

## MEMORANDUM

**TO:** Fargo Human Relations Commission  
**FROM:** Kara Gloe, Community Development Assistant Planner  
**DATE:** July 12, 2018  
**RE:** Human Relations Commission Meeting

The next meeting of the Fargo Human Relations Commission will be held on Thursday, July 19, 2018 at 12:00 p.m. in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov).

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**HUMAN RELATIONS COMMISSION**  
**Thursday, July 19, 2018 at 12:00 p.m.**  
**City Commission Room**  
**AGENDA**

1. Welcome and Introductions
2. Approve Agenda & Minutes
3. Welcome New Members
4. Narrative 4 Story Exchange: Dawn Duncan
5. Election of Officers
  - a. Chair
  - b. Vice Chair
  - c. Two Executive Committee Members
6. Inclusion Planning Update: Rachel or Barry
7. Funding Request
8. North Dakota Human Rights Film Festival Tickets
9. MLK Committee
10. Night to Unite – August 7th
11. PRIDE
12. Adjourn

Human Relations Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Thursday at 12:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/humanrelations](http://www.FargoND.gov/humanrelations).

**BOARD OF HUMAN RELATIONS COMMISSIONERS  
MINUTES**

**Regular Meeting:**

**Thursday, May 17, 2018**

The Regular Meeting of the Board of Human Relations Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 o'clock p.m., Thursday, May 17, 2018.

The Human Relations Commissioners present or absent were as follows:

Present: Rachel Hoffman, Laetitia Hellerud, Timothy Stone, Paul Jensen, Barry Nelson

Absent: David Lanpher, Cheryl Schaeffle, Abdiwali Sharif-Abdinasir, Hassan Lamba

Also Present: John Strand (Fargo City Commissioner), Vince Kempf (Cultural Liaison Police Officer)

**Item 1. Welcome and Introductions**

Chair Hoffman welcomed Members to the meeting and introductions were made.

**Item 2. Approve Order of Agenda and Minutes**

Member Nelson moved the Order of Agenda and the minutes of the April 19, 2018 Human Relations Commission meeting be approved. Second by Member Stone. All Members present voted aye and the motion was declared carried.

**Item 3. Moorhead Human Rights Commission – Working Collaboratively**

Chair Hoffman introduced Nate Aalgaard and Tia Braseth from the Moorhead Human Rights Commission.

Mr. Aalgaard and Ms. Braseth presented information about the current mission of the Moorhead Human Rights Commission.

Discussion was held regarding possible collaboration opportunities between the Moorhead Human Rights Commission and the Fargo Human Relations Commission to hold joint commission meetings, and have a liaison commissioner attend Board meetings.

Member Nelson moved to appoint a Liaison from the Fargo Human Relations Commission to the Moorhead Human Rights Commission. Second by Member Jensen. All Members present voted aye and the motion was declared carried.

**Item 4. Public Comment**

No public comments were made.

**Item 5. Summer Events Schedule**

The annual Fargo Police Picnic will be held on June 26, 2018.

The Human Relations Commission will not meet in June.

An invitation has been received to have a table at the United Against Hunger event on June 14. Assistant Planner Kara Gloe will send out an email to gauge availability.

**Item 6. Budget Review**

Ms. Gloe provided an informational update on the budget review.

**Item 7. Other Business**

Discussion was held on the status of the Inclusion Plan.

An update was shared on the process of meeting calendar invites for regularly scheduled Board meetings.

**Item 8. Term Expirations**

Discussion was held on upcoming Board vacancies and the process of filling the seats.

**Item 9. Adjourn**

The time at adjournment was 12:46 p.m.

