals | Prior Year<br>Totals |
|--------------------------------------|--------------------------------|----------------------------|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|---------------------|---------------------|----------------------|----------------------|
| Monthly Parking Revenue              | 19,724.80                      | 8,613.00                   | 3,432.00              | 6,215.33                    | 13,445.00                   |                              | 3,217.50                      | 910.00              | 700.00              | 56,257.63            | 84,133               |
| Transient Revenue                    | 2,551.50                       | 296.00                     | -                     | -                           | -                           | _                            | -                             | -                   | -                   | 2,847.50             | 1,098                |
| Pay by Phone                         | -                              | 496.00                     | -                     | -                           | -                           | -                            | -                             | -                   | -                   | 496.00               | 857                  |
| Validation Revenue                   | 4,095.00                       | 848.00                     | -                     | -                           | -                           | -                            | -                             | -                   | -                   | 4,943.00             | 457                  |
| Validation Revenue - Radisson        | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | ,<br>-               | -                    |
| Violation Revenue                    | 533.25                         | 687.00                     | -                     | 69.00                       | -                           | -                            | 119.00                        | -                   | -                   | 1,408.25             | 1,380                |
| Event Revenue                        | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Service Permit Revenue               | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | 201                  |
| DRP3 Revenue                         | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Gross Revenue                        | \$ 26,904.55                   | \$ 10,940.00 \$            | 3,432.00 \$           | 6,284.33                    | \$ 13,445.00                | \$ -                         | \$ 3,336.50 \$                | 910.00 \$           | 700.00              | \$ 65,952.38         | 88,126               |
| Credit Card Fees                     | (197.50)                       | (327.89)                   | (16.33)               | (4.62)                      | (18.67)                     | -                            | (51.31)                       | (8.71)              | (6.97)              | (632.00)             | (361)                |
| Sales Tax                            | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Special Event Payroll                | -                              | -                          | -                     |                             |                             | -                            |                               | -                   | -                   |                      |                      |
| Enforcement Payroll                  | -                              | (88.87)                    | -                     | (107.26)                    | (88.87)                     | -                            | (245.17)                      | -                   | -                   | (530.17)             | (8,588)              |
| Passport Fees                        | (32.80)                        | (204.60)                   | -                     | (23.60)                     | - (0.000                    | -                            | (67.60)                       | -                   | - (100.00)          | (328.60)             | (683)                |
| Management Fee                       | (4,620.77)                     | (2,875.15)                 | (3,799.30)            | (3,573.40)                  | (2,977.83)                  | -                            | (9,241.55)                    | (204.00)            | (192.00)            | (27,484.00)          | (27,977)             |
| Snow Removal                         | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | (3,669)              |
| Snow Removal Credit (Annual 42k Cap) | -                              | N/A                        | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    |                      |
| City Expenses:                       |                                |                            |                       |                             |                             |                              |                               |                     |                     |                      |                      |
| Administrative                       | (281.25)                       | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | (281.25)             | -                    |
| Advertising & Marketing              | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Cleaning                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Electric                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Internet                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | (29)                 |
| Painting & Landscaping               | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Real Estate Taxes                    | <del>-</del>                   | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   |                      | -                    |
| R&M Equipment                        | (354.64)                       | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | (354.64)             | -                    |
| R&M Building                         | -                              | (140.00)                   | (105.00)              | -                           | -                           | -                            | -                             | -                   | -                   | (245.00)             | (131)                |
| Security                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Signs                                | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| Supplies                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                    | -                    |
| GTC Office Lease                     | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | <u>-</u><br>-        | 120                  |
| Total Adjustments                    | (5,486.96)                     | (3,636.51)                 | (3,920.63)            | (3,708.88)                  | (3,085.37)                  | -                            | (9,605.63)                    | (212.71)            | (198.97)            | (29,855.66)          | (41,318)             |
| Net Operating Income                 | \$ 21,417.59                   | \$ 7,303.49 \$             | (488.63) \$           | 2,575.45                    | \$ 10,359.63                | \$ -                         | \$ (6,269.13) \$              | 697.29 \$           | 501.03              | \$ 36,096.72         | 46,808               |
| Add: AR > 30 Days (Prev Mo)          | 14,825.70                      | -                          | 338.00                | 5,610.00                    | 1,050.00                    | -                            | 66.00                         | 490.00              | -                   | 22,379.70            |                      |
| Less: AR > 30 Days (Current)         | (18,476.70)                    | (532.00)                   | (20.00)               | (3,360.00)                  | (3,750.00)                  | -                            | (125.00)                      | (910.00)            | -                   | (27,173.70)          |                      |
| Net Month Over Month Change in AR    | (3,651.00)                     | (532.00)                   | 318.00                | 2,250.00                    | (2,700.00)                  | -                            | (59.00)                       | (420.00)            | -                   | (4,794.00)           |                      |
| Net Monthly Parking Distribution     | \$ 17,766.59                   | \$ 6,771.49 \$             | (170.63) \$           | 4,825.45                    | \$ 7,659.63                 | \$ -                         | \$ (6,328.13) \$              | 277.29 \$           | 501.03              | 31,302.72            |                      |

## **City of Fargo**

#### 2021 Year to Date Revenue Report



#### For the Month Ending May 31, 2021:

| _                                    | ND4001<br>Civic Center<br>Ramp | ND4006<br>NP Avenue<br>Lot | ND4007<br>GTC<br>Ramp | ND4008<br>4th Street<br>Lot | ND4009<br>3rd Street<br>Lot | ND4010<br>Main Avenue<br>Lot | ND4011<br>Island Park<br>Ramp | ND4015<br>C1<br>Lot | ND4016<br>C2<br>Lot | Current Month<br>Totals | Prior Year<br>Totals |
|--------------------------------------|--------------------------------|----------------------------|-----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|---------------------|---------------------|-------------------------|----------------------|
| Monthly Parking Revenue              | 96,762.22                      | 38,711.94                  | 16,862.00             | 42,906.94                   | 67,425.00                   | 3,534.00                     | 16,030.50                     | 5,390.00            | 1,842.06            | 289,464.66              | 462,133              |
| Transient Revenue                    | 12,798.00                      | 1,268.50                   | -                     | -                           | -                           | -                            | -                             | -                   | -                   | 14,066.50               | 12,800               |
| Pay by Phone                         | -                              | 3,635.45                   | -                     | -                           | -                           | -                            | -                             | -                   | -                   | 3,635.45                | 4,383                |
| Validation Revenue                   | 15,983.00                      | 1,636.25                   | -                     | -                           | -                           | -                            | -                             | -                   | -                   | 17,619.25               | 15,181               |
| Validation Revenue - Radisson        | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Violation Revenue                    | 1,014.25                       | 1,625.00                   | 140.00                | 320.00                      | 122.00                      | 207.00                       | 169.00                        | -                   | -                   | 3,597.25                | 7,397                |
| Event Revenue                        | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Service Permit Revenue               | -                              | 750.00                     | -                     | -                           | -                           | -                            | -                             | -                   | -                   | 750.00                  | 301                  |
| DRP3 Revenue                         | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Gross Revenue                        | \$ 126,557.47                  | \$ 47,627.14               | \$ 17,002.00          | 43,226.94                   | \$ 67,547.00                | \$ 3,741.00                  | \$ 16,199.50 \$               | 5,390.00 \$         | 1,842.06            | \$ 329,133.11           | 502,195              |
| Credit Card Fees                     | (849.22)                       | (1,725.73)                 | (87.52)               | (32.51)                     | (105.90)                    | (54.30)                      | (236.53)                      | (41.99)             | (23.59)             | (3,157.29)              | (2,443)              |
| Sales Tax                            | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Special Event Payroll                | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Enforcement Payroll                  | -                              | (1,613.33)                 | -                     | (1,947.13)                  | (1,613.33)                  | (788.51)                     | (4,450.58)                    | -                   | -                   | (10,412.88)             | (44,950)             |
| Passport Fees                        | (50.80)                        | (597.20)                   | (16.00)               | (103.20)                    | (48.80)                     | (88.80)                      | (91.60)                       | -                   | -                   | (996.40)                | (4,101)              |
| Management Fee                       | (23,103.85)                    | (14,375.75)                | (18,996.50)           | (17,867.00)                 | (14,889.15)                 | (316.00)                     | (46,207.75)                   | (1,020.00)          | (960.00)            | (137,736.00)            | (139,885)            |
| Snow Removal                         | (5,783.25)                     | (1,488.68)                 | -                     | (3,157.75)                  | (2,607.60)                  | (1,739.60)                   | (1,611.25)                    | -                   | -                   | (16,388.13)             | (12,791)             |
| Snow Removal Credit (Annual 42k Cap) | 5,783.25                       | N/A                        | -                     | 3,157.75                    | 2,607.60                    | 1,739.60                     | 1,611.25                      | -                   | -                   | 14,899.45               |                      |
| City Expenses:                       |                                |                            |                       |                             |                             |                              |                               |                     |                     |                         | -                    |
| Administrative                       | (281.25)                       | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | (281.25)                | -                    |
| Advertising & Marketing              | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Cleaning                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Electric                             | (2,307.50)                     | (637.72)                   | -                     | (402.50)                    | -                           | -                            | (637.73)                      | -                   | -                   | (3,985.45)              | (2,662)              |
| Internet                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | (29)                 |
| Painting & Landscaping               | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| Real Estate Taxes                    | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| R&M Equipment                        | (392.14)                       | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | (392.14)                | (1,023)              |
| R&M Building                         | (452.64)                       | (140.00)                   | (394.00)              | -                           | -                           | -                            | -                             | -                   | -                   | (986.64)                | (4,806)              |
| Security                             | (3,071.10)                     | -                          | (3,068.70)            | -                           | -                           | -                            | (3,130.20)                    | -                   | -                   | (9,270.00)              | -                    |
| Signs                                | (788.67)                       | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | (788.67)                | -                    |
| Supplies                             | -                              | -                          | -                     | -                           | -                           | -                            | -                             | -                   | -                   | -                       | -                    |
| GTC Office Lease                     |                                |                            | -                     |                             | <u> </u>                    |                              | -                             | <u>-</u>            |                     | -                       | 600                  |
| Total Adjustments                    | (31,297.17)                    | (20,578.41)                | (22,562.72)           | (20,352.34)                 | (16,657.18)                 | (1,247.61)                   | (54,754.39)                   | (1,061.99)          | (983.59)            | (169,495.40)            | (212,090)            |
| Net Operating Income                 | \$ 95,260.30                   | \$ 27,048.73               | \$ (5,560.72)         | 22,874.60                   | \$ 50,889.82                | \$ 2,493.39                  | \$ (38,554.89) \$             | 4,328.01 \$         | 858.47              | \$ 159,637.71           | 290,105              |

