

Fargo Public Library Board of Directors
Agenda for Tuesday June 16, 2026
4:00p.m.
Fargo City Commission Chambers
225 4th St North
Fargo, ND 58102

1. Approve Order of the Agenda **Action**
2. Minutes of the May 19 Meeting **Action**
3. Staff Report- Megan Lass
4. Director's Report
5. Unfinished Business
 - A. Letter to Mayor and City Commissioners Signing
6. New Business
 - A. Overview of E-content Use
 - B. Meeting Room Policy Draft **Action**
 - C. Circulation Policy Draft **Action**
 - D. Kris Schipper Library Board Service Acknowledgment
7. Statistical Reports
 - A. May Usage
 - B. May Financials
8. Friends of the Library Report
9. Next Regular Meeting: July 21
10. Public Comment
11. Adjourn

**Fargo Public Library Board
Minutes for Tuesday, May 19, 2026
Fargo City Commission Chambers
225 4th Street North, Fargo, ND 58102**

Board Members Present: Amy Ouren, John Rodenbiker, Kristen Schipper, Paul Jensen

Board Members Absent: Hannah James, Jenna Reno, and Wanda Mengelkoch

Staff: Tim Dirks, Cindy Haff, Megan Lass

President Amy Ouren called the meeting to order at 4:00 p.m. A quorum was met.

Order of the Agenda

Kristen Schipper moved to approve the order of the agenda; John Rodenbiker seconded the motion. The motion carried.

Minutes of the April 21 Regular Meeting

Paul Jensen moved to approve the minutes of the April 21 Regular Meeting; John Rodenbiker seconded the motion. The motion carried.

Staff Report

Megan Lass presented highlights of staff updates and events including:

- Staffing updates
 - 1 new employee beginning May 26 in Children's
 - 1 employee transfer to Circulation to Tech on Jun 8
 - Open Positions
 - Outreach (PT)
 - 2 LAI's (PT)
 - LAIII (FT)
- Mario Kart Club returns on Jun 8 for the summer
 - Mondays, 5:30pm at Main
- Summer Reading Challenge – Unearth a Story
 - Pre-registration begin Jun 1 (Beanstack)
 - Kickoff is Jun 8
 - All ages have exciting events planned for the summer

Director's Report

Director Tim Dirks highlighted participating in the Apr 21 screening of the movie "The Librarians" and the following panel discussion at the new Moorhead library.

Unfinished business

There was no unfinished business

New Business

- Carlson Renovations Updated
 - Director Tim Dirks noted continued work on relocation of the Adult Service Desk as part of the Carlson Renovation project. The team should be meeting with JLG next week for continued discussions
- Library Board Bylaws
 - Director Dirks noted that it has been almost 3 years since the Bylaws have been reviewed. No changes were recommended
 - John Rodenbiker recommended that the work “customers” be changed to “patrons” as per other recent changes to library policies and procedures.
 - John Rodenbiker made a motion to approve the document with this change
 - Kristen Schipper seconded the motion
 - The motion was unanimously approved with this change
- Collection Development Policy
 - Jenilee Kanenwisher submitted to Director Dirks several updates in language to reflect best practices and current operational changes.
 - Kristen Schipper and John Rodenbiker both expressed that Jenilee did a great job on the changes to keep the Policy relevant and up to date
 - John Rodenbiker made a motion to approve the document
 - Paul Jensen seconded the motion
 - The motion was approved unanimously

Statistical Reports

April Usage

- Director Dirks noted numbers down across the board. This was reflective of some inclement weather during the month. He also noted that the changes implemented in January concerning Libby access have resulted in lower usage, but also a decrease in the length of holds for library patrons in Libby. Total circulation for the year shows an increase of 15.49%

April Financials

- Director Dirks noted that \$329,000 has been received so far for Carlson Renovations. These funds were partly from the Friends pledge of \$25 K as well as endowment funds received. Director Dirks thanked the Friends for their continued contributions to Library Programming
- With 33% of the year completed, the library budget is at just under 30% and just over \$12,000 in revenue has been received

Friends of the Library Report

- Marisa Nygord reported record Book Sale results from the April Book Crawl
 - \$8750 was received
 - Plans to do a crawl again with area neighboring libraries is planned
 - 173 punch cards (a new offering this year specifically for the crawl) were turned in
- Carlson Campaign Fundraising
 - The Friends were happy to announce their gift of \$25,000 to start the campaign.
 - The Goal is \$100,000.

Public Comment

There was no public comment

Next Regular Meeting Tuesday, June 16, at 4pm in the Commission Chambers

The meeting adjourned at 4:16 pm

Respectfully submitted,
Cindy Haff

Staff Report

June 2026 Library Board Meeting

Staffing:

Outreach Associate – conditional offer out; branch Library Associate I (2 openings) – conditional offers out; Circulation Associate III – interviews underway

Programming:

Upcoming Featured Events & Programs (for a full list of all upcoming activities, visit FargoLibrary.org):

Children

- **Dino Stomp Art**, June 18, 6:00pm – Main Library. Stomp around and create messy dinosaur and stomp art using a variety of materials like dinosaur toys, bubble wrap, and your own feet. Geared towards kids from toddler to elementary school and their adults.
- **Uncommon Critters**, June 22, 2:00pm – Main Library. Lizards, snakes, birds and more will be on hand to give kids a chance to visit with some critters from the prehistoric animal family tree!
- **Can you Dig It?**, June 2, 2:00pm – Main Library. What can a stone circle on the prairie or the foundation of an old building tell us? Join us to welcome a real archaeologist, Amanda Baker, to unearth clues from the pasts and discover how we turn them into stories about the people who once lived here.
- **Mixed Nuts Comedy Show**, June 26, 1:00pm – Main Library. Kids of all ages are invited to experience “Mixed Nuts,” a wacky, family-friendly comedy show! Join them for age-appropriate humor, physical comedy and uproarious audience participation. This talented twosome will tickle your funny bone with their special blend of hijinks.
- **Adopt-a-Dino**, July 10, 11:00pm – Main Library. Search the children’s library for a hidden dinosaur and bring home your new prehistoric friend. You’ll get an adoption certificate and can enjoy a few hands-on activities to help your new pal settle in. One dinosaur per child.
- **Prehistoric Beats with Conductor Jack Norton**, July 17, 11:30am – Carlson Library. Conductor Jack sings family folk songs and original children’s music that promotes reading, literacy, and having fun at the library! Travel back in time as Conductor Jack plays live music on guitar, ukulele, harmonica and kazoo while introducing young children to the world of music, movement, and educational fun!

