

## **MINUTES OF THE FARGO DOME AUTHORITY MEETING**

A regular meeting of the Fargo Dome Authority was held on Tuesday, April 1, 2025 at 3:30 p.m. in the FARGODOME Conference Room with President David Suppes presiding.

Members present: David Suppes, Michael Ellingson, Blake Nelson, Rick Steen (via phone), Troy Goergen and Dan Armbrust (via phone).

Members absent: Todd Olson.

Others present: Zoe Bolonyi – City of Fargo; Kacie Erickson, Director of Food & Beverage – FARGODOME; Zach Prante, Accounting Manager – FARGODOME; Sarah Dykema – Director of Marketing and Sales – FARGODOME; Amanda Muellenbach, Administrative and Auxiliary Services Manager – FARGODOME and Rob Sobolik, General Manager – FARGODOME.

Media present: None

President David Suppes called the meeting to order at 3:34 p.m.

Blake Nelson made a motion, seconded by Michael Ellingson, to approve the agenda of the April 1, 2025 Fargo Dome Authority meeting as presented. Motion carried.

Michael Ellingson made a motion, seconded by Troy Goergen, to approve the minutes from the February 25, 2025 Fargo Dome Authority meeting. Motion carried.

Rob Sobolik presented the General Manager's report as follows:

- Year-to-Date Net Income through February 2025 is stated at -\$61,670, which is a negative variance (to budget) of \$13,365.
- Past and Upcoming Events: RRV Home & Garden Show on February 28-March 2, 2025. RRV Sportsmen's Show on March 6-9, 2025. ND State Basketball Tournament on March 13-15, 2025. RRV Sugarbeet Show on March 19-20, 2025. PRCA Rodeos on March 28-29, 2025. El Zagal Shrine Circus on April 4-6, 2025. NDSU Football Coaches Clinic on April 10-11, 2025. Sanford Health Employee Event on April 15, 2025. NDSU Spring Green and Gold Spring Showcase on April 25, 2025.

Blake Nelson presented the Fargo Dome Authority Building and Finance Committee report. The Fargo Dome Authority Building and Finance Committees met on Monday, March 31, 2025. Items discussed included:

- February 2025 Financial Statements: The February 2025 Financial Statements were approved by the Finance Committee at the meeting on March 31, 2025.
- Project and Capital Budget Updates:
  - Capital Budget Reallocation Request – Rob requested to reallocate \$15,100 from projects FD2309 – Dant Seating Bridges (\$9,500), FD2421 – Sewage Ejection Pit Overhaul (\$2,000) and FD2502 – Chiller Overhaul/Eddy Current Test (\$3,600) to fund FD2513 – Fire Sprinkler System Piping Replacement

(\$11,500) and FD2514 – Dant Seating Air Compressor Overhaul/Maintenance (\$3,600). Please see attached memo.

The Building and Finance Committees each accepted a motion to approve the above reallocation request.

- Meeting Room Chair Replacement Approval Request – Building management worked with City of Fargo Purchasing on an RFP for Capital Project FD2308 and FD2509 – Meeting Room Chair Replacement, using the Bonfire online procurement portal. The total project budget is \$174,000. FARGODOME staff evaluated the vendor submissions and created the attached scoring summary through the Bonfire procurement portal. Please see attached memo. Based on the evaluation, it was building management's recommendation to award the project to MTS Seating in the amount of \$128,429.72.

The Building and Finance Committees each approved a motion to accept the proposal from MTS Seating in the amount of \$128,429.72 for the complete replacement of the meeting room chair inventory at FARGODOME.

- Food & Beverage Point-of-Sale & Inventory Management System Approval and Funding Request – Per discussions and direction at previous meetings, building management worked with City of Fargo Purchasing to create and issue a Request for Proposal for replacement of the food & beverage point-of-sale system. Two responses were received, one from the existing system provider Shift4 and one from First Data Merchant Services/Clover Sports, which has local representation through Starion Bank. Please see attached memo for the specifics of each proposal. It was building management's recommendation to accept and award this project to First Date Merchant Services/Clover Sports. This item would be added to the 2025 FARGODOME Capital Budget as project FD2515 and funding for this purchase would be provided through the FARGODOME Permanent Fund.

The Building and Finance Committees each approved a motion to accept the proposal from First Data Merchant Services/Clover Sports for project FD2515 – FARGODOME Food & Beverage Point-of-Sales System and fund this purchase out of the FARGODOME Permanent Fund.

- FARGODOME LED Board Control System Upgrade Approval and Funding Request – As discussed at the FDA Building and Finance Committee meeting in January, the control system that operates all of the Daktronics LED boards inside the arena, along with the outdoor marquee, is beyond end of life. This system was installed in 2016 and all computers are operating on Windows 7 and cannot be upgraded. This is a proprietary system from Daktronics and therefore needs to be replaced with a Daktronics provided solution. It is important to note that this does not replace any of the LED boards currently installed in the facility, which are all in good working order and continue to have service life remaining. Daktronics does have a Sourcewell Contract in place (#030223-DAK) that allows for purchase of this updated system. This update will replace all computers and systems used to operate/control the system including servers, computers and processors.

The Building and Finance Committees each accepted a motion to approve the agreement provided by Daktronics through Sourcewell Contract #030223-DAK for the replacement of the current LED board control system in the amount of \$288,345.00. Funding for this purchase will be provided by the FARGODOME Permanent Fund.

- Escrow Balance & Performance Reports: The FARGODOME permanent fund performance, year-to-date, through December 2024 is 4.42%. The committee reviewed the permanent fund balance as of January 2025. Please see attachments.

Troy Goergen made a motion, seconded by Michael Ellingson, to approve the Building and Finance Committee report as presented.

On call of the roll, Armbrust, Ellingson, Goergen, Nelson, Steen and Suppes voted aye. Absent and not voting: Olson.

The motion was declared carried.

Nominating Committee – David Suppes appointed Blake Nelson, Michael Ellingson and Todd Olson to the Fargo Dome Authority Nominating Committee. Officers will be appointed at the April 29, 2025 meeting.

Additional Items:

- Convention Center Update – David attended the City Commission meeting on March 3, 2025 to ask the Commission for an endorsement to respond to the Convention Center RFP. The Commission voted unanimously to grant approval for the Fargo Dome Authority to respond to the RFP.

The next Fargo Dome Authority meeting will be on April 29, 2025 at 3:30 p.m.

There being no further business, the meeting was adjourned at 3:56 p.m.

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David Suppes, President

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Amanda Muellenbach, Administrative and Auxiliary Services Manager