

## **MEMORANDUM**

**TO:** Historic Preservation Commission

**FROM:** Maegin Elshaug, Planning Coordinator  
Maggie Squyer, Assistant Planner

**DATE:** October 13, 2020

**RE:** Historic Preservation Commission Meeting

The next meeting of the Historic Preservation Commission will be a virtual meeting on October 20 at 8:00 a.m. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov). Thank you.

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### **HISTORIC PRESERVATION COMMISSION Tuesday, October 20, 2020, 8:00 a.m. Virtual Meeting AGENDA**

1. Approval of Minutes – September 15, 2020
2. Historic Overlay District Review
  - a. 914 10<sup>th</sup> Street South – Chas A Roberts Historic Overlay District
3. Oak Grove Neighborhood Historic Overlay District – CONTINUED to November 17, 2020 meeting
4. Liaison Reports
  - Planning Commission – Christine Kloubec
  - Board of Adjustment – Matthew Boreen
  - House Moving Board – Paul Gleye
  - Housing Rehab – Heather Fischer
  - Renaissance Zone Authority – Jay Nelson
5. Other Business or Public Comment
6. Next Meeting – November 17, 2020

Historic Preservation Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Thursday at 8:00 a.m., Friday at 3:00 p.m. and Saturday at 3:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/historicpreservationcommission](http://www.FargoND.gov/historicpreservationcommission).

## **BOARD OF HISTORIC PRESERVATION COMMISSIONERS MINUTES**

**Regular Meeting:**

**Tuesday, September 15, 2020**

The Regular Meeting of the Board of Historic Preservation Commissioners of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 8:00 a.m., Tuesday, September 15, 2020.

The Historic Preservation Commissioners present or absent were as follows:

Present: Heather Fischer, Matthew Boreen (via conference call), Paul Gleye, Nathan Larson, Jay Nelson, Mike Dawson

Absent: Christine Kloubec

Chair Fischer called the meeting to order and welcomed Members to the meeting.

**Item 1: Minutes: Special Meeting of August 4, 2020**

Member Dawson moved the minutes of the August 4, 2020 Historic Preservation Commission meeting be approved. Second by Member Nelson. All Members present voted aye and the motion was declared carried.

Member Gleye present.

**Item 2: Historic Overlay District Review**

**a. 815 3rd Avenue South – 8th Street Historic Overlay District: APPROVED**

Planner Kylie Bagley presented the application to reconstruct the existing porch and restore it to the original design.

Applicant McLain Schneider spoke on behalf of the application, and answered questions asked by the Board Members.

Member Larson present.

Member Gleye moved to approve the project as presented. Second by Member Dawson. All Members present voted aye and the motion was declared carried.

**Item 3: Liaison Reports**

Member Boreen provided an update from the August 25, 2020 Board of Adjustment meeting.

Chair Fischer noted the liaison for the Renaissance Zone Authority is vacant and asked for a volunteer. Member Nelson volunteered to be the liaison and provide meeting updates to the Board.

**Item 4: Other Business or Public Comment**

No other business or public comments were discussed.

**Item 5: Next Meeting – October 20, 2020**

The time at adjournment was 8:08 a.m.



**Planning & Development**  
225 4<sup>th</sup> Street North  
Fargo, North Dakota 58102  
Office: 701.241.1474 | Fax: 701.241.1526  
Email: [Planning@FargoND.gov](mailto:Planning@FargoND.gov)  
[www.FargoND.gov](http://www.FargoND.gov)

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

No building permits for new construction or for alterations to the exterior of existing structures shall be issued for property within a Historic Overlay district until a Certificate of Appropriateness has been reviewed and approved in accordance with the procedures with Section 20-0912. A Certificate of Appropriateness may be reviewed and issued by The Historic Preservation Commission and or City Staff, depending on the type of project and the Historic Overlay district.

The Historic Preservation Commission meets monthly at 8:00 am on the third Tuesday of the month, in the City Commission Room, City Hall, 225 4<sup>th</sup> Street North. Applicants must be present at the meeting. More information on design standards is available at: [www.FargoND.gov/historicpreservation](http://www.FargoND.gov/historicpreservation).

