

Fargo Public Library Board of Directors  
Agenda for Tuesday May 19, 2026  
4:00p.m.  
Fargo City Commission Chambers  
225 4th St North  
Fargo, ND 58102

1. Approve Order of the Agenda **Action**
2. Minutes of the April 21 Meeting **Action**
3. Staff Report- Megan Lass
4. Director's Report
5. Unfinished Business
  - A. None
6. New Business
  - A. Carlson Renovation Update
  - B. Library Board Bylaws Review **Action**
  - C. Collection Development Policy Draft **Action**
7. Statistical Reports
  - A. April Usage
  - B. April Financials
8. Friends of the Library Report
9. Next Regular Meeting: June 16
10. Public Comment
11. Adjourn

**Fargo Public Library Board**  
**Minutes for Tuesday, April 21, 2026**  
**Fargo City Commission Chambers**  
**225 4th Street North, Fargo, ND 58102**

**Board Members Present:** Amy Ouren (Online), Hannah James, John Rodenbiker, Jenna Reno, Kristen Schipper, Paul Jensen, and Wanda Mengelkoch

**Board Members Absent:**

**Staff:** Tim Dirks, Cindy Haff, Megan Lass, Beth Postema

Vice President John Rodenbiker called the meeting to order at 4:00 p.m. A quorum was met.

**Order of the Agenda**

Kristen Schipper moved to approve the order of the agenda; Hannah James seconded the motion. The motion carried.

**Minutes of the March 17 Regular Meeting**

Wanda Menelkoch moved to approve the minutes of the March 17 Regular Meeting; Paul Jensen seconded the motion. The motion carried.

**Staff Report**

Megan Lass presented highlights of staff updates and events including:

- National Library Week Acknowledgment
- Staffing updates
- Teens
  - Take & Make: Marble Snails
    - May 4, register where you will pick up supplies
- Adults
  - Author Visit: Patrick Springer, May 4, 6:30 at Main
  - Craft Supply Swap, May 9, 11am at Main
  - Plant Swap, May 18, 6pm at Carlson
- Spring Used Book Sale Crawl (Friends of Fargo Public Library)
  - April 23-25
  - Also happening at Moohead & West Fargo public libraries

**Director's Report**

Director Tim Dirks highlighted the Carlson Renovation Project work this month as we have received approval for \$300K from the FM Area Foundation, \$30K from the endowment & \$25K from the Friends of the Fargo Public Library. Director Dirks will begin meeting with Architects this week

**Unfinished business**

There was no unfinished business

## New Business

- Coffee Space Re-purposing Funding Proposal
  - Director Tim Dirks reported that since the publication of the Board Packet, he has receive word from City Administration that they have the means to cover these expenses. He recommends the Action Item be denied
  - Kristen Schipper motioned to not accept the action item. Jenna Reno seconded the motion. The motion to deny was approved unanimously
- Library's 2027 budget requests
  - Director Dirks developed the 2027 budget request based on identified needs and limited revenue. On Monday, he learned the City is projected to currently 3M in deficit for 2027. He will not be asking for any increases in operating, but will still submit requests for the Library Safety Specialist and \$15K in capital funds for a community survey for strategic plan development
  - Kristen Schipper motioned to approve. Jenna Reno seconded the motion. The motion was approved unanimously
- Library Board Letter to the Mayor & Commissioners
  - Per the Mar 17 Board Discussion, Paul Jensen and Director Dirks collaborated to write a letter to the elected officials stating the Board's concerns regarding security and safety.
    - Paul Jensen suggested it would be strategically better to wait to present the letter to the Mayor and Commission until *after* the June election
    - Hannah James noted there may be more hesitation from new Board Members. Paul James countered that the current Commission will likely hold off on any major decisions until after the election
  - Paul Jensen moved to accept the letter. Hanna James seconded the motion (with a request to update the spelling of her name).
    - Jenna Reno asked if the cities listed were the best examples as they are not cities of relatively similar size. Paul Jensen responded that given his research, they faced very similar issues and were the best examples available.
    - The motion passed unanimously. The letter will be signed and submitted after the June election
- Updated Reference & Information Services Draft
  - Deputy Director Beth Postema presented the document which has been reviewed and updated by the Adult Services staff in order to be in line with current best practices
    - Amy Ouren moved to approve the draft. Wanda Mengelkoch seconded the motion. The motion passed unanimously

## Statistical Reports

### **March Usage**

- Director Dirks noted continued growth in program attendance and volunteer hours

### **February Financials**

- Director Dirks noted a 15.74% increase in circulation overall over last year. With ¼ of the year complete, the library is at 22% spending on the budget, with revenue of \$10K.
- Kristen Schipper asked if the negative circulation numbers were a reflection of being closed on Sundays. Director Dirks responded that we were also closed on Sundays last year. He indicated

it would require a deeper dive to understand, but could just be natural fluctuation due to outside factors like weather/environment.

**Friends of the Library Report**

- There was no one present to present a FFPL report
- Vice President John Rodenbiker reminded everyone about the Annual Book Sale/Community Book Crawl this weekend.

**Public Comment**

There was no public comment

Next Regular Meeting Tuesday, May 19, at 4pm in the Commission Chambers

The meeting adjourned at 4:24 pm

Respectfully submitted,  
Cindy Haff

## **Staff Report**

### **May 2026 Library Board Meeting**

#### **Staffing:**

- Kai Thorstad will be starting in our Children's department on May 26.
- Morgan Webb will be transitioning from Circulation into the Tech position on June 8.
- We will be interviewing for an outreach position, two LAIs at the branches and an LAIII at Main soon.

#### **Community Engagement:**

- **Asian Night Market**, May 30, 4-9pm – Fargo Air Museum
- **Midwest Kid Fest**, June 5, 10:30am-7pm – Island Park

#### **Programming:**

***Upcoming Featured Events & Programs*** (for a full list of all upcoming activities, visit [FargoLibrary.org](http://FargoLibrary.org)):

#### *Children*

- **Kindergarten Success Storytime: T-Rex Tea Party**, June 6, 10:00am – Main Library. T-Rex Tea Party invites preschoolers to stomp, sip, and share in a playful mix of dinosaurs and pretend play. We'll read dino-themed stories, sing lively songs, and practice our best tea party manners. Dress up is welcome, whether you're feeling fancy or fierce. This event is most appropriate for children ages 3 to 5.
- **Dino Stomp Art**, June 15, 1:00pm – Carlson Library. Stop around and create messy dinosaur and stomp art using a variety of materials like dinosaur toys, bubble wrap, and your own feet. We'll provide aprons, but dress for mess just in case. Geared towards kids from toddler to elementary school and their adults. Register beginning June 1 (only kids need to register).

#### *Teens*

- **Dino Bath Bombs Craft**. Make your own bath bombs with a dinosaur prize inside. Choose your color, scent, and dinosaur to customize your one-of-a-kind creation. All materials will be provided. This program is for teens ages 12-18.
  - Carlson Library, June 9 – 2:00pm
  - Northport Library, June 13 – 2:00pm
- **Summer Teen Volunteers**. Teens are invited to volunteer at the Fargo Public Library this summer. Help the library with things like preparing supplies for programs, shelving books, and finding books on the shelves. See behind the scenes, meet new people, and have fun while doing it! Volunteer sessions are 2 hours long and happen every Thursday from 2:00-4:00pm at the Main Library. Participants need a signed Teen Volunteer Permission form from a parent or guardian. The form can be found at [fargolibrary.org/teens](http://fargolibrary.org/teens). Teens can bring the completed form with them to their first volunteering session.
- **Mini Cross Stitch Take and Make Craft**, week of June 15. Enjoy a library craft on your schedule! Register for a Teen Take and Make, then pick up your kit with instructions and all the supplies you need for that project. Register for the library location where you want to pick up your kit.

#### *Adults*

- **Local Author Visit with Dr. D.S. Tselnik**, May 21, 6:30pm – Main Library. Join us as Dr. Tselnik discusses his book, *Life of a Scientist: My Life in the USSR and in the USA*. The author lived in the USSR for the first forty years of his life, and in 1977 moved to the US as a Jewish refugee. His book details a number of events from his life in both countries. Books will be available for purchase.

