MEMORANDUM

TO:

Human Relations Commission

FROM:

Kristina Kaupa, Community Development Assistant

DATE:

April 4, 2016

SUBJECT:

Fargo Human Relations Commission Meeting

The next meeting of the Fargo Human Relations Commission will be held on Thursday, April 21, 2016 at 12:00 p.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 241-1474 or planning@cityoffargo.com.

HUMAN RELATIONS COMMISSION Thursday, April 21, 2016 12:00 p.m. City Commission Room AGENDA

- 1. Welcome and Introductions
- Presentation—Troy Seibel, Commissioner of Labor, North Dakota Department of Labor and Human Rights
- 3. Approve Agenda
- 4. Approve Minutes
- 5. Public Comment (12:45)
- 6. Funding Requests and Updates
- 7. Other Business and Announcements
- 8. Adjourn

Human Relations Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.cityoffargo.com/streaming. They are rebroadcast each Thursday at 12:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at www.cityoffargo.com/humanrelations.

BOARD OF HUMAN RELATIONS COMMISSIONERS MINUTES

Regular Meeting: Thursday: March 17, 2016:

The Regular Meeting of the Board of Human Relations Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 o'clock p.m., Thursday, March 17, 2016.

The Human Relations Commissioners present or absent were as follows:

Present: Rachel Hoffman, Tanya RedRoad, David Lanpher, Hassan Lamba

Absent: Abdiwali Sharif-Abdinasir, Keith Bjornson, Laetitia Hellerud, Timothy Stone

Also Present: Dan Mahli, Cristie Jacobsen (Fargo Police)

Item 1. Welcome and Introductions

Chair Hoffman welcomed Members to the meeting and introductions were made.

Item 2. Presentation

Barry Nelson, Organizer with the North Dakota Human Rights Coalition (NDHRC), gave a brief presentation to the Board stating the NDHRC is a broad-based coalition of individuals and organizations with an interest in the furtherance of human rights in North Dakota. He stated the NDHRC seeks to empower individuals in North Dakota in their communities, state and local governments, and society at large to promote and protect human rights for all people. Discussion was held regarding understanding and respect for diversity within schools; being a welcoming community; and issues the NDHRC is focusing on, which include voter identification, the anti-discrimination bill, immigrants and refugees, and gender pay equity.

Item 3. Approve Agenda

No action was taken by the Board.

Item 4. Minutes: Regular Meeting of February 18, 2016

No action was taken by the Board.

Item 5. Public Comment (12:30)

No public comments were made.

Item 6. Funding Updates

a. Welcoming Week

Discussion was held regarding the proposed funding of \$2,500 towards the 2016 Welcoming Week, including distribution of the funds towards a specific event or Welcoming Week as a whole. In addition, members discussed the international flags from last year's Welcoming Week and ways to secure these flags at future events.

b. Funding Requests

The following funding request was reviewed:

1) Fargo-Moorhead Coalition for Homeless Persons' funding request for \$500 to assist with the Project Community Connect and 2nd Chance Employment Fair Event on April 13, 2016.

Due to the lack of quorum, review/approval of the request will occur at a future meeting.

Item 7. Other Business and Announcements

No other business or announcements were made.

Item 8. Adjourn

The time at adjournment was 1:02 p.m.

BOARD OF HUMAN RELATIONS COMMISSIONERS MINUTES

Regular Meeting: Thursday: February 18, 2016:

The Regular Meeting of the Board of Human Relations Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 o'clock p.m., Thursday, February 18, 2016.

The Human Relations Commissioners present or absent were as follows:

Present: Rachel Hoffman, Abdiwali Sharif-Abdinasir, David Lanpher,

Laetitia Hellerud, Timothy Stone, Hassan Lamba

Absent: Keith Bjornson, Tanya RedRoad

Also Present: Kristina Kaupa, Dan Mahli, Cristie Jacobsen (Fargo Police)

Item 1. Welcome and Introductions

Chair Hoffman welcomed Members to the meeting and introductions were made.

Item 2. Approve Order of Agenda

Mr. Lanpher moved the Order of Agenda be approved as presented. Second by Ms. Hellerud. All Members present voted aye and the motion was declared carried.

Item 3. Minutes: Regular Meeting of December 17, 2015

Mr. Lanpher moved the minutes of the December 17, 2015 Human Relations Commission meeting be approved. Second by Mr. Stone. All Members present voted aye and the motion was declared carried.