The following must accompany this application:

- Photos of the existing site
- Plans of the proposed project
- Building materials
- Site plan if applicable

Property Owner Information
Name (printed): Dean Gundberg
Name (printed): Lorilee Gundberg
Address: 914 10 <sup>th</sup> St S Fargo ND 58103

Contact Person Information (if different than owner)
Name (printed): Clint Minton (Minton Const)
Address: 8501 80 <sup>th</sup> Av S Subin MN 56580

Parcel Information
Historic overlay district of subject property: Hawthorne
Address: 914 10 <sup>th</sup> St S
Legal Description (attach separate sheet if more space is needed): parcel # 01-2400-02610-000

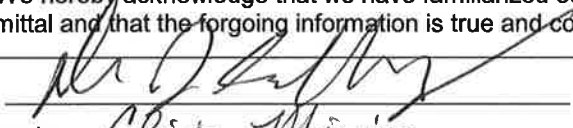
Check each of the following which applies to your project	
<input type="checkbox"/> Exterior remodel	<input type="checkbox"/> New garage
<input type="checkbox"/> Window replacement	<input type="checkbox"/> New accessory structure (not garage)
<input type="checkbox"/> New dormer	<input checked="" type="checkbox"/> New porch
<input type="checkbox"/> New/replacement chimney	<input type="checkbox"/> Front yard paving
<input type="checkbox"/> Skylight	<input checked="" type="checkbox"/> Demolition
<input type="checkbox"/> Overhead garage door replacement	<input type="checkbox"/> New addition
<input type="checkbox"/> Other: _____	

**Briefly Describe The Proposed Scope of Work**

Remove and rebuild wrap-around porch  
No significant change to existing footprint or general design/appearance.

**Acknowledgement** – We hereby acknowledge that we have familiarized ourselves with the rules and regulations to the preparation of this submittal and that the forgoing information is true and complete to the best of our knowledge.

Owner (Signature):



Date:

10/4/2020

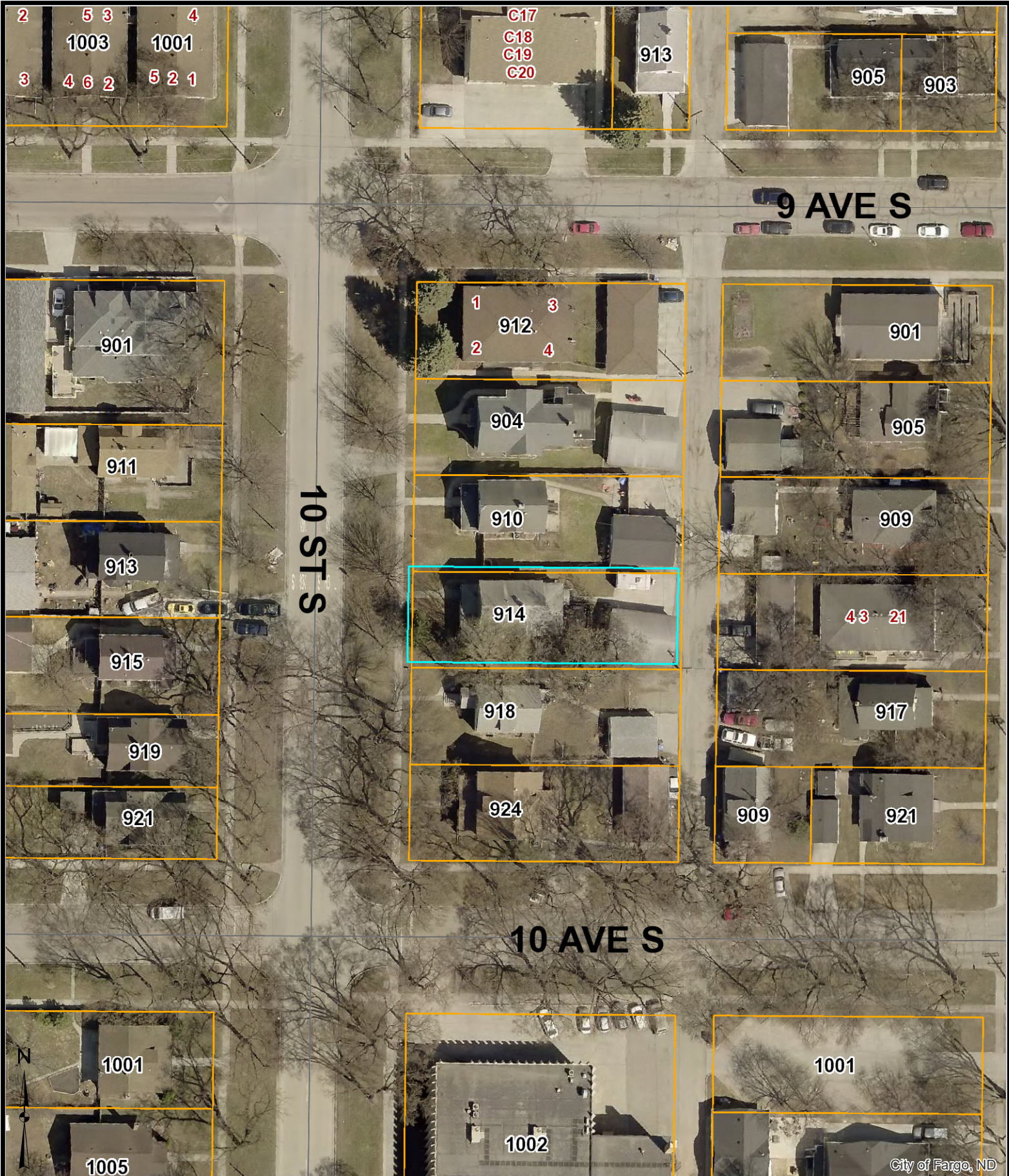
Representative (Signature):