- **Raised Embroidery Craft.** Learn how to use hot glue to give your embroidery a 3-D effect. The workshop is attended for adults. All materials will be provided. Registration is required and opens May 30.
  - Carlson Library, June 13 – 10:00am
  - Northport Library, June 16 – 6:00pm
- **Book Clubs:**
  - **History Reading Club**, May 26 – *Realigners: Partisan Hacks, Political Visionaries, and the Struggle to Rule American Democracy* by Timothy Shenk
  - **Sense of Place**, June 4 – *The Storm We Made* by Vanessa Chan
  - **Tea Time**, June 8 – *Dinosaurs at the Dinner Party* by Edward Dolnick
  - **Diverse Perspectives**, June 11 – *Biased: Uncovering the Hidden Prejudice that Shapes What We See, Think, and Do* by Jennifer Eberhardt

### *Multigenerational*

- **Planting Day at the Library Learning Garden**, June 4, 10:00am – Carlson Library. Time to get the seeds and plants in the soil for the growing season! Growing Together, a local community garden group, and the library are partnering to plant the plots located by the Dr. James Carlson Library. No gardening experience is necessary and all ages are welcome. Pre-registration is required for planting day only.
  - Weekly garden maintenance sessions will continue weekly on Thursdays starting June 11 at 10:00am from June through September.
- **Unearth a Story 2026 Summer Reading Challenge.** June 8 through August 15. Participants of all ages are encouraged to read anything: books, eBooks, comics, and by listening to audiobooks. Track number of days read for kids, teens, and adults through the Beanstack app or website. Earn prizes along the way and complete the challenge for a chance to win one of our grand prizes. Pre-register for the challenge starting June 1.
  - **Summer Reading Challenge Kick-Off Party**, June 8, 10:00am – Main Library. Kick off the Summer Reading Challenge with big digging machines at the Main Library! And while you explore the excavators, backhoes and Bobcats, be on the lookout for mountains of foam at the fantastic foam party! We recommend dressing to get foamy and to bring a towel. Park in the east lot next to the Main Library and City Hall and follow the dinosaur prints up to the fun in the green space between the library and Civic Center.
- **Mario Kart Club**, June 8, 5:30pm – Main Library. Engage in friendly multiplayer competition in Mario Kart 8 Deluxe for the Nintendo Switch at the library! Mario Kart Club meets Monday evenings during the summer from June 8 through August 17 from 5:30-7:45. A limited amount of Switch systems, copies of the game, and controllers are available and players are highly encouraged to bring their own. Any age or skill level are welcome. Adults must accompany children under 10 years old.

## **FPL DIRECTOR'S REPORT**

May 19, 2026

### **Director's Activities:**

- 4.28.2026 Attended City Commission Candidate Informational Session
- 4.29.2026 Met with Lieutenant Tom Shaw Fargo PD
- 4.30.2026 Attended City of Fargo Staff Recognition Event
- 5.6.2026-5.7.2026 Participated in Technical Assistant Interviews
- 5.11.2026 Attended City Cabinet Meeting
- 5.14.2026 Attended Meeting with City of Fargo Budget Team

### **Goal 1 Professional & Organizational:**

- 4.22.2026 Provided Open Door Office Hours
- 4.28.2026 Moderated Library Dept. Heads Meeting
- 4.29.2026 Provided Open Door Office Hours
- 5.6.2026 Provided Open Door Office Hours
- 5.12.2026 Moderated Library Dept. Heads Meeting
- 5.19.26 Moderated Library Dept. Heads Meeting

### **Goal 4 Partnering:**

- 4.21.2026 Participated as a panel member for the ACLU sponsored screening of the movie "The Librarians"
- 5.5.2026 Attended Friends Board Meeting

### **Goal 5 Infrastructure:**

- 5.5.2026 Attended Meeting with JLG Architects related to the Carlson Renovation

**Fargo Public Library Board  
Action Item Summary Sheet**

**What:**

The Library Board Bylaws need to be reviewed.

**Explanation:**

Per the three year schedule, the Library Board Bylaws need to be reviewed. No changes have been identified.

**Director recommendation:**

Review and approve the Library Board Bylaws.

**Board Discussion:**

**Approve as recommended**

First motion made by: \_\_\_\_\_

Second motion made by: \_\_\_\_\_

**Approve with changes**

First motion made by: \_\_\_\_\_

Second motion made by: \_\_\_\_\_

**Vote**

In Favor: \_\_\_\_\_

Opposed: \_\_\_\_\_

**Approved/Denied/Tabled/Postponed**

# Fargo Public Library Board of Directors Bylaws

## Article I.

Section 1. The name of this organization is the Board of Directors of the Fargo Public Library, Fargo, North Dakota.

Section 2. The Board shall have those duties and responsibilities authorized by the North Dakota Century Code (40-38-04). As enumerated below.

1. To make and adopt such bylaws, rules, and regulations relating to the duties of the officers of the board as may be expedient and not inconsistent with the provisions of this chapter.
2. To make and adopt such bylaws, rules, and regulations for the management of the library and reading room as are expedient and not inconsistent with the provisions of this chapter.
3. To control, exclusively, the expenditures of all moneys collected for or contributed to the library fund.
4. To have the supervision, care, and custody of the library property, and of the rooms or buildings constructed, leased, or set apart for use of library purposes.
5. To contract to furnish library services and to receive library service from other counties, school districts, and cities of the state of North Dakota and adjoining states, and the state library.
6. To employ qualified personnel to administer the public library and dispense library services.

## Article II.

Section 1. The purpose of the Board of Directors is to provide governance to the Fargo Public Library so that this institution may fulfill its mission and achieve its vision.

Section 2. The vision of the Fargo Public Library is that it will “be a model of excellence in library services and the primary place in the community for people of all ages to fulfill their informational, recreational and lifelong learning needs.

Section 3. The mission of the Fargo Public Library is to “provide effective and efficient library services to meet our customers’ personal, professional, and lifelong learning needs.”

## Article III.

Section 1. The Board of Directors is comprised of seven people appointed by the Mayor of the City of Fargo. Appointments are subject to confirmation by the Fargo City Commission.

The term of office is three years. A Director may be appointed for two consecutive terms and is not eligible for reappointment until one year after the expiration of his/her second term.

Directors must be residents of the City of Fargo.

The Fargo City Commission may remove any director for misconduct or neglect of duty. The Board also has the collective power to censure one of its members for misconduct and in extreme cases, to recommend their removal from the board to the City Commission.

Section 2. In case of a vacancy on the Board, said vacancy will be filled by mayoral appointment for the balance of the term. Directors who fill such terms will be eligible for subsequent appointment for up to a maximum of two 3-year terms.

Section 3. Directors serve without compensation except for reimbursement of expenses incurred while conducting library business.

#### Article IV.

Section 1. The regular meeting of the Board of Directors will be at 4:00 p.m. on the third Tuesday of each month at the main library or in the City Commission Chambers or such other place as the Board may determine, providing at least five days advance notice is given. The Board will abide by all requirements of North Dakota law regarding open meetings.

Section 2. The annual meeting of the Board will be held immediately following the regular July meeting. The purpose of the meeting is to elect officers.

Section 3. A quorum of the Board is four members.

Section 4. Robert's Rules of Order, latest revision, will govern proceedings of the board and its committees to the extent practicable.

Section 5. Special meetings may be held at any time when called by the president or at the request of four directors. All directors must be notified at least five days in advance of a special meeting.

#### Article V.

Section 1. Officers of the Board of Directors will consist of a President and Vice President.

Section 2. The President presides at all meetings of the Board, authorizes calls for special meetings, appoints all committees, serves as an ex-officio voting member of all committees, and generally performs all duties associated with that office. The President will serve as the formally designated representative of the governing body of the city on the Library Board.

Section 3. The Vice President has such powers and duties, as the Board shall designate. In the absence or inability of the President to perform the duties of that office, the Vice-President will assume and perform the duties and functions of the President.

Section 4. The library director will function as treasurer of the Board with ongoing coordination with the fiscal agent for the city. The library director will issue and sign all purchase orders, maintain records of all library monies received and expended, and perform such other duties as are associated with that office.

Section 5. The President may designate a member of the library staff to function as secretary to the Board. The secretary will create and maintain a permanent public record of the proceedings of all regular and special meetings.

Section 6. In the absence of the President and the Vice President, the most senior board member will preside over the monthly Library Board meeting if needed with a quorum of members present.

#### Article VI.

Section 1. The president will appoint committees for specific purposes, as the business of the Board requires. All committees will make progress reports at each regular meeting. No committee will have other than advisory powers unless granted powers by a majority vote of the Board. Committees will only serve until the completion of the assignment, unless specifically designated by the Board as a standing committee.

#### Article VII.

Section 1. The Board will employ and supervise a qualified library director. The director will administer policies adopted by the board; recommend policies to the Board; employ, direct, and supervise the library staff within established City of Fargo Personnel and Administrative policies; prepare and present required reports; and otherwise promote effective library services.

#### Article VIII.

Section 1. These bylaws may be adopted or amended by a majority vote of the members of the Board present at a regular meeting subsequent to notification of the proposed change.

