

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maria Olson, Assistant Planner
DATE: May 20, 2015
RE: Arts and Culture Commission Meeting

The next meeting of the Arts and Culture Commission will be held on Wednesday, May 20, at 4:00 p.m. in the Fercho Conference Room, at the Downtown Public Library. If you are not able to attend, please contact staff at 241-1474 or planning@cityoffargo.com. Thank you.

ARTS AND CULTURE COMMISSION Wednesday, May 20, 2015 4:00 p.m. Fercho Conference Room AGENDA

1. Approval of Minutes for April 15, 2015 Meeting
2. Public Art Policy and Process Breakout Session
3. Review Existing Public Art within Fargo
3. Other Business:
 - a. Robert's Rules of Order
 - b. Next Meeting: June 17, 2015 at 4:00 p.m. City Commission Room, City Hall
5. Public Comment/Announcements
6. Adjournment

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

ARTS AND CULTURE COMMISSION MINUTES

Regular Meeting:

Wednesday:

April 15, 2015:

The Regular Meeting of the Arts and Culture Commission of the City of Fargo, North Dakota, was held in the Fercho Conference Room at the Fargo Public Library at 4:00 o'clock p.m., Wednesday, April 15, 2015.

The Arts and Culture Commissioners present or absent were as follows:

Present: Chelsea Thorson, Colleen Sheehy, David Bertolini, Dayna Del Val, Deb Williams, Jessica Jung, Michael Olsen

Absent: Arlette Preston

Also Present: Cassandra Maland, Nicole Crutchfield, Maria Olson

Chair Bertolini called the meeting to order and welcomed Members to the meeting.

Item 1: Minutes: Regular Meeting of March 18, 2015

Mr. Olsen moved the minutes of the March 18, 2015 Arts and Culture Commission meeting be approved with the condition that the time of adjournment is included in future meeting minutes. Second by Ms. Del Val. All Members present voted aye and the motion was declared carried.

Item 2: Assistant City Attorney Jason Loos to Discuss Open Records Laws

Assistant City Attorney Jason Loos presented to the Members a summary of the Open Records and Meetings Laws, including proper procedures for verbal and written communication among members.

Item 3: Old Business:

a. Approve By-Laws

Assistant Planner Maria Olson presented a revised copy of the Arts and Culture Commission By-Laws to the Members, stating the revisions pertained to appointments of sub-committees, term limits for members, special meetings, and open meeting laws.

Ms. Sheehy moved the Arts and Culture Commission By-Laws be approved as presented. Second by Ms. Del Val. All Members present voted aye and the motion was declared carried.

Planning Administrator Nicole Crutchfield gave an update on the Social Service and Arts Fund. Ms. Crutchfield stated the Community Development Committee approved to transfer \$20,000 that was allocated for the support of public art projects to the Arts and Culture Commission.

Mr. Olsen commended City staff for their hard work and efforts in providing the information and materials that have helped serve as a road map and starting point for this Commission.

b. First Year Workplan

Discussion was held regarding the First Year Workplan including priority and clarification of the proposed workplan items, summarized as follows: creation of policies and procedures; the process of obtaining records of all artwork owned by the City; formation of a public art master plan; monitoring of future capital improvement projects and identification of potential public art opportunities.

Members also discussed ways of obtaining information for the photo collection of public art pieces throughout Fargo. Staff offered to begin the initial review of the artwork, document the information they are able to obtain on each piece, and provide a recommendation to the Commission regarding reviewing and collecting any additional information on the pieces.

Ms. Sheehy moved to approve the proposed First Year Workplan with the following amendments: 1) proposed workplan item number 1 is amended to say, "Create Public Art Policies and Procedures for Acquisitions, Commissions, Loans, Temporary Installations and Performances" and 2) the Arts and Culture Commission will work on the proposed workplan items 1 and 3 simultaneously over the next few months. Second by Ms. Jung. All Members present voted aye and the motion was declared carried.

Item 4: Other Business:

a. Discuss Planning Strategy for Public Art Policy and Public Art Master Plan

Discussion ensued among Members and staff regarding public art policy and a public art master plan, specifically the succession of these 2 items. Members and staff reviewed various other cities' public art master plans and policies, and talked about the possibility of addressing public art policy first to serve as a guide to staff on what the Arts and Culture Commission is looking for and what information is to be presented to the Members.

b. Next Meeting: May 20, 2015 at 4:30 p.m., City Commission Room, City Hall

Due to time conflicts for use of the City Commission Room, the May 20, 2015 Arts and Culture Commission meeting will be held at 4:00 p.m. in the Fercho Conference Room at the Fargo Public Library.

