

## **ARTS AND CULTURE COMMISSION MINUTES**

**Regular Meeting:**

**Wednesday, January 19, 2022**

The Regular Meeting of the Arts and Culture Commission of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 5:00 p.m., Wednesday, January 19, 2022.

The Arts and Culture Commissioners present or absent were as follows:

Present: Deb Williams, Tracy Jordre, Jon Offutt, Tracy Walvatne, Denise Kolpack, Joe Williams (via conference call), Monika Browne-Ecker (via conference call), Ann Arbor Miller, Brad Bachmeier

Chair Jordre called the meeting to order and welcomed Members to the meeting.

**Item 1: Welcome and Introductions**

Member D. Williams moved to approve the Order of Agenda. Second by Member Kolpack. All Members present voted aye and the motion was declared carried.

**Item 2: Approve Agenda and Minutes**

Member Brown-Ecker moved the Order of Agenda and the Minutes of the October 17, 2021 Arts and Culture Commission meeting be approved. Second by Member Offutt. All Members present voted aye and the motion was declared carried.

**Item 3: Review of Call for Public Art Projects**

Planning and Development Director Nicole Crutchfield outlined changes to the call for public arts projects. Discussion was held on the need for clarity in timelines, wording and combining of the projects.

Member D. Williams moved to recommend approval to the City Commission to allocate \$45,000 for the public art project program and to proceed with seeking proposals from the community on the behalf of the Fargo Arts and Culture Commission. Second by Member Miller. All Members present voted aye and the motion was declared carried.

**Item 4: Review of Communication Plan for Call**

Ms. Crutchfield explained who was considered the communications team and the need for the team to effectively communicate throughout the project. Discussion was held on the wording and usage of social media.

Member Bachmeier moved to approve the communication plan for call for public art projects. Second by Member Offutt. All Members present voted aye and the motion was declared carried.

**Item 5: Review Selection Committee Process**

Ms. Crutchfield stated staff and the Capacity Subcommittee wanted to get a list of volunteers and additional Arts and Culture Commission members to serve on the Selection Committee. Discussion was held on how many names staff was hoping to get.

Members Offutt, Browne-Ecker, Bachmeier and J. Williams volunteered.

Member D Williams moved to (1) approve the process for seeking selection committee members; and (2) nominate or call for volunteers from the existing board to participate in the selection committee; and (3) authorize staff and the Capacity Subcommittee to continue to work together to implement the Request for Public Art Projects 2022 Call. Second by Member Browne-Ecker. All Members present voted aye and the motion was declared carried.

**Item 6: Review Project List and Timelines**

Ms. Crutchfield presented projects along with timelines scheduled for 2022. Additional information and background was provided for both the bus wrap and public art capital projects.

**Item 7: Fargo School District Utility Box Project**

Ms. Crutchfield presented the artwork pieces submitted for the utility box wrap program. Discussion was held regarding school logos and how the Commission hoped they would and wouldn't be used, and how the artists could be recognized.

Member Walvatne moved to recommend approval of the art to the City Commission to authorize city staff to execute the wrap program on neighborhood utility boxes. Second by Member Miller. All Members present voted aye and the motion was declared carried.

**Item 8: Review of Bylaws**

Planning Coordinator Maegin Elshaug went over changes made this year to the by-laws involving meeting dates and times.

Member Offutt moved to approve bylaws as presented. Second by Member Kolpack. All Members present voted aye and the motion was declared carried.

**Item 9: 2022 Communications Plan Draft (lay down item)**

Ms. Elshaug presented an outline and general history of the communications plan. She stated details and specifics will be discussed at the March 16 meeting.

**Item 10: Subcommittee Reports**

- a. **Capacity** – Member Offutt spoke on the successfulness of the Arts for the Holiday's event.
- b. **Neighborhood** – Member D. Williams spoke on attempting to meet with Ainsley Rentfrow (Fargo Public Schools) to establish a public arts, performing arts, and visual arts program.

**c. Development** – Chair Jordre reported this committee has not met.

**Item 11: Staff Report**

Ms. Elshaug gave updates for the City Hall Panels call for artists and curating within City Hall.

**Item 12: Announcements**

Chair Jordre opened the floor for public comment.

Resident Christopher Coen shared his concerns pertaining to conflict of interest.

**Item 13: Adjourn-Next Meeting: March 16, 2022**

The time at adjournment was 6:06 p.m.