Revised by the Library Board 8.15.2017  
Revised by the Library Board 7.17.2018  
Revised by the Library Board 7.18.2023

**Fargo Public Library Board  
Action Item Summary Sheet**

**What:**

**Explanation:**

**Director recommendation:**

**Board Discussion:**

**Approve as recommended**

First motion made by: \_\_\_\_\_

Second motion made by: \_\_\_\_\_

**Approve with changes**

First motion made by: \_\_\_\_\_

Second motion made by: \_\_\_\_\_

**Vote**

In Favor: \_\_\_\_\_

Opposed: \_\_\_\_\_

**Approved/Denied/Tabled/Postponed**

*Service Policy*  
**Collection Development**  
5/18/26 Draft

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## **I. Introduction**

### **Mission Statement**

The Fargo Public Library provides effective and efficient library services to meet our patrons' personal, professional, and lifelong learning needs.

### **Vision Statement**

The Fargo Public Library will be a model of excellence in library services and the primary place in the community for people of all ages to fulfill their informational, recreational, and lifelong learning needs.

### **Purpose of the Policy**

The purpose of the Collection Development Policy is to serve as an official statement of the Fargo Public Library's commitment to meeting the informational and recreational needs of the community served, as well as to provide guidance to the staff of the library for meeting these needs.

### **Community Served**

The City of Fargo is a medium sized city on a path of growth and change. This community, served by the Fargo Public Library, is becoming increasingly diverse, and the library will need to recognize this ethnic diversity and the way it will affect collection development practices. The library also serves residents of adjacent communities either through reciprocal borrowing agreements or paid registration. The library's selection process, therefore, should be flexible and responsive in meeting the informational and recreational needs of the general public while also recognizing the needs of special population groups in the changing Fargo community.

### **Community Assessment**

In addition to general community awareness, the library will continually use various assessment tools including surveys, [customer-patron](#) registration data, [customer-patron](#) requests, and information from other community groups, to best determine how to meet the information and recreational needs of the community. The library is committed to a flexible, evolving, and ongoing assessment process.

## **II. Responsibility for Selection**

Under the terms of the North Dakota Century Code 40-38-04 and the bylaws of the Board of Directors of the Fargo Public Library, the Board is ultimately responsible for all library expenditures, approving selection policy, and setting the goals and objectives for the library and its collections. The Library Director has the responsibility of oversight and approval of all library expenditures, and thus the responsibility for selection is the Director's. The Director may choose to delegate the actual selection and deselection of materials to qualified library employees.

## **III. General Selection Criteria and Tools**

### **Statement Regarding New Collections**

The Fargo Public Library continues to investigate new formats and technologies for inclusion in the library's collections. New formats and technologies will be added to the collection based on popularity and the identification of budgetary resources.

### **General Selection Criteria**

The general criteria listed below apply to the selection of all materials for the Fargo Public Library. Collection-specific criteria may be mentioned in their respective collection development profiles. Not all titles selected will meet all the criteria listed, but will fall into at least one of these categories:

- Public demand and interest
- Timeliness of information and/or significance of the subject
- Evaluations in professionally recognized critical review sources
- Special local interest or community relevance
- Authority and competence of the author and/or reputation and standing of the publisher
- Effective expression
- Contribution to diversity or breadth of collection
- Effectiveness and suitability of format, durability, and ease of use
- Replacement of lost copies and/or updating to current information
- Availability of information elsewhere
- Impact on materials budget
- Support of Library's mission and roles

### **General Selection Tools**

The Fargo Public Library uses the following resources when making selection decisions: Professional journals, trade journals, ~~subject bibliographies~~, publishers' catalogs and promotional materials, reviews from reputable sources, lists of recommended titles from professional sources, popular and news magazines, ~~related web sites such as Amazon.com~~ and sales representatives for specific materials. Purchase suggestions

from [customers-patrons](#) are also an important source, and [customer-patron](#) suggestions are added to the collection as long as they meet the stated selection criteria.

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#### **IV. General Deselection Criteria**

Deselection, the systematic removal of materials from the collection, is an important component of total collection development. Ongoing reevaluation of materials is necessary in order to maintain a current, accurate and inviting collection. Deselection improves the accessibility of the remaining materials, enhances the appearance of the collection, and helps improve the overall circulation and turnover rates of materials.

Discarded materials become surplus property and may be sold by the Friends of the Library for fund raising purposes or discarded at the Library's discretion.

The process and decision to deselect an item takes into account the same criteria used when the item was first selected for inclusion in the collection. Additionally, the following criteria should apply when evaluating the collection:

##### **Criteria For Materials Deselection**

###### **Usage/Age:**

- Frequency of circulation and/or potential use
- In-house use
- Interlibrary loan circulations
- Outdated or inaccurate information

###### **Value/Quality:**

- Subject matter no longer of current interest or historical or literary significance
- Historical importance: community or regional interest
- Availability of other materials in the field
- Physical appearance/condition relative to other factors of importance
- Multiple copies of title no longer in demand

###### **Deterioration:**

- Worn, damaged
- Aged

##### **Special Collections Deselection**

Deselection of items from Special Collections, while occurring within the general guidelines outlined above, also adheres to more stringent, specific criteria and procedures.

## Criteria

- Relevance to Collection Development Policy. Except for considerations involving redundancy and physical condition as described below, titles will be considered for deselection only if they are no longer relevant to current or anticipated needs and are not within the scope of the Collection Development Policy for Special Collections.
- Redundancy. Copies or editions of titles in Special Collections that duplicate existing holdings may be considered for deselection.
- Physical Condition. Materials may be deselected from Special Collections because of their physical condition. Great care will be exercised in assessing the physical condition of a title before any such deselection decision is made. Appropriate efforts will be made to preserve valuable titles.

## V. Adult Collection Overview

The Fargo Public Library Adult Collection primarily serves the recreational and informational needs of all people in Fargo. The collection consists of fiction, [graphic novels](#), ~~genre fiction~~, and nonfiction works. Materials for the Adult Collection are selected and maintained using the General Selection Criteria, unless otherwise noted. In accordance with the Access to Materials Policy, the library does not deny or abridge use of materials because of an individual's national origin, age, background, or views. Parents or guardians are responsible for materials chosen by children.

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### Large Print

The Large Print collection is primarily a duplication of titles already in the library in standard type. ~~The collection consists of literature classics, popular best-sellers, genre fiction, and nonfiction.~~ Large print books are seldom reprinted, so an emphasis is placed on purchasing the most desirable titles soon after publication. Staying current with series, popular works, and titles that will appeal to an older audience is important when selecting for this collection.

### World Language Collection

The Library currently maintains a limited collection of world language titles in such languages as Arabic, Chinese, French, German, Hindi, Mandarin, Nepali, Somali, and Spanish. The primary intent of this collection is to meet the informational, recreational and lifelong learning needs of the greater Fargo community. ~~The staff member(s) assigned responsibility for world language materials works closely with local ethnic organizations, community associations and other area libraries in order to keep the collection up to date and to provide quality service.~~ Languages may be added to or dropped from the collection as community needs dictate.

### **Book Club in a Bag Kits**

Each Book Club in a Bag kit contains multiple books and a set of questions that can be used by book clubs.

## **VI. Adult Special Collections**

### **Reference**

The library maintains a Reference collection that is primarily used to answer reference questions and to serve the informational needs of our patrons. Reference materials remain in the library to be readily available to all library users. The reference collection contains standard works in areas of general reference, medical information, automotive, business, and local and regional history. Included are indexes, encyclopedias, state legal codes, biographical resources, dictionaries, almanacs, directories, and current and historic atlases. In most cases, older editions of works are removed from the collection in favor of more recent up-to-date editions.

### **North Dakota Collection**

The North Dakota collection is a valuable source of local history for residents and non-residents of the state. The Fargo Public Library collects books pertaining to the history, economic, social and cultural life of the state of North Dakota. The main content of material contained in this collection must be focused on North Dakota. Materials that are county and city histories are a focus, particularly those which cover the eastern part of the state. Materials which deal with the region are also obtained. This includes eastern Minnesota, South Dakota and Manitoba. Works of North Dakota authors who reside in the state ~~are also~~ [may also be](#) purchased. Fargo high school yearbooks are included in the collection as well. Of particular note is an archive of Fargo City Directories, which date back to the 1800s and are generally used for genealogical research.

Because of the special nature of this collection, preservation of many of the materials housed in the collection is necessary. ~~An attempt is made to keep historical runs of directories, as opposed to the most recent edition.~~ Deselection is conducted on a very limited and carefully planned basis, in most cases targeting duplicate materials.

## VII. Periodical Collection

The Fargo Public Library ~~first and foremost~~ purchases and retains periodicals that satisfy the research needs, informational needs, and educational needs for the citizens of Fargo. In addition ~~to these needs~~, the Fargo Public Library will also use serials acquisitions to satisfy popular and local interests.