**HUMAN RELATIONS COMMISSION BUDGET 2018**

**\$16,000**

PROPOSED BUDGET 2018		Paid So Far (Expense Tracking Tab)
MLK Day	\$4,500	\$1,714.16
Recurring/Anticipated Sponsorships	\$3,900	\$1,719.99
Welcoming Week	\$2,500	\$2,500.00
Inclusion Planning	\$3,100	\$13.25
Admin	\$1,000	\$50.00
Sponsorship Applications	\$1,000	\$200.00
<b>Total</b>	<b>\$16,000</b>	<b>\$6,197.40</b>

**\$16,000.00**  
Remaining Balance  
\$9,802.60

MLK DAY		
EXPENSE	2019 Budgeted Expenses	Expenses Paid in 2018 \$1714.16
Admin	85	
Awards	160	2017 Event Expenses Paid in 2018 + 2018 Budgeted Expenses \$4,619.16
Fargo Theater	1200	
Performers (3)	750	
Advertising	1300+600	
Billboard	210	
MLK Video Production	500	
<b>Total</b>	<b>\$2,905.00</b>	

RECURRING SPONSORSHIPS				
ORGANIZATION/EVENT	ANTICIPATED SPONSORSHIP	ACTUAL SPONSORSHIP	DATE APPROVED	STATUS
ND HRC Summit/Film Fest Tickets	\$250.00		2/15/2018	
Human Rights Film Fest Sponsorship	\$500.00		2/15/2018	
PRIDE Celebration	\$500.00	\$500.00	2/15/2018	Paid
Pangea	\$250.00	\$250.00	2/15/2018	Paid
Metro Mayor's Disability Luncheon	\$250.00	\$205.00	2/15/2018	Paid
FM Women's Network--New Leadership Institute	\$500.00	\$500.00	2/15/2018	Paid
Night to Unite	\$250.00		2/15/2018	
Fargo Police Department Picnic	\$250.00	\$14.99	2/15/2018	
Freedom Resource Center	\$500.00		2/15/2018	
LSS Building Bridges	\$250.00	\$250.00	2/15/2018	Paid
Homeless Persons Memorial Day	\$400.00		2/15/2018	
<b>Total</b>	<b>\$3,900.00</b>	<b>\$1,719.99</b>		

SPONSORSHIP APPLICATIONS - \$1,000 BUDGET				
ORGANIZATION/EVENT	REQUESTED AMOUNT	ACTUAL SPONSORSHIP	DATE APPROVED	STATUS
F5	\$500.00			
United Against Hunger	\$400.00	\$200.00	4/18/2018	Paid
<b>Total</b>	<b>900</b>	<b>\$200.00</b>		

INCLUSION PLANNING			
EXPENSE	AMOUNT PAID	DATE APPROVED	STATUS
Atomic Coffee	\$13.25		Paid
<b>Total</b>	<b>\$13.25</b>		

**Total Budget Amount Remaining \$9,802.60**

# CITY OF FARGO HUMAN RELATIONS COMMISSION

## Sponsorship Application

Please complete this application to apply for City of Fargo Human Relations Commission sponsorship funds. You may be contacted by City staff if additional information is required.

*The Fargo Human Relations Commission (FHRC) assists in funding events that fit within its mission to encourage acceptance, respect for diversity and eliminate discrimination. If the FHRC commits funds to an event, it should be listed as a sponsor in all publicity. The FHRC will consider written funding requests monthly, with a deadline of the 28<sup>th</sup> of each month. Applications must include an event budget or detailed description of how funds will be used. While, on average, funding is provided in the amount of \$500 or less, all appropriate funding requests will be reviewed with consideration of FHRC budget constraints and established line items. If you would like more information about the FHRC sponsorships, please contact Willard Yellow Bird Jr., Cultural Planner, at 701-476-4116 or [wyellowbird@cityoffargo.com](mailto:wyellowbird@cityoffargo.com).*

**ORGANIZATION NAME: F5 Project**

**PROGRAM/PROJECT NAME: Erasing Stigma Conference 2018**

**DATE SUBMITTED: February 20, 2018**

**AMOUNT REQUESTED \$500**

**(NOTE: We know that there is only \$1000 for sponsorships and although we would like to ask for all of this as a conference is expensive to put on, we also want to be respectful of other groups that will likely want sponsorship. We think that it is important for the City of Fargo to be a sponsor at an event like this so that we can showcase the City of Fargo as a partner in the effort to erase stigmas of all kinds.)**

**PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT THE FUNDS WILL BE USED FOR (on the back of this page or on another sheet)**

### PROJECT SUMMARY:

Last year, we held a conference called “Erasing Stigma” and the intent was to begin the conversation of erasing all types of stigmas in an event each year. The flavor of the event was Ted-style talks from those with lived experience and discussion panels about forward direction and change-making. The first year was centered on the stigma associated with having a successful career that changed when a felony is one’s background. The keynote speaker was Ryan Leaf, former NFL athlete who now has a very different life than the public once knew. The overall conference had the underlying theme of resilience and empowerment, but there was need to face and work on erasing stigma.

