

Planning & Development

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FARGO YOUTH INITIATIVE Sunday, January 5, 2025 | 1:00 PM Atomic Coffee | 222 Broadway N #100, Fargo, ND 58102 AGENDA

1.	Welcome and Introductions	
2.	Approve Agenda & Minutes	Action Item
3.	Elections	.Action Item
4.	Bylaws	Action Item
5.	Discussion with Fargo Cass Public Health	
6.	Staff Report	
7.	2025 Priorities	
8.	Adjourn – Next meeting February 2, 2025	

FARGO YOUTH INITIATIVE MINUTES

Regular Meeting:

Thursday, September 12, 2024

A Meeting of the Fargo Youth Initiative Members of the City of Fargo, North Dakota, was held in the Dawson Room of Fargo Public Library – Main at 5:15 p.m., Thursday, September 12, 2024.

The Fargo Youth Initiative Members present or absent were as follows:

Present: McKenzie Olson, Kallie Anderson, Isabella Meyer, Steph Kramer

Absent: Koral Siegal, Abigail Hamilton

Item 1. Welcome and Introductions

Chair McKenzie Olson welcomed Members to the meeting and introductions were made.

Item 2. Impact Fargo Event

Discussion was held regarding planning efforts for an Impact Fargo event to take place in October.

Item 3. Recruitment

Assistant Planner Catlyn Christie shared that there have been a few applications submitted. Members agreed that they will postpone application review until after the fall Impact Fargo event to generate more awareness of the opportunity.

Item 4. Adjourn

The meeting was adjourned.

FARGO YOUTH INITIATIVE MINUTES

Regular Meeting:

Thursday, December 1, 2024

A Meeting of the Fargo Youth Initiative Members of the City of Fargo, North Dakota, was held in the Fercho Room of Fargo Public Library – Main at 1:15 p.m., Sunday, December 1, 2024.

The Fargo Youth Initiative Members present or absent were as follows:

Present: McKenzie Olson, Isabella Meyer, Steph Kramer

Absent: Koral Siegal, Abigail Hamilton, Kallie Anderson

Also Present: Incoming Members Minou Babingui, Justin Jiang, Ava Bach, Drew Burris,

Lillian Dybing, Setiya Hamidi, Aiden Rosten, Kaj Naujokas, Lucy Paul,

Harper Reiniger

Item 1. Welcome and Introductions

Chair McKenzie Olson welcomed Members to the meeting and introductions were made.

Item 2. Icebreakers

Members did two icebreaker activity to get to know incoming Members.

Item 3. Approve Agenda & Minutes

This item was tabled until next meeting due to lack of a quorum.

Item 4. FYI History

Chair Olson and staff liaison Catlyn Christie provided a brief presentation on FYI's history.

Item 5. Bylaws Review

Members reviewed the current bylaws and were encouraged to submit proposed changes in advance of the next meeting at which any changes will be voted upon.

Item 6. FYI Communications

Members reviewed communications processes of the board.

Item 7. 2024 Impact Fargo Debrief

Discussion was held regarding the 2024 Impact Fargo event, including what went well and areas of improvement.

Item 8. 2025 Timeline & Ideas

Discussion was held regarding potential focus areas for 2025.

Item 9. Adjourn – Next meeting January 5, 2025

The meeting was adjourned.

Fargo Youth Initiative 2024<u>5</u> Bylaws

I. NAME

The name of this organization shall be the Fargo Youth Initiative and shall hereby be known as FYI.

II. INTENT

The intent in preparing and adopting these bylaws is to provide a framework for FYI, its actions and agenda. It is not the intent of the City or the members hereinafter described to create a legal entity of any sort including without limitation, a corporation, nonprofit corporation, limited liability company, partnership nor any other business, public or quasi-public entity.

III. PURPOSE

Mission

"Empowering the voice and uniting the youth of Fargo through actions and teamwork."

Vision

"An atmosphere where youth have a positive sustainable impact on the community of Fargo."

Tagline

"Connect. Create. Educate."

Specific Functions

Specific functions of FYI shall include, but are not limited to the following:

- a. To serve as a liaison between the City of Fargo and the youth of Fargo.
- b. To investigate needs, problems and issues affecting the youth of Fargo.
- c. Research issues and make policy or project recommendations to the Fargo City Commission.