## **City of Fargo**

#### 2021 Revenue Report



ND4013 - Roberts Commons For the Month Ending May 31, 2021:

|                                    |                        |              |              |                        |                      |      |      |        |           |         |          |          | Year To Date             | Prior Year |
|------------------------------------|------------------------|--------------|--------------|------------------------|----------------------|------|------|--------|-----------|---------|----------|----------|--------------------------|------------|
|                                    | January                | February     | March        | April                  | May                  | June | July | August | September | October | November | December | Totals                   | Totals     |
| Monthly Parking Revenue            | 33,343.97              | 33,298.31    | 31,108.39    | 32,871.20              | 32,561.75            | -    | -    | -      | -         | -       | -        | -        | 163,183.62               | 230,581    |
| Transient Revenue                  | 8,397.00               | 8,454.00     | 10,299.00    | 10,527.00              | 11,060.00            | -    | -    | -      | -         | -       | -        | -        | 48,737.00                | 37,539     |
| Pay by Phone                       | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Validation Revenue                 | 415.00                 | 620.00       | 2,164.00     | 1,377.00               | 1,732.00             | -    | -    | -      | -         | -       | -        | -        | 6,308.00                 | 1,661      |
| Validation Revenue - Radisson      | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Violation Revenue                  | 978.00                 | 66.00        | 255.00       | 226.00                 | 1,384.00             | -    | -    | -      | -         | -       | -        | -        | 2,909.00                 | 1,064      |
| Event Revenue                      | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Service Permit Revenue             | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| DRP3 Revenue                       | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Gross Revenue                      | \$ 43,133.97           | \$ 42,438.31 | \$ 43,826.39 | \$ 45,001.20           | \$ 46,737.75 \$      | -    | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 221,137.62            | 270,845    |
| Credit Card Fees                   | (629.25)               | (548.86)     | (639.12)     | (669.86)               | (734.68)             | -    | -    | -      | -         | -       | -        | -        | (3,221.77)               | (2,552)    |
| Sales Tax                          | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Special Event Payroll              | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Enforcement Payroll                | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Passport Fees                      | (396.80)               | (8.00)       | (63.60)      | (82.00)                | (519.60)             | -    | -    | -      | -         | -       | -        | -        | (1,070.00)               | (494)      |
| Management Fee                     | (16,968.36)            | (16,968.36)  | (16,968.36)  | (16,968.36)            | (16,968.36)          | -    | -    | -      | -         | -       | -        | -        | (84,841.80)              | (84,840)   |
| Snow Removal - Covered by IPC      | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| City Expenses:                     |                        |              |              |                        |                      |      |      |        |           |         |          |          |                          |            |
| Administrative                     | (125.00)               | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | (125.00)                 | -          |
| Advertising & Marketing            | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Cleaning                           | -                      | -            |              |                        | -                    | -    | -    | -      | -         | -       | -        | -        |                          |            |
| Electric                           | -                      | -            | (6,864.32)   | (2,085.58)             | (2,570.73)           | -    | -    | -      | -         | -       | -        | -        | (11,520.63)              | (5,331)    |
| Internet                           | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Painting & Landscaping             | -                      | -            | -            | -                      | -                    | -    | -    | -      | -         | -       | -        | -        | -                        | -          |
| Real Estate Taxes                  | -                      | (225.00)     | -            | -                      | (227.00)             | -    | -    | -      | -         | -       | -        | -        | (552.00)                 | (000)      |
| R&M Equipment                      | (012.02)               | (225.00)     | (76.49)      | -<br>(701.03)          | (327.80)             | -    | -    | -      | -         | -       | -        | -        | (552.80)                 | (800)      |
| R&M Building                       | (912.93)<br>(2,357.11) | 208.89       | (76.49)      | (791.92)<br>(1,071.27) | (200.25)<br>(891.25) | -    | -    | -      | -         | -       | -        | -        | (1,981.59)<br>(4,110.74) | (4,891)    |
| Security<br>Signs                  | (2,337.11)             | 200.09       | -            | (1,0/1.2/)             | (091.23)             | -    | _    | _      | _         | -       | -        | -        | (4,110.74)               | (4,091)    |
| Supplies                           | (64.41)                | -            | -            | -                      | -                    | _    | -    | -      | -         | _       | _        | _        | (64.41)                  | -          |
| Total Adjustments                  | (21,453.86)            | (17,541.33)  | (24,611.89)  | (21,668.99)            | (22,212.67)          | -    |      |        | _         |         | _        |          | (107,488.74)             | (98,908)   |
| Net Operating Income               |                        | \$ 24,896.98 | \$ 19,214.50 | \$ 23,332.21           | \$ 24,525.08 \$      |      | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 113,648.88            | 171,937    |
| 2020 XCEL Invoices                 |                        |              |              | (10,000.00)            | (9,799.63)           |      |      |        |           |         |          | •        | (19,799.63)              |            |
|                                    |                        |              |              |                        |                      |      |      |        |           |         |          |          |                          |            |
| Add: AR > 30 Days (Previous Month) | 2,030.00               | 1,953.00     | 2,757.00     | 2,268.00               | 4,167.00             | -    | -    | -      | -         | -       | -        | -        | 13,175.00                |            |
| Less: AR > 30 Days (Current Month) | (1,953.00)             | (2,757.00)   | (2,268.00)   | (4,167.00)             | (5,697.00)           | -    | -    | -      | -         | -       | -        | -        | (16,842.00)              |            |
| Net Month Over Month Change in AR  | 77.00                  | (804.00)     | 489.00       | (1,899.00)             | (1,530.00)           | -    | -    | -      | -         | -       | -        | -        | (3,667.00)               |            |
| Net Monthly Parking Distribution   | \$ 21,757.11           | \$ 24,092.98 | \$ 19,703.50 | \$ 11,433.21           | \$ 13,195.45 \$      | -    | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 90,182.25             |            |