Item 5: Adjournment

Mr. Olsen moved the meeting be adjourned. Second by Ms. Sheehy. All Members present voted aye and the motion was declared carried.

The time at adjournment was 5:20 p.m.

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maria Olson, Assistant Planner
DATE: May 11, 2015
RE: Public Art Policy and Process Breakout Session

In order to get a clear idea of the elements which should go into a public art policy for the city, it is important to come to a consensus on the main goals of the commission. Most importantly, it is necessary to identify the most important ways the commission can fulfill its mission to *advance public art within the city*.

These considerations have been summed up into three questions:

1. What do we do?
2. How do we get public art?
3. How do we get out of the way?

These questions will be answered by the commissioners within a breakout session. Following the meeting, the answers will be compiled into a brief report including a staff recommendation for how these goals can translate into public art policies, programs, and processes.

Question 1: What do we do?

The Purpose and Intent of the Arts and Culture Commission as outlined in ordinance is to:

- *Ensure that public art continues to be a valuable part of Fargo*
- *To encourage the display of public art by citizens, developers, property owners, architects and builders*
- *To provide a process for review and recommendation to the city commission of the commissioning and placement of public art by the city*
- *To ensure public art is properly maintained and that it is accessible to the general public*

How do you see the commission fulfilling these activities?

For Example:

What are the best ways to ensure that public art continues to be a valuable part of Fargo? Should we promote public art primarily in neighborhoods, business districts, or places of tourism?

Should the Commission provide a voice for the arts community by becoming more involved in the City's planning and decision making processes? How could the commission provide the greatest benefit to decision makers?

What do you want to see happen in Fargo as a result of the commission?

What is the relationship between the commission and the community at large?

Question 2: How do we get public art?

For example:

Should we emphasize and promote the gifting of prominent works of art to the city? If so, what do we need to focus on? Ways to promote donations? Creating spaces to display art in public? Developing a strong conservation plan?

Do we want to emphasize the creation of art as a part of new construction projects? If so, what is the best way to do this? Is working with an artist to create a work of art preferable to purchasing a finished work? What are the best practices?

Should we emphasize working in partnership with private organizations to maximize potential and avoid competing for grant money? If so, what should this process look like?

Question 3: How do we get out of the way?

For Example:

Are there certain laws or regulations that make it difficult for an artist to practice public art? Are the laws unclear?

Is it too difficult to figure out who to talk to or where to go for permits or permissions? How could it become easier?

Are there too few spaces in Fargo to host festivals, performances, or cultural events? What places or type of spaces would be ideal?

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maria Olson, Assistant Planner
DATE: May 11, 2015
RE: City of Fargo Public Art Preliminary Review

The following document provides a preliminary review of existing public art which is facilitated by the city, owned by the city, or located on public property, such as on public right-of-way or within City of Fargo owned facilities. The artwork has been grouped by location or type of installation.

Following this review, staff requests 2-3 months in order to complete the following tasks:

Meet with Contributors and Project Managers in order to understand the project history and process for these existing artworks and programs. This will help to flesh out the ways in which the city has previously provided for public art, and will provide a better understanding of how the Arts and Culture Commission may be able to aid in these processes in the future.

Outline a Draft Policy for accessioning, de-accessioning, and maintenance. This preliminary policy will then be presented to the commission for review and editing prior to being incorporated into the overall public art policy draft.

Review and Propose Grant Options which could provide funding opportunities for the public art data collection process. The city could apply for grant funding in order to create a partnership opportunity between the city and an outside agency. This outside agency could assist staff in the data collection process, provide expertise on best practices for conservation and collection management, or could provide proper attribution to the artist through on-site labels, artist biographies, or artist statements.

As an example of a possible grant opportunity, the State Historical Society of North Dakota offers Cultural Heritage Grants. These are match grants that may be used for activities such as collection research and data management. Funded projects may include “cataloging, collections care, research, or computer and software purchases”. This grant, which should be made available again in mid-August, could be reviewed by the commission at the July 17th meeting in order to determine if it is worth pursuing.

This review is for informational purposes only. Staff is looking for any feedback on this document or the proposed tasks prior to moving forward.