Teens

- **Teen Take and Make Crafts**. Enjoy a library craft on your schedule! Register for a craft then pick up your kit with instructions and all the supplies you need for that project. Register for the library location where you want to pick up your kit.
 - Week of June 29 – **Pompom Cactus**
 - Week of July 13 – **Felt Pennant**
- **Unearth a Red River Valley Story**, July 10, 2:00pm – Main Library. Join the library and the FM Science Museum as we learn about the geological history of the Red River Valley. Touch and learn about rocks and fossils like the ones buried under our feet, then get some hands-on experience as you dig out your own fossils. Pre-registration is required.
- **Wicked Craft for Teens**, July 20, 2:00pm – Carlson Library. Are you a Galinda or an Elphaba, or both? Work on themed crafts inspired by the *Wicked* movies while listening to the soundtrack.

Adults

- **FPL Puzzle Competition**, June 20, 10:00am – Main Library. Teams will have two hours to complete a 500-piece puzzle that they can keep. The first team to finish will win a prize! Participants are also welcome to bring a puzzle or two to exchange. Teams can consist of no more than 4 members; call 701-241-1495 to register.
- **MTG Mash-up Draft Tournament**, June 27, 12:00pm – Main Library. Join us at the downtown Main Library for a 4 pack draft tournament. The library's Magic the Gathering Club will be handing each attendee four booster packs from four different play sets. Contestants will need to open their packs, create a 40-card deck, and compete elimination style until we have a grand champion. Land cards will be provided at the event for deck building. There will be prizes for the top three players and all participants will be allowed to keep the cards they get from their booster packs. Pre-registration is required.
- **Clueless Movie and Safety Pin Craft**, July 11, 10:00am – Main Library. Create a safety pin craft and share some snacks while watching *Clueless*. All materials provided; pre-registration is required.
- **Kinusaiga Fabric Collage**. Learn the Japanese technique to create a beautiful collage using scraps of fabric. No sewing required! Pre-registration is required.
 - **Carlson Library** – July 11, 10:00am
 - **Northport Library** – July 14, 6:00pm
- **Book Clubs:**
 - Science Fiction and Fantasy, June 24 – *Project Hail Mary* by Andy Weir

Multigenerational

- **Guided Watercolor Workshop**. Join us for a guided session where you will follow a step-by-step tutorial to create a unique botanical and dinosaur-themed painting. No experience needed and all supplies are included. Perfect for teens and adults alike! Pre-registration is required.
 - **Carlson Library** – June 22, 6:00pm
 - **Northport Library** – June 29, 6:00pm
- **Jurassic Park Movie and Craft**, June 23, 2:00pm – Main Library. During the movie, families can craft some awesome Jurassic creations. Recommended for families with older children and teens due to some intense scenes in the film. Pre-registration is required.
- **Roar & Score: Dinosaur Trivia Night**, June 29, 6:00 – Carlson Library. Participants will test their dino-knowledge with fun, age-appropriate trivia, then jump into interactive game show challenges – think guessing games, prehistoric spelling bee, and team competitions. Perfect for families with kids ages 4 and up (younger siblings welcome). Costumes encouraged, but not required. Register by calling 701-241-1495.
- **Summer Immunization Clinic with Fargo Cass Public Health**, June 30, 1:00pm – Main Library. FCPH will offer all childhood and adult recommended immunizations at a walk-in event on Tuesday, June 30 from 1-4pm. Individuals planning to attend should bring their health insurance or Medicare information. For those without insurance, all childhood and some adult vaccines are available for low or no cost.
- **DinoSoars! Change Over Time at the MSUM Planetarium**, July 20, 10:00am. Perhaps the most astounding discovery about dinosaurs is that they are still around today – birds are living dinosaurs! Follow the story of Malkia, a museum paleontologist, as she explores fascinating connections between birds and dinosaurs. Activities will follow. This program is open to all ages. Due to space limitations, pre-registration of all attendees (children and adults) is required.

FPL DIRECTOR'S REPORT

June 16, 2026

Director's Activities:

- 6.4.2026 Met with Signal Security Admin
- 6.8.2026 Attended City Cabinet Meeting
- 6.15.2026 Attended City Cabinet Budget Meeting

Goal 1 Professional & Organizational:

- 5.21.2026 Moderated Carlson Branch Open Discussion
- 5.22.2026 Attended All Staff Meeting
- 6.2.2026 Moderated Dept. Heads Meeting
- 6.3.2026 Provided Open Door Office Hours
- 6.8.2026 Moderated Goal Review and Check In with Community Relations Specialist
- 6.9.2026 Moderated Dept. Heads Meeting
- 6.9.2026 Moderated Goal Review and Check In with Deputy Director
- 6.10.2026 Moderated Goal Review and Check In with Principle Office Associate
- 6.11.2026 Moderated Goal Review and Check In with Collection Development & Technical Services Manager
- 6.12.2026 Moderated Goal Review and Check In with Outreach & Volunteer Coordinator
- 6.12.2026 Moderated Goal Review and Check In with Electronic Resources Librarian
- 6.16.2026 Moderated Dept. Heads Meeting

Goal 4 Partnering:

- 6.4.2026 Attended Friends Board Meeting

Goal 5 Infrastructure:

- 5.26.2026 Moderated Coffee Space Repurposing Project Meeting
- 5.28.2026 Moderated Carlson Renovation Project Meeting
- 6.3.2026 Moderated Carlson Renovation Project Meeting w/JLG Architects

June 16, 2026

Dear Mayor and Commissioners,

The Nature of the Challenge

The Fargo Public Library continues to serve as an essential community anchor—a welcoming and trusted space for learning, connection, and civic life. In recent years, however, libraries nationwide, including ours, have experienced a growing intersection with broader community challenges related to homelessness, substance use, and behavioral health needs.

Our staff bring professionalism, compassion, and dedication to their work, yet they are being asked with increasing frequency to navigate situations that fall outside their training and job responsibilities. Incident reports and staff feedback point to encounters involving medical emergencies, intoxication, violence, disruptive behavior, and situations requiring emergency response. These circumstances place stress on staff, affect the library environment for patrons, and highlight the need for additional, appropriate support.

Importantly, this is not a reflection of shortcomings within our library or its personnel. Rather, it signals an opportunity for the City and its partners to align resources more closely with the realities faced in public-facing community spaces.

