



Planning & Development
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ARTS AND CULTURE COMMISSION
Wednesday, March 27, 2024 | 4:00PM
Meadowlark Room
AGENDA

1. Welcome and Introductions
2. Approve Agenda & Minutes.....Action Item
3. Presentation by Brad Bachmeier of incorporation of art in airports
4. Recommendations for Student Art for Bus Wrap.....Action Item
5. Deaccession of Randy Hayes piece.....Action Item
6. Summary of Quarter 3 and 4 Work Session
7. Staff Report
8. Announcements
9. Adjourn – Next Meeting: May 15, 2024

Arts and Culture Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on www.FargoND.gov/streaming. They are rebroadcast each Saturday at 4:00 p.m. Minutes are available on the City of Fargo Web site at www.FargoND.gov/artsandculture.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

ARTS AND CULTURE COMMISSION MINUTES

Regular Meeting:

November 15, 2023

The Regular Meeting of the Arts and Culture Commission of the City of Fargo, North Dakota, was held in the Commission Chambers at City Hall at 4:00 p.m., November 15, 2023.

The Arts and Culture Commissioners present or absent were as follows:

Present: Deb Williams, Tracy Jordre, Jon Offutt, Tracy Walvatne, Monika Browne-Ecker, Danyel Moe

Absent: Joe Williams, Anna Johnson

Item 1: Welcome and Introductions

Chair Jordre called the meeting to order and welcomed Members to the meeting.

Item 2: Welcome new member Danyel Moe

Chair Jordre welcomed new Member Danyel Moe to the Board and introductions were made.

Item 3: Approve Agenda and Minutes

Member Offutt moved the Order of Agenda be approved as presented. Second by Member Browne-Ecker. All members present voted aye and the motion was declared carried.

Member Browne-Ecker moved the Minutes of the May 17, 2023 Arts and Culture Commission meeting be approved. Second by Member Offutt. All Members present voted aye and the motion was declared carried.

Item 4: Summary of Quarter 2 May Work Session

Chair Jordre noted that the Summary of the Quarter 2 May Work Session is located in the packet.

Item 5: The Arts Partnership – City Arts Partnership 2023 grants overview

Planning and Development Director Nicole Crutchfield gave an overview on the City Arts Partnership 2023 grants.

Item 6: Staff Report – Project Updates

Ms. Crutchfield spoke on the communications project and the 2024 budget.

Planning Coordinator Maegin Elshaug shared the status of various Public Art Projects and presented two videos on recent art projects.

Item 7: Calendar meetings for 2024

Chair Jordre noted the meeting dates for 2024 can be found in the packet.

Item 8: Announcements

Member Browne-Ecker announced that *Decked!* will be playing at Theatre B from November 24 to December 17.

Member Offutt shared that Arts for the Holidays will be at the Fargo Civic Center December 9 from 10 a.m. to 5 p.m.

Ms. Crutchfield noted that the Fargo Growth Plan is in development and the public online survey closes on November 17.

Item 9: Adjourn – Next Meeting: February 21, 2024

The time at adjournment was 4:21 p.m.

Item 10: Move to Meadowlark Room for Work Session

- a. **Discussion Work Session: Partnerships and 2024 project development**

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maegin Elshaug, Planning Coordinator
DATE: March 20, 2024
RE: Presentation by Brad Bachmeier of incorporation of art in airports

Brad Bachmeier recently presented to the Municipal Airport Authority Board regarding airport design considerations and incorporation of art, including in conjunction with airport renovation and expansion. He will present to the Arts and Culture Commission.

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maegin Elshaug, Planning Coordinator
DATE: February 16, 2024
RE: Recommendation for Student Art for Bus Wrap

In early January, the Call for Student Art for Bus Wrap was opened for middle and high school students living in Fargo or enrolled in a Fargo school/homeschooled in Fargo for the 2023-2024 school year. During the open call, four students and two parents attended an informational session to view a bus in person and inquire about the call. Students were to design a bus wrap promoting the theme of environmental stewardship and climate resiliency. The top submission will have their art on a bus and receive \$500, and the second and third submission will receive \$300 and \$200, respectively.

At the close of the call on February 2nd, twenty submissions were received, spanning seven different schools (unfortunately, one submittal was received past the deadline and was not included). On February 7th, a subcommittee convened, consisting of two Arts and Culture Commission members, two Sustainability and Resiliency Committee members, and three Fargo Youth Initiative members. Overall, the review committee was impressed by the number of submissions and students' ability to connect the message of climate resilience and environmental stewardship through thoughtful, creative design. There was a full hour of robust discussion of different interpretations of the art and identifying their unique incorporations of the criteria. The subcommittee is recommending the top three selections, based on the following criteria, which was included in the Call:

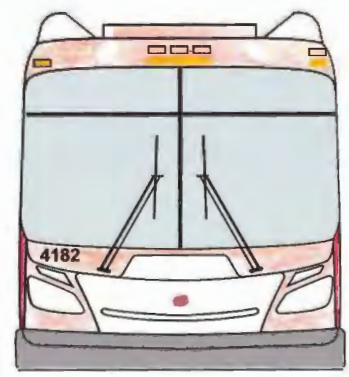
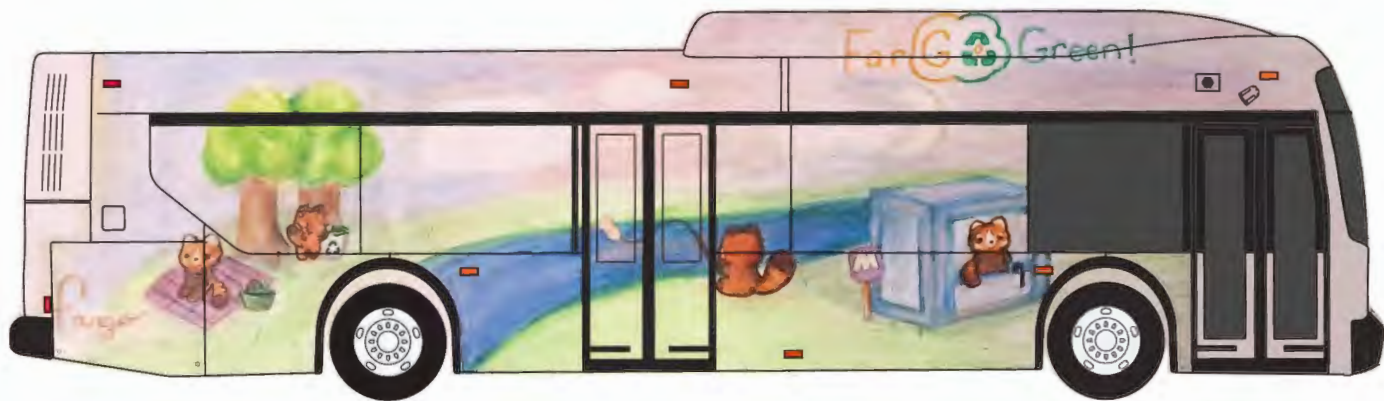
- Does the art tell a story or a message?
- Does the art promote the theme of climate resiliency and environmental stewardship?
- Does the art tie in the Fargo community?
- Is the art eye-catching? Is the overall composition balanced and unified?
- Is the art easy to understand while driving?
- If included, is the slogan short and memorable, and is the text legible?

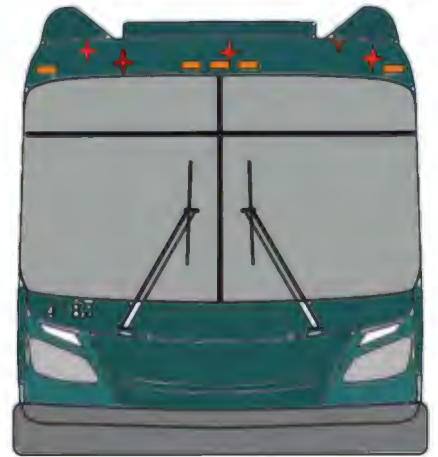
This project connects the work of several City boards, including the Arts and Culture Commission, Sustainability and Resiliency Committee, and three Fargo Youth Initiative Members, as well as the Planning, Transit and Solid Waste Departments.

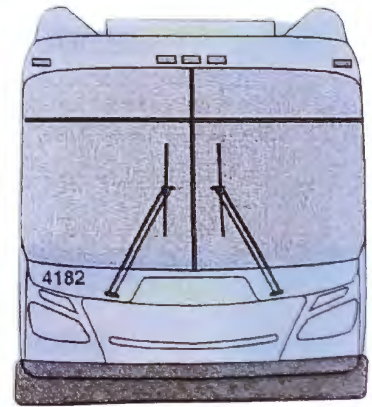
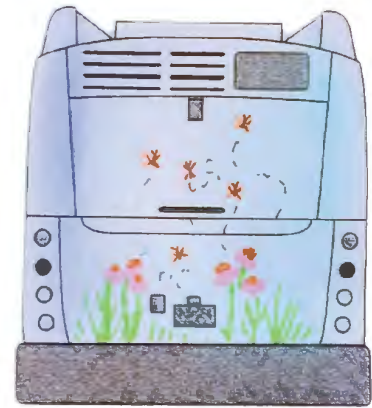
Next steps will include bringing forward the Arts and Culture Commissions recommendation to the City Commission and working with the printing company and selected artist on technical requirements of the wrap. A spring installation is anticipated, along with a display of all submittals in City Hall for a Fargo Youth Initiative event Impact Fargo on April 15.

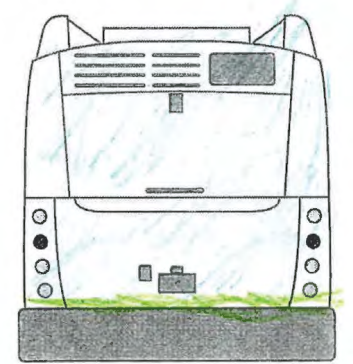
Recommendation:

Recommend approval of the top three selections to the City Commission.

