

MEMORANDUM

TO: Human Relations Commission

FROM: Kristina Kaupa, Community Development Assistant

DATE: March 11, 2016

SUBJECT: Fargo Human Relations Commission Meeting

The next meeting of the Fargo Human Relations Commission will be held on Thursday, March 17, 2016 at 12:00 p.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 241-1474 or planning@cityoffargo.com.

HUMAN RELATIONS COMMISSION
Thursday, March 17, 2016 12:00 p.m.
City Commission Room
AGENDA

1. Welcome and Introductions
2. Presentation
3. Approve Agenda
4. Approve Minutes
5. Public Comment (12:30)
6. Funding Updates
 - a. Welcoming Week
 - b. Funding Requests
7. Other Business and Announcements
8. Adjourn

Human Relations Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.cityoffargo.com/streaming. They are rebroadcast each Thursday at 12:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 241-1474 or TDD at 241-8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at www.cityoffargo.com/humanrelations.

- 1) Lutheran Social Services – New American Services funding request for \$1500 to assist with costs of Building Bridges Conference in April 2016

Board Members discussed the amount of the funding request as well as conditions that the request cannot cover food costs.

Ms. Hellerud moved the funding request be approved for \$500, with the stipulation that the request excludes food expenses. Second by Mr. Lanpher. All Members present voted aye and the motion was declared carried.

- 1) Concordia College/Washington Elementary School funding request for \$500 to assist with the “I Am Hungry!” Project which includes costs for workbook materials that will be utilized as a teaching tool in classrooms at Washington Elementary to help students learn about hunger in the Fargo area and assist in community outreach

Discussion was held regarding concerns with the Human Relation Commission’s remaining, available funding for the year if this request is approved for \$500.

Mr. Lanpher moved the funding request be approved for \$250 for the cost of printing 35 copies of the Metro COG Report on Hunger. Second by Ms. Hellerud. All Members present vote aye and the motion was declared carried.

- 2) North Dakota Women’s Network funding request for \$500 to assist with the International Women’s Day Celebration

Board Members noted their concerns over the lack of information given on the expenses that will be covered with this funding request.

Mr. Lanpher moved the funding request be approved for \$250, with the stipulation that the approved request covers eligible expenses and pending on clarification from the organization regarding what the money will be used for at this event. Second by Mr. Stone. All Members present voted aye and the motion was declared carried.

- 3) Metro Area Mayors Committee funding request for \$125 to sponsor a table at the awards banquet and to provide funds for individuals with disabilities who need financial assistance going back to work or staying on the job

Ms. Hoffman noted this request has been approved in accordance with the anticipated, recurring sponsorships of the Human Relations Commission that were approved with the annual budget.

Item 6. Presentation by High Plains Fair Housing Center (12:30)

Michelle Rydz, High Plains Fair Housing Center, provided a summary of this organization’s roles and mission which is to strengthen communities and to ensure equal access to fair housing in the region through training, education, enforcement, and

advocacy. She reviewed discrimination trends including information on discriminatory advertising, lending discrimination, discrimination based on receipt of public assistance, and discrimination-based disability. She stated more information can be found on their website at www.highplainsfhc.org or by phone at 701-792-2878.

Item 7. Other Business and Announcements

a. Calendar of Events

A calendar of Human Relations Commission events was presented to the Board Members, which will be updated with other events throughout the year.

b. Strategic Planning

Dates for the Human Relations Commission Strategic Planning process will be announced at a later date.

Ms. Hoffman stated there will be an update to the Human Relations Commission sponsorship application language to provide more clarification on the funding.

Board Members discussed moving the sponsorship request deadline to the end of the month so the requests can be reviewed before the Executive Committee meets instead of during the week the committee meets.

Ms. Hoffman noted Human Relations Commission Member Waseem Altaf has moved and therefore will no longer serve on the Human Relations Commission; she thanked him for his work and time on this Board.

Community Development Assistant Kristina Kaupa stated Concordia College is holding a 2016 Faith, Reason and World Affairs Symposium and has invited members of the Human Relations Commission to be a part of a panel that helps build bridges and helps students understand their immediate social context.