Examples from Peer Cities

Many communities have addressed similar challenges through collaborative, well-documented approaches. I offer the following examples as reference points for discussion, not prescriptions:

- The Denver Public Library developed an embedded social worker and peer navigator model that has improved staff safety and patron outcomes while reducing reliance on emergency services.
- The San Francisco Public Library pioneered on-site social work services in partnership with public health agencies, an approach that has since been replicated by dozens of library systems nationwide.
- The Indianapolis Public Library employs social workers who manage complex follow-up and service coordination, allowing librarians to remain focused on their core mission.

These models demonstrate that thoughtful investment and cross-agency collaboration can meaningfully support both library staff and the broader community.

The Library Board Formally Requests

Per the continuing challenges identified the library board is requesting consideration of the following areas:

- **Funding a Library Safety Specialist Position:** The position will be a dedicated library staff person that will provide a more proactive approach to assisting vulnerable populations and will be trained specifically for library environments. The position will be requested in the library's 2027 budget.
- **City-supported de-escalation and crisis-response training** for library staff, complementing—not replacing—professional responders.
- **A coordinated, citywide response framework** involving relevant departments and service providers so the library is not left to respond in isolation.

Why This Matters

At its core, this conversation reflects a shared responsibility. When gaps exist in mental health services, addiction treatment, housing, or outreach, those gaps often surface in accessible public spaces like libraries. Addressing them effectively requires recognizing the burden placed on frontline staff and ensuring that trained professionals and appropriate resources are brought to bear.

Thank you for considering this proposal and for your continued commitment to the Fargo Public Library and the community it serves. We welcome discussion and look forward to working together on this important issue.

Respectfully submitted,

Fargo Public Library Board of Directors

Amy Ouren President

Kristen Schipper

John Rodenbiker Vice President

Wanda Mengelkoch

Paul Jensen

Jenna Reno

Hannah James

Average Waiting Period and Active Holds



**Fargo Public Library Board
Action Item Summary Sheet**

What:

Meeting Room Policy draft changes

Explanation:

The changes provide clarification related to fundraising activities and the usage duration for walk-in users.

Director recommendation:

Approve the identified changes to the Meeting Room Policy.

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy
Meeting Rooms
6.16.26 Draft

The Fargo Public Library provides meeting space for use by the library, by municipal, county and state government, and by the general population for lawful public use.

Meeting spaces are available ONLY during regular library hours. See Fargo Public Library website for details.

Reservations

All scheduling is made through library administration between 9:00 a.m. and 5:00 p.m. Monday through Friday. Reservations are preferred at least two weeks in advance of the meeting date and may be made up to 6 months in advance. Other than the library, municipal, county and state government, no group may reserve the meeting room for more than four four-hour blocks in any month. The library reserves the right to cancel any booking with a six-week notice for its own programming needs.

Fees must be paid at the time of the application. Fees are nonrefundable unless notice of cancellation is received by library administration at least one day in advance of the event, or unless the library cancels the booking. Fees may be paid by cash, check, or credit card. Unclaimed refunds and transfers of reservations over 6 months old will be forfeited.

Groups are not booked for meeting space until application and payment have been received and confirmed by the library. Confirmation will be made in person, by mail, or email. Groups will be notified either in person, by phone, or email if their application has been rejected.

Groups must request the use of audio or visual technology at least 48 hours in advance of their reservation. Technology fees should be paid at the time of the request. Groups requiring assistance with and/or set up of audiovisual technologies need to specifically request assistance at the time the technology is reserved. Groups should be aware that staff availability is limited and staff may not be available throughout the duration of the event to help with technology troubleshooting. It is advised when making your reservation to build in 30 minutes for A/V set up.

Chair and table set-up requests for the Community Room at the Main Library must be made at the time the room is reserved; staff will not be available to make adjustments the day of the event. Special set up requests are not available for the Conference Rooms. Groups may move chairs and tables as they need, but should return the room to its original set up before leaving.

The Carlson and Northport Libraries do not have staff to assist with chair and table set up.

Walk-In Usage

Walk in use is allowed in the conference rooms when available. **Walk-in users will have a maximum of four hours of access per day.** The community rooms are not available for walk in use. Technology assistance and or access is not available for walk in use in the conference rooms. *(This includes advanced reservations made without technology requests.)*

Statement of Policy and Principles

1. The Fargo Public Library is a public facility built and maintained by the taxpayers of the city and by private contributions. It is used primarily for programs and services of the Public Library.
2. When the meeting rooms are not being used for those purposes, they are available to groups, organizations, and individuals according to the rules of this policy.
3. The library strives to minimize expenses for supervision, security, liability, utilities, etc., so that primary library services are not negatively affected. Fees are charged to offset additional costs to the library.
4. Meeting room use must not disrupt or conflict with regular library operations and services. On this basis, requests for use may be denied or suspended.
5. All meetings must be open to the public. Meetings may not be restricted to any particular group or individuals.
6. The meeting rooms are for meetings and programs of an educational, informational, cultural, or civic nature to enhance the library's role as an institution which connects people with information. The meeting rooms may be used by for-profit organizations but buying/selling, commercial transactions, or other exchange of goods is prohibited. **Fundraising events and/or activities are prohibited.** Meeting rooms may not be used for private social gatherings such as showers, birthday parties, etc.
7. Fees or admission/participation charges are not allowed.
8. Use of a meeting room does not constitute endorsement of the beliefs, viewpoints, policies, or affiliations of the user by the library board or staff.
9. All organizations must comply with all relevant state and local ordinances to include all licensing and copyright requirements in regards to program content. Failure to comply with said ordinances and requirements will result in suspension of meeting room privileges.

Rules

1. The room must be left in a neat and orderly condition. Furniture must be returned to its original arrangement. Charges for damage beyond normal wear will be assessed to the group that had the booking at the time of the damage.
2. Adult supervision (18+) must be provided during the entire time of contracted use. Library staff cannot provide childcare services for the children accompanying adults who are using the meeting rooms.
3. The library assumes no responsibility or liability for accidents, injury, or loss of personal property in the library or the meeting room.
4. Smoking, alcohol consumption, open flames, and animals with the exception of service animals on library property are prohibited.
5. Refreshments may be served but cooking is prohibited. Groups serving food are responsible for cleanup.
6. Signs may be posted at the door to the meeting room indicating that the group is meeting there. Signs may not be posted anywhere else throughout the library indicating a meeting is planned or in process.
7. A group may not use the library's address as its address nor may they keep belongings at the library.
8. Library staff will not accept calls or relay messages to people attending meetings except in case of emergencies.
9. Any group with two or more consecutive no show's without notifying the Library may result in suspension of future meeting room use.
10. Failure to abide by these rules may result in suspension of meeting room privileges.
11. The Main Library Community Room is reserved for library programming only on Saturdays and is not available for non-library events.

