

## MEMORANDUM

**TO:** Native American Commission  
**FROM:** Kara Gloe, Community Development Assistant Planner  
**DATE:** June 28, 2018  
**SUBJECT:** Fargo Native American Commission Meeting

The next meeting of the Fargo Native American Commission will be held on Thursday, July 5<sup>th</sup> at 12:00 p.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov).

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### **NATIVE AMERICAN COMMISSION**

**Thursday, July 5, 2018**

**City Commission Room**

**AGENDA (as amended at the meeting)**

1. Welcome and Introductions
2. Prayer
3. Approve Agenda & Minutes
4. Hate Free Communities Presentation – Barry Nelson
5. Public Comment
  - a. Budget Requests (as amended at the meeting)
6. Roles & Responsibilities
7. Fargo Project – August 5<sup>th</sup>
8. Native American Picnic – August 25<sup>th</sup>
9. Indigenous People's Day Update
10. Sweat Lodge Update
11. Announcements
12. Adjourn

Native American Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Tuesday at 8:00 p.m. and Thursday at 5:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at <http://fargond.gov/city-government/boards-commissions/native-american-commission>.

**BOARD OF NATIVE AMERICAN COMMISSIONERS  
MINUTES**

**Regular Meeting:**

**Thursday, June 7, 2018**

The Regular Meeting of the Board of Native American Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 p.m., Thursday, June 7, 2018.

The Native American Commissioners present or absent were as follows:

Present: Sharon White Bear, John Strand, Guy Fox, Ruth Buffalo, Lenore King, Rebecca Knutson, Chalsey Snyder, Whitney Fear

Absent: Clinton Alexander

**Item 1. Welcome and Introductions**

Chair White Bear welcomed Members to the meeting and introductions were made.

**Item 2. Approve Order of Agenda & Minutes**

Member Fox moved the Order of Agenda and the minutes of the May 3, 2018 Native American Commission meeting be approved. Second by Member King. All Members present voted aye and the motion was declared carried.

**Item 3. Installation of New Members**

Members Snyder and Strand present.

Chair White Bear gave the explanation on the Honoring Ceremony in the Native Culture and Tradition, the Native American Commission has been doing ever since the formation of the Native American Commission. Members Whitney Fear and Chalsey Snyder were welcomed to the Board.

Member Buffalo lead the Board in a prayer.

**Item 4: Public Comment**

Barb Larson and Brittany Engebretson, Lutheran Social Services, spoke to the Board regarding a Practicing Restorative Justice Conference with Peacemaking Circle training that is being planned for November. They are hoping to have collaboration with this Board. Member King volunteered to attend the informational meeting.

Tawny Cale, Moorhead resident and former member on the Moorhead Indian Education Parent Committee, shared with the Board that she recently attended a language event and would like to see more language opportunities brought to local students. Ms. Cale shared a sample packet she received at her training.

**Item 5. Native American Center Presentation – Guy Fox**

Member Fox presented preliminary plans and concepts for a Native American Center to serve multiple needs of the community. He noted partnership with Prairie St. John's. Mr. Fox noted that operation and maintenance would be a large hurdle for the facility.

Member Strand expressed that this is a great vision for the community and future.

**Item 6. Announcements**

Member Strand shared that there is a now a Native American Member, Joe Anderson, on the Arts and Culture Commission.

Member King provided an overview of the Fargo Marathon event.

Member King shared that the Mini Pow-Wow will be held August 5, 2018 in conjunction with the Fargo Project at Rabanus Park.

**Item 7. Adjourn**

The time of adjournment was 12:47 p.m.



## Roles and Responsibilities

As appointed members of the Fargo Native American Commission, each person plays a valuable role in meeting the mission:

*The mission of the Native American Commission (NAC) is to work together to strengthen the Native American community in order to promote understanding, recognition, and respect for Native American cultures and enrich the whole community.*

With the mission in mind, it is important to define the roles and responsibility each member has and is expected to maintain.

Responsibilities of Fargo Native American Commission Members:

- Attend monthly Commission meetings. When unable to attend monthly meetings, communicate schedule conflict with the Chair, in advance of the meeting.
- Attend meetings for any committees on which you serve. If you are unable to attend committee meetings, communicate schedule conflicts with the chair of the committee prior to the meeting
- Help build good faith in the wider community about the work and reputation of the NAC; be a good ambassador
- Communicate effectively within the NAC to ensure every member is equipped to be a good ambassador to the wider community

Duties of each officer (as per the Bylaws):