Item 8. Adjourn

The time at adjournment was 1:20 p.m.

HUMAN RELATIONS COMMISSION SPONSORSHIPS

PROPOSED BUDGET

MLK Day	1	5,000
Recurring/Anticipated Sponsorships	8	3,500
Welcoming Week	1	2,500
Sponsorship Applications	TBD	2,500
Administration (placques, name tags, etc.)	TBD	500
Total		14,000

MLK DAY

EXPENSE	AMOUNT	TOTAL SPENT	TOTAL REMAINING
Awards	148.38	148.38	4851.62
Fargo Theater	180	328.38	4671.62
Performers (2/3)	500	828.38	4171.62
Forum Ads	1499.99	2328.37	2671.63

RECURRING SPONSORSHIPS

ORGANIZATION/EVENT	ANTICIPATED SPONSORSHIP	ACTUAL SPONSORSHIP	DATE APPROVED	STATUS
ND HRC	200	200	2/19/2016	Paid
PRIDE Celebration	500			
Pangea	250			
Metro Mayor's Disability Luncheon	500	125	2/18/2016	Holding-3/17 Meeting
FM Women's Network--New Leadership Institute	500			
Night to Unite	500			
Fargo Police Department Picnic	500			
Freedom Resource Center	500			
Total	3,450	225		

SPONSORSHIP APPLICATIONS

ORGANIZATION/EVENT	AMOUNT ASKED	AMOUNT GIVEN	DATE APPROVED	STATUS
Hunger Education Initiative (Concordia Education)	500	250	2/18/2016	Holding
LSS Building Bridges Conference	1,500	500	2/18/2016	-
International Women's Day--Film Screening	500	250	2/18/2016	Paid
Total		1,000		

Amount
Remaining:
\$1,500



Willard Yellowbird
 City of Fargo Human Relations Commission
 PO Box 2083, 200 3rd St N
 Fargo, ND 58102

Dear Willard,

I am writing to ask if City of Fargo Human Relations Commission will help sponsor the Fargo-Moorhead Coalition for Homeless Persons' Project Community Connect (PCC) and 2nd Chance Employment Fair scheduled for April 13, 2016. Would you be willing to commit \$500?

The April event will mark our fifth 2nd Chance Employment Fair, targeted to individuals with barriers to finding employment through traditional means. In addition to employers who are ready to hire, we offer health, housing, and education connections, as well as haircuts, professional clothing, and other support.

In fall 2015, we experimented with a housing focus and rollout of the Coordinated Assessment Referral and Evaluation System (CARES) and we learned some valuable lessons. We are continuing to restructure the fall event with a focus on access to housing and the homeless service system. A date has not yet been set, but your sponsorship will be applied to both events.

We are confident that these events continue to have worth. Survey feedback from agencies and consumers attest to multiple benefits. The benefits include direct impacts on achieving employment and stable housing; increased self-esteem; great networking for service sector employees; and improved awareness among business stakeholders (employers) of the barriers that can trap people in homelessness.

The annual budget for Project Community Connect is about \$29,000 and rental costs for the FargoDome are \$3,500 per event. Last year's attempt to hold the event at two sites was confusing for consumers. The event requires a single, highly flexible venue. (We have some long-term plans to create a permanent, ongoing service delivery site. More about that later.)

If you are able to help us out as a PCC/2nd Chance sponsor with a contribution of \$500 or more, you can send your check to FMCHP, PO Box 5653, Fargo ND 58105-5653. We will be acknowledging all sponsors in our advertising, day-of publications, and signage. As a sponsor, you can also have a display table at the April event. Please let me know if you'd like one and if it will be staffed or unstaffed. Setup is Tuesday afternoon, 4/12/2016.

Thank you for the all that City of Fargo Human Relations Commission does to help end long-term homelessness.

Best Regards,

A handwritten signature in purple ink that reads "Laurie".

Laurie J Baker
 Executive Director