Community Room Fees (Max capacity 50-100 depending on location)

No fee	City of Fargo; Fargo Senior Programs; Fargo Public Library-affiliated groups; book groups; student groups; nonprofit groups
\$100 per use per day	For-profit organizations
Walk in's not permitted	

Conference Room Fees (Max capacity 15-20 depending on location)

No fee	All groups, advance booking & walk in if available
--------	--

Equipment Fees (all rooms)

No fee	Use of projection screen, lectern, prep kitchen, folding tables, chairs, wireless internet, whiteboard
\$20 per use per day	Technology utilization (laptop, projector, TV, wireless microphone, etc.)
No fee	Technology utilization for City of Fargo; Fargo Senior Programs; Fargo Public Library-affiliated groups
Walk Ins	No Technology Available

Dr. James Carlson Library

Community Room (Capacity 70)
Christianson Conference Room (Capacity 15)

Main Library

Community Room (Capacity 100)
Dawson Conference Room (Capacity 15)
Fercho Conference Room (Capacity 20)

Northport Library

Community Room (Capacity 50)

Approved 10-16-2007

Revised 07-28-2009

Revised 04-19-2011

Revised 09-18-2012

Revised 11-18-2014

Revised 11-20-2018

Reviewed 08-17-2021

Revised 10-19-2021

Revised 11-15-2022

Revised 12-19-2023

Revised 11-19-2024

**Fargo Public Library Board
Action Item Summary Sheet**

What:

Explanation:

Director recommendation:

Board Discussion:

Approve as recommended

First motion made by: _____

Second motion made by: _____

Approve with changes

First motion made by: _____

Second motion made by: _____

Vote

In Favor: _____

Opposed: _____

Approved/Denied/Tabled/Postponed

Service Policy
Circulation

6.16.26 Draft

Circulation Policy

The Fargo Public Library aims to maximize patron use of its collections to serve our community's informational and recreational learning needs. A library cardholder may have up to 50 physical items checked out at any time. The Fargo Public Library may have specific loan periods for items in its collection, and specific limits on the number of checkouts by item type or collection.

Borrower Agreement:

In return for the privilege of borrowing materials from the Fargo Public Library, cardholders agree to:

- Present their card or accepted identification when borrowing materials.
- Be responsible for all materials borrowed on their card and to reimburse the library for lost or damaged materials.
- Return library materials on time.
- Recognize that the library retains the right to suspend borrowing privileges.
- Notify the library promptly of a change in name, mailing address, email address, or telephone number, or the loss of their library card.
- Recognize that the library will refer accounts of fees and charges due over \$500.00 to a collection agency.

Loan Periods:

- **Books:**
3 weeks, 2 renewals. Select, in-demand books may have a special 1-week circulation period and/or no renewals.
- **Magazines:**
3 weeks, 2 renewals. The most recent issues of adult magazines and those from closed stacks do not circulate.
- **Audiobooks, Read-Alongs, CDs, Video Games, Kits, Devices, and Board Games:**
3 weeks, 2 renewals
- **DVDs, Blu-rays, and State Park Passes:**
1 week, 2 renewals
- **Interlibrary Loans:**
4 weeks, no renewal
- **Book Club in a Bag Kits:**
6 weeks, no renewal

If the item is eligible, renewals will be made automatically. Eligible items may be renewed for up to 2 additional loan periods if there is not a waiting list.

Electronic Content:

Digital resources are available for circulation, which may be limited to Fargo residents, property owners, and K-12 students attending Fargo public or private schools. Circulation may be limited by consortial agreements. Digital resources are provided by

vendors with whom the library contracts. Vendor limitations may determine usage limits or checkout periods.

In order to facilitate digital resource use, the library may share user data, including but not limited to name, email, and library barcode number, with the vendor. Users agree to be bound by the vendor's terms of use and privacy policy.

Fees and Charges:

The Fargo Public Library does not charge late fines for overdue items. Items which are lost or damaged will be assessed fees per policy. Borrowers who have more than \$30.00 in outstanding fees on their account may not check out materials. Borrowing may resume when fees are reduced below the \$30.00 maximum by returning item(s) or by payment of fees. The library will not accept replacement item(s) in lieu of payment of lost item fees or damage fees.

The names of borrowers who have over \$500 in fees may be referred to a collection agency. Borrowers may be responsible for any fees charged by collection agencies.

Damaged Items:

Materials returned with damage judged to be above normal wear and tear will be assessed damage fees. Materials that can no longer be circulated will be removed from the collection and assessed the full replacement cost. Damaged items from multi-part sets or kits will be assessed on a case-by-case basis.

Lost Items:

The replacement cost of an item is billed to the borrower when it is 30 days overdue. Missing items from multi-part sets or kits will be assessed on a case-by-case basis. Upon return of the item(s) in good condition, lost item fees are automatically removed from the patron account. If the lost item is paid for and returned in good condition within 1 year of payment, a refund will be issued.

#005-2001

Approved 01-15-2002

Revised 09-20-2005

Revised 08-19-2008

Revised 05-18-2010

Revised 06-21-2011

Revised 03-20-2012

Revised 06-19-2012

Revised 04-16-2013

Revised 01-10-2016

Revised 11-21-2017

Revised 06-19-2018

Revised 10-16-2018

Revised 08-18-2020

Revised 09-15-2020

Revised 04-18-2023

Revised 05-20-2025

Revised 06-16-2026

Library Use 2026

New Registrations: 497
 Approx. Registered Patrons: 54,235

ATTENDANCE	May-26	May-25	% CHANGE	2026 YTD	2025 YTD	Diff.	% CHANGE
Door Count Main	14,898	15,966	-7%	77,449	85,630	(8,181)	-10%
Door Count Carlson	11,276	13,263	-15%	62,853	68,610	(5,757)	-8%
Door Count Northport	3,967	4,961	-20%	20,780	23,207	(2,427)	-10%
Outreach	389	437	-11%	1,906	1,947	(41)	-2%
Total	30,530	34,627	-12%	162,988	179,394	(16,406)	-9%

