

## **MEMORANDUM**

**TO:** Fargo Human Relations Commission  
**FROM:** Tia Braseth, Planning Coordinator  
**DATE:** August 9, 2018  
**RE:** Human Relations Commission Meeting

The next meeting of the Fargo Human Relations Commission will be held on Thursday, August 16, 2018 at 12:00 p.m., in the City Commission Room at Fargo City Hall. If you are not able to attend, please contact staff at 701.241.1474 or [planning@FargoND.gov](mailto:planning@FargoND.gov).

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**HUMAN RELATIONS COMMISSION**  
**Thursday, August 16, 2018 at 12:00 p.m.**  
**City Commission Room**  
**AGENDA**

1. Welcome and Introductions
2. Approve Agenda & Minutes
3. Speaker: Cody Schuler, FM Homeless Coalition
4. Public Comment
5. Budget Updates
6. North Dakota Human Rights Film Festival Tickets
7. PRIDE Debrief
8. MLK Committee and Consultant (Reach Partners)
9. Fall Orientation and Workshop on August 30, 5:30 p.m.
10. Adjourn

Human Relations Commission meetings are broadcast live on cable channel TV Fargo 56 and can be seen live by video stream on [www.FargoND.gov/streaming](http://www.FargoND.gov/streaming). They are rebroadcast each Thursday at 12:00 p.m.

People with disabilities who plan to attend the meeting and need special accommodations should contact the Planning Office at 701.241.1474 or TDD at 701.241.8258. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements.

Minutes are available on the City of Fargo Web site at [www.FargoND.gov/humanrelations](http://www.FargoND.gov/humanrelations).

**BOARD OF HUMAN RELATIONS COMMISSIONERS  
MINUTES**

**Regular Meeting:**

**Thursday, July 19, 2018**

The Regular Meeting of the Board of Human Relations Commissioners of the City of Fargo, North Dakota, was held in the City Commission Room at City Hall at 12:00 o'clock p.m., Thursday, July 19, 2018.

The Human Relations Commissioners present or absent were as follows:

Present: Rachel Hoffman, Abdiwali Sharif-Abdinasir, Cheryl Schaeffle, Laetitia Hellerud, Matuor Alier, Paul Jensen, Barry Nelson, Hamida Dakane, David Lanpher

Also Present: John Strand (Fargo City Commissioner), Vince Kempf (Cultural Liaison Police Officer)

**Item 1. Welcome and Introductions**

Chair Hoffman welcomed Members to the meeting and introductions were made.

**Item 2. Approve Order of Agenda and Minutes**

Member Nelson moved the Order of Agenda and the minutes of the May 17, 2018 Human Relations Commission meeting be approved as presented. Second by Member Lanpher. All Members present voted aye and the motion was declared carried.

Member Hellerud Present.

**Item 3. Welcome New Members**

Chair Hoffman welcomed new Members Hamida Dakane and Matuor Alier.

**Item 4. Narrative 4 Story Exchange: Dawn Duncan**

Dawn Duncan, Narrative 4, provided an overview of the Narrative 4 Story Exchange program and its goal to use stories to bridge the empathy gap. She shared about the impact of the program and its goal of relationship building.

Member Sharif-Abdinasir Present.

Discussion was held regarding future growth of the program and using it as a tool to reach new communities and groups.

**Item 5. Election of Officers (Executive Committee)**

**a. Chair**

Chair Hoffman nominated Barry Nelson for Human Relations Commission Chair. Second by Member Lanpher. All Members present voted aye and the motion was declared carried.

**b. Vice Chair**

Chair Hoffman noted Paul Jensen is the current Human Relations Commission Vice Chair and would like to nominate him to continue serving as Vice Chair. Second by Member Sharif-Abdinasir. All Members present voted aye and the motion was declared carried.

**c. Two Executive Committee Members**

Chair Hoffman noted Cheryl Schaeffle and Abdiwali Sharif-Abdinasir are the current Human Relations Commission Executive Committee Members and nominated them to continue serving as Executive Committee Members. Second by Member Nelson. All Members present voted aye and the motion was declared carried.

**Item 6. Inclusion Planning Update**

Chair Hoffman noted that there is not a current update on the project as a meeting has not been held. Member Nelson noted that a budget is being developed.

Mr. Nelson and Ms. Hoffman provided a background of the Inclusion Plan, and the goal to develop a process and plan to engage the community to become more inclusive.

Planning Director Nicole Crutchfield provided a staff update from the Planning Department.

Discussion was held regarding the process and sources for gathering information.

**Item 7. Funding Requests**

**a. Erasing Stigma Conference 2018 – F5 Project**

F5 requested \$500 for the Erasing Stigma Conference. Member Hellerud moved to approve \$250 for the Erasing Stigma Conference. Second by Member Sharif-Abdinasir. All Members present voted aye and the motion was declared carried.

**b. All Nations Community Celebration – Golden Ridge Lutheran Church**

The Golden Ridge Community Lutheran Church requested \$200 for an All Nations Community Celebration to be held August 12th. Member Nelson moved to approve \$200 for the All Nations Community Celebration. Second by Member Hellerud. All Members present voted aye and the motion was declared carried.

**c. The North Dakota Human Rights Film and Arts Festival – The Human Family**

The North Dakota Human Rights Film and Arts Festival requested \$500 for sponsorship, which had previously been approved in the 2018 Human Relations Commission budget.