The materials included in the Periodical Collection include periodicals in print, microform, and online databases.

The newspaper collection includes newspapers from major cities, but the primary focus is on regional newspapers. The local newspaper The Forum is available on microform from its beginnings in the late 1800s. The library maintains the North Dakota Census on microform as it enters the public domain.

~~The Periodical Committee is responsible for the selection of materials for the Periodical Collection. The Periodical Committee will meet once a year to discuss policy issues and acquisitions/discards for the current year.~~ Selection of materials for the Periodical Collection will be reviewed annually. New serials will begin the following year. Ordering, maintaining, and discarding of serials is performed by the Technical Services Department.

Magazines are maintained at all library locations, ~~and designated into three different age categories: adult, teen, and children.~~

The majority of magazines are retained for the current and previous ~~two~~ years. Discontinued magazines will be kept until the end of the year publication stopped.

Selected local-interest magazines will be retained and archived for as long as possible.

~~Discontinued magazines will be kept until the end of the year publication stopped.~~

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## VIII. Teen Collection

The Fargo Public Library Teen collection primarily serves the recreational needs of Fargo residents from ages 13 to 18. The collection consists of fiction, graphic novels and nonfiction titles.

The library does not limit teens to use of only materials in the teen collection. Parents or guardians are responsible for materials chosen by teens.

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## **IX. Electronic Resources**

Electronic resources are defined as subscription databases, e-books, [e-audiobooks](#), e-magazines and other resources accessed digitally ~~via PCs, tablets, e-readers, phones or other Internet connected devices.~~

The Fargo Public Library participates in resource sharing agreements with the North Dakota State Library, ODIN and the North Dakota Digital Consortium. Agreements allow the library to receive competitive pricing and divide administrative and selection responsibilities. Decisions on the acquisition of electronic resources are made in cooperation with these organizations and reflect the variety of missions and collection goals of member libraries, not exclusively the Fargo Public Library.

### **Electronic Resources and Databases**

The Library may add electronic resources for their own use or as part of a resource sharing agreement. These are subject to the General Selection Criteria.

Electronic databases are selected in coordination with ~~the library's reference staff or~~ relevant professional staff to meet general collection needs. A demonstration or trial subscription will be provided by the vendor for the staff to evaluate. Additional criteria used to evaluate electronic resources include:

- Access to multiple concurrent users
- Access to remote users
- Ease of use
- Additional functionality compared to print formats
- Access to retrospective information
- Vendor relationships, technical support and contractual concerns

### **E-Books and Similar formats electronic Materials**

Electronic materials such e-books, e-videos, e-magazines, and e-audiobooks are subject the General Selection Criteria.

Additional criteria used to evaluate e-content platforms include:

- Ease of use
- Access on a variety of popular devices
- Access to multiple concurrent users when possible
- Vendor relationships, technical support and contractual concerns

Since electronic materials do not wear out or take physical shelf space, condition and usage are not considered as deselection criteria. All other deselection criteria -- such as relevance -- are considered. In the case of a resource sharing agreement, the Library may not be able to deselect all desired materials or respond to item challenges for electronic materials that are accessed as part of a resource sharing agreement.

## **X. Media Collection**

The Media Collection consists primarily of DVDs, music CDs, and audiobooks on CD. The collection is intended to fulfill both recreational and educational needs. Selection and maintenance of these materials fall under the General Selection Criteria.

### **Video Games**

The video game collection primarily consists of popular games for all ages with ratings from EC for Early Childhood to M for Mature. Games are purchased for a variety of popular gaming platforms.

## **XI. Children's Services Collection Overview**

The Fargo Public Library Children's Services Department primarily serves the needs and interests of Fargo residents from birth through early adolescence (grade six) as well as their adult caregivers. The collection also serves teachers, ~~who work in Fargo schools,~~ childcare providers, homeschooling families, and adults working with or interested in materials for children ~~as well as teachers who are Fargo residents but work in outside communities.~~ Further, the collection supports library services to this age group.

The Children's Services collection should be balanced in accordance with the needs of each age level served and all materials selected for the collection will meet these age criteria.

While local school curricula are generally supported, textbooks and workbooks are excluded from the children's collection except in cases when the Children's Services staff deem materials are appropriate for the collection.

The library does not limit children to use of only materials in the children's collection. Parents or guardians are responsible for materials chosen by children.

### **Children's Fiction**

The Children's Fiction collection contains books ~~appropriate primarily~~ for independent readers in second through sixth grade.

### **Children's Nonfiction**

The Children's Nonfiction collection contains informational books on popular subjects, as well as subject-oriented, homework-related books for children through sixth grade. The collection may contain some books written for older audiences if the subject matter is of interest to children and the book is appropriate. Materials in this collection are selected

for accuracy, quality and community interest. The collection strives to cover a wide range of subjects and viewpoints.

### **Easy Readers**

The books in the Easy-Reader collection are primarily for beginning readers in kindergarten through second grade. Easy-Readers generally fall into various levels based on how easy or difficult they are for children to read. The collection contains fiction and nonfiction books with illustrations, simplified and/or controlled vocabulary, large typeface and a limited number of words and lines per page.

### **First Chapter Books**

The books in the First Chapter Book collection are primarily for newly independent readers in first through third grade. The collection contains fiction books with illustrations, controlled vocabulary, large typeface, short chapters, and fewer than 125 pages.

### **Picture Books**

The Picture Book collection is a large, popular collection in the Children's Services Department. Picture books combine text and illustration to tell a story. The illustrations in picture books are designed to extend and complement the text.

The Picture Book collection consists primarily of titles appropriate for children from birth through age eight.

### **Board Books**

Board books—small, sturdy books aimed at babies and toddlers—are housed in a special board book bin in the children's areas of the library facilities. In addition to durable cardboard pages, most board books address simple concepts, such as colors, shapes, letters and counting.

## **XII. Children's Special Collections**

### **Children's Reference Collection**

~~The Children's Reference collection consists primarily of general encyclopedias, dictionaries, atlases, and other one-of-a-kind materials. The books in this collection may only be used in the library.~~

### **Parent/Teacher Resource Collection**

This special collection contains materials for teachers, parents and childcare providers and is primarily a book collection but also contains kits. The emphasis is on providing practical, as opposed to academic or highly theoretical, materials.

Areas of emphasis include:

- Books addressing the educational needs of children; a specific emphasis is placed on collecting books addressing literacy development
- Homeschooling resources
- Books on child development and parenting
- Books addressing the recreational needs of children, providing ideas for enriching activities that children and adults can participate in together
- Bibliographic reference and readers advisory materials
- Books related to children's literature and storytelling
- Books related to challenges and disabilities faced by children with particular emphasis on addressing those challenges in an educational or home environment
- Circulating collection of Caldecott and Newbery Award winners
- ~~Circulating collection of Boy and Girls Scout handbooks, manuals, and field books.~~

### **Children's World Language Collection**

The Library currently maintains a limited collection of world language titles in such languages as Arabic, Chinese, French, and Spanish. The primary intent of this collection is to meet the informational, recreational and lifelong learning needs of the greater Fargo community. ~~The staff member(s) assigned responsibility for world language materials works closely with local ethnic organizations, community associations and other area libraries in order to keep the collection current and to provide quality service.~~ Languages may be added to or dropped from the collection as community needs dictate.

### **XIII. Children's Periodicals**

The collection includes titles that support the recreational, informational and educational needs of children birth through grade six. Titles for early childhood and elementary teachers, homeschooling families, and parents are also included in the collection.

### **XIV. Children's Online and Electronic Resource Collections**

The Children's Services Department provides librarian selected and approved online resources for children, teachers, parents, and caregivers. Internet sites, subscription databases (electronic resources), and online readers advisory collections are some examples of the online resources selected by Children's Services staff. These online resources are available through the Fargo Public Library website. As with other library materials, restriction of a child's access to online resources, especially the internet, is the responsibility of the parent or other care-giving adults. - Parents are encouraged to

work closely with their children to select material that is age-appropriate and in keeping with personal and family values. [The Fargo Public Library's database collection includes a variety of youth-specific databases intended for use by students in kindergarten through twelfth grade.](#)

~~Children's Services staff regularly reviews selected sites. However, due to the nature of the Internet, the content or purpose of websites can change rapidly and without notice; therefore Library staff cannot be held responsible for these changes. In addition, staff recommended sites include only those sites directly linked to from the Children's Services page.~~

~~The Fargo Public Library's database collection includes a variety of youth specific databases intended for use by students in kindergarten through twelfth grade.~~

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## **XV. Children's Services Media Collections**

### **Children's Videos**

Entertainment, instructional, educational and informational videos are included in this collection.

The fiction video collection primarily contains popular G-rated video titles.