## City of Fargo

#### 2021 Revenue Report



ND4017 - Mercantile For the Month Ending May 31, 2021:

|                                    |              |                 |             |              |                 |      |      |        |           |         |          |          | Year To Date  | Prior Year |
|------------------------------------|--------------|-----------------|-------------|--------------|-----------------|------|------|--------|-----------|---------|----------|----------|---------------|------------|
|                                    | January      | February        | March       | April        | May             | June | July | August | September | October | November | December | Totals        | Totals     |
| Monthly Parking Revenue            | 19,053.19    | 18,786.92       | 19,655.65   | 19,385.64    | 19,033.63       | -    | -    | -      | -         | -       | -        | -        | 95,915.03     | -          |
| Transient Revenue                  | 1,721.00     | 2,035.00        | 2,565.00    | 2,718.00     | 2,563.00        | -    | -    | -      | -         | -       | -        | -        | 11,602.00     | -          |
| Pay by Phone                       | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Validation Revenue                 | 996.00       | 392.00          | 576.00      | 1,039.00     | 767.00          | -    | -    | -      | -         | -       | -        | -        | 3,770.00      | -          |
| Validation Revenue - Radisson      | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Violation Revenue                  | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Event Revenue                      | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Service Permit Revenue             | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| DRP3 Revenue                       | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Gross Revenue                      | \$ 21,770.19 | \$ 21,213.92 \$ | 22,796.65   | \$ 23,142.64 | \$ 22,363.63 \$ | -    | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 111,287.03 | -          |
| Credit Card Fees                   | (195.48)     | (209.96)        | (242.55)    | (276.50)     | (255.05)        | -    | -    | -      | -         | _       | -        | _        | (1,179.54)    | -          |
| Sales Tax                          | -            | -               | -           | -            | - 1             | -    | -    | -      | -         | -       | -        | -        | - 1           | -          |
| Special Event Payroll              | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Enforcement Payroll                | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Passport Fees                      | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Management Fee                     | (5,769.66)   | (5,769.66)      | (5,769.66)  | (5,769.66)   | (5,769.66)      | -    | -    | -      | -         | -       | -        | -        | (28,848.30)   | -          |
| Snow Removal                       | (985.75)     | (425.00)        | (203.50)    | -            | -               | -    | -    | -      | -         | -       | -        | -        | (1,614.25)    | -          |
| City Expenses:                     |              |                 |             |              |                 |      |      |        |           |         |          |          |               |            |
| Administrative                     | -            | (812.50)        | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | (812.50)      | -          |
| Advertising & Marketing            | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Cleaning                           | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Electric                           | (2,988.13)   | (2,037.05)      | (5,505.58)  | (2,586.05)   | (2,069.13)      | -    | -    | -      | -         | -       | -        | -        | (15,185.94)   | -          |
| Internet                           | (647.45)     | (320.81)        | (646.62)    | (1.42)       | (323.65)        | -    | -    | -      | -         | -       | -        | -        | (1,939.95)    | -          |
| Painting & Landscaping             | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Real Estate Taxes                  | -            | -               | (7,683.26)  | (2,991.03)   | -               | -    | -    | -      | -         | -       | -        | -        | (10,674.29)   | -          |
| R&M Equipment                      | -            | (1,500.00)      | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | (1,500.00)    | -          |
| R&M Building                       | (617.50)     | (321.68)        | -           | (118.75)     | -               | -    | -    | -      | -         | -       | -        | -        | (1,057.93)    | -          |
| Security                           | (670.00)     | (410.00)        | -           | (860.00)     | (390.00)        | -    | -    | -      | -         | -       | -        | -        | (2,330.00)    | -          |
| Signs                              | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Supplies                           | -            | -               | -           | -            | -               | -    | -    | -      | -         | -       | -        | -        | -             | -          |
| Total Adjustments                  | (11,873.97)  | (11,806.66)     | (20,051.17) | (12,603.41)  | (8,807.49)      | -    | -    | -      | -         | -       | -        | -        | (65,142.70)   | -          |
| Net Operating Income               | \$ 9,896.22  | \$ 9,407.26 \$  | 2,745.48    | \$ 10,539.23 | \$ 13,556.14 \$ | -    | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 46,144.33  | -          |
| Add: AR > 30 Days (Previous Month) | 6,421.50     | 86.50           | 2,046.31    | 762.00       | 2,299.00        | -    | _    | -      | -         | -       | -        | -        | 11,615.31     |            |
| Less: AR > 30 Days (Current Month) | (86.50)      | (2,046.31)      | (762.00)    | (2,299.00)   | (418.07)        | -    | -    | -      | -         | -       | -        | -        | (5,611.88)    |            |
| Net Month Over Month Change in AR  | 6,335.00     | (1,959.81)      | 1,284.31    | (1,537.00)   | 1,880.93        | -    | -    | -      | -         | -       | -        | -        | 6,003.43      |            |
| Net Monthly Parking Distribution   | \$ 16,231.22 | \$ 7,447.45 \$  | 4,029.79    | \$ 9,002.23  | \$ 15,437.07 \$ | -    | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 52,147.76  |            |

## ND4001 - ND4013 City of Fargo





| Location ID | Lot Name               | 30 Days           | 60 Days    | 90 Days     | Total Due   |
|-------------|------------------------|-------------------|------------|-------------|-------------|
| ND4001      | Civic Center Ramp      | \$4,554.00        | \$4,424.00 | \$9,498.70  | \$18,476.70 |
| ND4006      | NP Avenue Lot          | \$532.00          | \$0.00     | \$0.00      | \$532.00    |
| ND4007      | GTC Garage             | \$0.00            | \$0.00     | \$20.00     | \$20.00     |
| ND4008      | 4th Street Lot         | \$750.00          | \$0.00     | \$2,610.00  | \$3,360.00  |
| ND4009      | 3rd Street Lot         | \$3,150.00        | \$0.00     | \$600.00    | \$3,750.00  |
| ND4010      | Main Avenue Lot        | \$0.00            | \$0.00     | \$0.00      | \$0.00      |
| ND4011      | Island Park Ramp       | \$59.00           | \$0.00     | \$66.00     | \$125.00    |
| ND4013      | Roberts Commons Garage | \$1530.00         | \$2495.00  | \$1672.00   | \$5,697.00  |
| ND4015      | C1                     | \$420.00          | \$420.00   | \$70.00     | \$910.00    |
| ND4016      | C2                     | \$0.00            | \$0.00     | \$0.00      | \$0.00      |
| ND4017      | Mercantile             | \$239.07          | \$53.00    | \$126.00    | \$418.07    |
|             | TO                     | ΓALS: \$11,234.07 | \$7,392.00 | \$14,662.70 | \$33,288.77 |

| Portfolio                            | 30 Days     | 60 Days    | 90 Days     | Total Due   |
|--------------------------------------|-------------|------------|-------------|-------------|
| City of Fargo (4001-4012, 4015-4016) | \$9,465.00  | \$4,844.00 | \$12,864.70 | \$27,173.70 |
| Roberts Commons (4013)               | \$1,530.00  | \$2,495.00 | \$1,672.00  | \$5,697.00  |
| Mercantile (4017)                    | \$239.07    | \$53.00    | \$126.00    | \$418.07    |
| TOTALS:                              | \$11,234.07 | \$7,392.00 | \$14,662.70 | \$33,288.77 |

## ND4001 Civic Center Ramp

#### Paris AR Aging Report - May 2021

| Account ID | Account Name       | 30 Days    | 60 Days    | 90 Days    | Total Due   |
|------------|--------------------|------------|------------|------------|-------------|
| ND000010   | Radisson Hotel     | \$1,677.00 | \$1,677.00 | \$1531.20  | \$4,885.20  |
| ND000415   | Shine-Od Davaakhuu | \$129.00   | \$0.00     | \$0.00     | \$129.00    |
| ND000434   | Radisson Employee  | \$0.00     | \$167.00   | \$32.00    | \$199.00    |
| ND000448   | Bobcat             | \$2,580.00 | \$2,580.00 | \$7673.00  | \$12,833.00 |
| ND000449   | Bobcat Vaildations | \$168.00   | \$0.00     | \$262.50   | \$430.50    |
|            | TOTALS:            | \$4.554.00 | \$4,424,00 | \$9,498,70 | \$18,476,70 |