**Item 8. North Dakota Human Rights Film Festival Tickets**

Chair Hoffman shared that information was provided in the packet about tickets and that the Commission will gauge interest regarding attendance.

**Item 9. MLK Committee**

Chair Hoffman noted that the MLK Committee will begin meeting next month and that Member Hellerud will be the Chair.

Discussion was held regarding interest in serving on the event planning committee. Members Hoffman and Sharif-Abdinasir volunteered.

**Item 10. Night to Unite – August 7th**

Ms. Hoffman noted that the Night to Unite event is scheduled for August 7th. Discussion was held regarding details of the event and the need to follow-up with CHARISM regarding the status of the event.

**Item 11. PRIDE**

Chair Hoffman noted that the PRIDE in the Park event is scheduled for Saturday, August 11th at Island Park. A volunteer schedule was included in the packet, and new commission members have the opportunity to sign-up for a shift.

**Item 12. Adjourn**

The time at adjournment was 1:07 p.m.

**HUMAN RELATIONS COMMISSION BUDGET 2018**

**\$16,000**



**PROPOSED BUDGET 2018**

**Paid So Far  
(Expense Tracking Tab)**

**\$16,000.00**

Remaining Balance  
\$8,652.60

MLK Day	\$4,500	\$1,714.16
Recurring/Anticipated Sponsorships	\$3,900	\$2,219.99
Welcoming Week	\$2,500	\$2,500.00
Inclusion Planning	\$3,100	\$13.25
Admin	\$1,000	\$50.00
Sponsorship Applications	\$1,000	\$850.00
<b>Total</b>	<b>\$16,000</b>	<b>\$7,347.40</b>



**MLK DAY**

EXPENSE	2019 Budgeted Expenses	Expenses Paid in 2018
Admin	85	
Awards	160	
Fargo Theater	1200	
Performers (3)	750	
Advertising	1300+600	
Billboard	210	
MLK Video Production	500	
<b>Total</b>	<b>\$2,905.00</b>	

2017 Event Expenses Paid in 2018 + 2018 Budgeted Expenses  
\$4,619.16



**RECURRING SPONSORSHIPS**

ORGANIZATION/EVENT	ANTICIPATED SPONSORSHIP	ACTUAL SPONSORSHIP	DATE APPROVED	STATUS
ND HRC Summit/Film Fest Tickets	\$250.00		2/15/2018	
Human Rights Film Fest Sponsorship	\$500.00	\$500.00	2/15/2018	Paid
PRIDE Celebration	\$500.00	\$500.00	2/15/2018	Paid
Pangea	\$250.00	\$250.00	2/15/2018	Paid
Metro Mayor's Disability Luncheon	\$250.00	\$205.00	2/15/2018	Paid
FM Women's Network--New Leadership Institute	\$500.00	\$500.00	2/15/2018	Paid
Night to Unite	\$250.00		2/15/2018	
Fargo Police Department Picnic	\$250.00	\$14.99	2/15/2018	
Freedom Resource Center	\$500.00		2/15/2018	
LSS Building Bridges	\$250.00	\$250.00	2/15/2018	Paid
Homeless Persons Memorial Day	\$400.00		2/15/2018	
<b>Total</b>	<b>\$3,900.00</b>	<b>\$2,219.99</b>		



**SPONSORSHIP APPLICATIONS - \$1,000 BUDGET**

ORGANIZATION/EVENT	REQUESTED AMOUNT	ACTUAL SPONSORSHIP	DATE APPROVED	STATUS
F5	\$500.00	\$250.00	7/19/2018	Paid
United Against Hunger	\$400.00	\$200.00	4/18/2018	Paid
All Nations (Golden Ridge Lutheran Church)	\$200.00	\$200.00	7/19/2018	Paid
Tudeako Group	\$500.00	\$200.00	8/6/2018	
<b>Total</b>	<b>1,600</b>	<b>\$850.00</b>		



**INCLUSION PLANNING**

EXPENSE	AMOUNT PAID	DATE APPROVED	STATUS
Atomic Coffee	\$13.25		Paid
<b>Total</b>	<b>\$13.25</b>		

**Total Budget Amount Remaining**

**\$8,652.60**

**From:** Sean at Human Family  
**To:** [Kara Gloe](#)  
**Subject:** Group Tickets to NDHRFF18  
**Date:** Tuesday, July 03, 2018 3:00:38 PM  
**Attachments:** [smime.p7s](#)  
[ATT00001.txt](#)  
[ATT00002.htm](#)

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Hi Kara,

I wanted to let you know that we have a soft-launch of our ticket sales for the 2018 North Dakota Human Rights Film Festival that we'll be promoting more in the coming weeks. Now through October 1, we're offering a \$5 savings per individual tickets to the festival (\$10 each for individual seats each night or \$25 for a Festival Pass to all screenings in Bismarck, Fargo and Grand Forks. After Oct. 1, ticket prices are \$15 and \$30 respectively). We've also introduced group pricing for groups of 10 or more.

I'm not sure how many people are on the Commission, but if there's a group that's interested in attending we can work out a discount based on that number (and since you're also managing the NAC, we can certainly combine those Commission members into this as well).

This year, the festival will take place in Fargo on Thursday, November 15 and Friday, November 16. Doors open at 6 and screenings start at 7.

If anyone from the two Commissions are interested in attending, let me know and we can get them seats and take care of everything pretty quickly!

Take care,

s

Sean Coffman  
Executive Director, The Human Family  
*Promoting human rights and social justice through film and art*  
Pronouns: He/him

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