Title	Unknown (Iron Man)
Artist	
Date	
Medium	
Dimensions	
Location	NP Sidewalk between Broadway and 8th St
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	Downtown Skyway Mural
Artist	Gunvaldson, Scott
Date	2005
Medium	
Dimensions	
Location	Fargo Skyway
Date Acquired	2005
Donor/Artist Contact Information	317 North Cascade, Fergus Falls, Minnesota, 56537
Appraised Value or Project Budget	\$10,000
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Intersection of Main Avenue and 2nd St
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	Hearth: Heaven/Prairie Sky
Artist	Klefstad, Ann
Date	2004?
Medium	Stainless Steel Expanded Metal and Corten
Dimensions	12' x 8' x 14'
Location	Ground Transportation Center
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



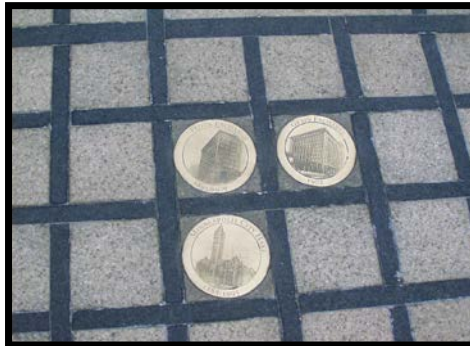
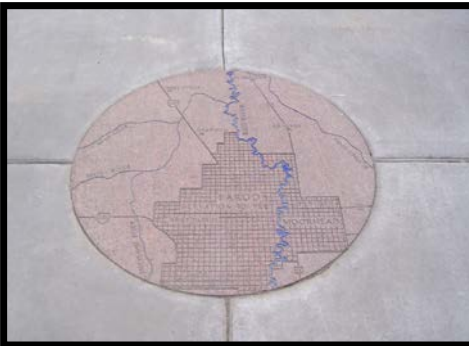
Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	Punchgut
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title of Collection	Veterans Memorial Bridge
Artist	
Date	
Medium	
Dimensions	
Location	Main Avenue Bridge
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	





Title of Collection	Broadway Mall Street Improvements
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	





Maintenance Needs:

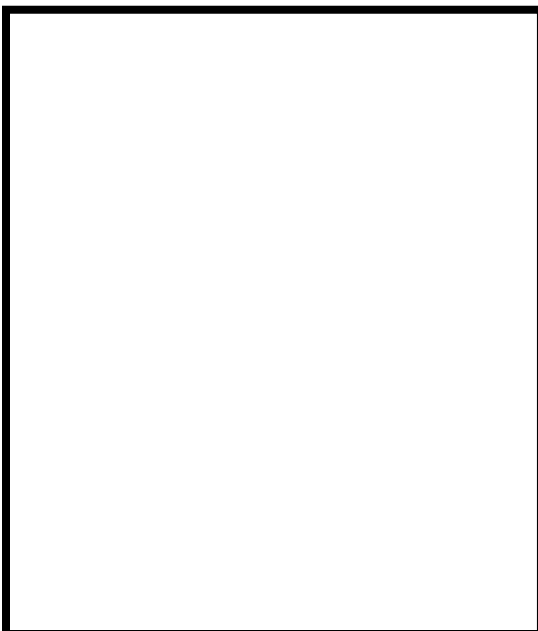




Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	Donor: Willard Yellowbird
Appraised Value or Project Budget	
Signed Contract	



Title	The Four Freedoms
Artist	Tupa, Patrick
Date	
Medium	Oil on Canvas
Dimensions	
Location	Fargo City Hall, Commission Hallway
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	Pfeifer, J
Date	
Medium	
Dimensions	
Location	Fargo City Hall
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



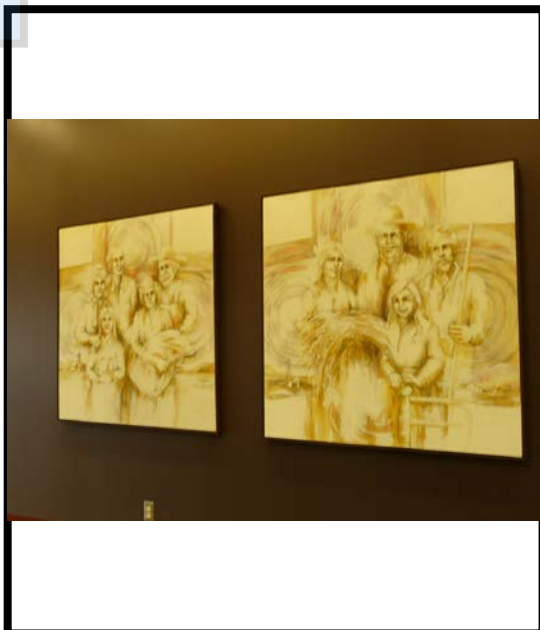
Title	
Artist	Elizabeth Schwankl
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Room Lobby
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



