

## **MEMORANDUM**

**TO:** Historic Preservation Commission

**FROM:** Maegin Elshaug, Planning Coordinator  
Maggie Squyer, Assistant Planner

**DATE:** May 15, 2019

**RE:** Historic Preservation Commission Meeting

The next meeting of the Historic Preservation Commission will be held on May 21 at 8:00 a.m. in the Commission Chambers, City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov). Thank you.

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### **HISTORIC PRESERVATION COMMISSION Tuesday, May 21, 2019, 8:00 a.m. Commission Chambers AGENDA**

1. Approval of Minutes – January 15, 2019
2. Historic Overlay District Review
  - a. 1122 7<sup>th</sup> Street South – Erskine's Historic Overlay
  - b. 1122 8<sup>th</sup> Street South – Erskine's Historic Overlay
3. Liaison Reports
  - Planning Commission – Christine Kloubec
  - Board of Adjustment – Matthew Boreen
  - House Moving Board – Paul Gleye
  - Housing Rehab – Heather Fischer
  - Renaissance Zone Authority – Vacant
4. Other Business or Public Comment
5. Next Meeting – June 18, 2019

Historic Preservation Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Thursday at 8:00 a.m., Friday at 3:00 p.m. and Saturday at 3:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/historicpreservationcommission](http://www.FargoND.gov/historicpreservationcommission).

## **BOARD OF HISTORIC PRESERVATION COMMISSIONERS MINUTES**

**Regular Meeting:**

**Tuesday, January 15, 2019**

The Regular Meeting of the Board of Historic Preservation Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 8:00 o'clock a.m., Tuesday, January 15, 2019.

The Historic Preservation Commissioners present or absent were as follows:

Present: Christine Kloubec, Heather Fischer, Matthew Boreen, Paul Gleye, Mike Dawson,  
Nathan Larson, Jay Nelson

Absent: None

Chair Fischer called the meeting to order and welcomed Members to the meeting.

**Item 1: Minutes: Regular Meeting of December 18, 2018**

Member Boreen moved the minutes of the December 18, 2018 Historic Preservation Commission meeting be approved. Second by Member Gleye. All Members present voted aye and the motion was declared carried.

**Item 2: CLG Grant Application Projects: APPROVED**

Assistant Planner Kylie Bagley explained the application process stating that every year a new application must be completed and submitted to the State for approval of federal funding for projects approved by the Board.

Member Dawson present.

The Board further discussed the proposed project for 2019 is to create a 5-year strategic plan to identify neighborhoods within Fargo that could benefit from having a historic overlay district; funds to hire a consultant to add their expertise and objective direction; and clarification that the grant also will match the hours put forth by the Board and staff.

Ms. Bagley also clarified that the State receives this federal funding each year and disperses it to the 6 communities in North Dakota that participate in this program. She stated the State can approve or deny any funding requests, and that all funds approved must be used during the timeline of March 2019 to February 2020.

Member Gleye moved to approve the submission of the CLG Grant Application as presented. Second by Member Boreen. All Members present voted aye and the motion was declared carried.

**Item 3: Liaison Reports**

No reports were provided at this time.

**Item 4: Other Business or Public Comment**

No other business or public comments were discussed.

**Item 5: Next Meeting – February 19, 2019**

The time at adjournment was 8:15 a.m.

# HISTORIC OVERLAY DISTRICT APPLICATION & REVIEW FORM

**Property address** 1122 7th Street South, Fargo, ND 58103

**Legal description of property** \_\_\_\_\_

**Historic Overlay District where property is located** Erskines Addition - Ord #4821 Block KK

**Name of Owner** Brady & Emily Johnson **Telephone** (701) 261-3794

**Address (if different)** \_\_\_\_\_

Application is hereby made by the above-named owner of the subject property for a Certificate of Appropriateness (by the process set forth in §20-0305 and §20-0912 of the Land Development Code).

This form will be reviewed by City of Fargo staff if the proposed work involves **exterior renovation** of a structure which requires a building permit. Photos and plans must accompany this application. If the proposed work is determined to comply with Historic Overlay design standards, a Certificate of Appropriateness will be issued, and a building permit may then be granted. If the proposed work does not obviously conform to the design standards published in the LDC, the Fargo Historic Preservation Commission (HPC) will review the application and make the determination. **Projects that involve demolition or new construction must be reviewed by the HPC.** The HPC meets monthly at 8:00 am on the third Tuesday of the month, in the City Commission Room, City Hall, 200 3<sup>rd</sup> Street N. Applicants (or their contractor) must be present at the meeting. More information on design standards is available at: [www.cityoffargo.com/HistoricOverlayDistricts](http://www.cityoffargo.com/HistoricOverlayDistricts).

