

MEMORANDUM

TO: Native American Commission
FROM: Tia Braseth, Community Development Coordinator
DATE: September 4, 2018
SUBJECT: Fargo Native American Commission Meeting

The next meeting of the Fargo Native American Commission will be held on Thursday, October 4 at 12:00 p.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or planning@FargoND.gov.

NATIVE AMERICAN COMMISSION Thursday, September 6, 2018 City Commission Room AGENDA

1. Welcome and Introductions
2. Prayer
3. Approve Agenda & Minutes
4. Approve Roles & Responsibilities
5. Budget Updates & Requests/Recommendations
 - a. Update: 4U Community Outreach Sponsorship
 - b. Update: Navy Week flags
 - c. Request: Native STAND
 - d. Request: The Human Family
6. Sweat Lodge Update
7. Native American Picnic Debrief
8. Indigenous People's Day Updates
9. Native Programs
10. Public Comment
11. Announcements
12. Adjourn

Native American Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Tuesday at 8:00 p.m. and Thursday at 5:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at <http://fargond.gov/city-government/boards-commissions/native-american-commission>.

**BOARD OF NATIVE AMERICAN COMMISSIONERS
MINUTES**

Regular Meeting:

Tuesday, August 2, 2018

The Regular Meeting of the Board of Native American Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 p.m., Thursday, August 2, 2018.

The Native American Commissioners present or absent were as follows:

Present: Sharon White Bear, John Strand, Guy Fox, Ruth Buffalo, Lenore King, Chalsey Snyder, Whitney Fear

Absent: Rebecca Knutson, Clinton Alexander

Item 1. Welcome and Introductions

Chair White Bear welcomed Members to the meeting and introductions were made.

Item 2. Prayer

Member Fox lead the Board in a Prayer.

A moment of silence was observed in remembrance of Savanna Greywind.

Item 3. Approve Order of Agenda & Minutes

Member Fox moved the Order of Agenda and the minutes of the July 5, 2018 Native American Commission meeting be approved. Second by Member King. On the call of the roll Members Buffalo, Fox, King, Strand, and White Bear voted aye. Absent and not voting: Members Alexander, Fear, Knutson, and Snyder. The motion was declared carried.

**Item 4. Presentation: American Indian Public Health Resource Center –
Melissa Nadeau, Vanessa Tibbitts, Gretchen Dobervich, and Ryan Eagle**

Pearl Walker-Sweeney, Vanessa Tibbitts, Gretchen Dobervich, and Ryan Eagle from the American Indian Public Health Resources Center gave a presentation to the Board on a developing education program, Native STAND (Students Together Against Negative Decisions), to train youth on healthy decision making.

Members Fear and Snyder Present.

A funding request will be taken to the Executive Committee for recommendation.

Item 5. Roles & Responsibilities

Chair White Bear asked that any input be submitted to staff, and the roles & responsibilities will be confirmed at the next meeting.

Item 6. Budget Request

a. The Human Family

Shawn Coffman, Executive Director of the Human Family, presented a sponsorship request for the North Dakota Human Rights Film Festival. He provided a background and schedule for the event.

The funding request will be taken to the Executive Committee for recommendation.

Item 7. Fargo Project Update – August 5th

Member King and Planning Director Nicole Crutchfield gave a background and update about the event.

Item 8. Native American Picnic Update – August 25th

An update was given on the Native American Picnic to be held at Oak Grove Park on August 25th.

Item 9. Navy Week Update

Member Fear shared that the Native American Committee hosted Master Chief Osborne from the US Navy Pacific Fleet at the West Fargo VFW. She noted that Veterans services were discussed and the event went smoothly.

Item 10. Indigenous People's Day Update

Chair White Bear provided a brief update and stated that the next meeting will be held on August 8th.

Item 11. Sweat Lodge Update

Member Fox gave an update on the Sweat Lodge. He noted that the roles and responsibilities are being updated and that site improvements are needed before new reservations will be taken.

Item 12. Public Comment

No public comment was given.

Commissioner John Strand asked about an update on the Native American Center. Chair White Bear stated she would work on getting information and an update to provide at the next Board meeting.

Item 13. Announcements

August 19th is wear red day city wide in honor of Savanna Greywind.

Nominations are being accepted for the Indigenous Peoples Day awards.

Tia Braseth, Planning Coordinator, was introduced to the Committee as a new member of the City Planning Department Community Development team.

Item 14. Adjourn

The time of adjournment was 12:50 p.m.



The Fargo Native American Commission

Address: 200 3rd St. N. • Fargo, ND • 58103

Phone: 701.241.1474

Website: www.fargond.gov

The Fargo Native American Commission Member Roles and Responsibilities

The mission of the Fargo Native American Commission is to work together to strengthen the Native American community in order to promote understanding, recognition, and respect for Native American cultures and enrich the whole community.

As an appointed member of the Fargo Native American Commission, and with the mission in mind, it is important to define the roles and responsibility each member has and are expected to maintain.