## ND4006 NP Avenue Lot

## PARKING

#### Paris AR Aging Report - May 2021

| Account ID | Account Name       | 30 Days  | 60 Days | 90 Days | Total Due |
|------------|--------------------|----------|---------|---------|-----------|
| ND000848   | Bobcat Validations | \$532.00 | \$0.00  | \$0.00  | \$532.00  |
|            | TOTALS:            | \$532.00 | \$0.00  | \$0.00  | \$532.00  |

## ND4007 GTC Ramp

## PARKING

#### Paris AR Aging Report - May 2021

| Account ID | Account Name    | 30 Days | 60 Days | 90 Days | Total Due |
|------------|-----------------|---------|---------|---------|-----------|
| ND000224   | Michael Sjothum | \$0.00  | \$0.00  | \$20.00 | \$20.00   |
|            | TOTALS:         | \$0.00  | \$0.00  | \$20.00 | \$20.00   |

## ND4008 4th Street Lot



#### Paris AR Aging Report - May 2021

| Account ID | Account Name               | 30 Days  | 60 Days | 90 Days    | Total Due  |
|------------|----------------------------|----------|---------|------------|------------|
| ND000274   | Atos Restaurant Technology | \$750.00 | \$0.00  | \$2,610.00 | \$3,360.00 |
|            | TOTALS:                    | \$750.00 | \$0.00  | \$2,610.00 | \$3,360.00 |

## ND4009 3rd Street Lot



#### Paris AR Aging Report - May 2021

| Account ID | Account Name  | 30 Days    | 60 Days | 90 Days  | Total Due  |
|------------|---------------|------------|---------|----------|------------|
| ND000100   | Aramark Fargo | \$2925.00  | \$0.00  | \$300.00 | \$3,225.00 |
| ND000366   | Revel Digital | \$225.00   | \$0.00  | \$300.00 | \$525.00   |
|            | TOTALS:       | \$3,150.00 | \$0.00  | \$600.00 | \$3,750.00 |

## ND4010 Main Avenue Lot

Account Name



Total Due

90 Days

#### Paris AR Aging Report - May 2021

Account ID

| 7 (COCCUITO ID | 7 toobant 1 tanio | oo bayo | oo Dayo | oo bayo | Total Bas |
|----------------|-------------------|---------|---------|---------|-----------|
|                |                   |         |         |         | \$0.00    |
|                | TOTALS:           | \$0.00  | \$0.00  | \$0.00  | \$0.00    |

60 Days

30 Days

## ND4011 Island Park Ramp

## Paris AR Aging Report - May 2021

| Account ID | Account Name | 30 Days | 60 Days | 90 Days | Total Due |
|------------|--------------|---------|---------|---------|-----------|
| ND000621   | Brice Powell | \$0.00  | \$0.00  | \$66.00 | \$66.00   |
| ND000700   | Amber Orvik  | \$59.00 | \$0.00  | \$0.00  | \$59.00   |
|            | TOTALS:      | \$59.00 | \$0.00  | \$66.00 | \$125.00  |

## ND4013 Roberts Commons

## PARKING

| Pari | is AF | k Agii | ng Re | eport - | May 2 | 021 |
|------|-------|--------|-------|---------|-------|-----|
|      |       |        |       |         |       |     |

| Account ID | Account Name                  | 30 Days    | 60 Days    | 90 Days    | Total Due  |
|------------|-------------------------------|------------|------------|------------|------------|
| ND000036   | Kilbourne Group               | \$5.00     | \$0.00     | \$0.00     | \$5.00     |
| ND000323   | Thomas Hinze                  | \$129.00   | \$0.00     | \$0.00     | \$129.00   |
| ND000388   | Youngblood Coffee             | \$129.00   | \$0.00     | \$0.00     | \$129.00   |
| ND000640   | Jamie Askew                   | \$0.00     | \$0.00     | \$20.00    | \$20.00    |
| ND000682   | DFI Smith Follett & Crowl LLC | \$407.00   | \$387.00   | \$774.00   | \$1,568.00 |
| ND000758   | US Attorneys Office           | \$0.00     | \$0.00     | \$774.00   | \$774.00   |
| ND000801   | Bryce Reeff                   | \$129.00   | \$0.00     | \$0.00     | \$129.00   |
| ND000825   | Barbara Piagari               | \$129.00   | \$129.00   | \$0.00     | \$258.00   |
| ND000847   | Bobcat Validations            | \$86.00    | \$1,979.00 | \$104.00   | \$2,169.00 |
| ND000890   | DFI BD Attn:Deb               | \$516.00   | \$0.00     | \$0.00     | \$516.00   |
|            | TOTALS:                       | \$1,530,00 | \$2,495.00 | \$1.672.00 | \$5.697.00 |

## ND4015 c1

## Antorsia A

#### Paris AR Aging Report - May 2021

| Account ID | Account Name             | 30 Days  | 60 Days  | 90 Days | Total Due |
|------------|--------------------------|----------|----------|---------|-----------|
| ND000044   | Radisson Hotel X2        | \$0.00   | \$0.00   | \$70.00 | \$70.00   |
| ND000051   | American Federal Bank X6 | \$420.00 | \$420.00 | \$0.00  | \$840.00  |
|            | TOTALS:                  | \$420.00 | \$420.00 | \$70.00 | \$910.00  |

## ND4016 c2



#### Paris AR Aging Report - May 2021

| Account ID | Account Name | 30 Days | 60 Days | 90 Days | Total Due |
|------------|--------------|---------|---------|---------|-----------|
|            |              |         |         |         | \$0.00    |
|            | TOTALS:      | \$0.00  | \$0.00  | \$0.00  | \$0.00    |

## ND4017 Mercantile



## Paris AR Aging Report - May 2021

| Account ID | Account Name     | 30 Days  | 60 Days | 90 Days  | Total Due |
|------------|------------------|----------|---------|----------|-----------|
| ND000059   | Alysha Daignault | \$53.00  | \$53.00 | \$53.00  | \$159.00  |
| ND000071   | Salma Noah       | \$0.00   | \$0.00  | \$73.00  | \$73.00   |
| ND000126   | Weyer for Hire   | \$186.07 | \$0.00  | \$0.00   | \$186.07  |
|            | TOTALS:          | \$239.07 | \$53.00 | \$126.00 | \$418.07  |

| May Invoice          | es      |     |          |       |          |    |         |
|----------------------|---------|-----|----------|-------|----------|----|---------|
| <b>SNOW Invoices</b> |         |     |          |       |          |    |         |
| INV#                 | LOT     | IN' | V Total  |       | PC Part  | CC | OF Part |
|                      | ND4006  |     |          | \$    | -        | \$ | -       |
|                      | ND4017  |     |          |       |          | \$ | -       |
|                      | ND 4004 |     |          | 4     |          | 1  |         |
|                      | ND4001  | \$  | -        | \$    | -        |    |         |
|                      | ND4007  | \$  | -        | \$    | -        |    |         |
|                      | ND4008  | \$  | -        | \$    | -        |    |         |
|                      | ND4009  | \$  | -        | \$    | -        |    |         |
|                      | ND4010  | \$  | -        | \$    | -        |    |         |
|                      | ND4011  | \$  | -        | \$    | -        |    |         |
|                      | ND4015  | \$  | -        | \$    | -        |    |         |
|                      | ND4016  | \$  | -        | \$    | -        |    |         |
|                      |         |     |          | \$    | -        | \$ | -       |
|                      |         |     | 42k Snov | w CAF | Tracker  |    |         |
|                      |         | J   | ANUARY   | \$    | 9,144.00 |    |         |
|                      |         | FE  | BRUARY   | \$    | 3,218.95 |    |         |
|                      |         |     |          |       |          |    |         |

#### MARCH \$ 2,489.00 APRIL 47.50 14,899.45 2021 YTD

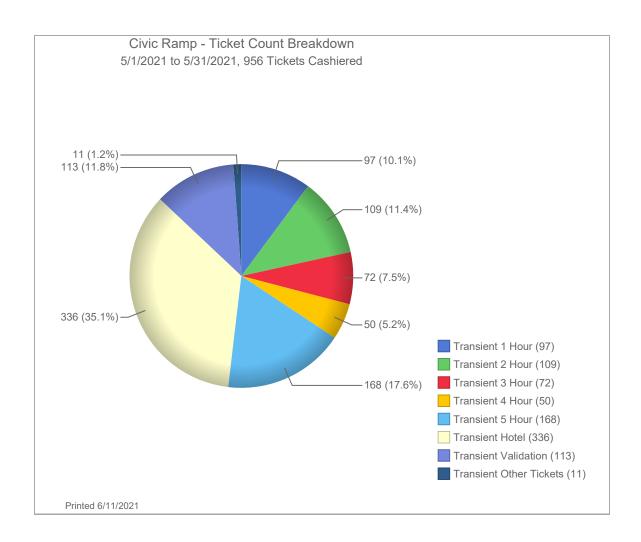
| Administrative Invoices |            |          |    |          |  |  |  |  |  |  |
|-------------------------|------------|----------|----|----------|--|--|--|--|--|--|
| IN                      | <b>/</b> # | LOT      | II | IV Total |  |  |  |  |  |  |
|                         | 437        | 8 ND4001 | \$ | 281 25   |  |  |  |  |  |  |