Clint Minion

Date:

10/04/20





These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

914 10 St S

1:1,128

10/9/2020 1:45:35 PM

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.

THE CITY OF  
**Fargo**  
FAR MORE

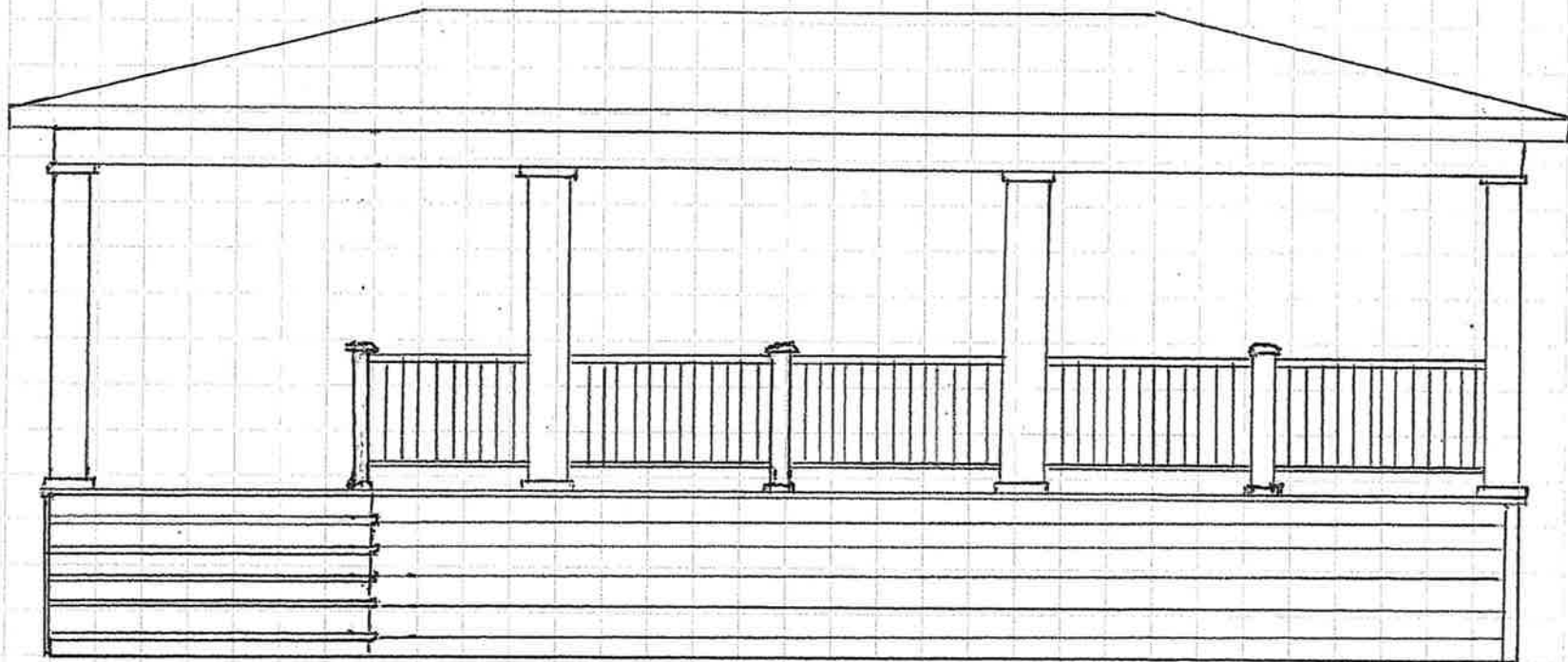


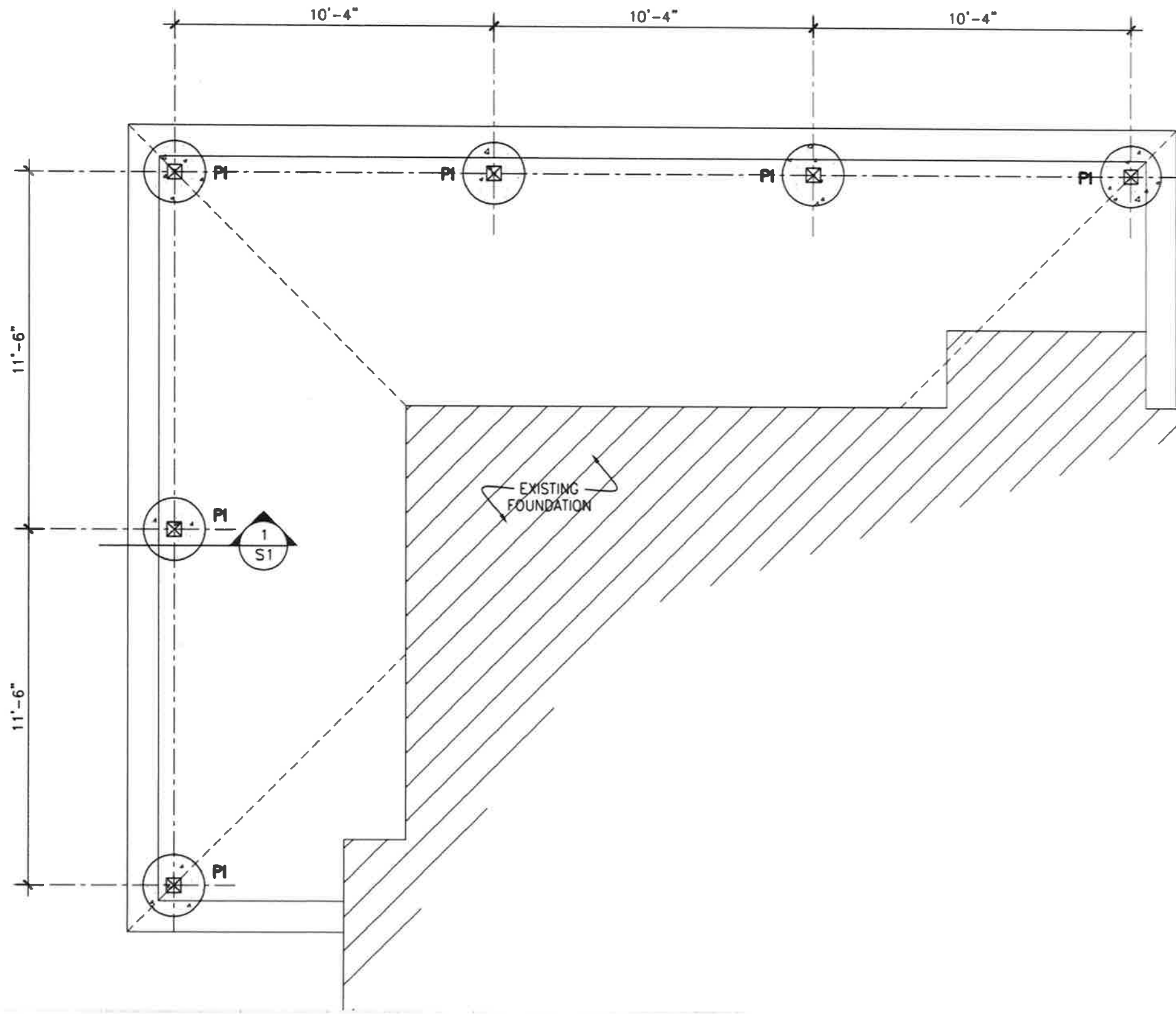


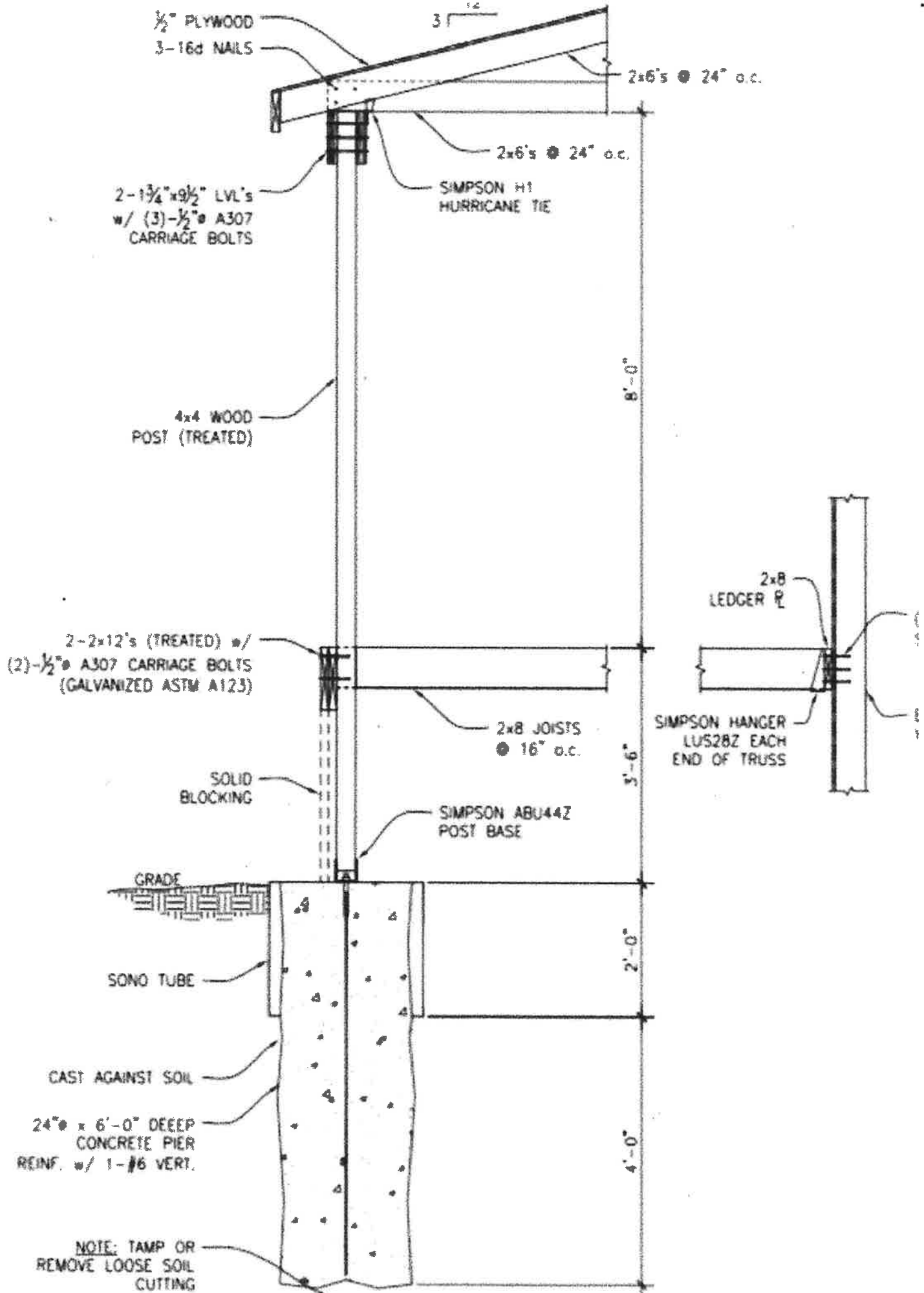














## **Materials**

pressure treated lumber floor and post framework

steel lap siding for skirting (match existing)

composite decking

round fiberglass columns with caps and bases

composite railing system (Trex)

woodgrain PVC beam cladding

beaded ceiling planks

aluminum soffit and fascia

asphalt shingles