Responsibilities of Fargo Native American Commission Members:

- Attend monthly Commission meetings. When unable to attend a scheduled monthly meeting, a NAC commissioner must communicate the absence with the Chair as soon as possible in advance of the meeting.
- Attend all scheduled meetings for any committees on which you serve. When unable to attend a scheduled committee meeting, the NAC commissioner must communicate the absence with the Chair of the committee as soon as possible in advance of the meeting.
- Help to create a respectful image and build good faith regarding the work and reputation of the Fargo Native American Commission and the urban indigenous community we represent; be a respectful ambassador.
- Communicate respectfully and effectively with all members of the Fargo Native American Commission to ensure every member is equipped with the knowledge and NAC policies that create respectful ambassadors within the entire community.

Duties of each officer (as per the Bylaws):

- **Chair** - Preside over regular meetings, send meeting agenda three days prior to meeting; notify members of meeting date, time, and location three days prior to meeting date.
 - City Planner (or other designated City of Fargo staff employee) shall assist the Chair in pre-meeting duties such as but not limited to disseminating the meeting agenda to appropriate members, and notification of members regarding meeting date, time, and location.
- **Vice-Chair** - Preside over meetings in the absence of the Chair, coordinate the storing and distribution of NAC records, coordinate minute taking at regular and

special meetings of the NAC.

- **Treasurer** - Report to the Commission on the NAC budget activities and coordinate budget activities with City of Fargo officials.

Duties of Committee Chairs:

- Schedule meetings and reserve meeting space.
 - City Staff liaison can assist, if given two weeks notice.
- Report on committee activity to Executive Committee. The Chair of each committee is responsible for taking informal notes that must include any decisions made by the committee. These notes should be shared with the Executive Committee and the staff liaison within three days of their committee meeting. These notes will be included in the packet for the NAC monthly meetings, which are assembled one week in advance of the monthly NAC meeting. Should anyone wish to further address committee business, they are invited to make a request to be put on the agenda.
- Take the lead in organizing any committee activities.

Duties of City Staff

- Facilitate agenda/packet preparation and dissemination for both full NAC monthly meetings and for the Executive Committee.
- Ensure compliance with open meeting laws.
- Take minutes at monthly meetings.
- Ensure quorum is met for all full NAC monthly meetings. If quorum is not confirmed, city staff will communicate the cancellation of the monthly meeting.
- Provide administrative support.
- Notify appropriate parties of sweat lodge reservations.

September 2018



Native American Commission 2018 Committee List

1. Executive Committee
 - a. Sharon White Bear – Chair
 - b. Lenore King – Vice Chair
 - c. Ruth Buffalo – Treasurer

2. Culture & Education Committee
 - a. Rebecca Knutson
 - b. Guy Fox
 - c. Chalsey Snyder

3. Sweat Lodge
 - a. Guy Fox
 - b. Whitney Fear

4. Public Relations
 - a. Ruth Buffalo
 - b. Sharon White Bear
 - c. Lenore King
 - d. Chalsey Snyder
 - e. John Strand

5. Health & Wellness
 - a. Lenore King
 - b. Whitney Fear

Native American Commission Budget 2018 - Monthly Update Format

Total Budget

\$45,200.00

Description	2018		
	Social Service/CDG FY '18	Amount Paid	Remaining Budget
Administration	\$1,500.00	\$492.99	\$1,007.01
Meeting Supplies, plaques, name takes, workshops, retreats	\$1,000.00	\$492.99	\$507.01
Community Honoring	\$500.00		\$500.00
Executive Committee	\$4,000.00	\$1,993.88	\$2,006.12
Community Picnic	\$2,500.00	\$1,200.00	\$1,300.00
Sponsorship Applications	\$1,500.00	\$793.88	\$706.12
Sweat Lodge Committee	\$5,000.00	\$900.00	\$4,100.00
Sweat Lodge Operation	\$5,000.00	\$900.00	\$4,100.00
Public Relations Committee	\$7,500.00	\$1,107.74	\$6,392.26
Advertising of NAC Events	\$1,000.00	\$284.00	\$716.00
Police Picnic	\$800.00	\$412.62	\$387.38
Indigenous Peoples Day	\$5,000.00		\$5,000.00
MMIW Event	\$700.00	\$411.12	\$288.88
Culture & Education Committee	\$14,850.00	\$1,150.00	\$13,700.00
Budget	\$3,850.00	\$150.00	\$3,700.00
Woodlawn & High Plains Powwow (sponsorship)	\$1,000.00	\$1,000.00	\$0.00
Crossroads Powwow (sponsorship)	\$10,000.00		\$10,000.00
Health & Wellness Committee	\$12,200.00	\$2,564.40	\$9,635.60
Budget	\$3,000.00		\$3,000.00
Fargo Marathon	\$1,800.00	\$1,124.52	\$675.48
NYE Powwow	\$7,400.00	\$1,439.88	\$5,960.12
Total	\$45,050.00	\$8,209.01	\$36,840.99