The 2018 conference planning is just beginning at this time. We have not yet selected a final theme, but we are exploring topics such as the following: women with felony backgrounds, being a single parent trying to overcome a background, the effect on the family when there is incarceration, etc. There will be a larger national or regional speaker and we will get additional regional and local speakers and panelists. **We would apply the funds toward a speaker fee for the keynote, so the funds will go to public education.** In 2017, the keynote was over thousands of dollars, so this request would go toward that cost.

## BASIC INFORMATION

Address: F5 Project, 118 Broadway North – Suite 812, Fargo, ND 58103

Contact Name: Amy L. Nash

Phone: cell: 701-799-3910 (cell)

Fax: No Fax

E-mail: amy@f5project.org

Legal structure of organization (ex. non-profit or for-profit, 501(c)(3), etc.) 501c3

Mission and Actions (What are you planning to do? Please attach additional information if applicable)

This request is to specifically list City of Fargo as one of the sponsors in helping us with our second year of an annual conference centered on equitable opportunities for all. The F5 Project designed this conference as a means to bring people together to listen, understand, and collaborate. The center point is not just about stigmas. It is specifically those that create barriers for citizens to have equitable opportunities for success in basic areas such as housing and employment.

The event will be held in late September/early October of 2018.

As mentioned before, we are just in the planning stages and wanted to make the request for the event now while funds are available.

Please let us know if you would like any additional information and we will be glad to add as we continue to plan and make decisions.

Thank you.



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**ORGANIZATION NAME: Golden Ridge Lutheran Church, Fargo, ND**

**PROGRAM/PROJECT NAME: All Nations Community Celebration**

**DATE SUBMITTED: June 13, 2018**

**AMOUNT REQUESTED \$200**

**PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT THE FUNDS WILL BE USED FOR (on the back of this page or on another sheet)**

### BASIC INFORMATION:

Address: 730 27<sup>th</sup> Street North, Fargo, ND 58102

Contact Name: Vicki Schmidt Phone:701.361.451

Fax: \_\_\_\_\_ E-mail: [veschmidt45@msn.com](mailto:veschmidt45@msn.com)

Legal structure of organization (ex. non-profit or for-profit, 501(c)(3), etc.) Non profit

Mission and Actions (What are you planning to do? Please attach additional information if applicable)

Our mission is to be an open door to the Golden Ridge community as a gathering place for people of all faiths and cultures, the most culturally diverse neighborhood in Fargo. This is the fourth year of All Nations Community Event, where numerous cultures and faiths gather for a day of celebrating our diversity. It is not a religious event; rather it is a neighborhood sharing food, dance, music, and family activities that are interactive, enabling us to get to know our neighbors in a non-threatening, fun way. This helps us with our goals to continually be building bridges and become more tolerant of each other as we journey together in life.

All Nations Community Celebration has become a wonderful annual event for the Golden Ridge neighborhood and beyond. Golden Ridge is known as a low-income area, with more than half the residents living in subsidized housing. Many New Americans live within this small quadrant, and a minimum of 12 different cultures are known to reside in a little more than 1000 family units.

Despite the variety of cultures and faiths within the boundaries of Golden Ridge, a study which was done two years ago through the generosity of a Community Innovation Grant (Bush Foundation) indicated there are many who do not know their neighbors. There is fear of the unknown, and there are misunderstandings between culture practices and norms. People are sometimes afraid to step out of their comfort zone and meet others different from them.