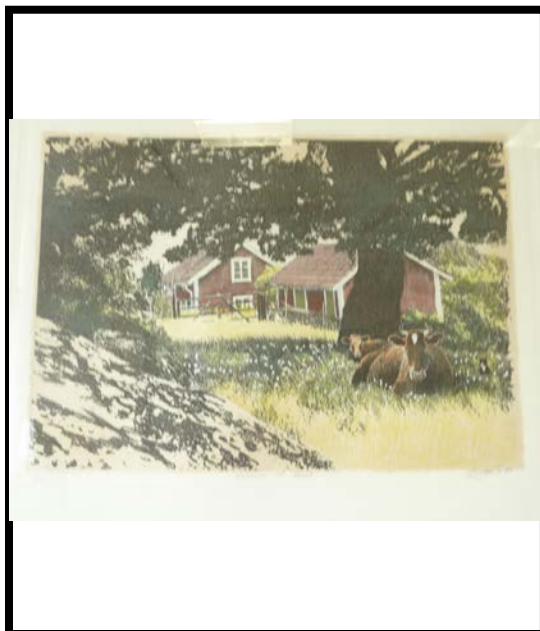
Title	Diversity
Artist	Jore, Kim
Date	
Medium	
Dimensions	
Location	Fargo City Hall, Commission Room Lobby
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	First Pass, Defenders Over Washington
Artist	Rick Herter
Date	
Medium	Limited Edition Print 76/750
Dimensions	
Location	Fargo City Hall Commission Room Lobby
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	




Title	Legend of North Dakota
Artist	
Date	
Medium	Limited Edition? 601/1250
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	

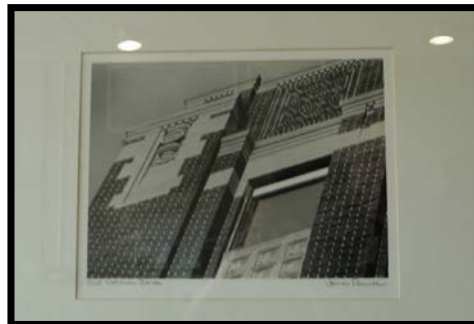
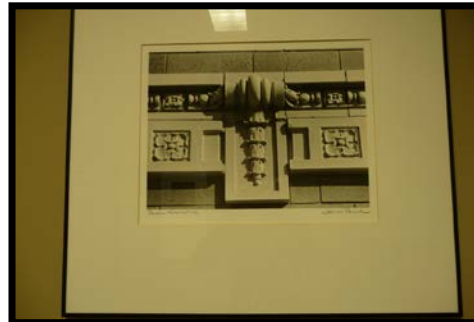
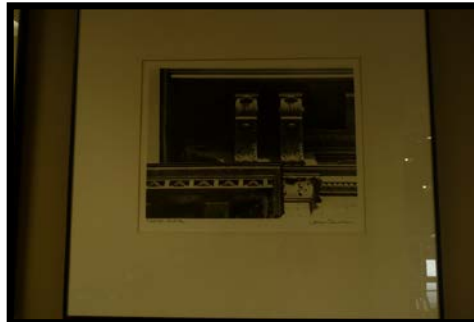
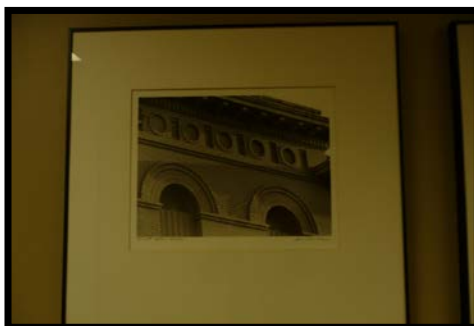


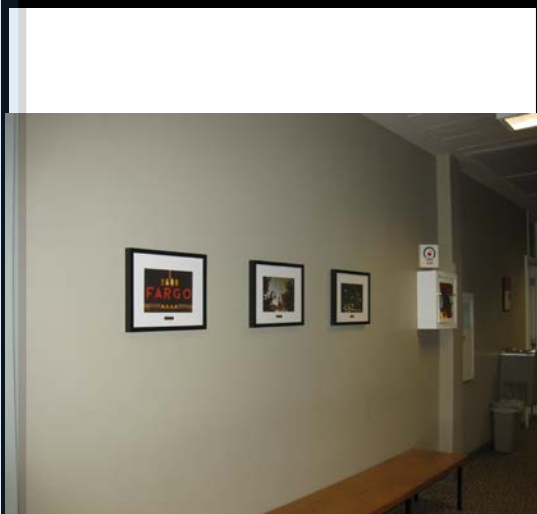
Title	The Rush of the Hunt
Artist	
Date	
Medium	Limited Edition Print 150/300?
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	Fargo City Hall Commission Offices
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	

