



**Request for Proposal  
Negotiations Truck  
November 2<sup>nd</sup>, 2018**

# City of Fargo Request for Proposal

The City of Fargo is requesting proposals for (1) Fargo Police Department Negotiations Truck. Sealed proposals will be received by the City of Fargo Auditor's Office at 225 4<sup>th</sup> Street North, Fargo, ND 58102, for the purpose of evaluating costs and operating parameters on one new Negotiations Truck. Upon completion of the evaluation by the selection committee an order may be placed. Proposals will be received until 2:00 PM on November 2<sup>nd</sup>, 2018.

## **CITY OF FARGO RIGHTS**

The City reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The City hereby notifies all proposers that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all proposals that is in the best interest of the City. All questions and inquiries will be addressed to:

### Equipment Specifications:

Tanner Smedshammer  
Fleet Management Specialist  
Public Works  
402 23<sup>rd</sup> St. N  
Fargo, ND 58102

Email: [Tanner.Smedshammer@FargoND.gov](mailto:Tanner.Smedshammer@FargoND.gov)  
Phone: (701) 241-1460  
Fax: (701) 298-6971

### Police Dept Operational Questions

Nicholas Kjonaas  
Criminal Investigations Division  
Fargo Police Department  
222 4<sup>th</sup> St. North  
Fargo, ND 58102

[NKjonaas@FargoND.gov](mailto:NKjonaas@FargoND.gov)  
(701) 241-8571  
(701) 241-1407

## GENERAL SPECIFICATION

**MODEL:** Unit shall be a new current year model.

**WARRANTY:** Minimum 1 year all-inclusive warranty on all components.

**DELIVERY:** Proposer must perform a complete pre-delivery service prior to delivery of equipment. All units are F.O.B., Fargo Central Garage.

**Proposer must state the number of days for delivery from time of order and a \$150.00 per day will be accessed against the purchase price with the total not to exceed 2.5% of purchase price.**

**MANUALS:** One (1) complete service manual, digital or printed.  
One (1) complete parts manual, digital or printed.  
Two (2) operator's manuals.  
One (1) training video (if available).

**TRAINING** Upon delivery to end-user proposer will provide instruction to operators on proper operation and daily maintenance.

Two days of training on repair procedures to be provided by a Factory Qualified representative to repair technicians. Onsite training at the City of Fargo Central Garage should be scheduled at time of order.

**PROPOSER** There shall be \$500,000.00 minimum of product Liability coverage by the manufacturer and minimum of \$500,000.00 liability coverage by the product installers to protect the City of Fargo. Certification shall be provided with proposal.

Preference may be given to proposer who has a local dealer with a reasonable amount of parts inventory for the unit that has been proposed and a complete service facility. On new models or equipment not previously purchased by the City of Fargo, the selection committee may elect to have a demonstration of the models being considered.

**Pre Delivery** Transportation will be provided for two City of Fargo representatives at the expense of the awarded proposer for a pre-delivery inspection. Travel will be the most efficient way per location of factory.

**Price**

Chassis Make/Model: \_\_\_\_\_ \$: \_\_\_\_\_

Body Make: \_\_\_\_\_ \$: \_\_\_\_\_

**Total equipment price** \$ \_\_\_\_\_

**Delivery Date**

Number of days for delivery from date of order: \_\_\_\_\_

Company: \_\_\_\_\_

By: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

# **Negotiations Truck RFP Specifications**

## **1.0 INTENT**

It is the intent of this specification to provide for the purchase of one (1) new and unused Negotiations Truck to be used by the Fargo Police Department.

The City of Fargo Police Department has evaluated different styles of Negotiations Trucks and has determined that this published specification is best suited for the FPD needs in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other Negotiations Trucks will be compared.

In comparing proposals, comparison will not be confined to price only. The successful proposer will be one whose product is judged as best serving the interests of the FPD when price, product, quality and delivery are considered. The FPD also reserves the right to reject any or all proposals or any part thereof, and to waive any minor technicalities. A contract will be awarded to the proposer submitting the lowest responsible proposal meeting the requirements.

## **2.0 EQUIVALENT PRODUCT**

Proposals will be accepted for consideration on any make or model that is equal or superior to the Negotiations Truck specified. Decisions of equivalency will be at the sole interpretation of the FPD. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. An original manufacturer's brochure of the proposed product is to be submitted with proposal.

## **3.0 INTERPRETATIONS**

In order to be fair to all proposers, no oral interpretations will be given to any proposer, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the FPD may choose to issue an addendum in accordance with local state laws.

## **4.0 GENERAL**

The specification herein states the minimum requirements of the FPD. All proposals must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The FPD will consider as irregular or non-responsive any and all proposals that are not prepared and submitted in accordance with the RFP document and specification, or any proposal lacking sufficient technical literature to enable the FPD to make a reasonable determination of compliance to the specification. It shall be the proposer's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification (COMPLY: YES NO) will cause the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection.