Check each of the following which applies to your project:

- |   |   |
|---|---|
| <input type="checkbox"/> Exterior remodel                 | <input checked="" type="checkbox"/> New garage                |
| <input type="checkbox"/> Window replacement               | <input type="checkbox"/> New accessory structure (not garage) |
| <input type="checkbox"/> New dormer                       | <input type="checkbox"/> New porch                            |
| <input type="checkbox"/> New/replacement chimney          | <input type="checkbox"/> Front yard paving                    |
| <input type="checkbox"/> Skylight                         | <input checked="" type="checkbox"/> Demolition                |
| <input type="checkbox"/> Overhead garage door replacement | <input type="checkbox"/> Other _____                          |
| <input type="checkbox"/> New addition                     |   |

Briefly describe the proposed work:

Demolition of a currently irreparable garage that is unfit for day to day use and the construction of a new garage that meets the aesthetics of the home and surrounding neighborhood. This building project will include the construction of a new walkway and back patio as outline in the project plans.

Brady Johnson  
Signature of Owner

4/24/2019

Date

**Return application to:** Fargo Planning and Development Department, 200 North 3<sup>rd</sup> Street, Fargo, ND 58102  
Telephone: (701) 241-1474; Fax: (701) 241-1526

**Office use only:**

Staff Contact Person \_\_\_\_\_

Staff Recommendation \_\_\_\_\_

Date \_\_\_\_\_

**RECEIVED**  
4-29-20 DE

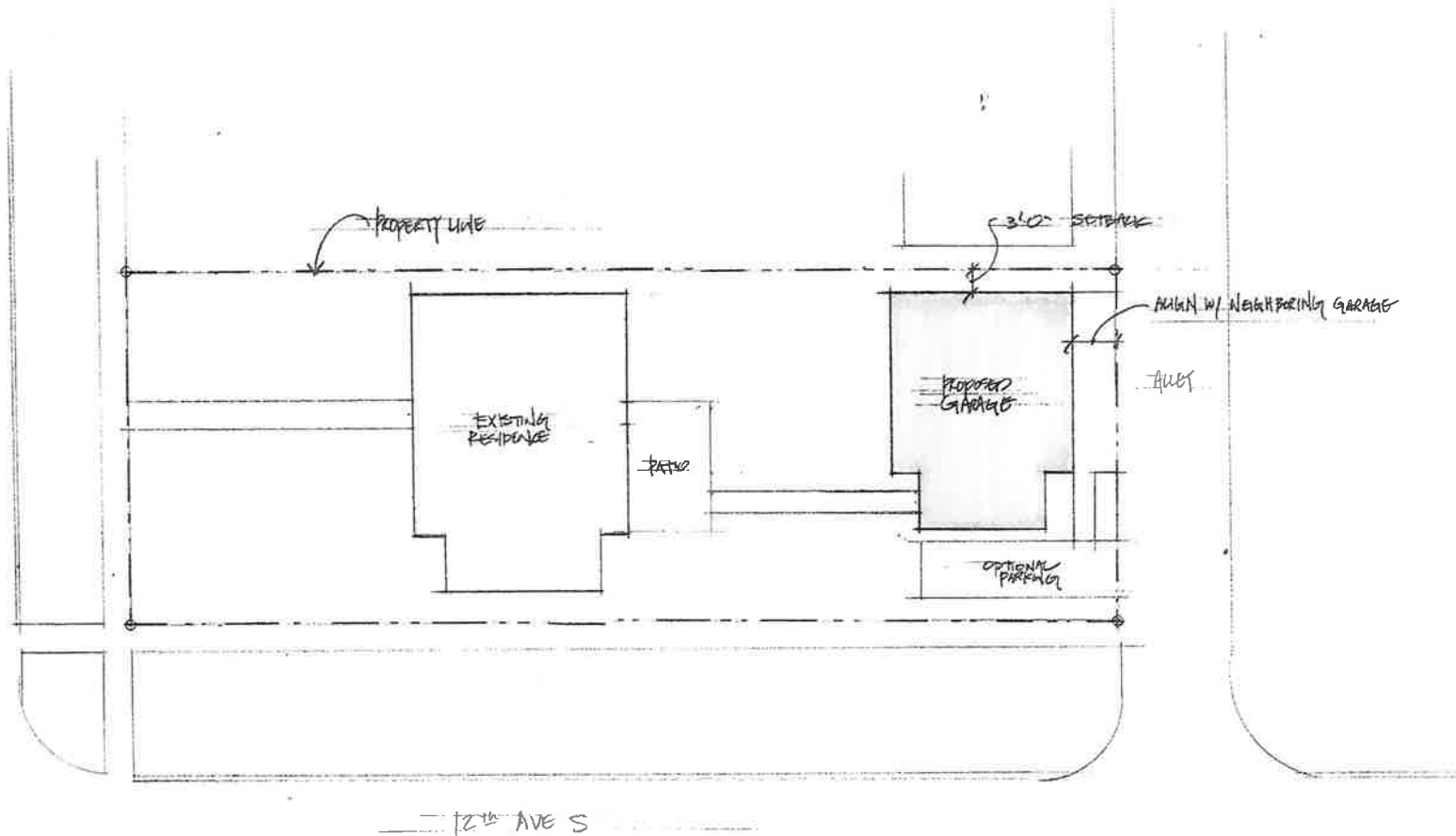






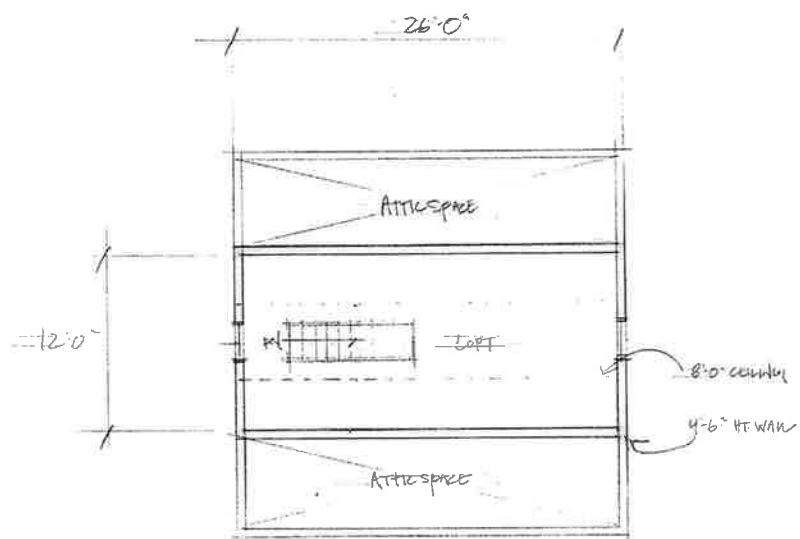


7th St S

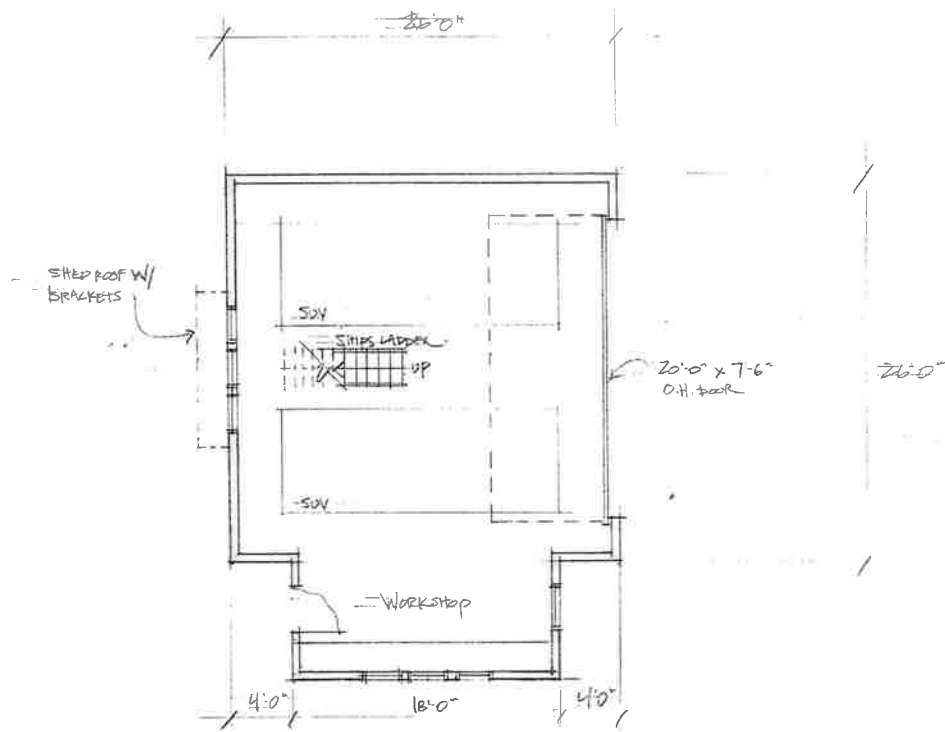


12th Ave S

JOHN GARAGE 2/9/19  
1/16" = 1'0"



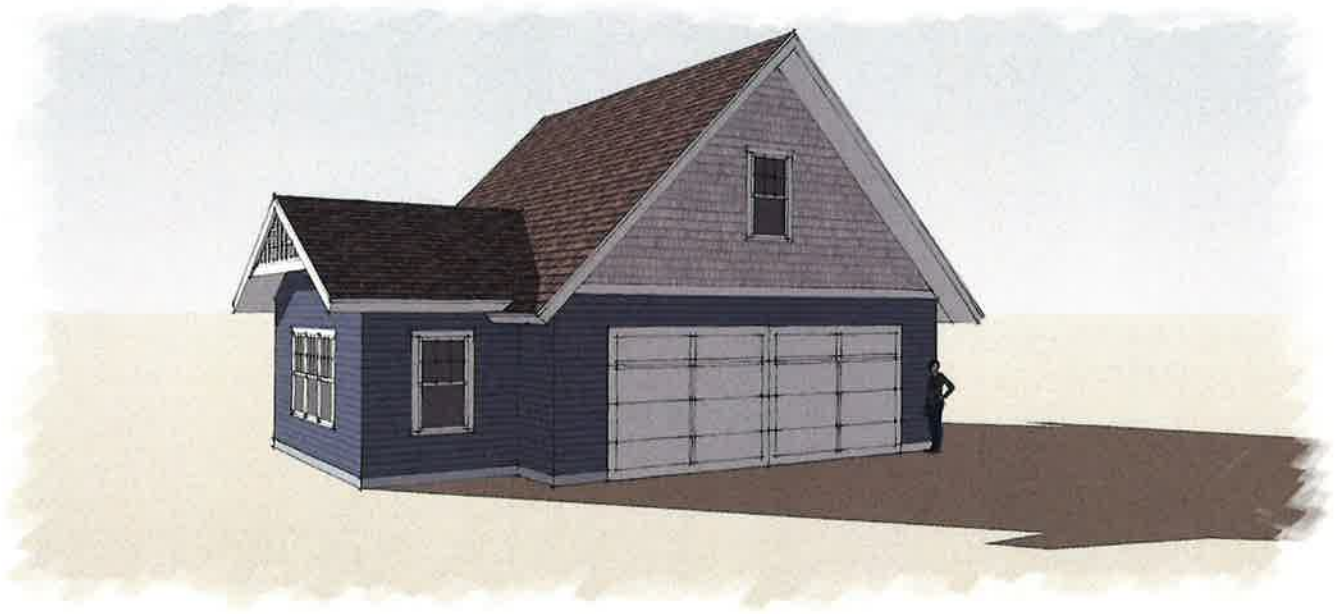
Upper floor plan 1/8" = 1'-0"