	Title of Collection	Jaime Penuel?
	Artist	Penuel, Jaime
	Date	
	Medium	
	Dimensions	
	Location	Fargo City Hall
	Date Acquired	
	Donor/Artist Contact Information	
	Appraised Value or Project Budget	
	Signed Contract	





Title of Collection	
Artist	Multiple
Date	
Medium	
Dimensions	
Location	Fargo City Hall
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	





Title	Day Garden/Night Garden
Artist	Ray, Timothy
Date	2011
Medium	Acrylic on Canvas Over Panel
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



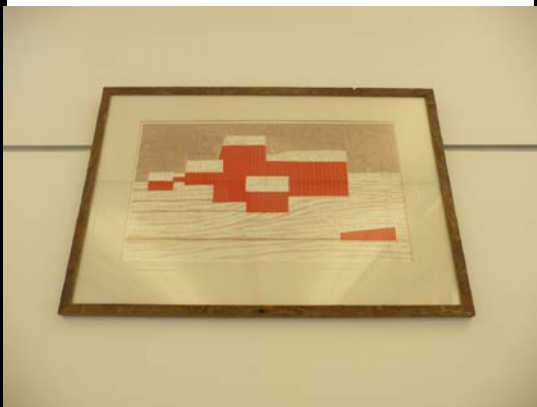
Title	
Artist	Marth, Mike
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



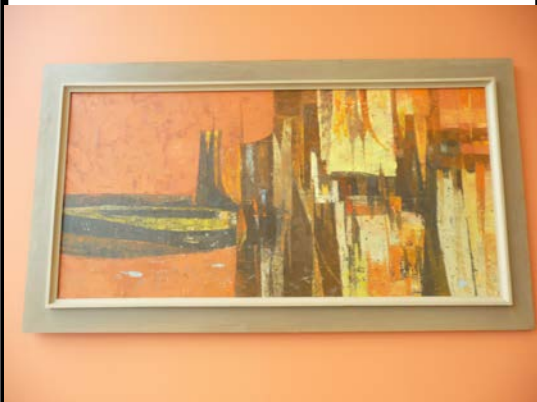
Title	
Artist	Pfeifer
Date	1975
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	Beck
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	Running, Cyrus
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



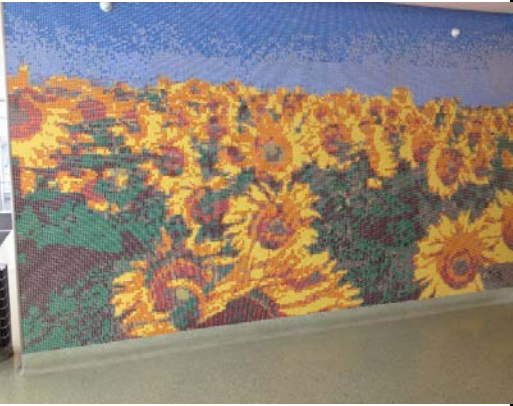
Title	
Artist	Running, Cyrus
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	




Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	

	Title	
	Artist	
	Date	
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	Dimensions	
	Location	
	Date Acquired	
	Donor/Artist Contact Information	
	Appraised Value or Project Budget	
	Signed Contract	

	Title	
	Artist	
	Date	
	Medium	
	Dimensions	
	Location	
	Date Acquired	
	Donor/Artist Contact Information	
	Appraised Value or Project Budget	
	Signed Contract	

	Title	
	Artist	
	Date	
	Medium	
	Dimensions	
	Location	
	Date Acquired	
	Donor/Artist Contact Information	
	Appraised Value or Project Budget	
	Signed Contract	

	Title of Collection	Bodmer and Catlin Prints
	Artist	Bodmer, Karl and Catlin, George
	Date	
	Medium	
	Dimensions	
	Location	Fargo Downtown Library
	Date Acquired	Early 1970's
	Donor/Artist Contact Information	
	Appraised Value or Project Budget	
	Signed Contract	







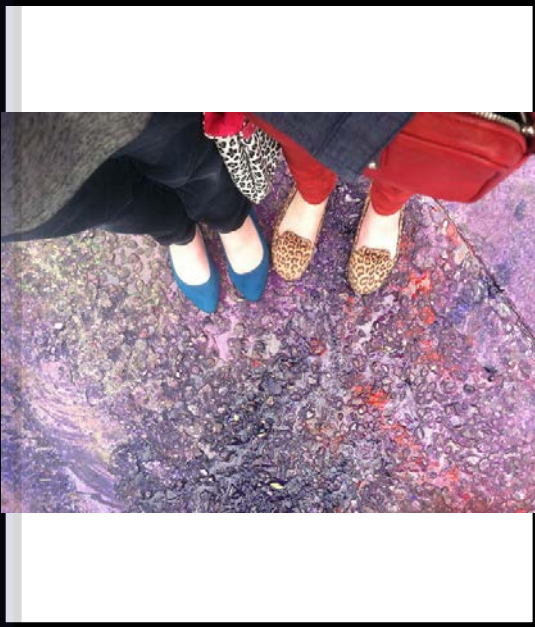
Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