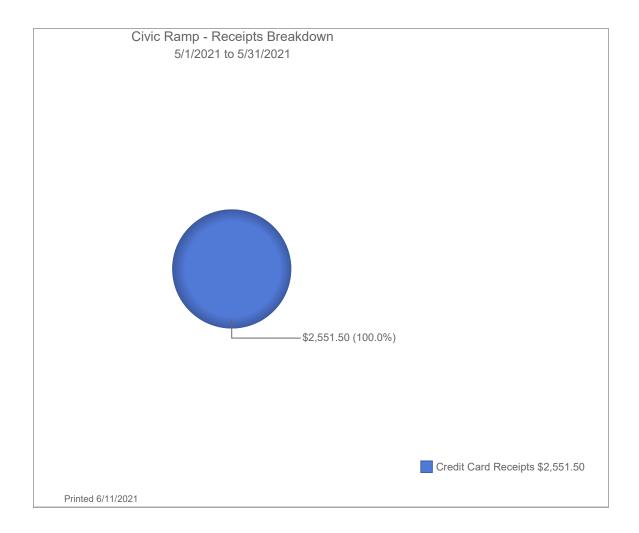
| SECURITY Invoices |        |    |         |  |  |  |  |
|-------------------|--------|----|---------|--|--|--|--|
| INV#              | LOT    | IN | V Total |  |  |  |  |
| 804-288-7         | ND4017 | \$ | 390.00  |  |  |  |  |
| RC IP 2021 04     | ND4013 | \$ | 891.25  |  |  |  |  |

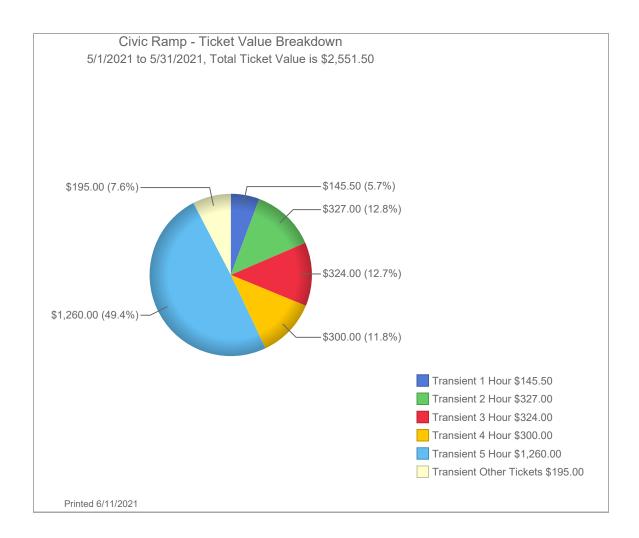
| ELE | <b>ELECTRIC Invoices</b> |        |     |          |  |  |  |  |
|-----|--------------------------|--------|-----|----------|--|--|--|--|
|     | INV#                     | LOT    | II. | IV Total |  |  |  |  |
| XCE | L 730599838              | ND4013 | \$  | 1,932.73 |  |  |  |  |
| XCE | L 730599838              | ND4017 | \$  | 2,069.13 |  |  |  |  |
| 462 | 7                        | ND4013 | \$  | 638.00   |  |  |  |  |

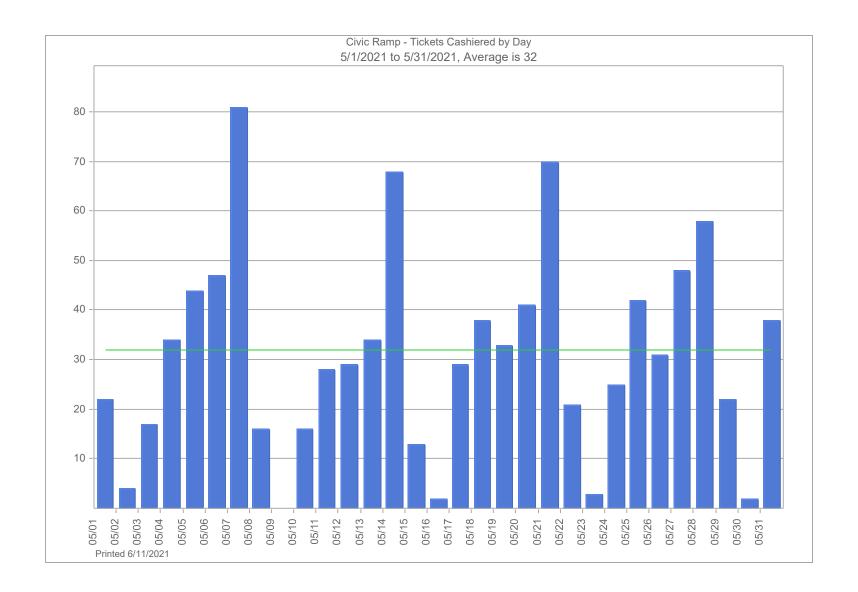
| <b>INTERNET Invoice</b> | es     |    |         |
|-------------------------|--------|----|---------|
| INV#                    | LOT    | IN | V Total |
| 224802001               | ND4017 | \$ | 323.65  |

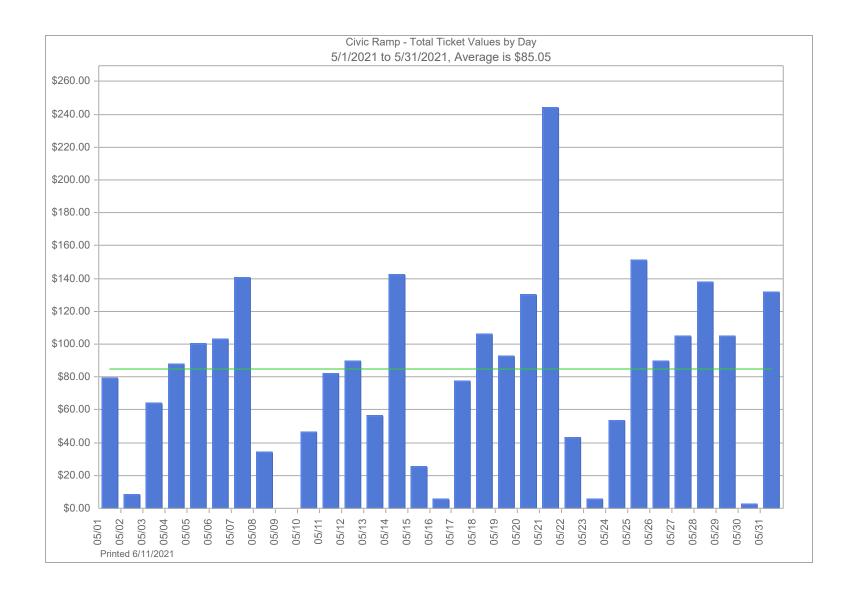
| <b>R&amp;M Invoices</b> |           |    |          |
|-------------------------|-----------|----|----------|
| INV #                   | LOT       | IN | IV Total |
| SUMMIT receipt          | ND4013    | \$ | 129.00   |
| 3224                    | ND4013    | \$ | 71.25    |
| i688433                 | 4001/4013 | \$ | 655.59   |
| 22261                   | ND4006    | \$ | 140.00   |
| 22433                   | ND4007    | \$ | 105.00   |
| i690291                 | ND4001    | \$ | 26.84    |