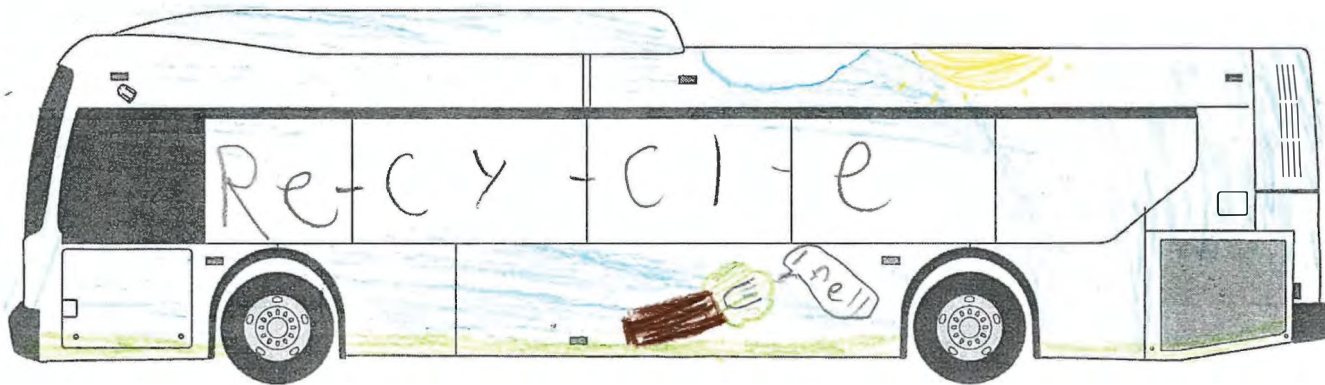




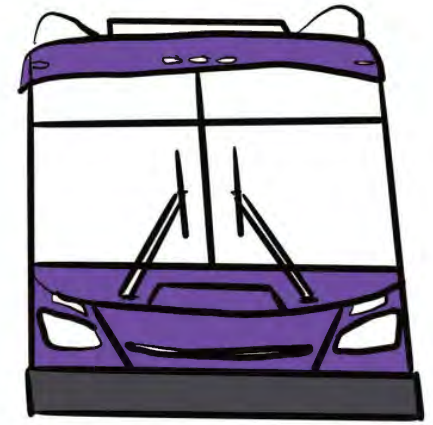
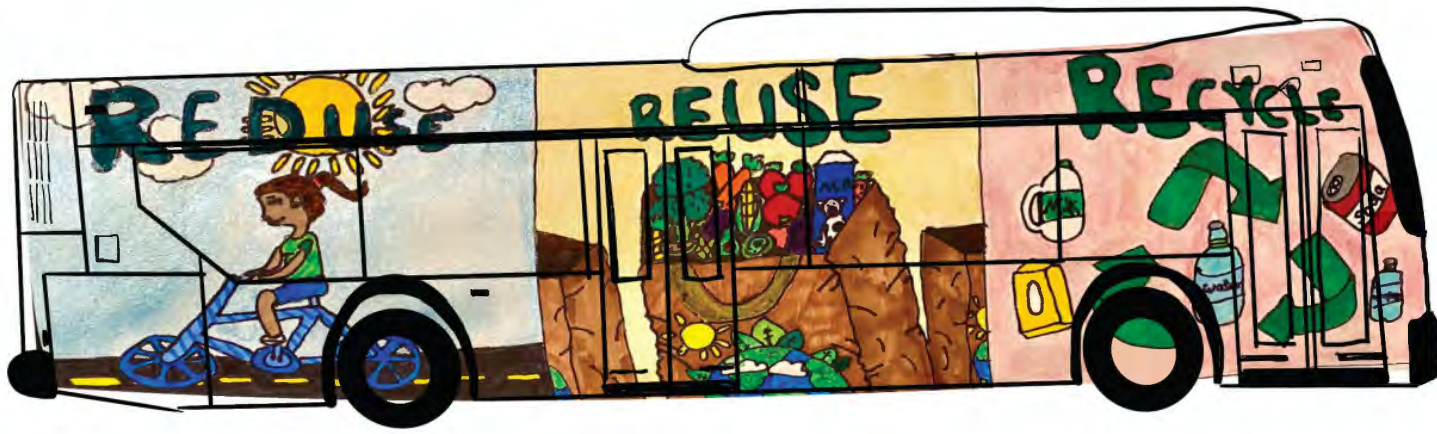




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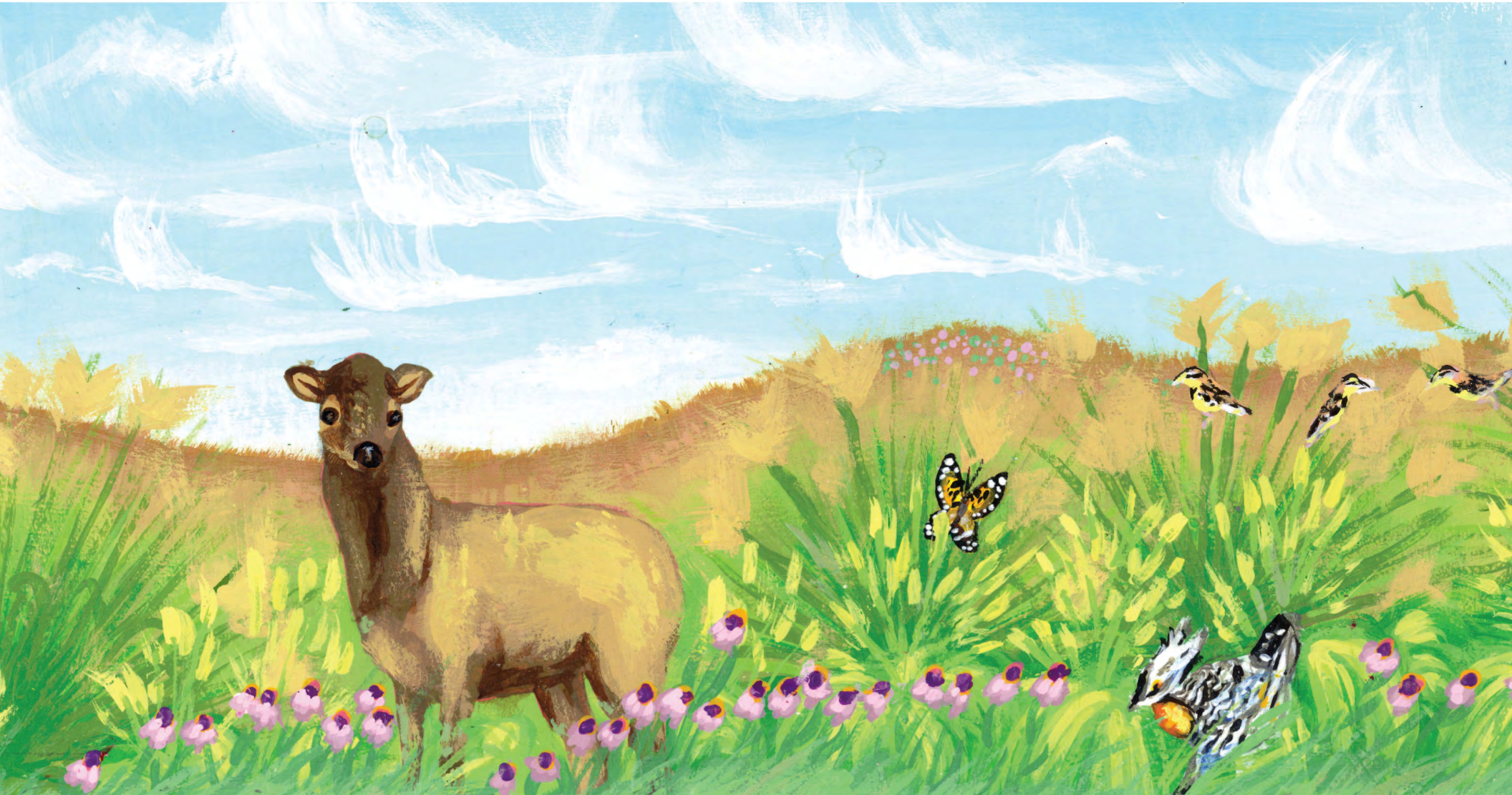