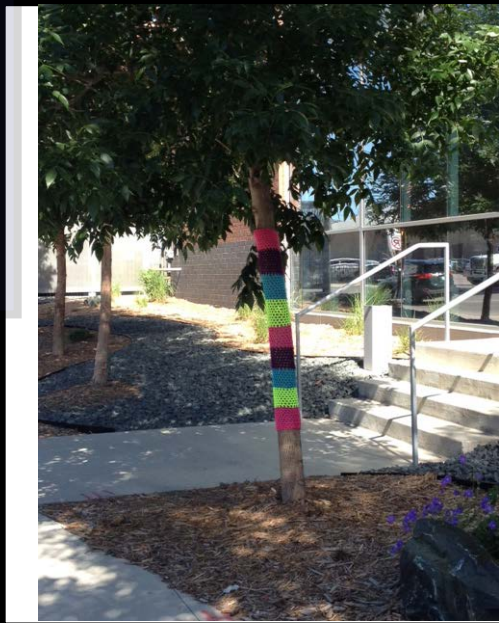
Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	Fargo Alley Fair Installation
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Permits Required	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Permits Required	



Title	
Artist	
Date	
Medium	
Dimensions	
Location	
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Permits Required	



Title	Atlanter
Artist	Friberg, Maria
Date	
Medium	
Dimensions	
Location	Island Park Ramp
Date Acquired	Installed April 10, 2002 to October 10, 2020
Donor/Artist Contact Information	Plains Art Museum Installation
Appraised Value or Project Budget	
Signed Contract	



Title	Rollon
Artist	
Date	
Medium	
Dimensions	
Location	NDSU Barry Hall
Date Acquired	
Donor/Artist Contact Information	
Appraised Value or Project Budget	
Signed Contract	



Title	Untitled (Woman with Blanket)
Artist	Hayes, Randy
Date	1989
Medium	Pastel on paper; wood framed, glazed
Dimensions	54 x 80 x 2 inches
Location	Fargo City Hall
Date Acquired	
Donor/Artist Contact Information	On Loan: Microsoft Art Collection
Appraised Value or Project Budget	Insured Value: \$6,000.00
Signed Contract	Outgoing Loan Agreement 2010

Program	Metro Arts and Culture Pass
Providers	Fargo, Moorhead, and West Fargo Public Libraries, The Arts Partnership
Year	2015-2017
Description	Library Card Holders are able to check out a pass from their local library which they can use to attend concerts or visit museums either for free or at a reduced rate. Participating organizations include: the Bare Stage Theatre, Fargo-Moorhead Opera, Fargo-Moorhead Symphony, Harwood Prairie Playhouse, Historical and Cultural Society of Clay County, Minnesota State University-Moorhead Cheryl Nelson Lossett Performing Arts Series, Music Theatre Fargo-Moorhead, Plains Art Museum, Red River Zoo, Rourke Art Museum, Theatre B, and the Tin Roof Theatre

Program	Unraveled Crafters
Providers	Fargo Public Library (Adult Services Program)
Year	Ongoing
Description	Informal crafters group for crocheters and knitters- open to the general public

Program	Movies @ the Dr. James Carlson Library
Providers	Fargo Public Library (Adult Services Program)
Year	Ongoing
Description	Free movies are screened on the 2nd Friday of the month (Sept-May) at the Dr. James Carlson Library

Program	Cinema of the 50s: The World Changes
Providers	Fargo Public Library (Adult Services Program)
Year	March-April 2015
Description	Free film series featuring a selection of films from the 1950's. Series hosted by former Concordia College film professor Tony McRae and film critic Matt Olien.