IV. MEMBERSHIP

Composition

FYI will consist of:

- a. Between 10-20 students representing grades 9-12
 - 1. Students must live in or attend school in Fargo
 - 2. All student members will represent all aspects of the group
- b. Between 1-3 adult mentors
 - 1. Adult mentors must live in Fargo¶

<u>Terms</u>

- a. Terms shall begin in the fall of each year.
- b. Applicants can reapply each year if not admitted.
- c. Members can serve in FYI until graduation without reapplying each year so long as they fulfill their duties and are in good standing with the group.
- d. If members have two unexcused absences they will be given a warning from the <u>Ceo-chairs</u>. If members have four unexcused absences they will be asked to leave the group.
 - a. The executive committee will determine what is considered an acceptable excuse.

V. OFFICERS AND ELECTIONS

Chairperson Responsibilities

- a. The Chairperson's primary role is to keep the mission and vision at the forefront of all FYI business and remind fellow members of the mission and vision.
- b. The Chairperson will help schedule meetings, write agendas, coordinate committees, contact advisors, and remind members of FYI and City Commission meetings.

Vice Chairperson Responsibilities

- a. In the event of the absence, disability, resignation or conflict of interest of the Chairperson, the Vice Chairperson shall exercise all the powers and duties of said Chairperson.
- b. The Vice Chairperson will also help take minutes.

Election Procedure

- a. At the end of each year, Each January, an election will be held for one Chairperson and one Vice Chairperson will be for one-year terms beginning in the new year-elected to serve for one year, unless otherwise decided by a majority vote if members determine that it would be beneficial for the group.
- b. Candidates for both positions should not be seniors.
- c. Advisers will coordinate elections and tally votes.
- d. Chairperson will be voted on first, then Vice Chairperson.Candidates will have the opportunity to give a short speech about their qualifications and goals.
- e. Each member will get one vote for each position. The candidate with the most votes will be elected. In the case of a tie, the candidate with the fewest votes will be eliminated and a runoff election between the two candidates with the highest number of votes will occur. In the case of an unbreakable tie between two candidates, the adviser will choose the elected officer.

VI. COMMITTEES

<u>Structure</u>

- a. Committees will be utilized when appropriate.
- b. Committees will collaborate <u>as neededat least monthly</u>, either in person or online, to work toward goals and then report back to the full group.

Leadership

- a. Each committee shall appoint one Committee Lead, responsible for reporting to the Chairperson and staff, coordinating committee meetings and agendas, and ensuring adherence to goals and timeline.
- b. Other committee leadership positions may be established upon the consensus of the committee.

VII. MEETINGS & ATTENDANCE

Regular Meetings

- a. Regular meetings will be held on the first e-Sunday of each month at 1:30 p.m. unless otherwise specified.
- b. When possible, the committees will be given time to work during the full group meeting.

Committee Meetings

a. There may be additional committee meetings scheduled as needed. These meetings will be considered optional and attendance is not mandatory but highly encouraged.

Annual Retreat

a. An annual retreat will be held <u>after new members are appointed for orientation and teambuilding.</u> in late summer or fall to orientate the new FYI members and advisers.

VIII. ROLE OF MENTORS

<u>Advisers</u>

- a. FYI will have between 1-3 adult mentors to guide the collective work.
- b. Mentors will not be voting members of FYI, instead their role is advisory: to facilitate, provide guidance and connections, and assist committees.
- c. Mentors will also assist the officers in choosing next year's student participants.

IX. APPLICATION PROCESS

Application

- a. An application for FYI will be open <u>year-round</u>, <u>with marketing efforts focused during August and September</u>. <u>from dates in March through September</u>.
- b. The written application will consist of short essay questions and will be scored by the current officers and advisers. They will attempt to be as objective as possible. They will look for these criteria in the applications:
 - a. Teamwork
 - b. Leadership abilities
 - c. Drive/ambition to improve the community
 - d. Responsibility
 - e. Representation (i.e. from schools or grades that do not currently have representatives)
- c. Selection will occur in September of each year.
- d. All applicants will be notified <u>by mid-Octoberwithin two weeks of the application closing</u> of whether they were accepted.

Original bylaws approved May 2013. Last edited and approved: January 2024