Item 4. Public Comment (12:15)

No public comments were made.

Item 5. Funding Updates

The Board was presented a handout of the Human Relations Commission's budget including a breakdown of recurring, anticipated sponsorships the Board reviews for approval each year. Staff's recommendation is for the Human Relations Commission to pre-approve the listed funding amounts, with an additional \$3,000 to be reserved for unanticipated requests.

Ms. Hellerud moved to approve the Fargo Human Relations Commission budget, pending submittal of applications from the organizations identified as "anticipated sponsorships". Second by Mr. Sharif-Abdinasir. All Members present voted aye and the motion was declared carried.

The following funding requests were reviewed:

1) Lutheran Social Services – New American Services funding request for \$1500 to assist with costs of Building Bridges Conference in April 2016

Board Members discussed the amount of the funding request as well as conditions that the request cannot cover food costs.

Ms. Hellerud moved the funding request be approved for \$500, with the stipulation that the request excludes food expenses. Second by Mr. Lanpher. All Members present voted aye and the motion was declared carried.

 Concordia College/Washington Elementary School funding request for \$500 to assist with the "I Am Hungry!" Project which includes costs for workbook materials that will be utilized as a teaching tool in classrooms at Washington Elementary to help students learn about hunger in the Fargo area and assist in community outreach

Discussion was held regarding concerns with the Human Relation Commission's remaining, available funding for the year if this request is approved for \$500.

Mr. Lanpher moved the funding request be approved for \$250 for the cost of printing 35 copies of the Metro COG Report on Hunger. Second by Ms. Hellerud. All Members present vote aye and the motion was declared carried.

2) North Dakota Women's Network funding request for \$500 to assist with the International Women's Day Celebration

Board Members noted their concerns over the lack of information given on the expenses that will be covered with this funding request.

Mr. Lanpher moved the funding request be approved for \$250, with the stipulation that the approved request covers eligible expenses and pending on clarification from the organization regarding what the money will be used for at this event. Second by Mr. Stone. All Members present voted aye and the motion was declared carried.

3) Metro Area Mayors Committee funding request for \$125 to sponsor a table at the awards banquet and to provide funds for individuals with disabilities who need financial assistance going back to work or staying on the job

Ms. Hoffman noted this request has been approved in accordance with the anticipated, recurring sponsorships of the Human Relations Commission that were approved with the annual budget.

Item 6. Presentation by High Plains Fair Housing Center (12:30)

Michelle Rydz, High Plains Fair Housing Center, provided a summary of this organization's roles and mission which is to strengthen communities and to ensure equal access to fair housing in the region through training, education, enforcement, and

advocacy. She reviewed discrimination trends including information on discriminatory advertising, lending discrimination, discrimination based on receipt of public assistance, and discrimination-based disability. She stated more information can be found on their website at www.highplainsfhc.org or by phone at 701-792-2878.

Item 7. Other Business and Announcements

a. Calendar of Events

A calendar of Human Relations Commission events was presented to the Board Members, which will be updated with other events throughout the year.

b. Strategic Planning

Dates for the Human Relations Commission Strategic Planning process will be announced at a later date.

Ms. Hoffman stated there will be an update to the Human Relations Commission sponsorship application language to provide more clarification on the funding.

Board Members discussed moving the sponsorship request deadline to the end of the month so the requests can be reviewed before the Executive Committee meets instead of during the week the committee meets.

Ms. Hoffman noted Human Relations Commission Member Waseem Altaf has moved and therefore will no longer serve on the Human Relations Commission; she thanked him for his work and time on this Board.

Community Development Assistant Kristina Kaupa stated Concordia College is holding a 2016 Faith, Reason and World Affairs Symposium and has invited members of the Human Relations Commission to be a part of a panel that helps build bridges and helps students understand their immediate social context.

Item 8. Adjourn

The time at adjournment was 1:20 p.m.