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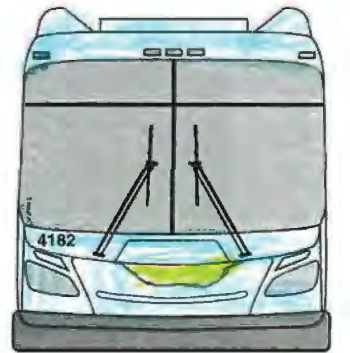
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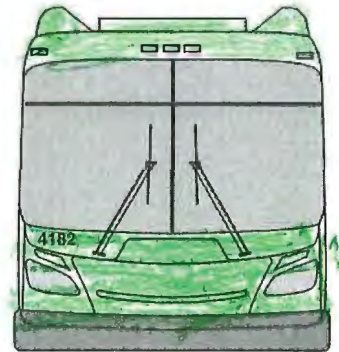
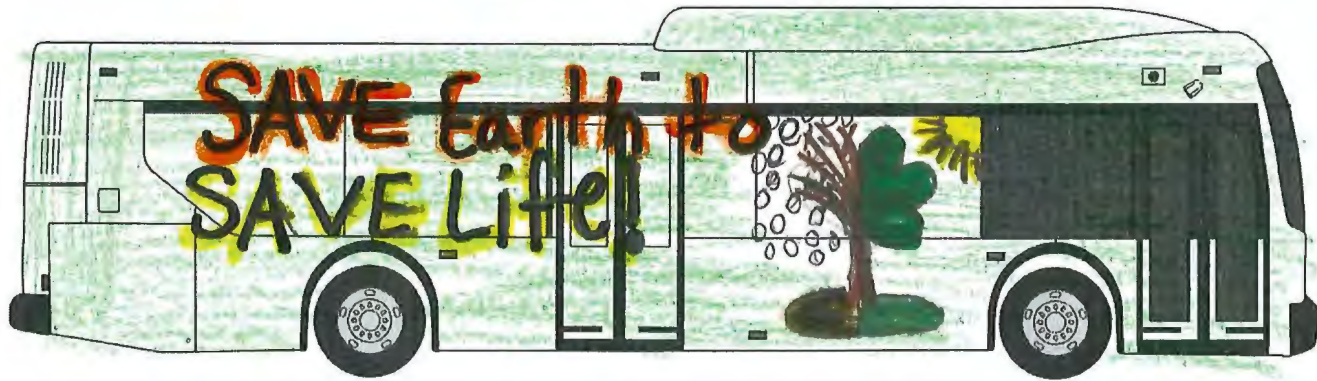