**5.0 SPECIFICATIONS**

	<u><b>YES</b></u>	<u><b>NO</b></u>
<u><b>5.1 Chassis</b></u>		
1. 25,500 lb. GVW (F650 or Approved Equivalent)	_____	_____
2. 270 HP @ 2400 RPM 8 Cylinder Diesel Engine.	_____	_____
3. 675 lbs. Torque @ 1600 RPM.	_____	_____
4. 6 Speed Automatic Transmission.	_____	_____
5. Water to oil transmission cooler.	_____	_____
6. Hydraulic Brake System	_____	_____
7. Air-Ride rear suspension	_____	_____
8. Front and rear shock absorbers.	_____	_____
9. Tilt steering column.	_____	_____
10. Cruise control & Electronic Throttle Control.	_____	_____
11. Air conditioning.	_____	_____
12. Left and right Air ride seats with arm rests.	_____	_____
13. AM/FM/CD with 2 speakers in cab and 4 speakers in the box.	_____	_____
14. Power windows and door locks.	_____	_____
15. Chrome remote, heated rear view mirrors.	_____	_____
16. Hood mounted convex mirrors.	_____	_____
17. Single 50 gallon fuel tank	_____	_____
18. Engine block heater.	_____	_____
19. Two (2) 12 volt maintenance free batteries.	_____	_____
20. 22.5" low profile tires that meet chassis requirements.	_____	_____

	<u><b>YES</b></u>	<u><b>NO</b></u>
<b><u>5.2 Body</u></b>		
1. 26' Fiberglass Reinforced Plywood Box (RFP) With Gelco Finish or Aluminum Sheet post construction, 102" wide 90" high 26' long.	_____	_____
2. Curbside hinged front door with 30" x 18" fixed window and exterior grab handle for ease of egress.	_____	_____
3. Recessed double step step-well with custom designed auxiliary battery compartment.	_____	_____
4. Install grated stationary step under curb side sliding door.	_____	_____
5. 1 1/8" thick laminated hardwood flat floor with Black dot, non-slip flooring.	_____	_____
6. 22" Body skirting	_____	_____
7. Kason Key locking front side and rear side door hardware.	_____	_____
8. Top hat roof conversion with full cab/box walk through door way.	_____	_____
9. Stainless Steel front corners.	_____	_____
<b><u>5.3 Generator</u></b>		
1. 12 KW Sine Wave Commercial Diesel Generator, lowest decibel available	_____	_____
2. Ability to operate A/C, Heater and all specified equipment and lighting	_____	_____
<b><u>5.4 Electrical</u></b>		
1. Install 3-speed bi-directional vent in the ceiling	_____	_____
2. Install LED interior lighting three (3) interior dome lights mounted in the ceiling, four (4) mounted center on ceiling, and one (1) mounted over each desk.	_____	_____

	<u><b>YES</b></u>	<u><b>NO</b></u>
3. Driver side shoreline power with built-in trickle charger wired to truck batteries	_____	_____
4. Install back up camera with 7" color monitor.	_____	_____
5. Exterior porch light over side door.	_____	_____
6. Install two (2) flush mount flood lights on curb side and two (2) on the street side and (2) on rear of body. 360 degree scene lighting powered by generator	_____	_____
7. Install automatic step well light in curbside step well with on/off over-ride switch.	_____	_____
8. One (1) 2-way radio shall be installed, in cab of truck. *Radio will be supplied by the City of Fargo*	_____	_____

**5.5 Interior**

1. Install sub-wall structure, insulate with 3/4" Styrofoam and install white FRP smooth walls.	_____	_____
2. Install fire extinguisher	_____	_____
3. Install Throw phone system on rear table top	_____	_____
4. HVAC for summer/winter comfort	_____	_____

**5.6 Outlets**

1. (3) Shore power outlets	_____	_____
2. Driver Side-Front to Rear		
• 3-Inverted duplex outlets, above table top	_____	_____
• 2-Vertical power strips between stacked screens	_____	_____
• 2-inverted duplex outlets, above table top	_____	_____
• 2-Vertical power strips between monitors	_____	_____
• 1-Inverted duplex outlet, above flip-up counter	_____	_____
3. Curb Side-Front to Rear		
• 2-Power strip outlets, mounted above bench seat	_____	_____
• 2-Inverted outlet mounted on the exterior of the curb side	_____	_____



	<u><b>YES</b></u>	<u><b>NO</b></u>
<b><u>5.7 Interior – Street Side Front to Rear:</u></b>		
1. Build and install street side 10’ table top	_____	_____
2. Build spot under desk for printer.	_____	_____
3. Install (6) 32” LED TV monitor above desk.	_____	_____
4. Install (4) monitors, with (1) TV above monitor, centered	_____	_____
5. Build and install street side 7’ table top	_____	_____
6. Build and install street side standing height fold up counter	_____	_____
7. Build and install rear storage cabinet per attached drawing. Marlite faced or approved equal.	_____	_____