The nonfiction video collection primarily contains popular educational video series.

### **Children's Music**

The children's music collection includes popular and well-reviewed children's music, sound and miscellaneous recordings.

### **Read-Alongs**

~~Read-Alongs include a sound recording paired with a picture book or easy reader. Read-Alongs are primarily for children from birth through age eight.~~

### **Children's Audiobooks**

The Audiobooks collection primarily includes unabridged children's titles. The collection includes children's classics, award winners and popular contemporary titles.

## **XVI. Children's Kits**

### **Story on the Go Kits**

Each Story on the Go kit contains picture books and materials, such as games, videos, puppets, and/or other items centered on a specific theme or author. The age-appropriateness of each kit varies, but in general, Story on the Go kits are designed to be shared with children aged two to eight.

### **Topic Totes for Tots Kits**

Each Topic Tote or Tots kit contains 10 picture and/or board books and an activity sheet centered on a specific theme. The age-appropriateness of each kit varies, but in general, Topic Totes for Tots kits are designed to be shared with children aged two to eight.

### **Ready to Go Readers Kits**

Each Ready to Go Reader kit contains ~~Easy~~ Reader books selected for their reading level. Kits fall into one of three reading levels: Beginner, Middle or Advanced. The age-appropriateness of each kit varies, but in general, Ready to Go Readers kits are designed for children in grades kindergarten through third grade.

## **XVII. Gifts and Donations**

The Library welcomes book donations in two areas. First, the Library is committed to developing collections that preserve the history of Fargo and North Dakota. ~~In addition, the Library is interested in well-developed unique collections that may be donated in their entirety.~~

Donations of other books or materials not meeting the above criteria may be made directly to the Friends of the Library (Tel: 701.364.2665, Email: [fargooffriendsoffargolibrary@gmail.com](mailto:fargooffriendsoffargolibrary@gmail.com)).

The Library does not provide value estimates for items donated to the collection but may give a count of items donated at the request of the donor. Donations to the Library become the property of the Library. Donations may be added to the Library's collection, given to the Friends of the Library for resale or otherwise disposed of as the Library determines.

Monetary gifts to support the collection development efforts of the Library are always welcome and unrestricted gifts are particularly encouraged. Donors may, at their discretion, indicate that a monetary gift is to be used to further enhance and purchase materials for a particular section of the collection. Donors may be recognized with book plates or with such other recognition as the Library Director may deem appropriate.

Field Code Changed

Restricted gifts of materials, such as those that require an item be added to the collection or maintained for a certain period of time will not be accepted without the prior approval of the Library Director. Approval of restricted gifts will be granted only in exceptional circumstances.

*#006-2001*

*Approved by the Library Board of Directors: 10-17-2000*

*Revised 08-23-2005*

*Revised 03-16-2010*

*Revised 06-15-2010*

*Revised 08-21-2012*

*Revised 09-18-2012*

*Revised 03-19-2013*

*Revised 11-18-2014*

*Reviewed 12-21-2021*

*Revised 4-18-2023*

Library Use 2026

New Registrations: 497  
 Approx. Registered Patrons: 53,860

ATTENDANCE	Apr-26	Apr-25	% CHANGE	2026 YTD	2025 YTD	Diff.	% CHANGE
Door Count Main	16,010	19,327	-17%	62,551	69,664	(7,113)	-10%
Door Count Carlson	13,210	15,291	-14%	51,577	55,347	(3,770)	-7%
Door Count Northport	4,050	4,977	-19%	16,813	18,246	(1,433)	-8%
Outreach	375	373	1%	1,517	1,510	7	0%
<b>Total</b>	<b>33,645</b>	<b>39,968</b>	<b>-16%</b>	<b>132,458</b>	<b>144,767</b>	<b>(12,309)</b>	<b>-9%</b>

PROGRAM ATTENDANCE	# of Programs	Attendance	Attendance					
Adult Programs Main	19	244	413	-41%	1,261	1,177	84	7%
Adult Programs Carlson	17	181	102	77%	574	668	(94)	-14%
Adult Programs Northport	2	26	16	0.625	129	123	6	5%
Teen Programs Main	1	15	11	36%	86	39	47	121%
Teen Programs Carlson	6	55	9	511%	220	60	160	267%
Teen Programs Northport	1	10	-	#DIV/0!	27	13	14	
Childrens Programs Main	20	504	599	-16%	1,922	1,879	43	2%
Childrens Programs Carlson	12	416	557	-25%	1,554	1,836	(282)	-15%
Childrens Programs Northport	4	107	398	-73%	515	1,062	(547)	-52%
Community Engagement	3	50	459	-89%	506	1,437	(931)	-65%
Outreach Department	-	-	122	-100%	60	490	(430)	-88%
Virtual/Passive Adult	1	107	144	-26%	500	601	(101)	-17%
Virtual/Passive Teen	1	27	10		87	123	(36)	
Virtual/Passive Childrens	5	1,576	1,189	33%	5,424	1,756	3,668	209%
<b>Total</b>	<b>92</b>	<b>3,318</b>	<b>4,029</b>	<b>-18%</b>	<b>12,865</b>	<b>11,264</b>	<b>1,601</b>	<b>14%</b>

VOLUNTEER HOURS							
Main	110	124	-11%	698	573	125	22%
Carlson	18	26	-31%	103	106	(3)	-3%
Outreach	29	56	-48%	98	192	(94)	-49%
Northport	-	-		-	-		
<b>Total</b>	<b>157</b>	<b>206</b>	<b>-24%</b>	<b>899</b>	<b>871</b>	<b>28</b>	<b>3%</b>

INTERNET SIGNUP							
Main	2,307	2,907	-21%	9,455	10,695	(1,240)	-12%
Carlson	1,578	2,384	-34%	6,305	7,856	(1,551)	-20%
Northport	415	494	-16%	1,583	1,806	(223)	-12%
<b>Total</b>	<b>4,300</b>	<b>5,785</b>	<b>-26%</b>	<b>17,343</b>	<b>20,357</b>	<b>(3,014)</b>	<b>-15%</b>

ELECTRONIC ACTIVITY							
Web page hits	19,158	20,651	-7%	72,692	79,525	(6,833)	-9%

2026 Circulation

	Apr-26	Apr-25	Increase/ Decrease	% CHANGE	2026 YTD	2025 YTD	Increase/ Decrease	% Change YTD
<b>PRINT</b>								
<b>MAIN</b>								
Adult Nonfiction	2,029	2,502	(473)	-18.90%	8,840	10,556	(1,716)	-16.26%
Youth Nonfiction	1,557	2,055	(498)	-24.23%	7,125	8,546	(1,421)	-16.63%
Adult Fiction	5,260	5,424	(164)	-3.02%	21,561	21,773	(212)	-0.97%
Youth Fiction	2,949	3,359	(410)	-12.21%	12,552	12,758	(206)	-1.61%
Youth Reader	946	1,184	(238)	-20.10%	4,484	4,514	(30)	-0.66%
Youth Picture Books	2,630	3,530	(900)	-25.50%	12,319	14,314	(1,995)	-13.94%
Adult Magazines	129	93	36	38.71%	437	328	109	33.23%
Youth Magazines	16	31	(15)	-48.39%	122	97	25	25.77%
Subtotal	15,516	18,178	(2,662)	-14.64%	67,440	72,886	(5,446)	-7.47%
<b>OUTREACH</b>								
Deposit	868	1,002	(134)	-13.37%	3,611	4,004	(393)	-9.82%
<b>CARLSON</b>								
Adult Nonfiction	847	894	(47)	-5.26%	3,235	3,722	(487)	-13.08%
Youth Nonfiction	1,031	1,288	(257)	-19.95%	4,630	4,973	(343)	-6.90%
Adult Fiction	2,906	2,954	(48)	-1.62%	11,790	11,841	(51)	-0.43%
Youth Fiction	2,320	2,615	(295)	-11.28%	9,803	10,519	(716)	-6.81%
Youth Readers	1,480	1,416	64	4.52%	6,025	5,867	158	2.69%
Youth Picture Books	2,744	3,216	(472)	-14.68%	11,633	12,861	(1,228)	-9.55%
Adult Magazines	31	34	(3)	-8.82%	159	180	(21)	-11.67%
Youth Magazines	25	20	5	25.00%	117	72	45	62.50%
Subtotal	11,384	12,437	(1,053)	-8.47%	47,392	50,035	(2,643)	-5.28%
<b>NORTHPORT</b>								
Adult Nonfiction	232	263	(31)	-11.79%	917	1,129	(212)	-18.78%
Youth Nonfiction	264	265	(1)	-0.38%	1,209	1,065	144	13.52%
Adult Fiction	874	848	26	3.07%	3,536	3,583	(47)	-1.31%
Youth Fiction	373	281	92	32.74%	1,477	1,282	195	15.21%
Youth Readers	322	212	110	51.89%	1,332	1,017	315	30.97%
Youth Picture Books	409	604	(195)	-32.28%	2,093	2,186	(93)	-4.25%
Adult Magazines	4	19	(15)	-78.95%	74	52	22	42.31%
Youth Magazines	-	-	-	#DIV/0!	-	13	(13)	-100.00%
Subtotal	2,478	2,492	(14)	-0.56%	10,638	10,327	311	3.01%
<b>TOTAL PRINT</b>	<b>30,246</b>	<b>34,109</b>	<b>(3,863)</b>	<b>-11.33%</b>	<b>129,081</b>	<b>137,252</b>	<b>(8,171)</b>	<b>-5.95%</b>