Golden Ridge Lutheran Church acknowledges the decline in membership over the years and has been working to become a community center, a gathering place, where all people are welcome to use the building for meetings and athletic activities outdoors. Thus a new basketball hoop is being installed this summer for residents to use as they would like. A picnic table or two will be installed on the lawn as well as some benches for spectators. A newly installed elevator has made the building accessible for the first time, and a new kitchen is open for groups to use for their activities. On the first Wednesday of each month, a "Know Your Neighbor" potluck has brought together neighbors in a non-threatening way to enjoy food, conversation and games. It is not a religious event – all faiths have come together to share.

The primary goal of All Nations Community Celebration is to affirm the presence of a diverse community and celebrate the gifts of all people. This is accomplished through interactive games and activities, such as painting a large mural together; at least seven cultures are preparing dances or other musical entertainment on a rented stage on the lawn; kids will play together on bouncy houses and basketball three-on-three; shared ethnic foods, barrel train rides, horse carriage rides, and a petting zoo will also bring people together. The Fargo Fire Department and Police will be on hand and they allow people to get into the vehicles, while telling them about their work to keep the neighborhood safe. For the first time this year, local artisans are being invited to share their crafts or art with demonstrations and the ability to sell their wares. At least six vendors are planning to attend. The event is free.

Canvassing the neighborhood with door hangers will take place the day before the event by volunteers. Attempts at local media being present will be made.

We expect the most inclusive and diverse All Nations Community Celebration ever and would appreciate the financial support of the Fargo Human Relations Commission.

#### **Budget for All Nations Community Celebration:**

Two bouncy houses: \$500

Dakota Carriage: Horse drawn wagon petting zoo, barrel train - \$750

Rentals: State, popcorn machine and ingredients, shaved ice machine and syrups - \$350

Publicity: Printing, ads, other - \$350

Contingency: for cost of unknown other rentals, miscellaneous craft items, supplies for some of the Artists - \$350

Beverages and some of the food: \$200

Inkind: Sound service, some of the food items

**Total projected expenses: \$2500**





**Projected income:**

Golden Ridge Lutheran Church - \$1800  
Fargo Human Relations (if granted) - \$200  
Thrivent Action Team grant - \$250  
Fargo Housing Authority - \$250

**Total projected income: \$2500**





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**ORGANIZATION NAME:** The Human Family

**PROGRAM/PROJECT NAME:** The North Dakota Human Rights Film and Arts Festival

**DATE SUBMITTED:** 7-3-18

**AMOUNT REQUESTED** \$ 500

**PLEASE ATTACH A PROJECT SUMMARY, INCLUDING A DESCRIPTION OF WHAT THE FUNDS WILL BE USED FOR (on the back of this page or on another sheet)**

### BASIC INFORMATION:

Address: PO Box 9468 Fargo, ND 58106

Contact Name: Sean Coffman Phone: (701) 205-0248

Fax: (701) 212-4197 E-mail: sean@human-family.org

Legal structure of organization (ex. non-profit or for-profit, 501(c)(3), etc.) 501(c)(3)

Mission and Actions (What are you planning to do? Please attach additional information if applicable)

See attached

The Human Family is excited to share that the North Dakota Human Rights Film and Arts Festival is preparing for its 2018 exhibition. This year, we're proud to announce that the festival has expanded as a touring festival, and will hold screenings and receptions in three cities in North Dakota: Bismarck, Fargo and Grand Forks. This grant application is for costs associated with the Fargo component of the festival.

In Fargo, the film festival will take place over two nights in November, 2018: Thursday, November 15 and Friday, November 16. This year the festival will utilize Theater 1, expanding the number of seats available at the festival to 700 people. Submissions to the film festival began in February, and to date 79 films from 23 countries have been received. Announcements about the films selected to screen at the festival will be made in early October, 2018.