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	19	372	107	248%	1,633	1,284	349	27%
Adult Programs Carlson	13	220	314	-30%	794	982	(188)	-19%
Adult Programs Northport	3	40	49	-18%	169	172	(3)	-2%
Teen Programs Main	1	7	-		93	39	54	138%
Teen Programs Carlson	5	35	37	-5%	255	97	158	163%
Teen Programs Northport	1	9	-		36	13	23	177%
Childrens Programs Main	6	94	142	-34%	2,016	2,021	(5)	0%
Childrens Programs Carlson	5	54	28	93%	1,608	1,864	(256)	-14%
Childrens Programs Northport	-	-	5		515	1,067	(552)	-52%
Community Engagement	8	932	963	-3%	1,438	2,400	(962)	-40%
Outreach Department	-	-	34	-100%	60	524	(464)	-89%
Virtual/Passive Adult	1	118	137	-14%	618	738	(120)	-16%
Virtual/Passive Teen	-	-	-		87	123	(36)	
Virtual/Passive Childrens	5	1,401	111	1162%	6,825	1,867	4,958	266%
Total	67	3,282	1,927	70%	16,147	13,191	2,956	22%

VOLUNTEER HOURS							
Main	88	95	-7%	786	668	118	18%
Carlson	30	72	-58%	133	178	(45)	-25%
Outreach	29	67	-57%	127	259	(132)	-51%
Northport	-	-		-	-		
Total	147	234	-37%	1,046	1,105	(59)	-5%

INTERNET SIGNUP							
Main	2,185	2,386	-8%	11,640	13,081	(1,441)	-11%
Carlson	1,519	1,862	-18%	7,824	9,718	(1,894)	-19%
Northport	346	449	-23%	1,929	2,255	(326)	-14%
Total	4,050	4,697	-14%	21,393	25,054	(3,661)	-15%

ELECTRONIC ACTIVITY							
Web page hits	16,529	16,096	3%	89,221	95,621	(6,400)	-7%

2026 Circulation

	May-26	May-25	Increase/ Decrease	% CHANGE	2026 YTD	2025 YTD	Increase/ Decrease	% Change YTD
PRINT								
MAIN								
Adult Nonfiction	1,951	2,375	(424)	-17.85%	10,791	12,931	(2,140)	-16.55%
Youth Nonfiction	1,323	1,821	(498)	-27.35%	8,448	10,367	(1,919)	-18.51%
Adult Fiction	5,562	5,786	(224)	-3.87%	27,123	27,559	(436)	-1.58%
Youth Fiction	3,112	3,623	(511)	-14.10%	15,664	16,381	(717)	-4.38%
Youth Reader	882	1,063	(181)	-17.03%	5,366	5,577	(211)	-3.78%
Youth Picture Books	2,285	2,984	(699)	-23.42%	14,604	17,298	(2,694)	-15.57%
Adult Magazines	80	111	(31)	-27.93%	517	439	78	17.77%
Youth Magazines	38	21	17	80.95%	160	118	42	35.59%
Subtotal	15,233	17,784	(2,551)	-14.34%	82,673	90,670	(7,997)	-8.82%
OUTREACH								
Deposit	941	1,022	(81)	-7.93%	4,552	5,026	(474)	-9.43%
CARLSON								
Adult Nonfiction	754	916	(162)	-17.69%	3,989	4,638	(649)	-13.99%
Youth Nonfiction	1,171	1,231	(60)	-4.87%	5,801	6,204	(403)	-6.50%
Adult Fiction	3,131	3,257	(126)	-3.87%	14,921	15,098	(177)	-1.17%
Youth Fiction	2,926	2,934	(8)	-0.27%	12,729	13,453	(724)	-5.38%
Youth Readers	1,436	2,720	(1,284)	-47.21%	7,461	8,587	(1,126)	-13.11%
Youth Picture Books	2,716	3,125	(409)	-13.09%	14,349	15,986	(1,637)	-10.24%
Adult Magazines	40	56	(16)	-28.57%	199	236	(37)	-15.68%
Youth Magazines	32	23	9	39.13%	149	95	54	56.84%
Subtotal	12,206	14,262	(2,056)	-14.42%	59,598	64,297	(4,699)	-7.31%
NORTHPORT								
Adult Nonfiction	179	278	(99)	-35.61%	1,096	1,407	(311)	-22.10%
Youth Nonfiction	249	222	27	12.16%	1,458	1,287	171	13.29%
Adult Fiction	922	984	(62)	-6.30%	4,458	4,567	(109)	-2.39%
Youth Fiction	418	402	16	3.98%	1,895	1,684	211	12.53%
Youth Readers	266	233	33	14.16%	1,598	1,250	348	27.84%
Youth Picture Books	455	530	(75)	-14.15%	2,548	2,716	(168)	-6.19%
Adult Magazines	9	25	(16)	-64.00%	83	77	6	7.79%
Youth Magazines	-	1	(1)	-	-	14	(14)	-100.00%
Subtotal	2,498	2,675	(177)	-6.62%	13,136	13,002	134	1.03%
TOTAL PRINT	30,878	35,743	(4,865)	-13.61%	159,959	172,995	(13,036)	-7.54%

2026 Circulation

NONPRINT

OverDrive	24,800	30,264	(5,464)	-18.05%	122,183	147,652	(25,469)	-17.25%
Childrens Devices	20	21	(1)	-4.76%	67	86	(19)	-22.09%
Kanopy	849	610	239	39.18%	4,746	3,702	1,044	28.20%
Subtotal	25,669	30,895	(5,226)	-16.92%	126,996	151,440	(24,444)	-16.14%

MAIN

Adult DVD's	2,193	2,566	(373)	-14.54%	11,286	13,067	(1,781)	-13.63%
Youth DVD's	295	405	(110)	-27.16%	1,339	1,958	(619)	-31.61%
Video Games	220	215	5	2.33%	1,212	1,167	45	3.86%
Adult CD's	420	411	9	2.19%	2,002	2,486	(484)	-19.47%
Youth CD's	38	53	(15)	-28.30%	276	264	12	4.55%
Adult Books on CD	109	153	(44)	-28.76%	568	749	(181)	-24.17%
Youth Books on CD	346	417	(71)	-17.03%	1,681	1,650	31	1.88%
Kits	213	256	(43)	-16.80%	1,217	1,444	(227)	-15.72%
Subtotal	3,834	4,476	(642)	-14.34%	19,581	22,785	(3,204)	-14.06%

