# MINUTES OF THE FARGO DOME AUTHORITY MEETING

A regular meeting of the Fargo Dome Authority was held on Tuesday, May 30, 2023 at 3:30 p.m. in the FARGODOME Conference Room with President Michael Ellingson presiding.

Members present: President Michael Ellingson, Blake Nelson, Dan Armbrust, Nancy Jordheim, Troy Goergen, David Suppes and Rick Steen.

Members absent:

Others present: Ryan Green – City of Fargo; Zach Prante, Accounting Analyst – FARGODOME; Sarah Dykema – Director of Marketing and Sales – FARGODOME; Susan Thompson, Director of Finance – FARGODOME; Amanda Muellenbach, Administrative and Auxiliary Services Manager – FARGODOME; Bernie Larson, Assistant General Manager – FARGODOME and Rob Sobolik, General Manager – FARGODOME.

Media present:

President Michael Ellingson called the meeting to order at 3:32 p.m.

Dan Armbrust made a motion, seconded by David Suppes, to approve the agenda of the May 30, 2023 Fargo Dome Authority meeting as presented. Motion carried.

Nancy Jordheim made a motion, seconded by Rick Steen, to approve the minutes from the April 25, 2023 Fargo Dome Authority meeting. Motion carried.

Rob Sobolik presented the General Manager's report as follows:

- Year-to-Date Net Income through April 2023 is stated at $337,090 which is a positive variance (to budget) of $84,366.
- Upon review, Blake Nelson made a motion, seconded by David Suppes, to approve the April 2023 financial statements as presented.
  On call of the roll, Armbrust, Ellingson, Goergen, Jordheim, Nelson, Steen and Suppes voted aye.
  Absent and not voting:
  The motion was declared carried.
- Past and Upcoming Events: NDSU Spring Commencement on May 13, 2023. Fargo Marathon on May 18-20, 2023. Fargo Public Schools Graduation on June 4, 2023. Happy Harry's RibFest on June 7-10, 2023. NDSU Football Individual Camp on June 15-18, 2023 and June 22-25, 2023.

Blake Nelson presented the Fargo Dome Authority Building and Finance Committee report. The Fargo Dome Authority Building and Finance Committees met on Wednesday, May 24, 2023. Items discussed included:

- 2024 Budget Presentation:
  - Operating Budget – Susan Thompson presented the 2024 Operating Budget to the Building and Finance Committees. Please see attachments.

The Finance Committee reviewed the 2024 Operating Budget, but due to a lack of quorum, no motion was made to accept it.

Upon review, Blake Nelson made a motion, seconded by David Suppes to approve the 2024 Operating Budget as presented.
On call of the roll, Armbrust, Ellingson, Goergen, Jordheim, Nelson, Steen and Suppes voted aye.
Absent and not voting:
The motion was declared carried.

- Capital Budget – Rob Sobolik presented the 2024 Capital Budget to the Building and Finance Committees. Please see attachments.
  The Building Committee approved the 2024 Capital Budget as presented.
  The Finance Committee reviewed the 2024 Capital Budget, but due to a lack of quorum, no motion was made to accept it.
- 2023 Capital Budget and Prior Year's Carryover - Rob reviewed the 2023 Capital Budget including prior year's carryover. Please see attachments.
- 2023 Capital Reallocation Requests – Rob provided an overview of the Capital Budget reallocation requests to fund additional Capital Projects in 2023. Please see attachment. Rob requested a motion to reallocate the remaining balances from FD2302, FD2204, FD2223 and FD2003 to create FD2311 – Building Automation Upgrade. Rob requested a motion to reallocate $33,052 from FD2304 and the remaining balance of FD2305 to create FD2312 – Mitel UC Server 30 Replacement, FD2314 – Palo Alto Firewall Replacement and FD2315 – F&B Computer Switches/Access Points.
  The Building Committee approved the above reallocation requests as presented.
  The Finance Committee reviewed the reallocation requests, but due to a lack of quorum, no motion was made to accept them.

Upon review, Nancy Jordheim made a motion, seconded by Dan Armbrust to approve the 2024 Capital Budget as presented.
On call of the roll, Armbrust, Ellingson, Goergen, Jordheim, Nelson, Steen and Suppes voted aye.
Absent and not voting:
The motion was declared carried.

- April 2023 Financial Statements: The April 2023 Financial Statements were reviewed by the Finance Committee, but due to a lack of quorum, no motion was made to accept them.
- Project and Capital Budget Updates:
  - Rob reported on the timeline for fixing the turf leaders.
  - Rob reported that some changes to the Fire Alarm System were made and the Fire Marshall has approved those changes.
  - Approval Request – The Authority requested the approval of the committees of a piggyback procurement to upgrade the Building Automation System at FARGODOME with Johnson Controls using Sourcewell Cooperative Contract #070121-JHN. This will upgrade the Metasys User Interface, network automation engine units and the heating and cooling system controller. All are past, have reached or are very near the end of life phase and can no longer be serviced or upgraded. The upgrade will be completed over the remaining 2023 months and into 2024. It will be paid for using the previously approved

2023 FARGODOME Capital Budget, along with a line item in the 2024 Capital Budget.
The Building Committee accepted a motion to approve the piggyback procurement request to upgrade the FARGODOME Building Automation System with Johnson Controls utilizing the Sourcewell Cooperative Contract #070121-JHN.
The Finance Committee reviewed the approval request, but due to a lack of quorum, no motion was made to accept it.

- Escrow Balance & Performance Reports: The FARGODOME permanent fund performance, year-to-date, through March 2023 is 5.88% Please see attachments.
  Susan noted that she would reach out to the State Investment Board about coming to the June meeting for a presentation and discussion.

Blake Nelson made a motion to approve the Building and Finance Committee report as presented.
On call of the roll, Armbrust, Ellingson, Goergen, Jordheim, Nelson, Steen and Suppes voted aye.
Absent and not voting:
The motion was declared carried.

The next Fargo Dome Authority meeting will be on June 27, 2023 at 3:30 p.m.

There being no further business, the meeting was adjourned at 3:54 p.m.

_____
Michael Ellingson, President

_____
Amanda Muellenbach, Administrative and Auxiliary Services Manager