- Chair - preside over regular meetings, send meeting agenda three days prior to meeting; notify members of meeting date, time, and location three days prior to meeting date.
  - City Planner (or other designated City of Fargo staff employee) shall assist the Chair in pre-meeting duties such as but not limited to disseminating the meeting agenda to appropriate members, and notification of members regarding meeting date, time, and location.
- Vice-Chair - preside over meetings in the absence of the Chair, coordinate the storing and distribution of NAC records, coordinate minute taking at regular and special meetings of the NAC.
- Treasurer - report to the Commission on the NAC budget activities and coordinate budget activities with City of Fargo officials

Duties of Committee Chairs:

- Schedule meetings and reserve meeting space
  - City Staff liaison can assist, if given two weeks notice
- Report on committee activity to Executive Committee. The Chair of each committee is responsible for taking informal notes that must include any decisions made by the committee. These notes should be shared with the Executive Committee and the staff liaison within three days of their committee meeting. These notes will be included in the packet for the NAC monthly meetings, which are assembled one week in advance of the monthly NAC meeting. Should anyone wish to further address committee business, they are invited to make a request to be put on the agenda.
- Take the lead in organizing any committee activities

#### Duties of City Staff

- Facilitate agenda/packet preparation and dissemination for both full NAC monthly meetings and for the Executive Committee
- Ensure compliance with open meeting laws
- Take minutes at monthly meetings
- Ensure quorum is met for all full NAC monthly meetings. If quorum is not confirmed, city staff will communicate the cancellation of the monthly meeting.
- Provide administrative support
- Notify appropriate parties of sweat lodge reservations

June 2018



**CITY OF FARGO  
NATIVE AMERICAN COMMISSION**

**Sponsorship Application**

Please complete this application to apply for City of Fargo Native American Commission sponsorship funds. You will be contacted by City staff if additional information is required.

The Fargo Native American Commission (NAC) assists in funding events that fit within its mission to work together to strengthen the Native American Community to promote understanding, recognition and respect for Native American cultures and to enrich the whole community. If the NAC commits funds to an event, it must be listed as a sponsor in all publicity. The NAC will consider written funding requests monthly, with a deadline of the 1st of each month, and will make decisions with consideration of budget constraints and established budget line items. Priority will be given to organizations/events who have not received funding in the same calendar year. If you would like more information about NAC sponsorships, please contact the Fargo Planning Department at 701-476-4143 or kgloe@FargoND.gov.

The Human Family

ORGANIZATION NAME: \_\_\_\_\_

PROGRAM/PROJECT NAME: The North Dakota Human Rights Film and Arts Festival

DATE SUBMITTED: 7-3-18

AMOUNT REQUESTED: \$ 500

Date of event: Nov. 15 & 16, 2018 and January 2019

**PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT THE FUNDS WILL BE USED FOR (attach summary and description on the back of this page or on another sheet)**

**BASIC INFORMATION:**

Address: PO Box 9468 Fargo, ND 58106

Contact Name: Sean Coffman Phone: (701) 205-0248

Fax: (701) 212-4197 E-mail: sean@human-family.org

Legal structure of organization (ex. Non-profit or for profit, 501(c) (3), etc.) 501(c)(3)

Mission and Actions: In one or two sentences, what are you planning to do? Please attach additional information as applicable.

See attached

The Human Family is excited to share that the North Dakota Human Rights Film and Arts Festival is preparing for its 2018 exhibition. This year, we're proud to announce that the festival has expanded as a touring festival, and will hold screenings and receptions in three cities in North Dakota: Bismarck, Fargo and Grand Forks. This grant application is for costs associated with the Fargo component of the festival.

In Fargo, the film festival will take place over two nights in November, 2018: Thursday, November 15 and Friday, November 16. This year the festival will utilize Theater 1, expanding the number of seats available at the festival to 700 people. Submissions to the film festival began in February, and to date 79 films from 23 countries have been received. Announcements about the films selected to screen at the festival will be made in early October, 2018.

Panel discussions including local human rights and social justice leaders and advocates will take place at the end of each screening. They include:

- **Thursday, November 15:** To commemorate Hunger and Homelessness Awareness Week, a panel discussion about **Homelessness in North Dakota** will take place. We have invited Jessica Thomasson, ED of LSSND moderate the discussion. Invitations to participate as a panelist have also been extended to: Cody Schuler, ED of the FM Coalition for Homelessness; George Connell, Professor at Concordia College; Jan Eliasson, ED of the Gladys Ray homeless shelter; Whitney Fear, of Homeless Health; and Jesseca White of the Fargo PD. We may also have a current or former homeless individual to share about their experiences, but that won't be confirmed until closer to the event.
- **Friday, November 16: The Missing and Murdered Indigenous Women Crisis.** We have invited Michael Yellowbird to moderate an intimate discussion with Lisa Brunner, enrolled member of the White Earth Ojibwe Nation and 2016 Bush Fellow, and B.J. Jones, Director of the Tribal Judicial Institute and Affiliated Faculty at UND's School of Law. Their discussion will educate the audience around the impacts of historical trauma and the roots the MMIW crisis has in colonization - and how that history still impacts women today.