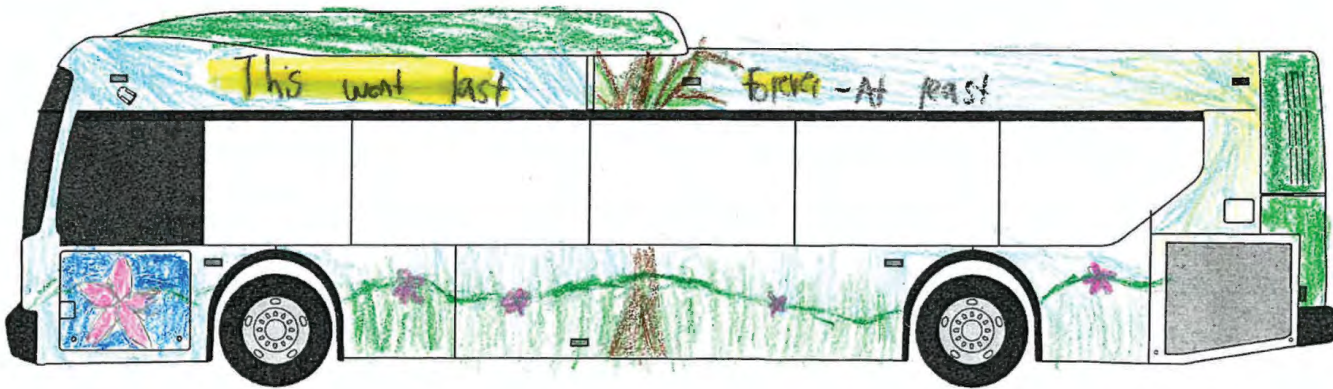




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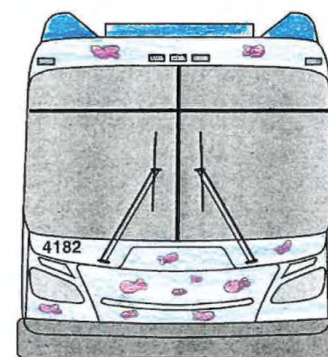
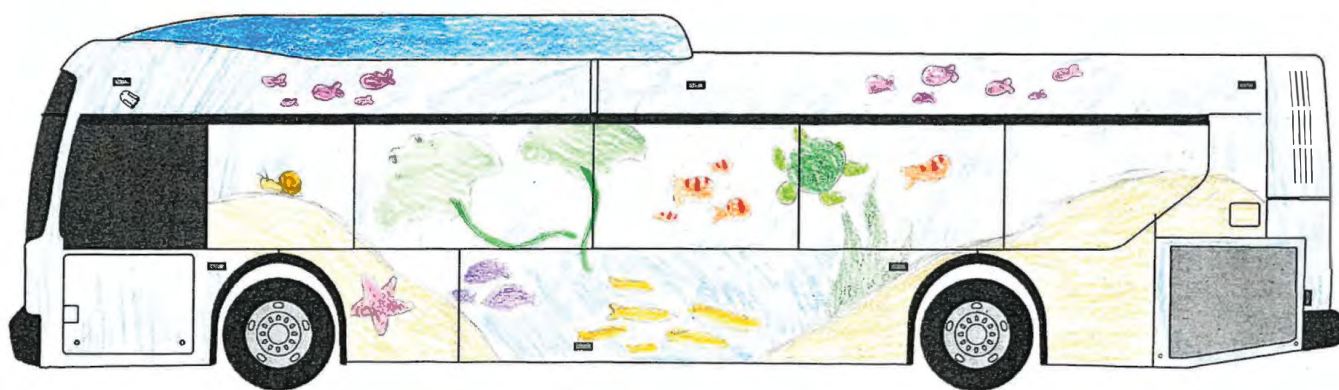
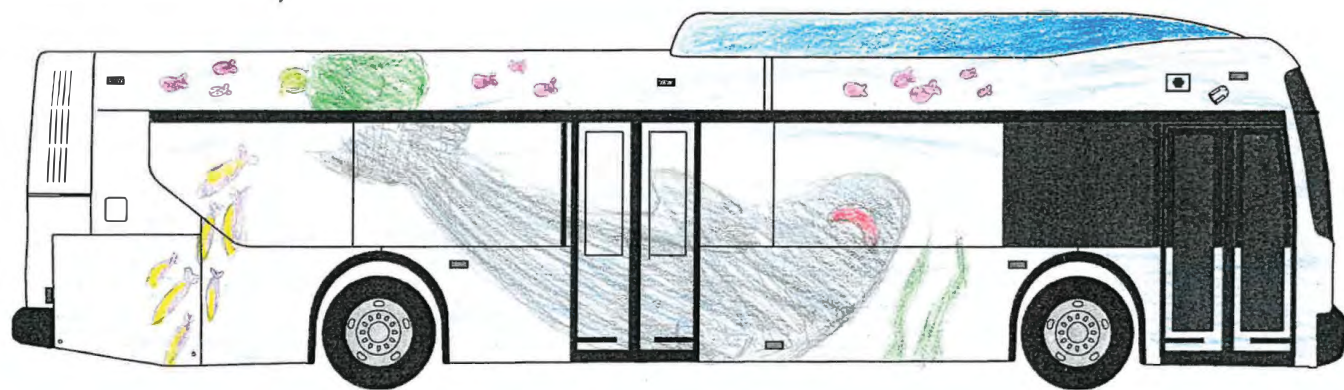


