

MEMORANDUM

DATE: June 13, 2019
TO: Community Development Committee
FROM: Nicole Crutchfield, Planning Director
RE: Community Development Committee Meeting on June 18

The next meeting of the Community Development Committee is Tuesday, June 18, 2019 at 2:30 p.m., in the Commission Chambers at Fargo City Hall. If you are not able to attend, please contact the office at 701.241.1474. Thank you.

COMMUNITY DEVELOPMENT COMMITTEE
Tuesday, June 18 – 2:30 p.m.
Commission Chambers
AGENDA

1. Welcome & Introductions
2. Approve or Amend Agenda
3. Approve Minutes – April 16, 2019
4. Public Comment
5. Community Land Trust (CLT) Update – Information from the FM Area Foundation
6. Updates from the Fargo Housing and Redevelopment Authority
7. Neighborhood Updates:
 - a. Overview of the TIF concept for the Roosevelt Neighborhood
 - b. Core Neighborhood Association
 - c. Downtown planning discussion – Carol Schlossman
8. Staff updates
9. Adjourn

Community Development Committee meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Monday at 10:30 a.m. and Thursday at 2:30 p.m. Meeting minutes are available at www.FargoND.gov/communitydevelopmentcommittee.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Department at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

**COMMUNITY DEVELOPMENT COMMITTEE
MINUTES**

Regular Meeting:

Tuesday, April 23, 2019

The Regular Meeting of the Community Development Committee of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 2:30 p.m., Tuesday, April 23, 2019.

The Community Development Committee Members present or absent were as follows:

Present: Commissioner John Strand, Mayor Tim Mahoney, Jim Johnson, Linda Klebe, Michael Redlinger, Shara Fischer, Samantha McDonald, Melissa Rademacher (DCP)

Absent: Matthew Pike, Ken Enockson, Sami Eidenschink (HBA FM), Thomas Hill (United Way)

Item 1. Welcome

Chairperson Strand welcomed Members to the meeting and introductions were made.

Item 2. Approve or Amend Agenda

Chair Strand noted two additional items to be discussed: 1) Update on the Core Neighborhood Plan and 2) correspondence from the Downtown Neighborhood Association.

Member McDonald moved the agenda be approved as presented. Second by Member Johnson. All Members present voted aye and the motion was declared carried.

Item 3. Approval of Minutes: Regular Meeting of January 15, 2019

Member Johnson moved the minutes of the January 15, 2019 Community Development Committee meeting be approved. Second by Member McDonald. All Members present voted aye and the motion was declared carried.

Item 4. Public Comment – Citizens to be heard

No public comment was provided.

Item 5. 2019 Community Development Block Grant (CDBG)/HOME Update

a. Annual Action Plan 2019

b. Amendments to the 2018 Annual Action Plan and 5-Year Consolidated Plan

Planning Coordinator Tia Braseth provided updates on the U.S. Department of Housing and Urban Development (HUD) activities and program administration, including Community Development Block Grant (CDBG) and HOME funding. She gave an overview of the 2019 Annual Action Plan, and Amendments to the 2018 Annual Action Plan and 5-Year Consolidated Plan. In addition, she outlined the timeline for this process, per the City of Fargo's adopted Citizen Participation Plan.

Ms. Braseth noted that the City of Fargo failed HUD's annual timeliness test and provided a summary of the City's next steps in addressing this item, including development of a Workout Plan in order to achieve annual compliance in 2020.

Discussion was held on the continued involvement of the subcommittees for the Social Service and CDBG funds, how to be more proactive, and the positive change in direction this restructure will create.

Member Johnson moved to proceed with the CDBG/HOME Funds calendar and activities for grant administration as presented, including seeking public comment and processing amendments. Second by Member Redlinger. On call of the roll Members Klebe, McDonald, Johnson, Mahoney, Fischer, Redlinger, Rademacher, and Strand voted aye. Absent and not voting: Members Eidenschink, Hill, Pike, and Enockson. The motion was declared carried.

Item 6. Other business

Planning Director Nicole Crutchfield noted that City Planning staff would be publishing a Request for Proposals soon to begin a Land Development Code update, with the first step of the process to include a full audit of the current Land Development Code.

Ms. Crutchfield provided additional information to the Board regarding Core Neighborhoods Plan Project Objectives. She shared that staff would like to have more discussions before moving forward, including a joint Brown Bag meeting between the Planning Commission and the Community Development Committee.

Discussion was held on the boundaries included in the Core Neighborhoods Plan, the number of neighborhood associations in the City, and developing a common vision.

In addition, Ms. Crutchfield provided a handout to each Board Member from the Downtown Neighborhood Association, which was presented at the April 22, 2019 City Commission meeting. She noted its components related to living in downtown and affordability.

Member Mahoney inquired as to the data analysis of the information provided and purpose of the data. In response, Ms. Crutchfield stated staff would take a closer look at the information.

Item 7. Public Comment – Continued if needed

No public comment was provided.

Item 8. Adjourn

The time at adjournment was 3:20 p.m.