As part of this panel discussion, we are also currently working with artists and will be coordinating an exhibition that will take place in Fargo as part of the film festival (separate from the traveling exhibition, and taking place only in Fargo). We're currently working on engaging the [REDress Project](#), and working with as many downtown businesses as possible to adorn their store-front windows that week with Red Dresses or the like to bring awareness to the MMIW crisis.

The Human Rights Art Festival will be held separately from the film festival in 2018. The art festival is opening in Grand Forks in November, and is expected to come to Fargo in January of 2019. We are currently working with a local art museum as a potential host for the festival (the facility is ADA compliant). Details about the art festival's location in Fargo will be finalized in the coming weeks.

The Fargo Native American Commission branding will be utilized on all materials relating to the festival from approval of the grant through the conclusion of the festival in March of 2019.

Funding provided by the Fargo Native American Commission will be used directly to:

- Offset the cost of an art event such as the REDress Project (\$250)
- Offset the cost of travel, room and board for Lisa Brunner and B.J. Jones (\$250)

Questions or request for additional information may be directed to Sean Coffman, Executive Director of the Human Family: (701) 205-0248 x101 or [sean@human-family.org](mailto:sean@human-family.org)



## CITY OF FARGO NATIVE AMERICAN COMMISSION

### Sponsorship Application

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ORGANIZATION NAME: \_\_\_Indigenous Community Circle-FM\_\_\_\_\_

PROGRAM/PROJECT NAME: \_\_\_Community Picnic and Conversation\_\_\_\_\_

DATE SUBMITTED: \_\_\_6/29/2018\_\_\_\_\_

AMOUNT REQUESTED: \$\_\_\_593.88\_\_\_\_\_

Date of event: \_\_\_7/11/2018\_\_\_\_\_

**PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT THE FUNDS WILL BE USED FOR (attach summary and description on the back of this page or on another sheet)**

#### BASIC INFORMATION:

Address: \_\_\_4722 Lilac DR WF ND 58078\_\_\_\_\_

Contact Name: \_\_\_Judi Simley\_\_\_\_\_ Phone: \_\_\_701 371-4671\_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_judi.simley@gmail.com\_\_\_\_\_

Legal structure of organization (ex. Non-profit or for profit, 501(c) (3), etc.) \_\_\_NON-Profit\_\_\_\_\_

Mission and Actions: In one or two sentences, what are you planning to do? Please attach additional information applicable.

We are planning a community picnic and conversation about the proposed Native Center. We need funding for food item—I have attached a itemized list. If you have any other questions please contact me!



Community Picnic	Around 300 people	Sams	Count in Package	# of packs needed	Total
Food Items:					
	Hamburger Patties	300	17.98	18	18 323.64
	Hot Dogs	300	23.98	80	4 95.92
	HB Bums	300	2.48	16	19 47.12
	HD Bums	300	2.48	16	19 47.12
	Ketsup	5	5.98	3	2 11.96
	Mustard	3	3.98	2	1 3.98
	Water	400	pepsi is donating		529.74
	Pop	200	pepsi is donating		
Paperware					
	Cups	300	8.98	252	1 8.98
	Plates	300	13.72	165	2 27.44
	Forks	300	9.97	600	1 9.97
	Knives	300	9.97	600	1 9.97
	Napkins	600	7.78	660	1 7.78
					64.14
Misc					
	Coolers	5	we are supplying		
	Cooks	4	we are supplying		
	Servers	10	we are supplying		
	Spatulas	4	we are supplying		
	Tin Pans	5	10.46	18	1 10.46
	Pens/Pencils	300	5.98	24	13 77.74
	Post-it Notes	1000	7.98	1800	1 7.98
	Tin Foil	1	13.98	2	3 41.94
Grand Total:					593.88

**Mini Powwow - Fargo Project Planning Committee**

**Event: Sunday, August 5th**

**First Name    Last Name**

Whitney    Fear  
Lenore    King  
Kelly    Noak  
Sarah    Haeder

**Day of volunteers**

Tanya    RedRoad

**Community Picnic Planning Committee**

**Event: Saturday, August 25th**

<b>First Name</b>	<b>Last Name</b>
Tanya	RedRoad
Lenore	King
Joyce	Shinning On (Youth ages 7-18)
Kelly	Noak