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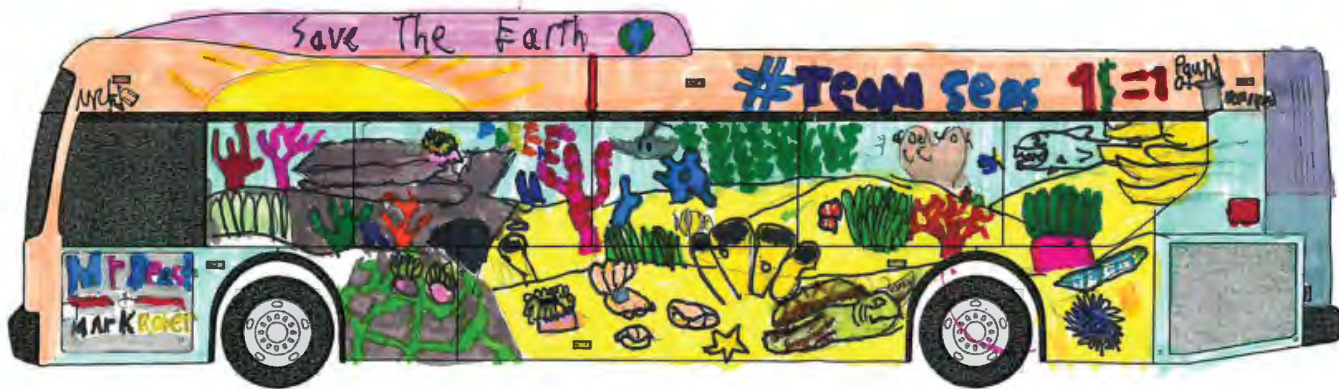
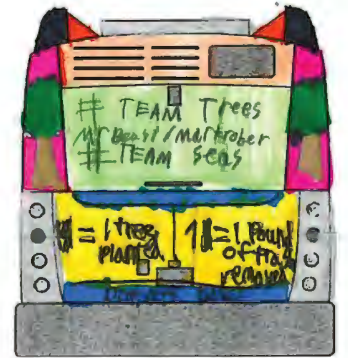
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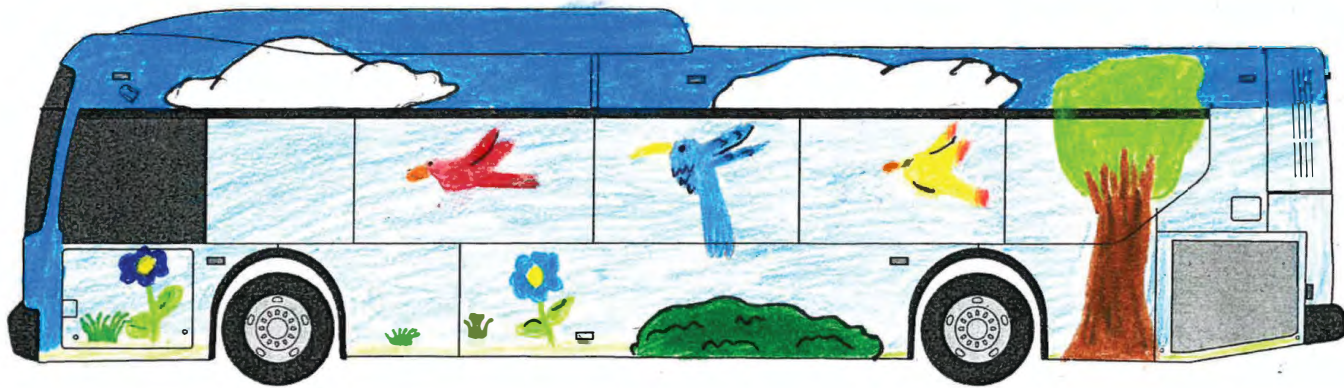
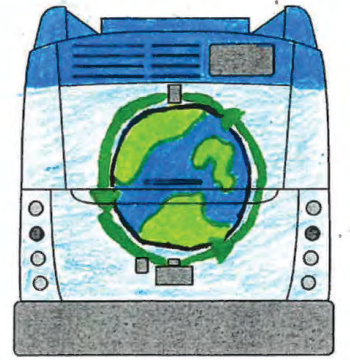
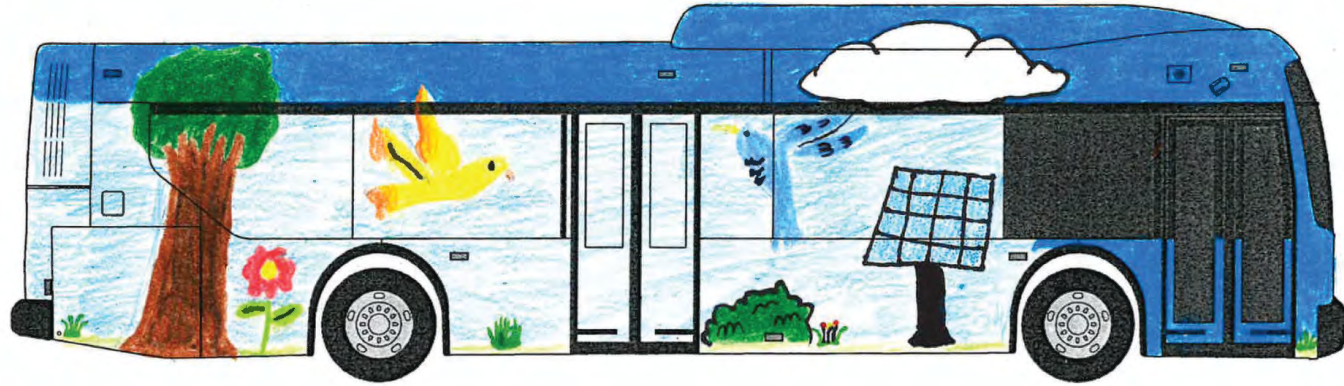


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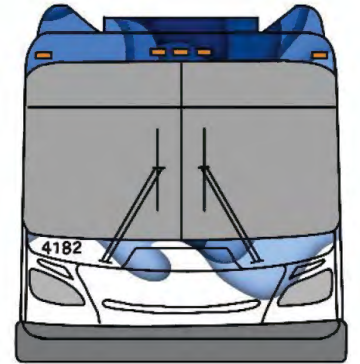
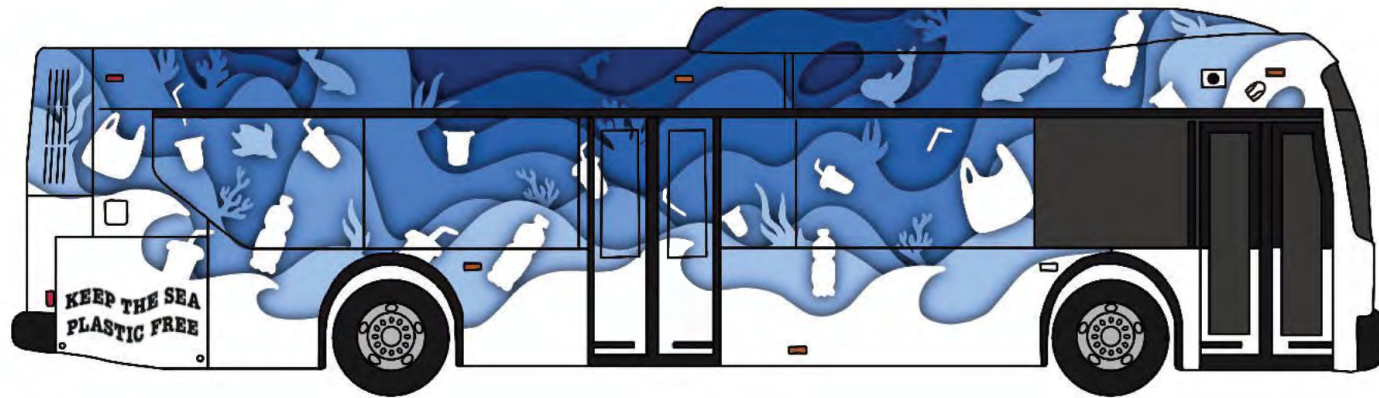


