




PLANNING AND DEVELOPMENT

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MEMORANDUM

Date: May 8, 2018
To: Community Development Committee
From: Nicole Crutchfield, Planning Director 
Re: Community Development Committee Meeting on May 15

The next meeting of the Community Development Committee is Tuesday, May 15 at 2:30 in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact the office at 701.241.1474. Thank you.

COMMUNITY DEVELOPMENT COMMITTEE

Tuesday, May 15 – 2:30 p.m.

City Commission Room

AGENDA

1. Welcome
2. Approve Minutes
3. 2017 Action Plan Amendment - Fraser Ltd. Project
4. Other business
5. Adjourn

Community Development Committee meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Monday at 10:30 a.m. and Thursday at 2:30 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Department at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Meeting minutes are available on the City of Fargo website at www.FargoND.gov/communitydevelopmentcommittee.



COMMUNITY DEVELOPMENT COMMITTEE MINUTES

Regular Meeting:

Tuesday, April 17, 2018

The Regular Meeting of the Community Development Committee of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 2:30 p.m., Tuesday, April 17, 2018.

The Community Development Committee Members present or absent were as follows:

Present: Commissioner John Strand, Linda Boyd, Linda Klebe, Michael Redlinger, Shara Fischer (via conference call), Lynn Fundingsland, Samantha McDonald, Ken Enockson, Sami Eidenschink (FM HBA), Kalley Norr (DCP)

Absent: Thomas Hill (United Way), Mayor Tim Mahoney

Item 1. Welcome

Chairperson Strand welcomed Members to the meeting and introductions were made.

Item 2. Approval of Minutes: Regular Meetings of February 20, 2018 and March 20, 2018

Ms. Boyd moved the minutes of the February 20, 2018 and March 20, 2018 Community Development Committee meetings be approved. Second by Ms. Eidenschink. All Members present voted aye and the motion was declared carried.

Item 3. City Owned Land Strategies

a. Land Purchase – 708 4th Avenue North

Jim Gilmour, Director of Strategic Planning and Research, presented an overview of the project.

Members Norr and Enockson present.

Ms. Boyd moved to recommend to the Fargo City Commission that the City acquire 708 4th Avenue North in exchange for 11 11th Street North. Second by Ms. McDonald. On call of the roll Members Boyd, McDonald, Fundingsland, Enockson, Norr, Eidenschink, Klebe, Redlinger, Strand, and Fischer voted aye. Absent and not voting: Members Hill and Mahoney. The motion was declared carried.

b. Review Lake Agassiz Habitat for Humanity request – 810 12th Avenue North

Josh Hoper, Lake Agassiz Habitat for Humanity, spoke on behalf of the proposed project and provided a site plan to the Board.

Mr. Fundingsland moved to approve the sale of 810 12th Avenue North to Lake Agassiz Habitat for Humanity for \$16,300. Second by Ms. McDonald. On call of the roll

Members McDonald, Boyd, Eidenschink, Fischer, Fundingsland, Redlinger, Enockson, Norr, and Strand voted aye. Member Klebe abstained from voting. Absent and not voting: Members Hill and Mahoney. The motion was declared carried.

Discussion was held by the Board Members regarding City-owned lots.

Item 4. Action Plan Amendment for 2017 and 2018

Planning Director Nicole Crutchfield provided a summary of this item. She shared that the public comment period for this amendment is almost completed and this item is scheduled to be heard at the April 23, 2018 City Commission meeting.

Christopher Miller, Beyond Shelter, spoke on behalf of this item.

Mr. Redlinger moved to approve the amendments to the 2017 and 2018 Action Plans. Second by Ms. McDonald. All Members present voted aye and the motion was declared carried.

Item 5. 202 Broadway North (VFW) – Storefront Rehab

Ms. Crutchfield provided a background on the proposed project and noted that it has been approved by the Historic Preservation Commission.

Assistant Planner Jasmine Markusen added that updated information was provided in the printed packet reflecting updated project dollar amounts.

Applicant Vic Pellerano, spoke on behalf of the application.

Mr. Redlinger moved to recommend approval of the Community Development Block Grant (CDBG) Storefront Rehab at 202 Broadway North. Second by Mr. Fundingsland. On call of the roll Members Boyd, Fundingsland, Redlinger, Fischer, Enockson, Norr, Klebe, McDonald, Eidenschink, and Strand voted aye. Absent and not voting: Members Hill and Mahoney. The motion was declared carried.

Item 6. Lashkowitz High Rise Update

Planner Tyrone Grandstrand presented a handout to the Board containing an updated history and information about the Lashkowitz High Rise. He shared details about upcoming rehabilitation that is proposed for the facility.

Fargo Housing and Redevelopment Authority (FHRA) Executive Director Lynn Fundingsland gave a synopsis of the current housing units; the proposed timeline and process of the rehabilitation project; and the relocation plan for current tenants.

Item 7. Global Youth United Soccer Program

Ms. Crutchfield presented information regarding an updated request received from the Global Youth United Soccer Program.

Abdi Jama, Executive Director of Global Youth United, spoke on behalf of the program. He reviewed the purpose of the program, the current needs, and future goals. He made a request of the Community Development Committee for assistance with the needs of the program financially and through social support.

Mr. Strand volunteered to coordinate a meeting of the stakeholders with intent to bring in the support of the Fargo Park District.

Ms. Boyd moved to allocate \$3,000 from the Social Service contingency funds for immediate purchase of equipment and uniforms, with an additional \$3,000 to be allocated contingent on successfully bringing together stakeholders and formulating a support plan. Second by Mr. Enockson. On call of the roll Members Norr, Enockson, Boyd, McDonald, Eidenschink, Klebe, Fundingsland, Redlinger, Fischer, and Strand voted aye. Absent and not voting: Members Hill and Mahoney. The motion was declared carried.

Member Redlinger absent.

Item 8. Other Business

Mr. Strand extended his gratitude to Mr. Fundingsland for his service and legacy to the Community Development Committee.

Item 9. Adjourn

The time at adjournment was 3:47 p.m.



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M E M O R A N D U M

TO: COMMUNITY DEVELOPMENT COMMITTEE

FROM: KRISTI SYLSKAR, SENIOR COMMUNITY DEVELOPMENT PLANNER

DATE: MAY 8, 2018

RE: 2017 COMMUNITY DEVELOPMENT ACTION PLAN AMENDMENT – FRASER LTD. PROJECT

The Department of Planning and Development would like to amend its 2017 Community Development Action Plan to reflect a change in scope and location of CDBG funding awarded to Fraser Ltd. The proposed plan amendment would allow for the redirection of funds originally reserved for the transitional living program house, to instead support facility upgrades of an intermediate care facility, which provides housing to adults with developmental disabilities. This change aligns with the goals identified in the City of Fargo's 2015-2019 Five-Year Consolidated Plan.

Notification of the proposed amendment will be published in The Forum, followed by a 30-day public comment period. This proposal will also be considered by the Planning and City Commissions in June.

Recommended Motion: Amend the 2017 Community Development Action Plan to accommodate a facility upgrade of the Fraser, Ltd. Intermediate Care Facility located at 2726 18th Street South.