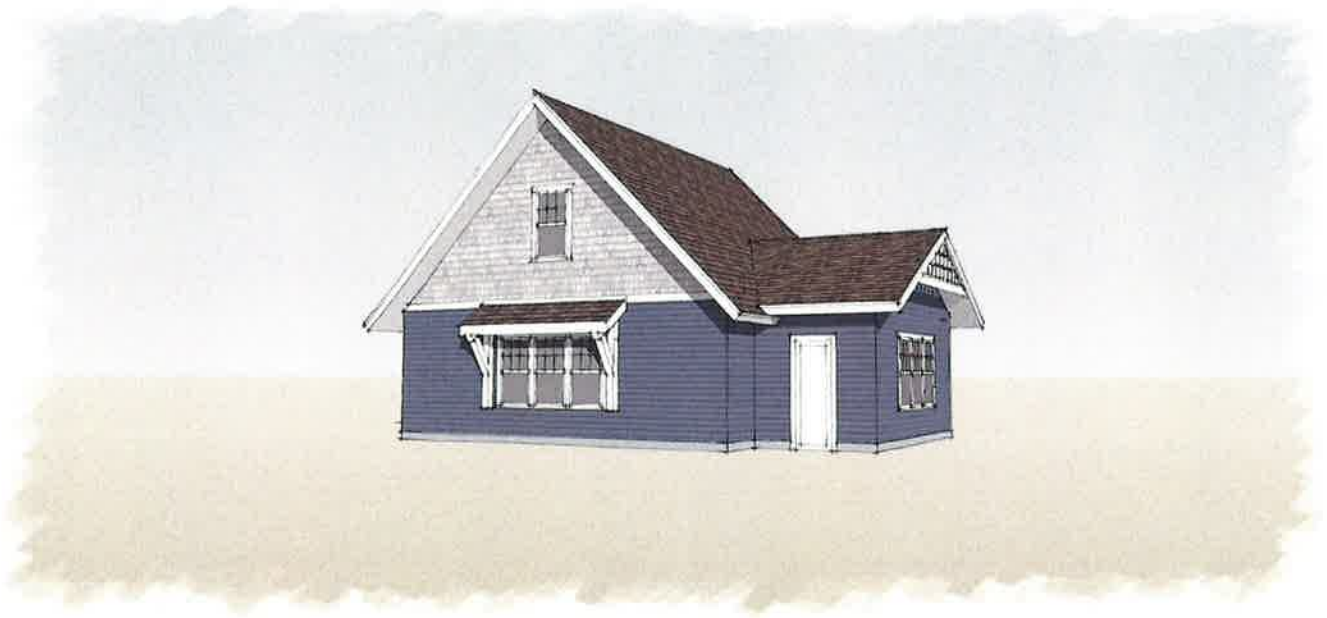
Main floor plan 1/8" = 1'-0"

Johnson GARAGE













# HISTORIC OVERLAY DISTRICT APPLICATION & REVIEW FORM

Property address 1122 8th St S Fargo, ND 58103

Legal description of property Block 11 Lot 23, 24 & 1

Historic Overlay District where property is located Erskines

Name of Owner Zack & Kelly Dawson Telephone 701-238-9671

Address (if different) \_\_\_\_\_

Application is hereby made by the above-named owner of the subject property for a Certificate of Appropriateness (by the process set forth in §20-0305 and §20-0912 of the Land Development Code).

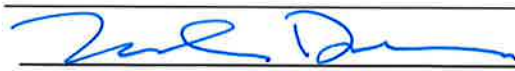
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| <input type="checkbox"/> New dormer                         | <input type="checkbox"/> New porch                            |
| <input checked="" type="checkbox"/> New/replacement chimney | <input type="checkbox"/> Front yard paving                    |
| <input type="checkbox"/> Skylight                           | <input type="checkbox"/> Demolition                           |
| <input type="checkbox"/> Overhead garage door replacement   | <input type="checkbox"/> Other _____                          |
| <input checked="" type="checkbox"/> New addition            |   |

Briefly describe the proposed work:

We would like to rework the rear entry to our house  
while adding a screened in porch with fireplace.  
Also we would like to replace our existing garage  
with a new one.

  
Signature of Owner

4/30/19  
Date

**Return application to:** Fargo Planning and Development Department, 200 North 3<sup>rd</sup> Street, Fargo, ND 58102  
Telephone: (701) 241-1474; Fax: (701) 241-1526

**Office use only:**

Staff Contact Person \_\_\_\_\_

Staff Recommendation \_\_\_\_\_

Date \_\_\_\_\_



# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





● EXISTING WEST ELEVATION



8TH STREET

● SITE PLAN  
Scale: 1" = 30'

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





● EXISTING SOUTH ELEVATION

PROPOSED GARAGE

LINE OF EXISTING GARAGE

PROPOSED ADDITION

12TH AVENUE

8TH STREET

● SITE PLAN  
Scale: 1" = 30'

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





● EXISTING EAST ELEVATION



8TH STREET

● SITE PLAN  
Scale: 1" = 30'

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





● EXISTING EAST ELEVATION



8TH STREET

● SITE PLAN  
Scale: 1" = 30'

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





● EAST ELEVATION - PORCH  
Scale: 1/8" : 1'-0"



● EAST ELEVATION - GARAGE  
Scale: 1/8" : 1'-0"