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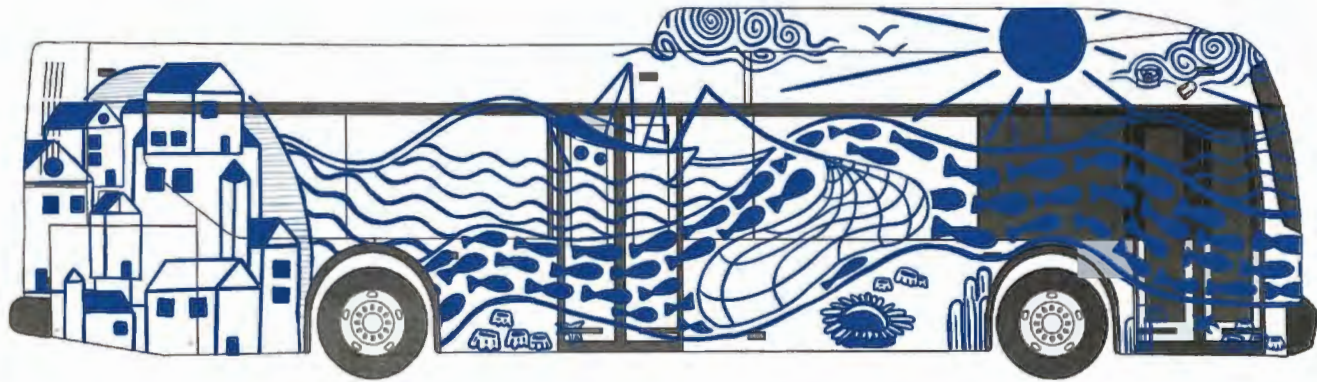


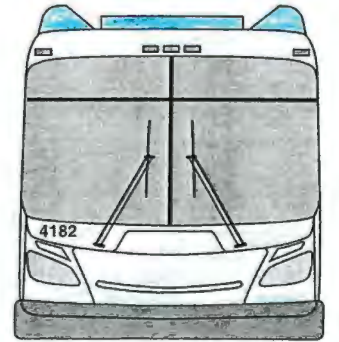
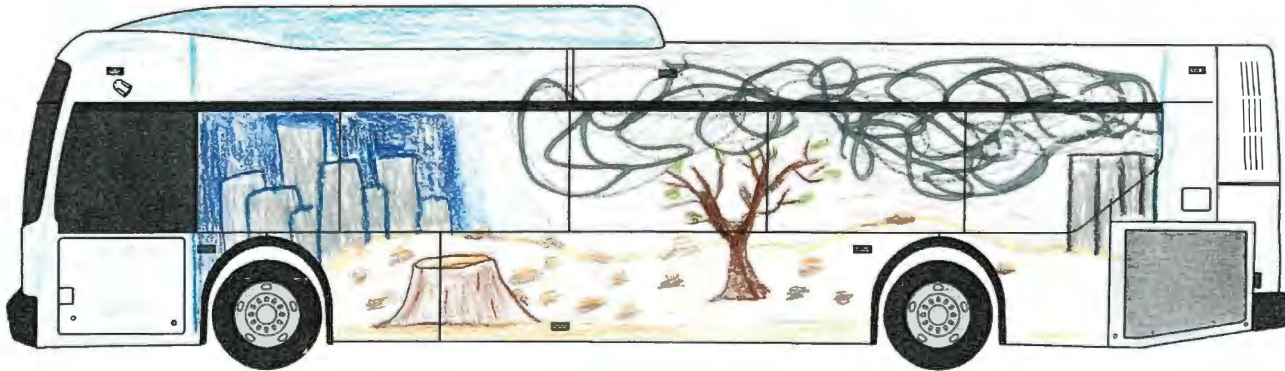
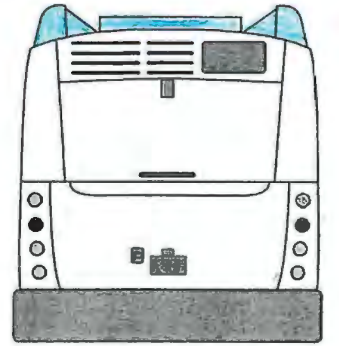
Keep the world clean



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MEMORANDUM

TO: Arts and Culture Commission
FROM: Maegin Elshaug, Planning Coordinator
DATE: February 16, 2024
RE: Deaccession of Randy Hayes piece

We are bringing forward a piece by Randy Hayes, “Untitled (Woman with Blanket)” also known as Rain on the Reservation (pastel on paper) with a recommendation to deaccession the piece.

The piece was originally loaned to the City in 2010 and gifted anonymously to the City in 2014. At that time, its appraised value was \$6,690. The piece was displayed in the skyway outside Commission offices in old City Hall, and was moved to storage when moving into new City Hall.

In 2018, the piece was restored after receiving water damage from a failed water protection line in a structure where it was stored. Around that time, it was also determined that the frame size and material were not appropriate for the piece, and it was reframed in September 2020.

In March 2020, the Native American Commission reviewed the piece and background information, and made the recommendation to not reinstall the piece and to give it back to the artist or artist’s family, as the piece does not depict local Native culture and that the artist is not Native.

Per the Policy Document, deaccessioning shall be approached with caution on a case-by-case basis. Staff is not aware of any restrictions or stipulations regarding the deaccessioning and/or disposal of the artwork. If approved, staff intends to locate the artist or family and will crate and ship the piece as necessary.

Recommended motion:

Deaccession “Untitled (Woman with Blanket)” by Randy Hayes and convey back to the artist or artist’s family.

Deaccessioning of Artwork (excerpt from pages 12-13 of Policy Document)

Deaccessioning shall be approached with caution on a case-by-case basis. Artwork for deaccessioning is determined and presented with a full justification to the ACC by an authorized member of the City Staff. The justification must contain the criteria for deaccessioning and the method of disposal. Prior to the ACC meeting it must be determined that there are no legal restrictions or stipulations regarding the deaccessioning and/or disposal of the artwork. If there are uncertainties, the City attorney may be consulted to review all agreements between the artist, the grantor of the artwork and the City.

