

**BOARD OF HISTORIC PRESERVATION COMMISSIONERS
MINUTES**

Regular Meeting:

Tuesday:

February 16, 2016:

The Regular Meeting of the Board of Historic Preservation Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 8:00 o'clock a.m., Tuesday, February 16, 2016.

The Historic Preservation Commissioners present or absent were as follows:

Present: Andrew Nielsen, Michael Burns, Mike Hahn, Christine Kloubec,
Heather Fischer, Dirk Ockhardt

Absent: Paul Gleye

Chair Burns called the meeting to order and welcomed Members to the meeting.

Item 1: Minutes: Regular Meeting of November 17, 2015

Mr. Nielsen moved the minutes of the November 17, 2015 Historic Preservation Commission meeting be approved. Second by Ms. Fischer. All Members present voted aye and the motion was declared carried.

Item 2: HOD Review – Hanna House, 707 8th Street South; Carriage House, 809 8th Avenue South; Garage, 712 9th Street South – Chas A Roberts Add: NO ACTION TAKEN

Assistant Planner Dawn Mayo provided a brief summary of 3 proposed projects, noting the Historic Preservation Commission no longer needs to review the projects at 707 8th Street South and 712 9th Street South due to changes in the scope of work. She stated the proposed work at 809 8th Avenue South includes remodel of the interior, exterior work, sealing the foundation, and re-roofing. She added, unless the exterior work for this project is more extensive, it will not need review by the Board.

Item 3: HOD Review – 351 7th Avenue South (New Garage) – Island Park Addition: APPROVED

This item was presented before Item 2.

Ms. Mayo introduced the proposed project for a new garage and demolition of the existing garage at 351 7th Avenue South.

Applicant Jeff Sakellson spoke on behalf of the project including details on the garage footprint, roof pitch, and compatibility of the proposed garage to the existing garage.

Mr. Hahn moved to approve the project as presented. Second by Mr. Ockhardt. All Members present voted aye and the motion was declared carried.

Item 4: Other Business

Ms. Mayo provided a brief update on the Certified Local Government (CLG) Grant, noting the application was submitted last Friday which included a request for funding of attendance to the National Trust for Historic Preservation Conference to provide a training opportunity for three Board members.

Mr. Nielsen moved to approve the grant request for the CLG Grant to attend the National Trust for Historic Preservation Conference. Second by Ms. Kloubec. All Members present voted aye and the motion was declared carried.

Item 5: Liaison Reports

Mr. Hahn and Ms. Mayo gave a brief update on the Housing Rehab Program, including more abbreviated processes to help streamline the applications.

Mr. Hahn provided a summary on the Renaissance Zone Authority including expansion of the Renaissance Zone boundary.

No other liaison reports were presented.

Board Members discussed the upcoming State Convention for the Republican Party in Fargo and possible opportunities for tours of the historic downtown district to people coming to Fargo for this convention.

In addition, Ms. Mayo noted the State Historic Preservation Office has set aside a date in June where they want every CLG to hold a historic preservation event and added Board Members should forward any ideas for this event to her.

Item 6: Next Meeting – March 15, 2016

The time at adjournment was 8:41 a.m.