Public Art Assessment Project

City of Fargo

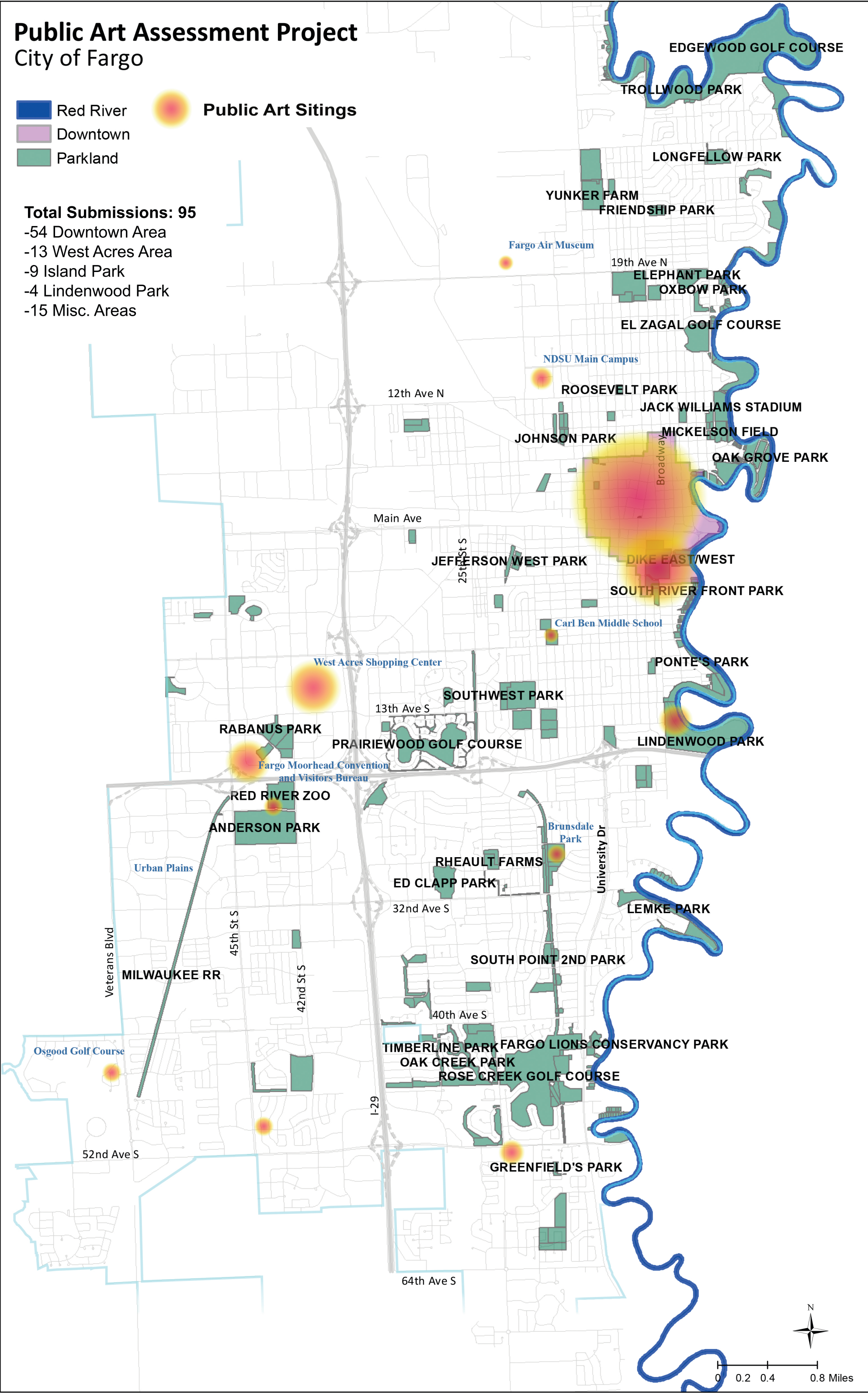
Red River

Downtown

Parkland

Public Art Sitings

Total Submissions: 95
-54 Downtown Area
-13 West Acres Area
-9 Island Park
-4 Lindenwood Park
-15 Misc. Areas



0 0.2 0.4 0.8 Miles



ural, artist, medium, hotel bison



way, Artist (S), Fabric, Hotel D



ghtpoles, Artist, Medium, Cas



Kim Jore, Medium, Fargo City



Downtown Diva



Downtown Chalk Fest Sign



Patrick Tupa, Oil on Canvas, Fa



Patrick Tupa, Oil on Canvas, Fa



go, Artist, Spray Paint, Downt



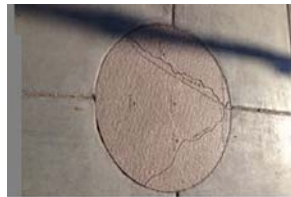
Lightpole, Downtown



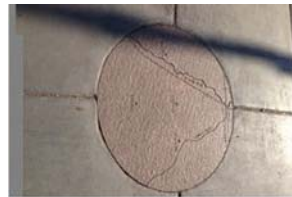
Age, designer, medium, Main /



on, Artist, Wood Carving, Farg



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signer, Medium, NDSU Barry I