HUMAN RELATIONS COMMISSION CALENDAR OF EVENTS

January \$Dr. Martin Luther King Jr Day, Fargo Theatre

All Commissioners

February FHRC Meeting (Thur. 2/18)

Michelle Rydz, High Plains Fair Housing Strategic Planning Sessions—Develop Strategy

March FHRC Meeting (Thur. 3/17)

Barry Nelson, ND Human Rights Coalition Strategic Planning Sessions—Develop Goals \$International Women's Day: Iron Jawed Angels

· Dave & Tanya

April FHRC Meeting (Thur. 4/21)

Troy Seibel, ND Department of Labor & Human Rights

Strategic Planning Sessions—Develop Objectives

Tri College Powwow (4/2)

• Tanya & Cristie

\$LSS Building Bridges Conference (4/13-4/14)

Abdiwali, Kristina, Cristie

\$Metro Mayor's Disability Luncheon (4/14)

· Laetitia, Tanya

May FHRC Meeting (Thur. 5/19)

Strategic Planning Sessions—Develop and Assign Action Items,

Approve Strategic Plan

June FHRC meeting (Thur. 6/16)

\$Police Picnic (6/21)

July FHRC meeting (Thur. 7/21)

August FHRC meeting (Thur. 8/18)

\$Night to Unite (8/2)

Fargo Moorhead PRIDE (8/20)
Native American Picnic (8/27)

September FHRC meeting (Thur. 9/15)

\$Welcoming Week (9/16-9/25)

October FHRC meeting (Thur. 10/20)

November FHRC meeting (Thur. 11/17)

\$PANGEA - Cultivate Our Cultures

December FHRC meeting (Thur. 12/15)

HUMAN RELATIONS COMMISSION SPONSORSHIPS

PROPOSED BUDGET

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MLK Day	1	2,000
Recurring/Anticipated Sponsorships	8	3,125
Welcoming Week	T	2,500
Sponsorship Applications	TBD	2,875
Administration (placques, name tags, etc.)	TBD	500
Total		14,000

	MLK DAY		
EXPENSE	AMOUNT	TOTAL SPENT	TOTAL REMAINING
Awards	148.38	148.38	4851.62
Fargo Theater	180	328.38	4671.62
Performers (2/3)	200	828.38	4171.62
Forum Ads	1499.99	2328.37	2671.63

RECURRING SPONSORSHIPS

ORGANIZTION/EVENT	ANTICIPATED SPONSORSHIP	ACTUAL SPONSORSHIP	DATE APPROVED	STATUS
ND HRC	200	200	2/19/2016	Paid
PRIDE Celebration	500			
Pangea	250			
Metro Mayor's Disability Luncheon	200	125	2/18/2016	Paid
FM Women's NetworkNew Leadership Institute	200			
Night to Unite	200			
Fargo Police Department Picnic	200			
Freedom Resource Center	200			
Total	3,450	225		

SPONSORSHIP APPLICATIONS

	Amount	Remaining:		\$1,375	
STATUS	Holding	1	Paid	-vote 4/21	
DATE APPROVED	2/18/2016	2/18/2016	2/18/2016	3/20/2016-No Quorom, Re-vote 4/21	
AMOUNT GIVEN	250	200	250	200	1,500
AMOUNT ASKED	200	1,500	200	500	
ORGANIZATION/EVENT	Hunger Education Initiative (Concordia Education)	LSS Building Bridges Conference	International Women's DayFilm Screening	FM Coalition for the Homeless (to be listed as recurring	Total



Willard Yellowbird City of Fargo Human Relations Commission PO Box 2083, 200 3rd St N Fargo, ND 58102

Dear Willard,

I am writing to ask if City of Fargo Human Relations Commission will help sponsor the Fargo-Moorhead Coalition for Homeless Persons' Project Community Connect (PCC) and 2nd Chance Employment Fair scheduled for April 13, 2016. Would you be willing to commit \$500?

The April event will mark our fifth 2nd Chance Employment Fair, targeted to individuals with barriers to finding employment through traditional means. In addition to employers who are ready to hire, we offer health, housing, and education connections, as well as haircuts, professional clothing, and other support.

In fall 2015, we experimented with a housing focus and rollout of the Coordinated Assessment Referral and Evaluation System (CARES) and we learned some valuable lessons. We are continuing to restructure the fall event with a focus on access to housing and the homeless service system. A date has not yet been set, but your sponsorship will be applied to both events.

We are confident that these events continue to have worth. Survey feedback from agencies and consumers attest to multiple benefits. The benefits include direct impacts on achieving employment and stable housing; increased self-esteem; great networking for service sector employees; and improved awareness among business stakeholders (employers) of the barriers that can trap people in homelessness.