CARLSON

Adult DVD's	1211	1430	(219)	-15.31%	5,803	7,196	(1,393)	-19.36%
Youth DVD's	473	574	(101)	-17.60%	2,197	2,511	(314)	-12.50%
Video Games	277	274	3	1.09%	1,383	1,414	(31)	-2.19%
Adult CD's	135	270	(135)	-50.00%	1,026	1,274	(248)	-19.47%
Youth CD's	48	68	(20)	-29.41%	273	293	(20)	-6.83%
Adult Books on CD	57	56	1	1.79%	258	330	(72)	-21.82%
Youth Books on CD	327	334	(7)	-2.10%	1,512	1,414	98	6.93%
Kits	200	199	1	0.50%	942	1,001	(59)	-5.89%
Subtotal	2,728	3,205	(477)	-14.88%	13,394	15,433	(2,039)	-13.21%

NORTHPORT

Adult DVD's	618	623	(5)	-0.80%	2,698	3,209	(511)	-15.92%
Youth DVD's	82	89	(7)	-7.87%	363	358	5	1.40%
Video Games	77	87	(10)	-11.49%	393	461	(68)	-14.75%
Adult CD's	-	136	(136)	-100.00%	-	420	(420)	-100.00%
Youth CD's	-	-	-	#DIV/0!	-	-	-	#DIV/0!
Adult Books on CD	-	28	(28)	-100.00%	-	84	(84)	-100.00%
Youth Books on CD	142	152	(10)	-6.58%	691	671	20	2.98%
Kits	37	33	4	12.12%	121	185	(64)	-34.59%
Subtotal	956	1,148	(192)	-16.72%	4,266	5,388	(1,122)	-20.82%

TOTAL NONPRINT

33,187	39,724	(6,537)	-16.46%	164,237	195,046	(30,809)	-15.80%
---------------	---------------	----------------	----------------	----------------	----------------	-----------------	----------------

INTERLIBRARY LOAN

Borrowed	184	275	(91)	-33.09%	1,003	1,223	(220)	-17.99%
Loaned	248	371	(123)	-33.15%	1,492	1,890	(398)	-21.06%
Subtotal	432	646	(214)	-33.13%	2,495	3,113	(618)	-19.85%

RENEWALS

31,676	11,431	20,245	177.11%	158,684	56,035	102,649	183.19%
--------	--------	--------	---------	---------	--------	---------	---------

TOTAL CIRCULATION

96,173	87,544	8,629	9.86%	485,375	427,189	58,186	13.62%
---------------	---------------	--------------	--------------	----------------	----------------	---------------	---------------

2026 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	26,205				329,480										355,685
LDONUN	Unrestricted Donations	33,969	55	12,541	155	120	5									46,845
LDONSP	Restricted Donations	29,789	4,092	5,500	0	1,300	23,650									64,330
	Grants	0														0
	Total	89,962	4,147	18,041	155	330,900	23,655	0	0	0	0	0	0	0	0	466,860

	EXPENSE		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation															0	
101-7019-463.38-99	Other Services															0	
101-7019-463.43-21	Computer Equip															0	
101-7019-463.54-11	Marketing			220	387	427	208									1,241	
101-7019-463.61-40	General Supplies															0	
101-7019-463.61-43	Programming		2,728	(474)	432	211	214									3,111	
101-7019-463.61-70	Books & Materials		2,190	244												2,434	
101-7019-463.68-10	Miscellaneous															0	
101-7019-463.68-10	Staff Development		30	201	1,939	603	30									2,803	
	Grant Expenses															0	
	Total		4,948	191	2,757	1,241	452	0	0	0	0	0	0	0	0	9,589	457,270

Fargo Public Library 2026 Total Expenses
42% OF YEAR LAPSED
SUMMARY OF EXPENSE VS. AGGREGATE BUDGET
2026

2025 Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 1,022,671	\$ 1,022,671	\$ 2,655,784	38.51%
Full time overtime	11-01	\$ 449	\$ 449	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 24,915	0.00%
Part time w/benefits	13-00	\$ 230,991	\$ 230,991	\$ 569,159	40.58%
Part time w/benefits overtime		\$ 18	\$ 18	\$ -	
Part time banked sick		\$ -	\$ -	\$ -	
Part time seasonal no benefits	14-00	\$ 14,444	\$ 14,444	\$ 55,202	26.17%
Health insurance	20-01	\$ 148,814	\$ 148,814	\$ 379,363	39.23%
Dental insurance	20-03	\$ 9,263	\$ 9,263	\$ 24,892	37.21%
Long Term Disability	20-04	\$ 2,865	\$ 2,865	\$ 7,277	39.37%
Auto Allowance	20-05	\$ 356	\$ 356	\$ 900	39.57%
HSA City Contribution	20-08	\$ 93	\$ 93	\$ -	
FICA 6.2%	21-01	\$ 75,175	\$ 75,175	\$ 196,717	38.21%
Medicare 1.45%	21-02	\$ 17,582	\$ 17,582	\$ 46,006	38.22%
City Pension	22-01	\$ 10,919	\$ 10,919	\$ 34,423	31.72%
NDPERS Pension	22-04	\$ 98,711	\$ 98,711	\$ 253,326	38.97%
NDPERS & City Pension	22-05	\$ 2,745	\$ 2,745	\$ 6,941	39.55%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 1,832	\$ 1,832	\$ 1,895	
NDPERS DC Addit Contrib	22-11	\$ 409	\$ 409	\$ 541	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 42,268	\$ 42,268	\$ 106,479	39.70%
Other Services	38-99	\$ 9,461	\$ 17,455	\$ 15,750	110.82%
Water Sewer	41-05	\$ 2,201	\$ 2,201	\$ 6,500	33.86%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 3,914	\$ 3,951	\$ 29,266	13.50%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 55,915	\$ 65,575	\$ 74,124	88.47%
Land and building rent	44-10	\$ 39,634	\$ 91,362	\$ 84,270	108.42%
Property insurance	52-10	\$ 13,661	\$ 13,661	\$ 28,009	48.77%
Automobile liability	52-20	\$ -	\$ -	\$ 392	0.00%
General liability	52-30	\$ -	\$ -	\$ 12,468	0.00%
Cellular phone service	53-20	\$ 2,359	\$ 2,359	\$ 6,400	36.85%
Other communications	53-60	\$ 200	\$ 200	\$ 2,600	7.70%
ILS Development	53-61	\$ -	\$ -	\$ 28,150	0.00%
Minitex/OCLC	53-62	\$ 22,991	\$ 22,991	\$ 21,600	106.44%
Marketing	54-11	\$ 15,932	\$ 15,932	\$ 41,500	38.39%
In state travel	56-60	\$ 1,061	\$ 1,061	\$ 3,500	30.32%
Out of state travel	57-60	\$ 7,544	\$ 7,544	\$ 7,500	100.59%
Due & membership in state	59-10	\$ 2,133	\$ 2,133	\$ 2,600	82.04%
Dues/membership out state	59-11	\$ 2,234	\$ 2,234	\$ 2,500	89.36%
Seminar & conf in state	59-20	\$ 1,418	\$ 1,418	\$ 2,500	56.70%
Seminar & conf out state	59-21	\$ 2,828	\$ 2,828	\$ 2,750	102.84%
Office supplies	61-10	\$ 20,160	\$ 20,160	\$ 32,500	62.03%
Medical supplies	61-20	\$ 32	\$ 32	\$ 600	5.26%
General supplies	61-40	\$ 8,243	\$ 8,243	\$ 35,000	23.55%
Program materials	61-43	\$ 19,558	\$ 19,558	\$ 41,000	47.70%
Materials Processing	61-44	\$ 15,164	\$ 15,164	\$ 59,569	25.46%
Postage	61-50	\$ 5,058	\$ 5,058	\$ 15,300	33.06%
Books & periodicals	61-70	\$ 221,377	\$ 223,232	\$ 668,013	33.42%
Gasoline		\$ 151	\$ 151	\$ 550	27.37%
Natural gas	62-50	\$ 6,815	\$ 6,815	\$ 50,153	13.59%
Electricity	62-51	\$ 13,443	\$ 13,443	\$ 118,265	11.37%
Miscellaneous	68-10	\$ 1,180	\$ 1,180	\$ 2,000	59.02%
Safety compliance	68-50	\$ 233	\$ 233	\$ 100	233.20%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 2,174,502	\$ 2,245,777	\$ 5,764,049	38.96%

