



## MEMORANDUM

**TO:** Arts and Culture Commission

**FROM:** Kylie Murphy, Assistant Planner

**DATE:** December 20<sup>th</sup>, 2017

**RE:** Arts and Culture Commission Meeting

The next meeting of the Arts and Culture Commission will be held on Wednesday, August 17 at 4:00 p.m. in the City Commission Room, City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov). Thank you.

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**ARTS AND CULTURE COMMISSION**  
**Wednesday, December 20<sup>th</sup>, 2017 5:00 p.m.**  
**City Commission Room**  
**AGENDA**

1. Approve Order of Agenda
2. Approval of Minutes – Date
3. Chris Schlepp – Electrical Box Art Idea
4. Tania Blanich- Curate Extension
5. Acquisition of Artwork- *Dakotaland*
6. Monthly Management Report
7. Other Business or Public Comments

Arts and Culture Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Saturday at 4:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/artsandculture](http://www.FargoND.gov/artsandculture).



**Item 5: Arts Management Report**

Brittany Rakowitz, planning intern, introduces the art management report and explains how the artwork came to have water damage. Staff is recommending restoration of all the damaged artworks. Commissioners would like to have an estimate on the restoration before they move forward with a recommendation.

**Item 6: Public Art Policy Draft**

Ms. Rakowitz introduces the policy draft and asks commissioners for their feedback on the policy. Commissioners discuss changes that need to be made to the draft.

**Item 6a: City Hall Exterior Update**

Staff will bring the final RFP for exterior panels in December. Chair Preston would like to know who would be involved in the advisory panel committee. Commissioners discuss the RFP in further detail.

**Item 7: Public Art Master Plan Update**

November 29 from 5 – 6:30pm an open house will be held at the downtown library and will include a presentation on the Public Art Master Plan. There will be a brown bag presentation for the City Commissioners at 12pm on November 30. Due to the comments coming in slower than expected, staff feels the December 4 City Commission meeting is too early to ask for adoption.

**Item 7a: 2018 Retreat**

The retreat will help commissioners understand the Public Art Master Plan. Staff is looking to set up the retreat for the middle to end of January and will bring in an outside facilitator to help with the process.

**Item 8: 2018 Calendar**

Kylie Murphy, assistant planner, introduces the 2018 calendar for the Arts and Culture Commission meeting dates. Ms. Murphy notes that the November meeting has been changed due to the holiday.

**Item 9: Public Comments**

Chair Preston called for public comment. No comment was offered.

Staff notes that included in the commissioners packet is a thank you from Simone of Folkways and a recently published article on the Fargo Project.

## **MEMORANDUM**

**TO:** Arts and Culture Commission

**FROM:** Nicole Crutchfield  
Kylie Murphy

**DATE:** December 20, 2017

**RE:** Meeting Report

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Below is a monthly report corresponding to the agenda items for the December 20th meeting.

### **Item 3) Chris Schlepp – Electrical Box Art Idea**

Chris Schlepp, with the Fargo BID, will be presenting on his idea of how to turn the electrical boxes downtown into something that “pops” when you walk by.

### **Item 4) Curator Extension**

Tania Blanich will extend her contract with the City from January 1<sup>st</sup> through June 30<sup>th</sup>, 2018. The extension will cover exhibitions within the Mayor’s office and the hallway outside the offices through to the transition into the new City Hall. Tania will curate the two spaces for a total of \$5,250 which includes the stipends for the artists, the design work/production and a videographer to create a video about the artist.

The featured artists will be Dan Koeck and Robert Schlomann.

### **Item 5) Acquisition of artwork**

In an effort to grow the City of Fargo’s permanent art collection, artwork from each seasons featured exhibit will be recommended by the curator to the City for purchase. Pieces from Char-Marie *Floods Dakotaland* have been recommended to choose from.

City Staff recommends that the Mayor select two artworks to be added to the City of Fargo’s permanent art collection.

### **Item 6) Arts Management Report**

Please see attached report for information about the permanent collection and its management.

# Monthly Management Report

## PERMANENT COLLECTION

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The art collection managed by the City of Fargo Arts and Culture Commission is currently reported as 92 pieces covering various mediums.

Library Owned: 59

City Owned: 33

Several pieces that were temporary artworks counted as part of the permanent collection will be removed, such as the painted dumpsters.

Earlier in the month I met with Beth Postema, Deputy Director of the Fargo Library system, and discussed the role of the ACC in managing the City's permanent art collection. Although the library owns artwork, they do not maintain any records or insurance. The artworks are listed on the City's fixed assets report.

Currently, the library has been completing minor restorations in house with their own budgeted funds. The library is unaware of any maintenance ever being performed on the artworks.

\*One painting by Cyrus Running is in need of immediate restoration.

Will be conducting:

- Condition report completed on each piece
- Suggest proper care and placement of the artwork

Would recommend:

- Placement of display signs educating the public on why artwork should not be touched
- Why placement away from exposure to direct sunlight and exterior doors is important to the preservation of artwork

Additionally:

- Tracking of the permanent collection with completed accessioning numbers
- Tracking of temporary artworks/ series.
- Categorizing artwork, Landscape design: Interpretive public art markers (information pillars and tiles), Outdoor Sculptures.
- Creating digital files on each artwork

### **UPDATE:**

Randy Hayes- Woman with Blanket (Pastel on Paper)

- Reached out to Midwest Art Conservation Center- Currently awaiting an estimate from Dianna Clise, Senior Paper Conservator, on the restoration of piece.