Panel discussions including local human rights and social justice leaders and advocates will take place at the end of each screening. They include:

- **Thursday, November 15:** To commemorate Hunger and Homelessness Awareness Week, a panel discussion about **Homelessness in North Dakota** will take place. We have invited Jessica Thomasson, ED of LSSND moderate the discussion. Invitations to participate as a panelist have also been extended to: Cody Schuler, ED of the FM Coalition for Homelessness; George Connell, Professor at Concordia College; Jan Eliasson, ED of the Gladys Ray homeless shelter; Whitney Fear, of Homeless Health; and Jesseca White of the Fargo PD. We may also have a current or former homeless individual to share about their experiences, but that won't be confirmed until closer to the event.
- **Friday, November 16: The Missing and Murdered Indigenous Women Crisis.** We have invited Michael Yellowbird to moderate an intimate discussion with Lisa Brunner, enrolled member of the White Earth Ojibwe Nation and 2016 Bush Fellow, and B.J. Jones, Director of the Tribal Judicial Institute and Affiliated Faculty at UND's School of Law. Their discussion will educate the audience around the impacts of historical trauma and the roots the MMIW crisis has in colonization - and how that history still impacts women today.

As part of this panel discussion, we are also currently working with artists and will be coordinating an exhibition that will take place in Fargo as part of the film festival (separate from the traveling exhibition, and taking place only in Fargo). We're currently working on engaging the [REDress Project](#), and working with as many downtown businesses as possible to adorn their store-front windows that week with Red Dresses or the like to bring awareness to the MMIW crisis.

The Human Rights Art Festival will be held separately from the film festival in 2018. The art festival is opening in Grand Forks in November, and is expected to come to Fargo in January of 2019. We are currently working with a local art museum as a potential host for the festival (the facility is ADA compliant). Details about the art festival's location in Fargo will be finalized in the coming weeks.

The Fargo Human Relations Commission branding will be utilized on all materials relating to the festival from approval of the grant through the conclusion of the festival in March of 2019.

Funding provided by the Fargo Human Relations Commission will be used directly to:

- Offset the cost of Theater 1 Rental at the Fargo Theatre (\$250)
- Offset the cost of an art event such as the REDress Project (\$250)

Questions or request for additional information may be directed to Sean Coffman, Executive Director of the Human Family: (701) 205-0248 x101 or [sean@human-family.org](mailto:sean@human-family.org)

**From:** Sean at Human Family  
**To:** [Kara Gloe](#)  
**Subject:** Group Tickets to NDHRFF18  
**Date:** Tuesday, July 03, 2018 3:00:38 PM  
**Attachments:** [smime.p7s](#)  
[ATT00001.txt](#)  
[ATT00002.htm](#)

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Hi Kara,

I wanted to let you know that we have a soft-launch of our ticket sales for the 2018 North Dakota Human Rights Film Festival that we'll be promoting more in the coming weeks. Now through October 1, we're offering a \$5 savings per individual tickets to the festival (\$10 each for individual seats each night or \$25 for a Festival Pass to all screenings in Bismarck, Fargo and Grand Forks. After Oct. 1, ticket prices are \$15 and \$30 respectively). We've also introduced group pricing for groups of 10 or more.

I'm not sure how many people are on the Commission, but if there's a group that's interested in attending we can work out a discount based on that number (and since you're also managing the NAC, we can certainly combine those Commission members into this as well).

This year, the festival will take place in Fargo on Thursday, November 15 and Friday, November 16. Doors open at 6 and screenings start at 7.

If anyone from the two Commissions are interested in attending, let me know and we can get them seats and take care of everything pretty quickly!

Take care,

s

Sean Coffman  
Executive Director, The Human Family  
*Promoting human rights and social justice through film and art*  
Pronouns: He/him

[sean@human-family.org](mailto:sean@human-family.org)  
[www.human-family.org](http://www.human-family.org)  
(701) 205-0248 x101 Office  
(701) 864-3869 Direct / Text  
(701) 212-4197 Fax

<b>PRIDE in the Park, Saturday, August 11<sup>th</sup> – Island Park</b>	HRC 1	HRC 2	
10-11 a.m. set up	Barry Nelson		
11 a.m. – 12 p.m.	Barry Nelson	Dave Lanpher	
12 -1 p.m.	Paul Jensen	Dave Lanpher	
1-2 p.m.	Paul Jensen	Dave Lanpher	
2-3 p.m.	Cheryl Schaeffe	Laetitia Hellerrude	
3-4 p.m. and tear down	Cheryl Schaeffe		