Fargo Public Library 2026 Total Expenses

42% OF YEAR LAPSED

EXPENSE VS. BUDGET

2026

MAIN

Account	Budget Line	March	April	May	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 150,011	\$ 150,009	\$ 229,671	\$ 777,647		\$ 2,113,354	37%
Full time overtime	11-01	\$ -	\$ 98	\$ 10	\$ 167		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 21,495	0%
Part time w/benefits	13-00	\$ 30,199	\$ 29,745	\$ 43,180	\$ 152,028		\$ 393,059	39%
Part time w/benefits overtime		\$ 18	\$ -	\$ -	\$ 18		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,943	\$ 1,915	\$ 2,975	\$ 10,150		\$ 40,056	25%
Health insurance	20-01	\$ 20,328	\$ 20,048	\$ 20,588	\$ 94,440		\$ 282,412	33%
Dental insurance	20-03	\$ 1,455	\$ 1,459	\$ 1,489	\$ 6,827		\$ 18,478	37%
Long Term Disability	20-04	\$ 415	\$ 414	\$ 630	\$ 2,141		\$ 5,666	38%
Auto Allowance	20-05	\$ 69	\$ 69	\$ 104	\$ 356		\$ 900	40%
HSA City Contribution	20-08	\$ 20	\$ 20	\$ 20	\$ 93		\$ -	
FICA 6.2%	21-01	\$ 10,717	\$ 10,752	\$ 16,604	\$ 55,880		\$ 152,906	37%
Medicare 1.45%	21-02	\$ 2,507	\$ 2,515	\$ 3,883	\$ 13,069		\$ 35,760	37%
City Pension	22-01	\$ 1,339	\$ 1,339	\$ 1,995	\$ 6,911		\$ 24,288	28%
NDPERS Pension	22-04	\$ 14,379	\$ 14,397	\$ 21,872	\$ 74,180		\$ 198,522	37%
NDPERS & City Pension	22-05	\$ 535	\$ 535	\$ 797	\$ 2,745		\$ 6,941	40%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 285	\$ 294	\$ 431	\$ 1,477		\$ 1,895	78%
NDPERS DC Addtl Contrib	22-11	\$ 84	\$ 86	\$ 105	\$ 407		\$ 541	75%
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,951	\$ 11,532	\$ 11,180	\$ 42,268		\$ 106,479	40%
Other Services	38-99	\$ 2,144	\$ 1,032	\$ 1,230	\$ 8,504	\$ 7,994	\$ 15,000	110%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ 2,910	\$ 25	\$ 81	\$ 3,016		\$ 28,266	11%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 3,813	\$ 1,469	\$ 10,277	\$ 55,915	\$ 9,660	\$ 72,324	91%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 5,767	\$ -	\$ -	\$ 11,145		\$ 21,007	53%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ 392	0%
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ 12,468	0%
Cellular phone service	53-20	\$ 944	\$ 472	\$ 472	\$ 2,359		\$ 6,400	37%
Other communications	53-60	\$ 80	\$ 40	\$ 40	\$ 200		\$ 2,600	8%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ 28,150	0%
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ 22,991		\$ 21,600	106%
Marketing	54-11	\$ 2,287	\$ 5,247	\$ 1,799	\$ 15,932		\$ 41,500	38%
In state travel	56-60	\$ 245	\$ 193	\$ 290	\$ 1,061		\$ 3,500	30%
Out of state travel	57-60	\$ -	\$ 6,961	\$ 584	\$ 7,544		\$ 7,500	101%
Due & membership in state	59-10	\$ -	\$ -	\$ 273	\$ 2,133		\$ 2,600	82%
Dues/membership out state	59-11	\$ 215	\$ -	\$ 270	\$ 2,234		\$ 2,500	89%
Seminar & conf in state	59-20	\$ 752	\$ -	\$ 116	\$ 1,418		\$ 2,500	57%
Seminar & conf out state	59-21	\$ 175	\$ -	\$ -	\$ 2,828		\$ 2,750	103%
Office supplies	61-10	\$ 2,047	\$ 1,450	\$ 1,771	\$ 10,411		\$ 21,000	50%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ 32		\$ 600	5%
General supplies	61-40	\$ 1,432	\$ 2,218	\$ 1,155	\$ 6,576		\$ 25,000	26%
Program materials	61-43	\$ 5,641	\$ 2,884	\$ 2,631	\$ 19,558		\$ 41,000	48%
Materials Processing	61-44	\$ 3,702	\$ 558	\$ 8,170	\$ 15,164	\$ -	\$ 59,569	25%
Postage	61-50	\$ 5,014	\$ 14	\$ -	\$ 5,058		\$ 11,000	46%
Books & periodicals	61-70	\$ 39,515	\$ 23,642	\$ 43,692	\$ 168,206	\$ 1,855	\$ 508,838	33%
Gasoline	62-10	\$ 57	\$ 33	\$ 27	\$ 151		\$ 550	27%
Natural gas	62-50	\$ 73	\$ -	\$ -	\$ 110		\$ 27,500	0%
Electricity	62-51	\$ 4,071	\$ -	\$ -	\$ 8,353		\$ 83,000	10%
Miscellaneous	68-10	\$ 582	\$ 101	\$ -	\$ 1,180		\$ 2,000	59%
Safety compliance	68-50	\$ -	\$ -	\$ 233	\$ 233		\$ 100	233%
Bad Debt			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Machinery & Equipment			\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10		\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20		\$ -	\$ -	\$ -		\$ -	
		\$ 325,719	\$ 291,561	\$ 428,643	\$ 1,613,111	\$ 19,510	\$ 4,458,266	37%