Criteria for Deaccession:

- *Irrelevance to the Permanent Collection*
- *Duplication*
- *Inferior Quality or Poor Condition- items found to be fragile or those that are potential targets for vandalism and may not be appropriate for display in public spaces.*
- *Undesirable Public Response that undermines the Mission, Vision, and Goals of the Commission*
- *Public Safety Concerns*
- *Inability for the City of Fargo to meet a standard of care or storage*
- *Issues with authenticity, attribution, or provenance*
- *Ethical, Political and Legal Concerns*
- *Financial burden associated with maintenance and preservation*

Prior to Deaccessioning, the artwork must be properly documented, including the justification presented to the ACC and notification to accounting for insurance purposes. Reasonable effort should be made to the original donors' immediate family of the City's plan to deaccession artwork. If the immediate family has no interest in reacquiring the artwork, the process for disposal may proceed.

Disposal Methods:

- *Donation to or exchange with another done*
- *Sale by public auction*
- *Intentional Destruction- inauthentic, reproduction, of no monetary value, physical integrity and is beyond the point of reasonable preservation.*
- *Donate back to donor/ immediate family*



MEMORANDUM

TO: Arts and Culture Commission
FROM: Nicole Crutchfield, Planning Director
DATE: February 16, 2024
RE: Summary of Quarter 3 & 4 November Work Session

The Arts and Culture Commission conducted the Quarter 3 and 4 work session on partnerships and 2024 project development at the November meeting. We also met with 2 members absent from that meeting in January 2024.

The Planning Department staff confirmed an update on the 2024 budget and a list of project priorities to be based on maintenance and upkeep of current art installation needs that either need to be completed or maintained requiring the majority of the staff time. In addition, there was discussion about not doing a Call for Public Art due to the fact some of the last call's projects are still in process for installation this spring and to fully support the project management needs for new projects, additional funds or staff resources need to be allocated. Instead we see this year as a "maintaining and developing more solid foundations for the City's Arts program". Staff is focusing on preparing a data and milestone report to help with the story telling for next budget year and for future election cycles.

An additional portion of the work session was based on evaluating the Public Art Master Plan and in particular participating in two facilitated discussions. One discussion was about the role of the ACC within the local arts community organizations and the associated partnerships. The second discussion focused on the role of the ACC in regards to stewarding public funds.

Upon evaluation and reimagining the partnership constellation included in the Public Art Master Plan, the overall sentiment was that the Arts and Culture Commission currently shown at the center of the diagram is misplaced and the constellation organization does not accurately reflect the local arts community. Art, artists and culture should be included as an undercurrent to all things. Missing categories within the constellation chart include the Fargo community and art collectives.

Discussion occurred on exploring the primary role of the Arts and Culture Commission and understanding how the ACC is unique to the other arts organizations. The roles of project connector, collaborator, sponsor, supporter, promotor, and navigator being identified as the most important roles. However, there are times where the commission acts as facilitator, leader, and advisor, depending on the topic. While there wasn't a clear primary role there was consensus that context of the ACC's role was important and relevant.

The Arts and Culture Commission sees the primary role of public dollars as sponsoring public art and cultural activities, followed by providing seed money and serving as a contributor for projects and organizations. The importance of preserving the legacy of artists and funding for sustaining arts organizations was also noted.

		2024											
Priority Rank	Work item	January	February	March	April	May	June	July	August	September	October	November	December
1	Staff ACC / Arts and Culture program	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work
2	Curating City Hall	Full Project Work			Limited Work (prep/follow-up)			Limited Work (prep/follow-up)			Limited Work (prep/follow-up)		
3	Skyway Mosaic (2022 Call)		Limited Work (prep/follow-up)			Limited Work (prep/follow-up)	Limited Work (prep/follow-up)						
4	The Neighborhood Church					Limited Work (prep/follow-up)	Limited Work (prep/follow-up)	Limited Work (prep/follow-up)	Limited Work (prep/follow-up)	Limited Work (prep/follow-up)	Limited Work (prep/follow-up)		
8	Bus Wrap	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work							
5	Data Work/ROI (Reach Partners)	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work
6	Streetlight Gallery (banners)		Limited Work (prep/follow-up)	Limited Work (prep/follow-up)	Limited Work (prep/follow-up)								
7	Kresge Close-out					Limited Work (prep/follow-up)	Full Project Work	Full Project Work					
9	Arts for the Holidays									Full Project Work			
10	Naming Policy												
11	Kigel			Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work	Full Project Work		
12	Deaccession Hayes				Full Project Work	Full Project Work	Full Project Work						
13	Relocate Arend	Limited Work (prep/follow-up)	Limited Work (prep/follow-up)	Full Project Work	Full Project Work	Full Project Work	Full Project Work						
14	Restore Running												
15	Bike Racks												
16	Maintain Utility Box Wraps (rust)												
17	Neighborhood Box Wrap project												
18	Seed Money/Sponsorship												
19	Update/Strategize PAMP												
20	Address Skyway Mosaic												

Full Project Work
Limited Work (prep/follow-up)

MEMORANDUM

TO: Arts and Culture Commission
FROM: Maegin Elshaug, Planning Coordinator
DATE: March 20, 2024
RE: Staff Report

- The Arts Partnership will continue the rotating art exhibit on the ground floor of City Hall, which is part of their ArtWORKS program. The current display is paintings by Ashley Kunz. The previous exhibit was photographic works from Kenneth W. Anderson.

- Over the last couple of months, a temporary exhibit was located on the first floor of City Hall celebrating Hina Matsuri, an annual Japanese doll festival that dates back to 1687. During the festival, sets of dolls are displayed in homes and public spaces. Hina Matsuri is widely celebrated by the Japanese, as a way to express love and good wishes for their daughters. The Northern Plains Botanic Garden Society sponsored the display in City Hall.