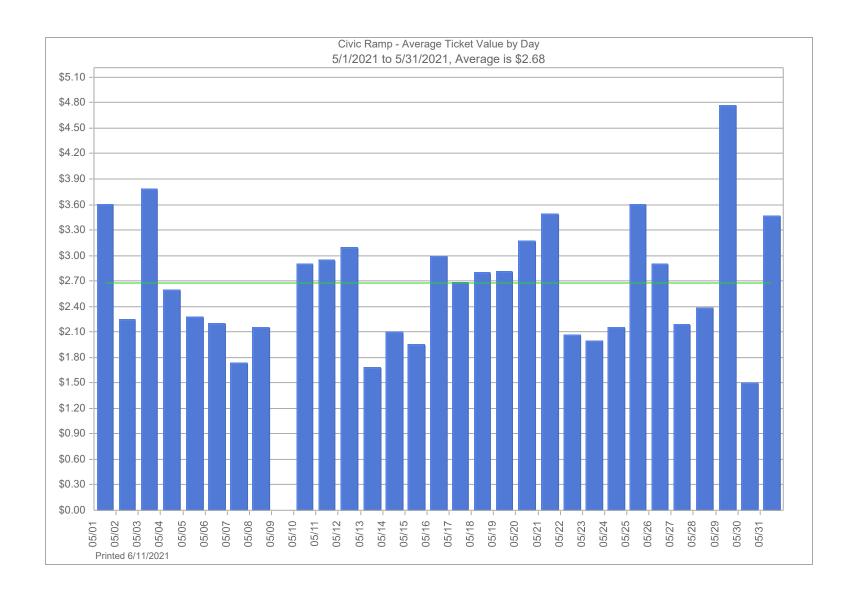


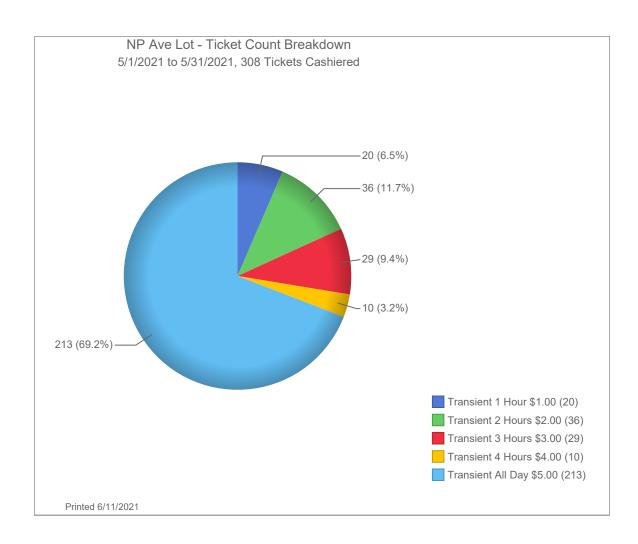


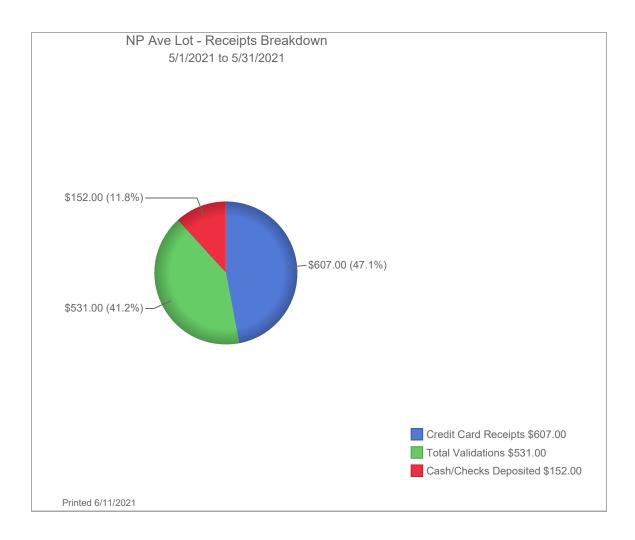


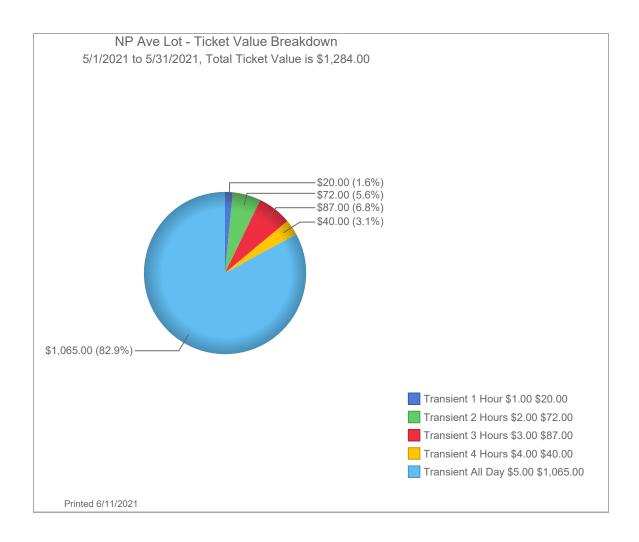


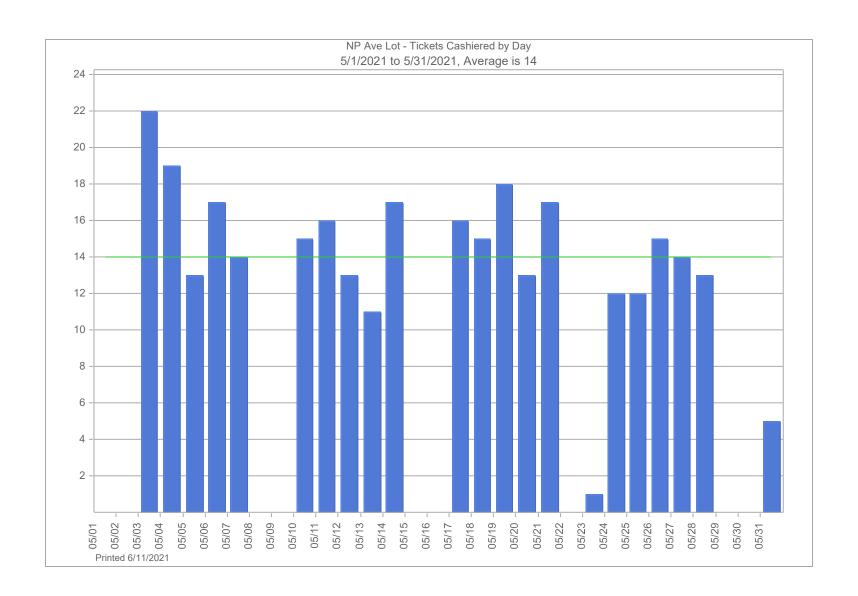


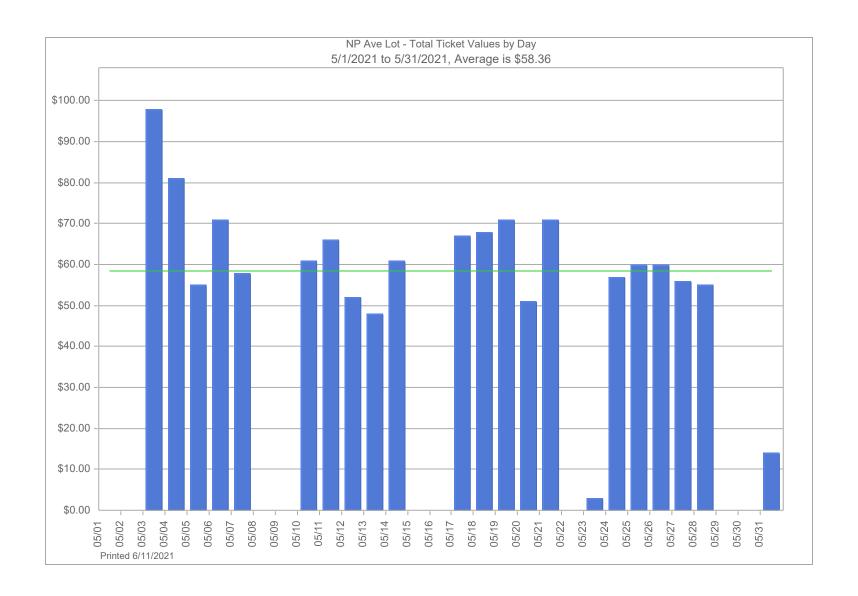


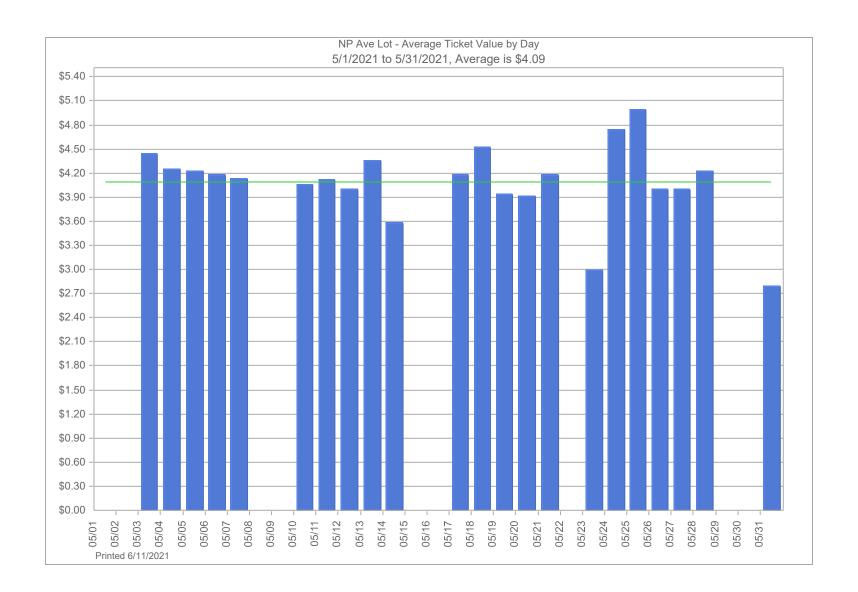


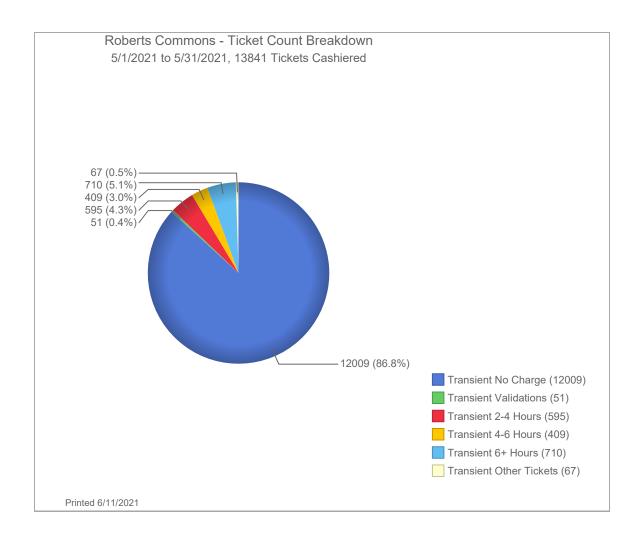


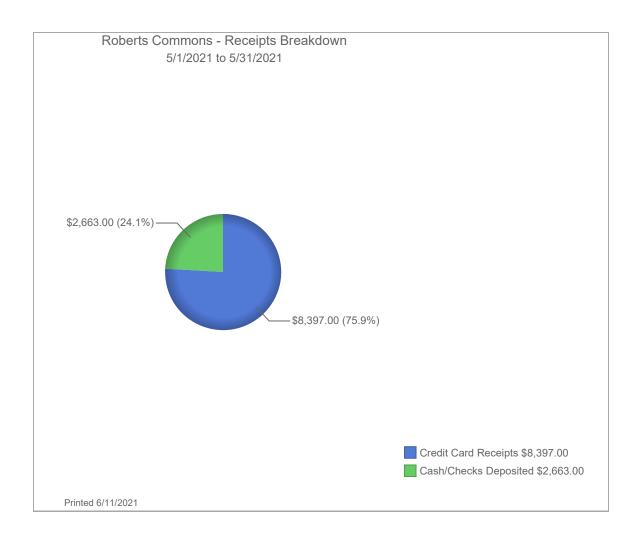


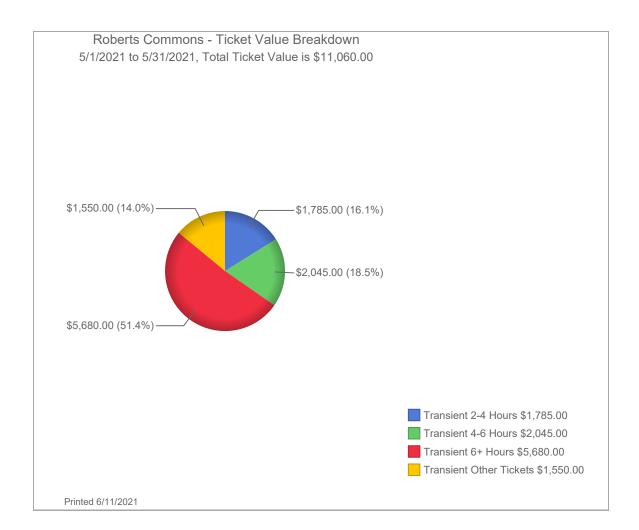


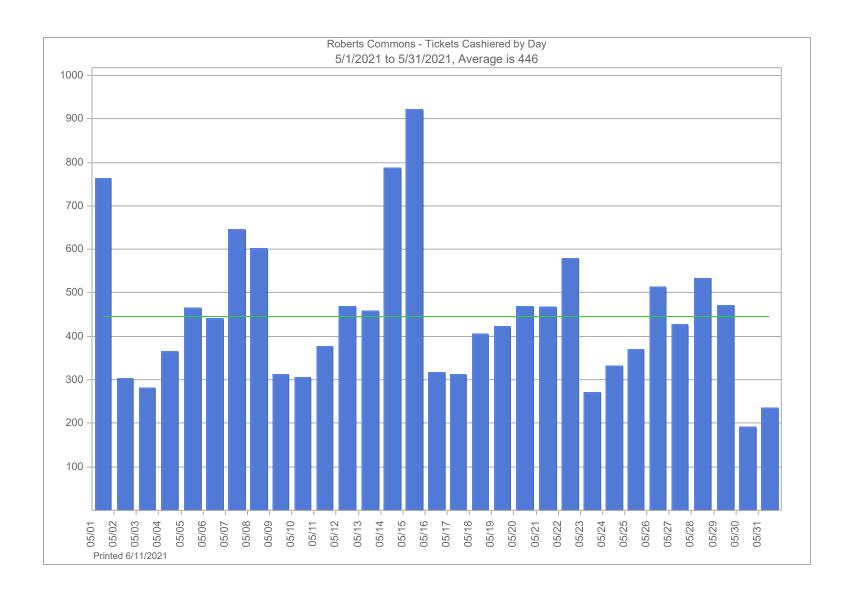


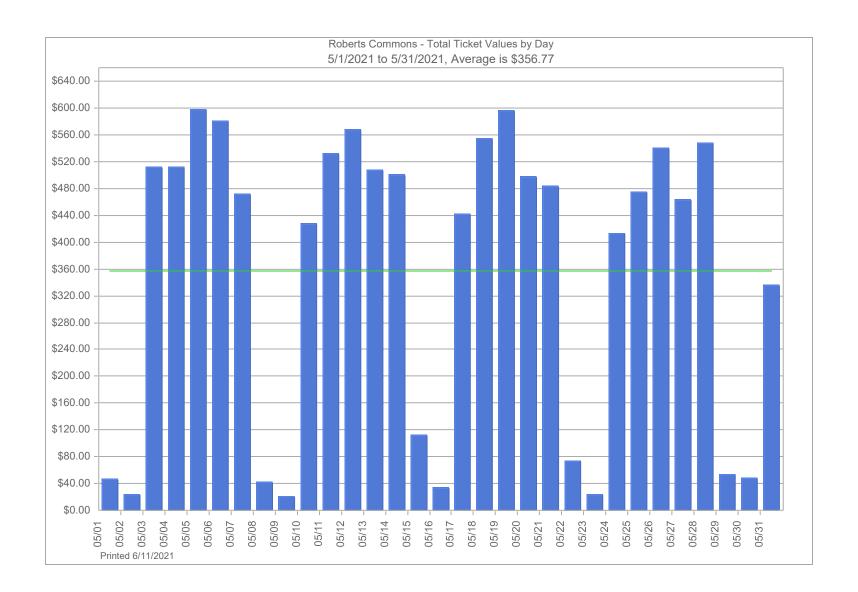


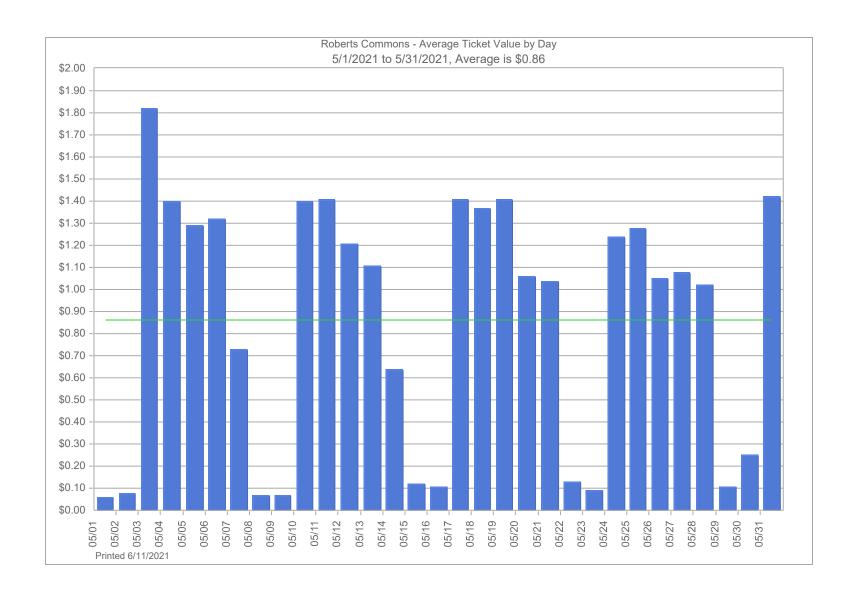












# Parking Commission June 24th 2021 9am, Fargo Commission Chamber



Special request: Downtown Fargo Street Fair Vendor Parking

The Downtown Community Partnership requests the following to accommodate vendor parking needs during the fair.

**Main Ave Lot:** To be used for Food Court vendors restocking vehicles. This location allows us to get their trucks off the street and allows them to easily restock during the event. Dates of request: July 14th 8AM through July 17th 8PM

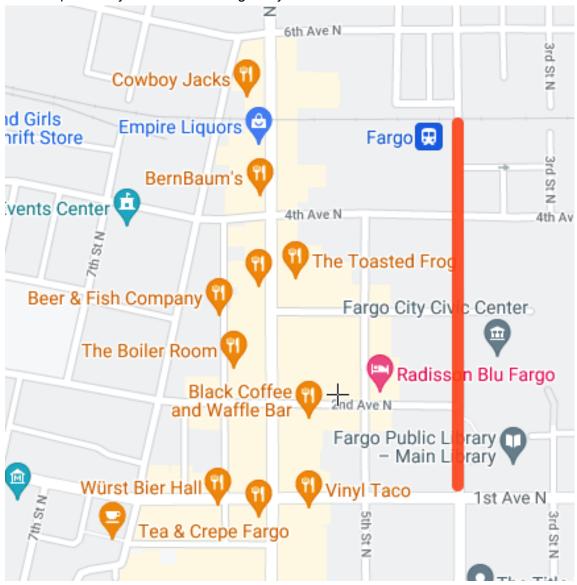


#### 4th street between 1st Ave and the Northern train tracks:

To be used for Artist and Crafters to park their vehicles to help them restock during the event. DCP would place 10 signs on the streets with verbiage stating "No Parking on 4th Street, Vendor Parking Only"

There would be no enforcement.

Dates of Request: July 14th 12PM through July 17th 8PM





#### INTERSTATE PARKING COMPANY OF ND

401 3rd Avenue North Fargo, North Dakota

Phone: (701) 235-1618 E-Mail: ndinfo@interstateparking.com

www.fargoparking.com

#### **MEMORANDUM**

**TO:** Parking Commission

**FROM:** Interstate Parking

**DATE:** 6/22/2021

**RE:** Street Fair 2021

#### Street Fair 2021

Street Fair 2021 will be held July 15-17. Recently we have charged event parking in some location and not others. In 2019, event parking was not charged at Roberts Commons and Civic Ramp as they are normally free in the evenings and weekends.