Fargo Public Library 2026 Total Expenses

42% OF YEAR LAPSED

EXPENSE VS. BUDGET

2026

CARLSON

Account	Budget Line	March	April	May	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 32,048	\$ 32,210	\$ 48,650	\$ 165,134		\$ 424,626	39%
Full time overtime	11-01	\$ -	\$ 248	\$ 35	\$ 282		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 3,420	0%
Part time w/benefits	13-00	\$ 11,172	\$ 10,814	\$ 13,251	\$ 51,205		\$ 120,194	43%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 704	\$ 728	\$ 1,386	\$ 4,295		\$ 15,146	28%
Health insurance	20-01	\$ 8,473	\$ 8,597	\$ 8,492	\$ 39,829		\$ 87,645	45%
Dental insurance	20-03	\$ 347	\$ 344	\$ 342	\$ 1,604		\$ 4,887	33%
Long Term Disability	20-04	\$ 97	\$ 96	\$ 139	\$ 481		\$ 1,227	39%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
HSA City Contribution	20-08	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,568	\$ 2,578	\$ 3,778	\$ 12,966		\$ 33,216	39%
Medicare 1.45%	21-02	\$ 601	\$ 603	\$ 884	\$ 3,032		\$ 7,768	39%
City Pension	22-01	\$ 781	\$ 781	\$ 1,164	\$ 4,008		\$ 10,135	40%
NDPERS Pension	22-04	\$ 2,864	\$ 2,870	\$ 4,225	\$ 14,712		\$ 38,719	38%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 134	\$ 110	\$ 90	\$ 355		\$ -	
NDPERS DC Adltd Contrib	22-11	\$ -	\$ -	\$ -	\$ 2		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ -	\$ 34	\$ 34	\$ 136		\$ 250	54%
Water Sewer	41-05	\$ 275	\$ 275	\$ 299	\$ 1,090		\$ 3,500	31%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ 850	\$ 48	\$ 898	\$ 37	\$ 1,000	94%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ 1,800	0%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 2,223		\$ 6,185	36%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 2,409	\$ 1,086	\$ 1,179	\$ 6,842		\$ 8,500	80%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 553	\$ 18	\$ 295	\$ 1,294		\$ 7,500	17%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ 4,300	0%
Books & periodicals	61-70	\$ 7,397	\$ 1,046	\$ 14,761	\$ 34,261		\$ 104,100	33%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 2,757	\$ -	\$ -	\$ 6,079		\$ 19,853	31%
Electricity	62-51	\$ 2,100	\$ -	\$ -	\$ 4,033		\$ 27,265	15%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 75,278	\$ 63,287	\$ 99,053	\$ 354,762	\$ 37	\$ 931,736	38%

Fargo Public Library 2026 Total Expenses

42% OF YEAR LAPSED

EXPENSE VS. BUDGET

2026

NORTHPORT

Account	Budget Line	March	April	May	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 15,773	\$ 15,853	\$ 22,946	\$ 79,890		\$ 117,804	68%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 5,709	\$ 5,420	\$ 8,228	\$ 27,758		\$ 55,906	50%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 3,295	\$ 3,226	\$ 3,115	\$ 14,545		\$ 9,306	156%
Dental insurance	20-03	\$ 184	\$ 183	\$ 180	\$ 832		\$ 1,527	54%
Long Term Disability	20-04	\$ 48	\$ 49	\$ 71	\$ 244		\$ 384	63%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
HSA City Contribution	20-08	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,245	\$ 1,239	\$ 1,855	\$ 6,329		\$ 10,595	60%
Medicare 1.45%	21-02	\$ 291	\$ 290	\$ 434	\$ 1,480		\$ 2,478	60%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS Pension	22-04	\$ 1,946	\$ 1,913	\$ 2,844	\$ 9,818		\$ 16,085	61%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 25	\$ 32	\$ 24	\$ -		\$ -	
NDPERS DC Adltd Contrib	22-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ -	\$ 34	\$ -	\$ 821		\$ 500	164%
Water Sewer	41-05	\$ 278	\$ 278	\$ 278	\$ 1,111		\$ 3,000	37%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Land and building rent	44-10	\$ 6,405	\$ 7,608	\$ 6,405	\$ 39,634	\$ 51,728	\$ 84,270	108%
Property insurance	52-10	\$ -	\$ -	\$ -	\$ 293		\$ 817	36%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 586	\$ 28	\$ 276	\$ 2,907		\$ 3,000	97%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ -	\$ 248	\$ -	\$ 374		\$ 2,500	15%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Books & periodicals	61-70	\$ 3,833	\$ 714	\$ 7,281	\$ 18,910	\$ -	\$ 55,075	34%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 272	\$ -	\$ -	\$ 627		\$ 2,800	22%
Electricity	62-51	\$ 534	\$ -	\$ -	\$ 1,057		\$ 8,000	13%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 40,423	\$ 37,115	\$ 53,938	\$ 206,629	\$ 51,728	\$ 374,047	69%

Revenue 2026

	Fees & Copies 101-0000-351.25-01	Misc. Revenue 101-0000-361.61-08
January	\$ 1,836.32	\$ 810.89
February	\$ 2,627.42	\$ 656.94
March	\$ 3,432.32	\$ 639.54
April	\$ 1,697.69	\$ 365.35
May	\$ 2,253.41	\$ 338.19
June		
July		
August		
September		
October		
November		
December		
	\$ 11,847.16	\$ 2,810.91

Total \$

14,658.07