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103



● SOUTH ELEVATION  
Scale: 1/8" = 1'-0"



● NORTH ELEVATION  
Scale: 1/8" = 1'-0"

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





● EAST ELEVATION - GARAGE  
Scale: 1/8" : 1'-0"

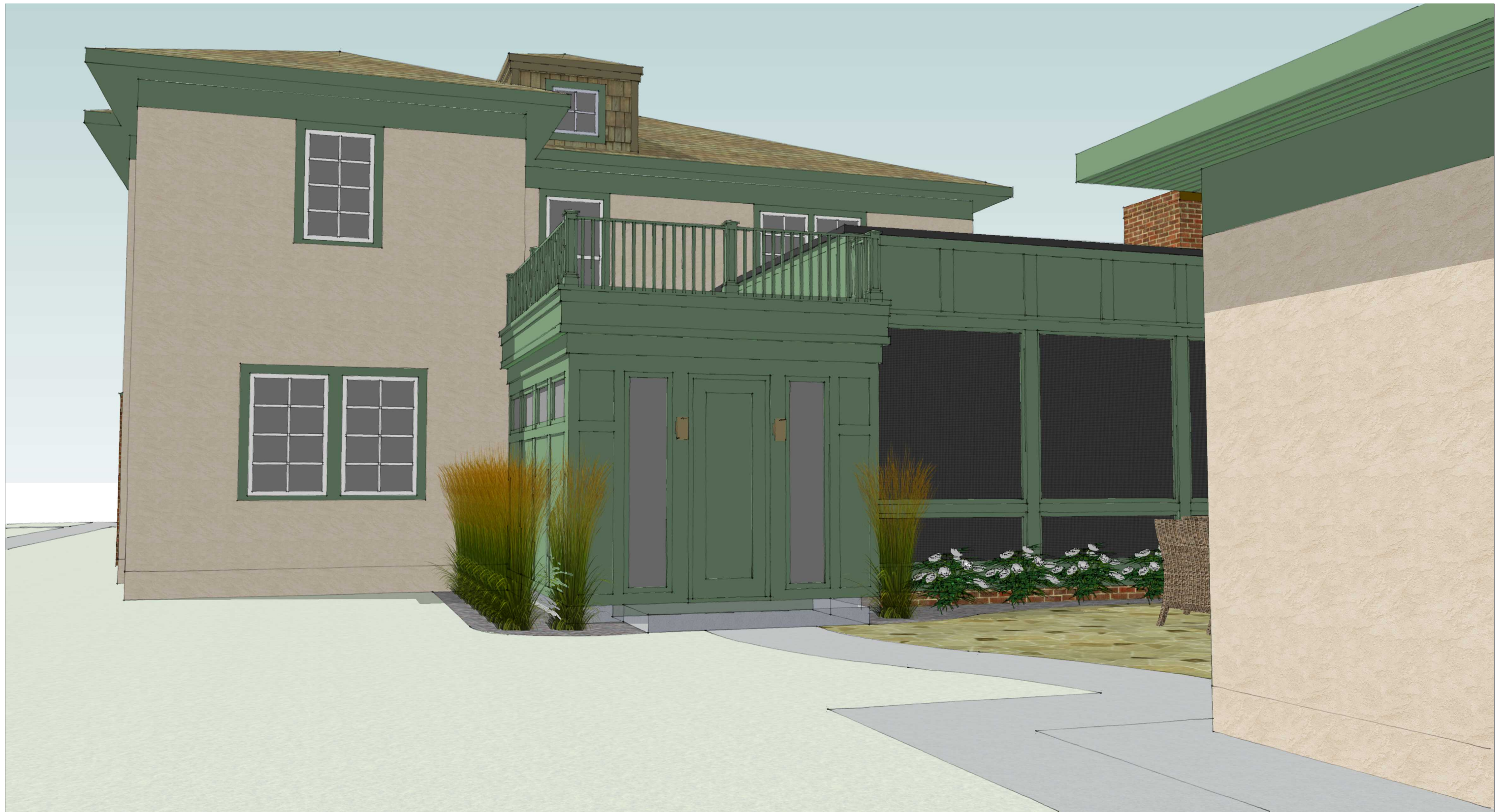


● EAST ELEVATION - PORCH  
Scale: 1/8" : 1'-0"

# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103





# 8TH STREET RESIDENCE

614 8TH STREET SOUTH - FARGO, ND - 58103