## 2026 Circulation

**NONPRINT**

<b>OverDrive</b>	24,223	29,497	(5,274)	-17.88%	97,383	117,388	(20,005)	-17.04%
<b>Childrens Devices</b>	6	19	(13)	-68.42%	47	65	(18)	-27.69%
<b>Kanopy</b>	987	628	359	57.17%	3,897	3,092	805	26.03%
Subtotal	25,216	30,144	(4,928)	-16.35%	101,327	120,545	(19,218)	-15.94%

**MAIN**

Adult DVD's	2,262	2,798	(536)	-19.16%	9,093	10,501	(1,408)	-13.41%
Youth DVD's	239	434	(195)	-44.93%	1,044	1,553	(509)	-32.78%
Video Games	225	259	(34)	-13.13%	992	952	40	4.20%
Adult CD's	369	585	(216)	-36.92%	1,582	2,075	(493)	-23.76%
Youth CD's	62	52	10	19.23%	238	211	27	12.80%
Adult Books on CD	137	149	(12)	-8.05%	459	596	(137)	-22.99%
Youth Books on CD	309	314	(5)	-1.59%	1,335	1,233	102	8.27%
Kits	228	301	(73)	-24.25%	1,004	1,188	(184)	-15.49%
Subtotal	3,831	4,892	(1,061)	-21.69%	15,747	18,309	(2,562)	-13.99%

**CARLSON**

Adult DVD's	999	1,341	(342)	-25.50%	4,592	5,766	(1,174)	-20.36%
Youth DVD's	495	511	(16)	-3.13%	1,724	1,937	(213)	-11.00%
Video Games	248	298	(50)	-16.78%	1,106	1,140	(34)	-2.98%
Adult CD's	144	315	(171)	-54.29%	891	1,004	(113)	-11.25%
Youth CD's	46	68	(22)	-32.35%	225	225	-	0.00%
Adult Books on CD	49	56	(7)	-12.50%	201	274	(73)	-26.64%
Youth Books on CD	290	286	4	1.40%	1,185	1,080	105	9.72%
Kits	193	201	(8)	-3.98%	742	802	(60)	-7.48%
Subtotal	2,464	3,076	(612)	-19.90%	10,666	12,228	(1,562)	-12.77%

**NORTHPORT**

Adult DVD's	457	551	(94)	-17.06%	2,080	2,586	(506)	-19.57%
Youth DVD's	77	84	(7)	-8.33%	281	269	12	4.46%
Video Games	71	82	(11)	-13.41%	316	374	(58)	-15.51%
Adult CD's	-	71	(71)	-100.00%	-	284	(284)	-100.00%
Youth CD's	-	-	-	#DIV/0!	-	-	-	#DIV/0!
Adult Books on CD	-	11	(11)	-100.00%	-	56	(56)	-100.00%
Youth Books on CD	134	134	-	0.00%	549	519	30	5.78%
Kits	11	40	(29)	-72.50%	84	152	(68)	-44.74%
Subtotal	750	973	(223)	-22.92%	3,310	4,240	(930)	-21.93%

**TOTAL NONPRINT**

	32,261	39,085	(6,824)	-17.46%	131,050	155,322	(24,272)	-15.63%
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**INTERLIBRARY LOAN**

Borrowed	208	272	(64)	-23.53%	819	948	(129)	-13.61%
Loaned	298	335	(37)	-11.04%	1,244	1,519	(275)	-18.10%
Subtotal	506	607	(101)		2,063	2,467	(404)	-16.38%

**RENEWALS**

	31,947	11,614	20,333	175.07%	127,008	44,604	82,404	184.75%
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**TOTAL CIRCULATION**

	94,960	85,415	9,545	11.17%	389,202	339,645	49,557	14.59%
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2026 Donation Summary

101-0000-365.60-00	REVENUE	Carried Forward	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL
LPLEDG	Endowment	26,205				329,480										355,685
LDONUN	Unrestricted Donations	33,969	55	12,541	155	120										46,840
LDONSP	Restricted Donations	29,789	4,092	5,500	0	1,300										40,680
	Grants	0														0
	<b>Total</b>	<b>89,962</b>	<b>4,147</b>	<b>18,041</b>	<b>155</b>	<b>330,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>443,205</b>

	EXPENSE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	13th P	TOTAL	BALANCE
101-7019-463.38-99	FM Area Foundation														0	
101-7019-463.38-99	Other Services														0	
101-7019-463.43-21	Computer Equip														0	
101-7019-463.54-11	Marketing		220	387	427										1,034	
101-7019-463.61-40	General Supplies														0	
101-7019-463.61-43	Programming		2,728	(474)	432	211									2,897	
101-7019-463.61-70	Books & Materials		2,190	244											2,434	
101-7019-463.68-10	Miscellaneous														0	
101-7019-463.68-10	Staff Development		30	201	1,939	603									2,773	
	Grant Expenses														0	
	<b>Total</b>		<b>4,948</b>	<b>191</b>	<b>2,757</b>	<b>1,241</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,138</b>	<b>434,067</b>

**Fargo Public Library 2026 Total Expenses**  
**33% OF YEAR LAPSED**  
**SUMMARY OF EXPENSE VS. AGGREGATE BUDGET**  
**2026**

2025 Account	Budget Line	Total YTD	Total YTD Expenses + Encumbrances	Total Budget	%
Full time staff	11-00	\$ 721,404	\$ 721,404	\$ 2,655,784	27.16%
Full time overtime	11-01	\$ 404	\$ 404	\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ 24,915	0.00%
Part time w/benefits	13-00	\$ 166,332	\$ 166,332	\$ 569,159	29.22%
Part time w/benefits overtime		\$ 18	\$ 18	\$ -	
Part time banked sick		\$ -	\$ -	\$ -	
Part time seasonal no benefits	14-00	\$ 10,083	\$ 10,083	\$ 55,202	18.27%
Health insurance	20-01	\$ 116,618	\$ 116,618	\$ 379,363	30.74%
Dental insurance	20-03	\$ 7,251	\$ 7,251	\$ 24,892	29.13%
Long Term Disability	20-04	\$ 2,025	\$ 2,025	\$ 7,277	27.82%
Auto Allowance	20-05	\$ 252	\$ 252	\$ 900	28.03%
HSA City Contribution	20-08	\$ 73	\$ 73	\$ -	
FICA 6.2%	21-01	\$ 52,938	\$ 52,938	\$ 196,717	26.91%
Medicare 1.45%	21-02	\$ 12,381	\$ 12,381	\$ 46,006	26.91%
City Pension	22-01	\$ 7,761	\$ 7,761	\$ 34,423	22.54%
NDPERS Pension	22-04	\$ 69,769	\$ 69,769	\$ 253,326	27.54%
NDPERS & City Pension	22-05	\$ 1,948	\$ 1,948	\$ 6,941	28.06%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	
NDPERS DC Required Cont.	22-10	\$ 1,311	\$ 1,311	\$ 1,895	
NDPERS DC Addit Contrib	22-11	\$ 304	\$ 304	\$ 541	
Workers Comp	25-00	\$ -	\$ -	\$ -	
Life insurance	26-00	\$ -	\$ -	\$ 800	0.00%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ 1,000	0.00%
Security Services	38-61	\$ 31,088	\$ 31,088	\$ 106,479	29.20%
Other Services	38-99	\$ 8,197	\$ 17,188	\$ 15,750	109.13%
Water Sewer	41-05	\$ 1,624	\$ 1,624	\$ 6,500	24.98%
General equip repair	43-20	\$ -	\$ -	\$ 3,000	0.00%
General equip repair (computer)	43-21	\$ 3,785	\$ 3,785	\$ 29,266	12.93%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	
Maintenance service	43-50	\$ 45,637	\$ 57,338	\$ 74,124	77.35%
Land and building rent	44-10	\$ 33,229	\$ 91,362	\$ 84,270	108.42%
Property insurance	52-10	\$ 13,661	\$ 13,661	\$ 28,009	48.77%
Automobile liability	52-20	\$ -	\$ -	\$ 392	0.00%
General liability	52-30	\$ -	\$ -	\$ 12,468	0.00%
Cellular phone service	53-20	\$ 1,887	\$ 1,887	\$ 6,400	29.48%
Other communications	53-60	\$ 160	\$ 160	\$ 2,600	6.16%
ILS Development	53-61	\$ -	\$ -	\$ 28,150	0.00%
Minix/OCLC	53-62	\$ 22,991	\$ 22,991	\$ 21,600	106.44%
Marketing	54-11	\$ 14,133	\$ 14,133	\$ 41,500	34.05%
In state travel	56-60	\$ 771	\$ 771	\$ 3,500	22.04%
Out of state travel	57-60	\$ 6,961	\$ 6,961	\$ 7,500	92.81%
Due & membership in state	59-10	\$ 1,860	\$ 1,860	\$ 2,600	71.54%
Dues/membership out state	59-11	\$ 1,964	\$ 1,964	\$ 2,500	78.56%
Seminar & conf in state	59-20	\$ 1,302	\$ 1,302	\$ 2,500	52.08%
Seminar & conf out state	59-21	\$ 2,828	\$ 2,828	\$ 2,750	102.84%
Office supplies	61-10	\$ 16,934	\$ 16,934	\$ 32,500	52.11%
Medical supplies	61-20	\$ 32	\$ 32	\$ 600	5.26%
General supplies	61-40	\$ 6,793	\$ 6,793	\$ 35,000	19.41%
Program materials	61-43	\$ 16,927	\$ 16,927	\$ 41,000	41.29%
Materials Processing	61-44	\$ 6,994	\$ 10,586	\$ 59,569	17.77%
Postage	61-50	\$ 5,058	\$ 5,058	\$ 15,300	33.06%
Books & periodicals	61-70	\$ 155,643	\$ 176,030	\$ 668,013	26.35%
Gasoline		\$ 124	\$ 124	\$ 550	22.53%
Natural gas	62-50	\$ 6,815	\$ 6,815	\$ 50,153	13.59%
Electricity	62-51	\$ 13,443	\$ 13,443	\$ 118,265	11.37%
Miscellaneous	68-10	\$ 1,180	\$ 1,180	\$ 2,000	59.02%
Safety compliance	68-50	\$ -	\$ -	\$ 100	0.00%
Bad Debt		\$ -	\$ -	\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	
		\$ 1,592,891	\$ 1,695,696	\$ 5,764,049	29.42%

