

ARTS AND CULTURE COMMISSION MINUTES

Regular Meeting:

Wednesday:

April 15, 2015:

The Regular Meeting of the Arts and Culture Commission of the City of Fargo, North Dakota, was held in the Fercho Conference Room at the Fargo Public Library at 4:00 o'clock p.m., Wednesday, April 15, 2015.

The Arts and Culture Commissioners present or absent were as follows:

Present: Chelsea Thorson, Colleen Sheehy, David Bertolini, Dayna Del Val, Deb Williams, Jessica Jung, Michael Olsen

Absent: Arlette Preston

Also Present: Cassandra Maland, Nicole Crutchfield, Maria Olson

Chair Bertolini called the meeting to order and welcomed Members to the meeting.

Item 1: Minutes: Regular Meeting of March 18, 2015

Mr. Olsen moved the minutes of the March 18, 2015 Arts and Culture Commission meeting be approved with the condition that the time of adjournment is included in future meeting minutes. Second by Ms. Del Val. All Members present voted aye and the motion was declared carried.

Item 2: Assistant City Attorney Jason Loos to Discuss Open Records Laws

Assistant City Attorney Jason Loos presented to the Members a summary of the Open Records and Meetings Laws, including proper procedures for verbal and written communication among members.

Item 3: Old Business:

a. Approve By-Laws

Assistant Planner Maria Olson presented a revised copy of the Arts and Culture Commission By-Laws to the Members, stating the revisions pertained to appointments of sub-committees, term limits for members, special meetings, and open meeting laws.

Ms. Sheehy moved the Arts and Culture Commission By-Laws be approved as presented. Second by Ms. Del Val. All Members present voted aye and the motion was declared carried.

Planning Administrator Nicole Crutchfield gave an update on the Social Service and Arts Fund. Ms. Crutchfield stated the Community Development Committee approved to transfer \$20,000 that was allocated for the support of public art projects to the Arts and Culture Commission.

Mr. Olsen commended City staff for their hard work and efforts in providing the information and materials that have helped serve as a road map and starting point for this Commission.

b. First Year Workplan

Discussion was held regarding the First Year Workplan including priority and clarification of the proposed workplan items, summarized as follows: creation of policies and procedures; the process of obtaining records of all artwork owned by the City; formation of a public art master plan; monitoring of future capital improvement projects and identification of potential public art opportunities.

Members also discussed ways of obtaining information for the photo collection of public art pieces throughout Fargo. Staff offered to begin the initial review of the artwork, document the information they are able to obtain on each piece, and provide a recommendation to the Commission regarding reviewing and collecting any additional information on the pieces.

Ms. Sheehy moved to approve the proposed First Year Workplan with the following amendments: 1) proposed workplan item number 1 is amended to say, "Create Public Art Policies and Procedures for Acquisitions, Commissions, Loans, Temporary Installations and Performances" and 2) the Arts and Culture Commission will work on the proposed workplan items 1 and 3 simultaneously over the next few months. Second by Ms. Jung. All Members present voted aye and the motion was declared carried.

Item 4: Other Business:

a. Discuss Planning Strategy for Public Art Policy and Public Art Master Plan

Discussion ensued among Members and staff regarding public art policy and a public art master plan, specifically the succession of these 2 items. Members and staff reviewed various other cities' public art master plans and policies, and talked about the possibility of addressing public art policy first to serve as a guide to staff on what the Arts and Culture Commission is looking for and what information is to be presented to the Members.

b. Next Meeting: May 20, 2015 at 4:30 p.m., City Commission Room, City Hall

Due to time conflicts for use of the City Commission Room, the May 20, 2015 Arts and Culture Commission meeting will be held at 4:00 p.m. in the Fercho Conference Room at the Fargo Public Library.

Item 5: Adjournment

Mr. Olsen moved the meeting be adjourned. Second by Ms. Sheehy. All Members present voted aye and the motion was declared carried.

The time at adjournment was 5:20 p.m.