We will continue with the legacy policy of not enforcing time-zones during the Street Fair though this should be reviewed ahead of next year's event to determine if it's still appropriate. Despite not enforcing time-zones this is not something that we advertise to the public, and they would still operate under the assumption that time-zones are enforced.

We recommend that the normal event parking fee of \$5.00 be charged at all locations so that all locations are consistent with one another.

| 2019 Street Fair Revenue |       |                  |        |                |        |                  |          |       |          |  |
|--------------------------|-------|------------------|--------|----------------|--------|------------------|----------|-------|----------|--|
|                          |       | Thursday<br>7/18 |        | Friday<br>7/19 |        | Saturday<br>7/20 |          | Total |          |  |
| 4th St                   |       | \$               | -      | \$             | -      | \$               | 120.00   | \$    | 120.00   |  |
| NP Avenue                |       | \$               | -      | \$             | -      | \$               | 1,497.00 | \$    | 1,497.00 |  |
| Island Park              |       | \$               | 435.00 | \$             | 445.00 | \$               | 754.00   | \$    | 1,634.00 |  |
|                          | Total | \$               | 435.00 | \$             | 445.00 | \$               | 2,371.00 | \$    | 3,251.00 |  |

| 2018 Street Fair Revenue |    |                |     |                |     |                |       |         |  |  |  |  |
|--------------------------|----|----------------|-----|----------------|-----|----------------|-------|---------|--|--|--|--|
|                          | Th | ursday<br>7/19 | -   | Friday<br>7/20 | Sa  | turday<br>7/21 | Total |         |  |  |  |  |
| Civic Ramp               | \$ | 144.50         | \$  | 475.50         | \$  | -              | \$    | 620.00  |  |  |  |  |
| <b>Roberts Commons</b>   | \$ | 405.00         | \$  | 702.00         | \$  | 165.00         | \$1   | ,272.00 |  |  |  |  |
| NP Avenue                | \$ | 123.00         | \$  | 374.00         |     |                | \$    | 497.00  |  |  |  |  |