**Fargo Public Library 2026 Total Expenses**

**33% OF YEAR LAPSED**

**EXPENSE VS. BUDGET**

**2026**

**MAIN**

Account	Budget Line	February	March	April	YTD	Encumbrances	Budget	% Budget Used
Full time staff	11-00	\$ 149,420	\$ 150,011	\$ 150,009	\$ 547,976		\$ 2,113,354	26%
Full time overtime	11-01	\$ 34	\$ -	\$ 98	\$ 156		\$ -	
Full Time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 21,495	0%
Part time w/benefits	13-00	\$ 29,325	\$ 30,199	\$ 29,745	\$ 108,848		\$ 393,059	28%
Part time w/benefits overtime		\$ -	\$ 18	\$ -	\$ 18		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 1,974	\$ 1,943	\$ 1,915	\$ 7,175		\$ 40,056	18%
Health insurance	20-01	\$ 20,235	\$ 20,328	\$ 20,048	\$ 73,852		\$ 282,412	26%
Dental insurance	20-03	\$ 1,465	\$ 1,455	\$ 1,459	\$ 5,338		\$ 18,478	29%
Long Term Disability	20-04	\$ 413	\$ 415	\$ 414	\$ 1,511		\$ 5,666	27%
Auto Allowance	20-05	\$ 69	\$ 69	\$ 69	\$ 252		\$ 900	28%
HSA City Contribution	20-08	\$ 20	\$ 20	\$ 20	\$ 73		\$ -	
FICA 6.2%	21-01	\$ 10,740	\$ 10,717	\$ 10,752	\$ 39,276		\$ 152,906	26%
Medicare 1.45%	21-02	\$ 2,512	\$ 2,507	\$ 2,515	\$ 9,186		\$ 35,760	26%
City Pension	22-01	\$ 1,339	\$ 1,339	\$ 1,339	\$ 4,917		\$ 24,288	20%
NDPERS Pension	22-04	\$ 14,297	\$ 14,379	\$ 14,397	\$ 52,308		\$ 198,522	26%
NDPERS & City Pension	22-05	\$ 535	\$ 535	\$ 535	\$ 1,948		\$ 6,941	28%
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 282	\$ 285	\$ 294	\$ 1,046		\$ 1,895	55%
NDPERS DC Addtl Contrib	22-11	\$ 79	\$ 84	\$ 86	\$ 302		\$ 541	56%
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ 800	0%
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ 9,605	\$ 9,951	\$ 11,532	\$ 31,088		\$ 106,479	29%
Other Services	38-99	\$ 921	\$ 2,144	\$ 1,032	\$ 7,274	\$ 8,992	\$ 15,000	108%
Water Sewer	41-05	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ 3,000	0%
General equip repair (computer)	43-21	\$ -	\$ 2,910	\$ 25	\$ 2,934		\$ 28,266	10%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ 5,499	\$ 3,813	\$ 1,469	\$ 45,637	\$ 11,701	\$ 72,324	79%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 5,378	\$ 5,767	\$ -	\$ 11,145		\$ 21,007	53%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ 392	0%
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ 12,468	0%
Cellular phone service	53-20	\$ 472	\$ 944	\$ 472	\$ 1,887		\$ 6,400	29%
Other communications	53-60	\$ 40	\$ 80	\$ 40	\$ 160		\$ 2,600	6%
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ 28,150	0%
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ 22,991		\$ 21,600	106%
Marketing	54-11	\$ 3,499	\$ 2,287	\$ 5,247	\$ 14,133		\$ 41,500	34%
In state travel	56-60	\$ 333	\$ 245	\$ 193	\$ 771		\$ 3,500	22%
Out of state travel	57-60	\$ -	\$ -	\$ 6,961	\$ 6,961		\$ 7,500	93%
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ 1,860		\$ 2,600	72%
Dues/membership out state	59-11	\$ -	\$ 215	\$ -	\$ 1,964		\$ 2,500	79%
Seminar & conf in state	59-20	\$ 421	\$ 752	\$ -	\$ 1,302		\$ 2,500	52%
Seminar & conf out state	59-21	\$ -	\$ 175	\$ -	\$ 2,828		\$ 2,750	103%
Office supplies	61-10	\$ 765	\$ 2,047	\$ 1,450	\$ 8,640		\$ 21,000	41%
Medical supplies	61-20	\$ 32	\$ -	\$ -	\$ 32		\$ 600	5%
General supplies	61-40	\$ 1,508	\$ 1,432	\$ 2,218	\$ 5,421		\$ 25,000	22%
Program materials	61-43	\$ 4,285	\$ 5,641	\$ 2,884	\$ 16,927		\$ 41,000	41%
Materials Processing	61-44	\$ (539)	\$ 3,702	\$ 558	\$ 6,994	\$ 3,592	\$ 59,569	18%
Postage	61-50	\$ 11	\$ 5,014	\$ 14	\$ 5,058		\$ 11,000	46%
Books & periodicals	61-70	\$ 27,609	\$ 39,515	\$ 23,642	\$ 124,514	\$ 11,984	\$ 508,838	27%
Gasoline	62-10	\$ 34	\$ 57	\$ 33	\$ 124		\$ 550	23%
Natural gas	62-50	\$ 37	\$ 73	\$ -	\$ 110		\$ 27,500	0%
Electricity	62-51	\$ 4,282	\$ 4,071	\$ -	\$ 8,353		\$ 83,000	10%
Miscellaneous	68-10	\$ -	\$ 582	\$ 101	\$ 1,180		\$ 2,000	59%
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ 100	0%
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Machinery & Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		\$ 296,930	\$ 325,719	\$ 291,561	\$ 1,184,468	\$ 36,269	\$ 4,458,266	27%

