MINUTES OF THE FARGO DOME AUTHORITY MEETING

A regular meeting of the Fargo Dome Authority was held on Wednesday, December 13, 2023 at 4:30 p.m. in FARGODOME Conference Room with President Michael Ellingson presiding.

Members present: Michael Ellingson, Blake Nelson, Troy Goergen, David Suppes and Rick Steen.

Members absent: Dan Armbrust and Nancy Jordheim.

Others present: Ryan Green – City of Fargo; Zach Prante, Accounting Manager – FARGODOME; Sarah Dykema – Director of Marketing and Sales – FARGODOME; Amanda Muellenbach, Administrative and Auxiliary Services Manager – FARGODOME; Bernie Larson, Assistant General Manager – FARGODOME and Rob Sobolik, General Manager – FARGODOME.

Media present: Melissa Van Der Stad – The Forum.

President Michael Ellingson called the meeting to order at 4:32 p.m.

Michael Ellingson requested to add a discussion on a Gearbox for the Main Cooling Tower to the agenda under Capital Budget Items.

Troy Goergen made a motion, seconded by David Suppes, to approve the agenda of the December 13, 2023 Fargo Dome Authority meeting as amended. Motion carried.

Rick Steen made a motion, seconded by Blake Nelson, to approve the minutes from the November 28, 2023 Fargo Dome Authority meeting. Motion carried.

Rob Sobolik presented the General Manager's report as follows:

- Due to the timing of the December meeting, November financial statements were not available. November 2023 financial statements will be discussed at the January meeting.
- Past and Upcoming Events: Health, Tech and Trades Career Expo on November 30, 2023. Rumble on the Red on December 28-30, 2023. Feed My Starving Children on January 6-13, 2023. Fight the Frost on January 19-21, 2023. RRV Boat & Marine Show on January 26-28, 2023.

2024 Capital Budget Item – Lawn Tractor Bid Approval: One proposal was received and read for the purchase of a tractor with commercial front mounted rotary mower and attachments. The proposal received was from RDO Equipment and met all required specifications and the price was within the expected parameters. Funding for this project is included in the approved 2024 FARGODOME Capital Budget. The recommendation from building staff is to purchase one (1) tractor with commercial front mounted rotary mower and attachments based on the proposal from RDO Equipment. Rob proposed the following motion: Approve the recommendation to purchase one (1) tractor with commercial front mounted rotary mower and attachments from RDO Equipment in the amount of $65,588.00 as per the results of RFP24013.

David Suppes made a motion, seconded by Troy Goergen, to approve the proposed motion above.
On call of the roll, Ellingson, Goergen, Nelson, Steen and Suppes voted aye.
Absent and not voting: Armbrust and Jordheim.
The motion was declared carried.

Gearbox for the Main Cooling Tower: Rob reported that a gearbox for the main cooling tower went out. Quotes to fix the gearbox were provided by Wrigley Mechanical, Dakota Plains Mechanical, Peterson Mechanical and Johnson Controls, with the low bid coming from Wrigley Mechanical at $19,950. This will be paid for out of the 2024 Capital Budget. Rob requested a motion to reallocate $19,950 from 2024 Budgeted/Unallocated to create FD2415 to pay for the project.
David Suppes made a motion, seconded by Blake Nelson, to approve the proposed motion above.
On call of the roll, Ellingson, Goergen, Nelson, Steen and Suppes voted aye.
Absent and not voting: Armbrust and Jordheim.
The motion was declared carried.

Fargo Dome Authority/NDSU Operating Lease Agreement 2023-2024: Rob reviewed the updated Operating Lease Agreement between the Fargo Dome Authority and NDSU for the July 1, 2023 - June 30, 2024 operating period. The only change to the agreement was removing the $30,000 cap on the concessions revenue sharing with NDSU. Prior to this agreement, the sharing amount was 15% of food & beverage sales at NDSU events until a total of $30,000 in revenue to NDSU was reached, then the percentage changed to 10%. With the start of selling alcohol at NDSU Football events, the $30,000 cap was removed and the total revenue sharing remains at 15% for all sales at NDSU events.
Rick Steen made a motion, seconded by Blake Nelson, to approve the 2023-2024 Operating Lease Agreement between the Fargo Dome Authority and NDSU as presented.
On call of the roll, Ellingson, Goergen, Nelson, Steen and Suppes voted aye.
Absent and not voting: Armbrust and Jordheim.
The motion was declared carried.

Discussion of FARGODOME Remodel and Conference Center Addition: The committee had a general discussion on the FARGODOME Remodel and Conference Center Addition.

The next Fargo Dome Authority meeting will be on January 30, 2024 at 3:30 p.m.

There being no further business, the meeting was adjourned at 4:49 p.m.

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Michael Ellingson, President

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Amanda Muellenbach, Administrative and Auxiliary Services Manager