The annual budget for Project Community Connect is about \$29,000 and rental costs for the FargoDome are \$3,500 per event. Last year's attempt to hold the event at two sites was confusing for consumers. The event requires a single, highly flexible venue. (We have some long-term plans to create a permanent, ongoing service delivery site. More about that later.)

If you are able to help us out as a PCC/2nd Chance sponsor with a contribution of \$500 or more, you can send your check to FMCHP, PO Box 5653, Fargo ND 58105-5653. We will be acknowledging all sponsors in our advertising, day-of publications, and signage. As a sponsor, you can also have a display table at the April event. Please let me know if you'd like one and if it will be staffed or unstaffed. Setup is Tuesday afternoon, 4/12/2016.

Thank you for the all that City of Fargo Human Relations Commission does to help end long-term homelessness.

Best Regards,

Laurie J Baker Executive Director

CITY OF FARGO HUMAN RELATIONS COMMISSION

Sponsorship Application

Please complete this application to apply for City of Fargo Human Relations Commission sponsorship funds. You may be contacted by City staff if additional information is required.

The Fargo Human Relations Commission (FHRC) assists in funding events that fit within its mission to encourage acceptance, respect for diversity and eliminate discrimination. If the FHRC commits funds to an event, it should be listed as a sponsor in all publicity. The FHRC will consider written funding requests monthly, with a deadline of the 28th of each month. Applications must include an event budget or detailed description of how funds will be used. While, on average, funding is provided in the amount of \$500 or less, all appropriate funding requests will be reviewed with consideration of FHRC budget constraints and established line items. If you would like more information about the FHRC sponsorships, please contact Willard Yellow Bird Jr., Cultural Planner, at 701-476-4116 or wyellowbird@cityoffargo.com.

ORGANIZATION NAME: _inspire innovation Lab						
PROGRAM/PROJECT NAME: _Women's Startup Weekend						
DATE SUBMITTED: March 31, 2016						
AMOUNT REQUESTED \$_1000						
PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT FUNDS WILL BE USED FOR (on the back of this page or on another sheet)	<u>THE</u>					
BASIC INFORMATION:						
Address: _423 Main Ave Moorhead, MN 56560						
Contact Name: Carrie Leopold Phone: 218-477-1370						
Fax:E-mail: _inspireinnovationlab@gmail.com						
Legal structure of organization (ex. non-profit or for-profit, 501(c)(3), etc.) non-profit, 501(c)(3)						
Mission and Actions (What are you planning to do? Please attach additional information if applica	ble)					
Startup Weekend is a global network of passionate leaders and entrepreneurs on a mission to ins educate, and empower individuals, teams and communities. This is a 54-hour event where develoned designers, marketers, product managers, and startup enthusiasts come together to share ideas, for teams, build products, and launch startups!	opers,					



Project Summary:

Startup weekends are weekend-long, hands-on experiences where entrepreneurs and aspiring entrepreneurs can find out if startup ideas are viable.

Beginning with open mic pitches on Friday, attendees bring their best ideas and inspire others to join their team. Over Saturday and Sunday teams focus on customer development, validating their ideas, practicing LEAN Startup Methodologies and building a minimal viable product. On Sunday evening teams demo their prototypes and receive valuable feedback from a panel of experts.

Startup weekend is a global grassroots movement of active and empowered entrepreneurs who are learning the basics of founding startups and launching successful ventures. Teams form around the top ideas (as determined by popular vote) and then it's a 54-hour frenzy of business model creation, coding, designing, and market validation. The weekends culminate with presentations in front of local entrepreneurial leaders with another opportunity for critical feedback.

A few years ago, Startup weekend launched in Fargo, with companies such as the Fargo MELD (now Fargo 3D printing) emerging from it. However, there were only a couple of women who participated in that weekend. In response to this, we decided to launch a Women's Startup Weekend and on April 22-24, we will b hold our 3rd annual event! With new women owned companies such as Bison Compost and MisFix launching out of this weekend, we know we can encourage women to participate and go after their entrepreneurial dreams.

We are requesting \$1000 sponsorship for this weekend event. The costs will go toward scholarships for underrepresented women (LGTBQ, New American, Hispanic, Elderly, etc), other costs they may need in order to participate (daycare, transportation, etc) as well as costs for participants to work through their projects. Some of the money may also be used to cover other aspects of the event such as marketing or other costs associated with the weekend.

Thank you for considering this application.

Carrie Leopold