| Island Park              | \$ | 130.00         | \$  | 874.00         | \$  | 875.00         | \$1   | ,879.00 |  |  |  |  |
| Total                    | \$ | 802.50         | \$2 | 2,425.50       | \$1 | L,040.00       | \$4   | ,268.00 |  |  |  |  |



| Street Fair Revenue |      |          |      |          |      |          |      |          |      |           |  |  |
|---------------------|------|----------|------|----------|------|----------|------|----------|------|-----------|--|--|
| Lot                 | 2017 |          | 2016 |          | 2015 |          | 2014 |          | 2013 |           |  |  |
| IPR                 | \$   | 4,276.00 | \$   | 2,822.25 | \$   | 2,695.00 | \$   | 2,403.00 | \$   | 3,064.00  |  |  |
| Main Ave.           | \$   | -        | \$   | 460.75   | \$   | 1,164.00 | \$   | 1,858.00 | \$   | 1,445.00  |  |  |
| 4th St.             | \$   | -        | \$   | 292.00   | \$   | 247.00   | \$   | -        | \$   | -         |  |  |
| NP Ave.             | \$   | 2,318.90 | \$   | 1,609.75 | \$   | 2,123.00 | \$   | 1,800.00 | \$   | 1,300.00  |  |  |
| 2nd Ave. North      | \$   | -        | \$   | -        |      |          | \$   | -        | \$   | -         |  |  |
| 2nd Ave. South      | \$   | -        | \$   | 128.00   | \$   | 1,287.55 | \$   | 500.00   | \$   | -         |  |  |
| 1st Ave.            | \$   | -        | \$   | -        | \$   | 3.00     | \$   | -        | \$   | -         |  |  |
| Civic Lot           | \$   | -        | \$   | -        | \$   | 762.00   | \$   | 3,000.00 | \$   | 1,500.00  |  |  |
| Civic Ramp          | \$   | 454.00   | \$   | -        | \$   | 1,007.50 | \$   | 300.00   | \$   | 3,000.00  |  |  |
| GTC Garage          | \$   | -        | \$   | -        | \$   | -        |      | 100      |      | 80        |  |  |
| Roberts Commons     | \$   | 1,464.00 |      |          |      |          |      |          |      |           |  |  |
| Totals              | \$   | 8,512.90 | \$   | 5,312.75 | \$   | 9,289.05 | \$   | 9,961.00 | \$   | 10,389.00 |  |  |