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tist, Medium, Gate City-US Ba



ilt, Artist, Fabric, Fargo City H



erty, Artist, Medium, Main Av



erty, Designer, Main Avenue I



t, Medium, Downtown 4th Stre



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emporary Installation, Downto



ns), Artist, Brick and Tile, Bro



Sign), Artist, Medium, Downt



by Atomic), Artist, Medium, D



s), Artists, Ice, Dye, Plains Art



it, Medium, Downtown Alley of



tist, Medium, Downtown Robe



ay Paint, Roberts Street and A



ray Paint, Roberts Street and



, Artist, Mixed Media, Broadw



wer Lines), Artist, Shoes, Dow



il cat), Artist, Spray Paint, Loc



r Art in Alley), Artist, Medium, I



se), Artist, Medium, Plains Ar



edium, Downtown Public Libr



t, Medium, Island Park Bike S



tist, Medium, Island Park Ram



t, Medium, Main and Broadwa



Artist, Medium, NP Parking Lot



tist, Mixed Media, Hodo Interio



Paint, Downtown Fargo (Dem



Tile, Downtown Public Library



Tile, Downtown Public Library,



ibeth Schwankl, Medium, City



Pfeifer, Jay, Medium, City Hall



n, Medium, Federal Building I



nan, Marjorie, Medium, Great I



et), Randy Hayes, Pastel on F



emorial, Designer, Main Ave E



o, Artist, Medium, Downtown I



ig, Artist, Yarn, Downtown Bro



al, artist, medium, hotel bison,



artist, plastic windmills, Island



je, artist, medium, Island Park



hope, artist, medium, Island P



rtist, Medium, Island Park, D



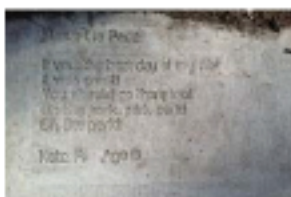
ae, Artist, Medium, Island Park



ic at Island Park, Island Park, I



in park, artist, pinwheels, loc



ts, Kate F, Concrete Mold, Isl



l (S), Concrete Stamp, Island I



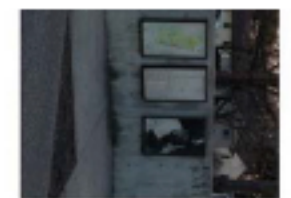
an, Marjorie, Medium, Island F



orial, Artist, Medium, Lindenw



Bridge, Unknown Location



iris Memorial), Artist, Lindenw



apture) Artist, Wood, Lindenw



hwankl, Medium, Ramada Inn



medium, West Acres Shoppin



irie Visitors Bureau), Artist, Me



els), Artist, Bronze, Scheel's S



l of fame), Artist, Concrete, CV



ipper), Artist, Mixed Media, L



hwankl, Medium, Ramada Inn



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tist, Medium, Fargo Air Museu



ulpture, Artist, Medium, Spide



Woodhaven Entry Sign



h Schwankle, Medium, Saints



1_mural, Artist, Medium, locati



ison, Don Larew, Medium, ND



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Osgood Clock Towers



re, Szeitz, Magda, Medium, R



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pture, Todd W Johnson, Medi



a Rourke), Artist, Medium, Rou

Robert's Rules of Order

Robert's Rules is a guideline for conducting meetings. It allows everyone to speak and be heard without interruption, and for decisions to be made with as little confusion as possible.

Chair leads the meeting. Presenters should be called on by the chair before speaking.

Items within the agenda are only recommendations-the commission may change or alter the recommended motions as they choose.

Recommended motions are included for all items to be voted on. If there is a memo preceding the agenda item in the meeting packet, it will state at the bottom of the memo if the item is to be voted on, along with staff's recommended motion.

General process for following the agenda:

1. Chair will call the meeting to order- no additional action required by the commissioners
2. Approval of previous meeting's minutes, must be voted on by the commission
3. Individual items on the agenda will be introduced by the Chair, who will call on the presenter by name to speak
 - a. Presenter is given the floor in order to explain the item. No questions will be asked of the presenter until they have completed their presentation
 - b. Chair will ask if the commissioners have any questions
 - c. Chair will ask if there are any questions from the general public/audience
 - d. Chair will ask if there are any further questions from the commissioners, or if the commissioners are interested in making a motion
 - e. If a motion is made, the chair will ask if there is a second to the motion
 - f. Chair will ask for further discussion on the motion, then ask for the commissioners to vote on the item
4. Other Business and Announcements will be presented in a less formal manner, but each speaker should still be called on by the commissioner before speaking
5. Chair will ask for a motion to adjourn the meeting, must be voted on by the commission

When meetings are aired live, please remember to speak into the microphones so that your comments are audible in the recording.