**Fargo Public Library 2026 Total Expenses**

**33% OF YEAR LAPSED**

**EXPENSE VS. BUDGET**

**2026**

**CARLSON**

<b>Account</b>	<b>Budget Line</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Budget</b>	<b>% Budget Used</b>
Full time staff	11-00	\$ 31,913	\$ 32,048	\$ 32,210	\$ 116,484		\$ 424,626	27%
Full time overtime	11-01	\$ -	\$ -	\$ 248	\$ 248		\$ -	
full Time Banked Sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ 3,420	0%
Part time w/benefits	13-00	\$ 10,243	\$ 11,172	\$ 10,814	\$ 37,953		\$ 120,194	32%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part Time Banked Sick	13-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ 973	\$ 704	\$ 728	\$ 2,909		\$ 15,146	19%
Health insurance	20-01	\$ 8,761	\$ 8,473	\$ 8,597	\$ 31,336		\$ 87,645	36%
Dental insurance	20-03	\$ 349	\$ 347	\$ 344	\$ 1,262		\$ 4,887	26%
Long Term Disability	20-04	\$ 92	\$ 97	\$ 96	\$ 342		\$ 1,227	28%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
HSA City Contribution	20-08	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 2,517	\$ 2,568	\$ 2,578	\$ 9,188		\$ 33,216	28%
Medicare 1.45%	21-02	\$ 589	\$ 601	\$ 603	\$ 2,149		\$ 7,768	28%
City Pension	22-01	\$ 781	\$ 781	\$ 781	\$ 2,844		\$ 10,135	28%
NDPERS Pension	22-04	\$ 2,945	\$ 2,864	\$ 2,870	\$ 10,487		\$ 38,719	27%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 18	\$ 134	\$ 110	\$ 265		\$ -	
NDPERS DC Adltd Contrib	22-11	\$ -	\$ -	\$ -	\$ 2		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ 34	\$ -	\$ 34	\$ 102		\$ 250	41%
Water Sewer	41-05	\$ 242	\$ 275	\$ 275	\$ 791		\$ 3,500	23%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ 850	\$ 850		\$ 1,000	85%
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ 1,800	0%
Land and building rent	44-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Property insurance	52-10	\$ 2,223	\$ -	\$ -	\$ 2,223		\$ 6,185	36%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 983	\$ 2,409	\$ 1,086	\$ 5,663		\$ 8,500	67%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 282	\$ 553	\$ 18	\$ 999		\$ 7,500	13%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ 4,300	0%
Books & periodicals	61-70	\$ (634)	\$ 7,397	\$ 1,046	\$ 19,500	\$ 5,797	\$ 104,100	24%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 3,322	\$ 2,757	\$ -	\$ 6,079		\$ 19,853	31%
Electricity	62-51	\$ 1,933	\$ 2,100	\$ -	\$ 4,033		\$ 27,265	15%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software	74-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		<b>\$ 67,564</b>	<b>\$ 75,278</b>	<b>\$ 63,287</b>	<b>\$ 255,709</b>	<b>\$ 5,797</b>	<b>\$ 931,736</b>	<b>28%</b>

**Fargo Public Library 2026 Total Expenses**

**33% OF YEAR LAPSED**

**EXPENSE VS. BUDGET**

**2026**

**NORTHPORT**

<b>Account</b>	<b>Budget Line</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Budget</b>	<b>% Budget Used</b>
Full time staff	11-00	\$ 15,194	\$ 15,773	\$ 15,853	\$ 56,944		\$ 117,804	48%
Full time overtime	11-01	\$ -	\$ -	\$ -	\$ -		\$ -	
Full time banked sick	11-02	\$ -	\$ -	\$ -	\$ -		\$ -	
Part time w/benefits	13-00	\$ 5,062	\$ 5,709	\$ 5,420	\$ 19,530		\$ 55,906	35%
Part time w/benefits overtime		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time banked sick		\$ -	\$ -	\$ -	\$ -		\$ -	
Part time seasonal no benefits	14-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Health insurance	20-01	\$ 2,875	\$ 3,295	\$ 3,226	\$ 11,430		\$ 9,306	123%
Dental insurance	20-03	\$ 173	\$ 184	\$ 183	\$ 652		\$ 1,527	43%
Long Term Disability	20-04	\$ 45	\$ 48	\$ 49	\$ 172		\$ 384	45%
Auto Allowance	20-05	\$ -	\$ -	\$ -	\$ -		\$ -	
HSA City Contribution	20-08	\$ -	\$ -	\$ -	\$ -		\$ -	
FICA 6.2%	21-01	\$ 1,201	\$ 1,245	\$ 1,239	\$ 4,474		\$ 10,595	42%
Medicare 1.45%	21-02	\$ 281	\$ 291	\$ 290	\$ 1,046		\$ 2,478	42%
City Pension	22-01	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS Pension	22-04	\$ 1,868	\$ 1,946	\$ 1,913	\$ 6,974		\$ 16,085	43%
NDPERS & City Pension	22-05	\$ -	\$ -	\$ -	\$ -		\$ -	
Actuarial Contributions	22-06	\$ -	\$ -	\$ -	\$ -		\$ -	
NDPERS DC Required Cont.	22-10	\$ 4	\$ 25	\$ 32	\$ -		\$ -	
NDPERS DC Adltt Contrib	22-11	\$ 3	\$ -	\$ -	\$ -		\$ -	
Workers Comp	25-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Life insurance	26-00	\$ -	\$ -	\$ -	\$ -		\$ -	
Interpreters/ADA Compliance	33-29	\$ -	\$ -	\$ -	\$ -		\$ -	
Security Services	38-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Other Services	38-99	\$ 787	\$ -	\$ 34	\$ 821		\$ 500	164%
Water Sewer	41-05	\$ 278	\$ 278	\$ 278	\$ 833		\$ 3,000	28%
General equip repair	43-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (computer)	43-21	\$ -	\$ -	\$ -	\$ -		\$ -	
General equip repair (vehicle)	43-22	\$ -	\$ -	\$ -	\$ -		\$ -	
Maintenance service	43-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Land and building rent	44-10	\$ 6,405	\$ 6,405	\$ 7,608	\$ 33,229	\$ 58,134	\$ 84,270	108%
Property insurance	52-10	\$ 293	\$ -	\$ -	\$ 293		\$ 817	36%
Automobile liability	52-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General liability	52-30	\$ -	\$ -	\$ -	\$ -		\$ -	
Cellular phone service	53-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Other communications	53-60	\$ -	\$ -	\$ -	\$ -		\$ -	
ILS Development	53-61	\$ -	\$ -	\$ -	\$ -		\$ -	
Minitex/OCLC	53-62	\$ -	\$ -	\$ -	\$ -		\$ -	
Marketing	54-11	\$ -	\$ -	\$ -	\$ -		\$ -	
In state travel	56-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Out of state travel	57-60	\$ -	\$ -	\$ -	\$ -		\$ -	
Due & membership in state	59-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Dues/membership out state	59-11	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf in state	59-20	\$ -	\$ -	\$ -	\$ -		\$ -	
Seminar & conf out state	59-21	\$ -	\$ -	\$ -	\$ -		\$ -	
Office supplies	61-10	\$ 1,770	\$ 586	\$ 28	\$ 2,631		\$ 3,000	88%
Medical supplies	61-20	\$ -	\$ -	\$ -	\$ -		\$ -	
General supplies	61-40	\$ 42	\$ -	\$ 248	\$ 374		\$ 2,500	15%
Program materials	61-43	\$ -	\$ -	\$ -	\$ -		\$ -	
Materials Processing	61-44	\$ -	\$ -	\$ -	\$ -		\$ -	
Postage	61-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Books & periodicals	61-70	\$ 1,859	\$ 3,833	\$ 714	\$ 11,629	\$ 2,605	\$ 55,075	26%
Gasoline	62-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Natural gas	62-50	\$ 355	\$ 272	\$ -	\$ 627		\$ 2,800	22%
Electricity	62-51	\$ 523	\$ 534	\$ -	\$ 1,057		\$ 8,000	13%
Miscellaneous	68-10	\$ -	\$ -	\$ -	\$ -		\$ -	
Safety compliance	68-50	\$ -	\$ -	\$ -	\$ -		\$ -	
Bad Debt		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Equipment		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Computer Software		\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay - Vehicles	74-20	\$ -	\$ -	\$ -	\$ -		\$ -	
		<b>\$ 39,018</b>	<b>\$ 40,423</b>	<b>\$ 37,115</b>	<b>\$ 152,715</b>	<b>\$ 60,739</b>	<b>\$ 374,047</b>	<b>57%</b>

**Revenue 2026**

	<b>Fees &amp; Copies</b> <b>101-0000-351.25-01</b>	<b>Misc. Revenue</b> <b>101-0000-361.61-08</b>
<b>January</b>	\$ 1,836.32	\$ 810.89
<b>February</b>	\$ 2,627.42	\$ 656.94
<b>March</b>	\$ 3,432.32	\$ 639.54
<b>April</b>	\$ 1,697.69	\$ 365.35
<b>May</b>		
<b>June</b>		
<b>July</b>		
<b>August</b>		
<b>September</b>		
<b>October</b>		
<b>November</b>		
<b>December</b>		
	\$ 9,593.75	\$ 2,472.72

**Total \$**

**12,066.47**