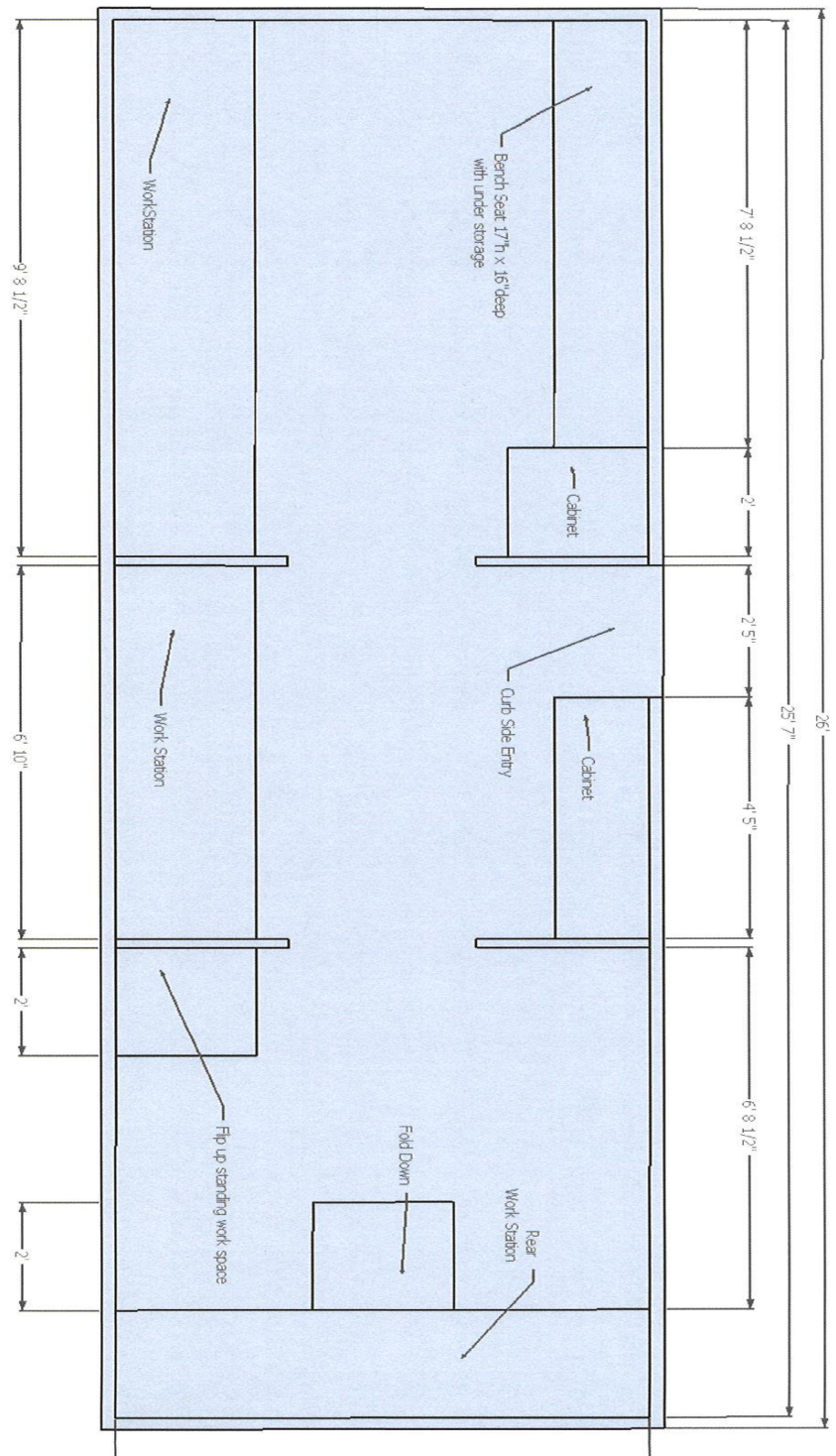
<b><u>5.8 Interior – Curb Side Front to Rear:</u></b>		
1. Build and install curb side 8’ bench seat with under seat storage	_____	_____
2. Build and install curb side 2’ cabinet per attached drawing. Marlite faced or approved equal.	_____	_____
3. Diamond plate 30” steps entering box	_____	_____
4. Build and install curb side 4’ cabinet per attached drawing. Marlite faced or approved equal	_____	_____
5. Build and install rear storage cabinet per attached drawing. Marlite faced or approved equal.	_____	_____
6. Build and install on rear wall; table top with matching cabinets above, dividing flip down counter to separate table. See attached drawing.	_____	_____

**5.9 Exterior**

**YES**

**NO**

- |                                                                            |       |       |
|----------------------------------------------------------------------------|-------|-------|
| 1. Retractable roof mounted scene lighting system.                         | _____ | _____ |
| 2. Escape safety hatch in center of roof                                   | _____ | _____ |
| 3. Radio and TV antenna on roof                                            | _____ | _____ |
| 4. One curb side, one street side, underbody boxes,<br>– Largest available | _____ | _____ |
| 5. Build compartment with exhaust for generator<br>on driver side          | _____ | _____ |



**Exceptions & Deviations**

Proposer shall fully describe every variance exception and/or deviation. List the item number here and fully explain any items in non-compliance with specification.

Additional sheets may be used if required.

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**Warranty**

Negotiation Truck:

Chassis Base Manufacture: \_\_\_\_\_

Body Manufacture: \_\_\_\_\_

Other Warranties that apply: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_