



**Request for Proposal  
Brush Chipper  
July 26, 2017**

# City of Fargo Request for Proposal

The City of Fargo is requesting proposals for (1) Brush Chipper. Sealed bids will be received by the City of Fargo Auditor's Office at 200 3<sup>rd</sup> Street North, Fargo, ND 58102, for the purpose of evaluating costs and operating parameters on one new Brush Chipper. Upon completion of the evaluation by the selection committee an order may be placed. Proposals will be received until 2:00 PM on Friday, August 11, 2017.

## **CITY OF FARGO RIGHTS**

The City reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The City hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all bids that is in the best interest of the City. All questions and inquiries will be addressed to:

### Forestry Operational Questions:

Scott Liudahl  
City Forester  
Public Works  
402 23<sup>rd</sup> St. N  
Fargo, ND 58102

Email: [sliudahl@fargoND.gov](mailto:sliudahl@fargoND.gov)  
Phone: (701) 241-1466  
Fax: (701) 241-8100

### Equipment Specifications:

Allan Erickson  
Fleet Management Specialist  
Public Works  
402 23<sup>rd</sup> St. N  
Fargo, ND 58102

[aerickson@fargoND.gov](mailto:aerickson@fargoND.gov)  
(701) 241-1439  
(701) 298-6971

## GENERAL SPECIFICATION

**MODEL:** Unit shall be a new current year model.

**WARRANTY:** Minimum 1 year all-inclusive warranty on all components.

**DELIVERY:** Bidder must perform a complete pre-delivery service prior to delivery of equipment. All units are F.O.B., Fargo Central Garage.

**Bidder must state the number of days for delivery from time of order. A \$150.00 per day thereafter will be accessed against the purchase price with the total not to exceed 2.5% of purchase price.**

**MANUALS:** One (1) complete service manual, digital or printed  
One (1) complete parts manual, digital or printed  
One (1) operator's manuals.  
One (1) training video (if available)

**TRAINING** Upon delivery to end-user Bidder will provide instruction to operators on Proper operation and daily maintenance.

**BIDDER** There shall be \$500,000.00 minimum of product Liability coverage by the manufacturer and minimum of \$500,000.00 liability coverage by the Product installers to protect the City of Fargo. Certification shall be provided with bid.

Preference may be given to Bidder who has a local dealer with a reasonable amount of parts inventory for the unit that has been bid and a complete service facility. On new models or equipment not previously purchased by the City of Fargo, the selection committee may elect to have a demonstration of the models being considered.

**Price**

Chipper Make: \_\_\_\_\_

Model: \_\_\_\_\_

Brush Chipper

\$ \_\_\_\_\_

Trade

2000 Bandit 280XP Brush Chipper

VIN #000562

Approx. 2900 hours

\$ \_\_\_\_\_

**Total equipment price**

\$ \_\_\_\_\_

**Delivery Date**

Number of days for delivery from date of order: \_\_\_\_\_

Company \_\_\_\_\_

By: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

# **Brush Chipper Bidding Specifications**

## **1.0 INTENT**

It is the intent of this specification to provide for the purchase of one (1) new and unused Brush Chipper to be used by the Fargo Forestry Department.

The City of Fargo Forestry Department has evaluated different styles of Brush Chippers and has determined that this published specification is best suited for the FFD needs in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other Brush Chippers will be compared.

In comparing proposals, comparison will not be confined to price only. The successful bidder will be one whose product is judged as best serving the interests of the FFD when price, product, quality and delivery are considered. The FFD also reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. A contract will be awarded to the bidder submitting the best responsible bid meeting the requirements.

## **2.0 EQUIVALENT PRODUCT**

Bids will be accepted for consideration on any make or model that is equal or superior to the Brush Chipper specified. Decisions of equivalency will be at the sole interpretation of the FFD. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. An original manufacturer's brochure of the proposed product is to be submitted with proposal.

## **3.0 INTERPRETATIONS**

In order to be fair to all bidders, no oral interpretations will be given to any bidder, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the FFD may choose to issue an addendum in accordance with local state laws.

## **4.0 GENERAL**

The specification herein states the minimum requirements of the FFD. All bids must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The FFD will consider as irregular or non-responsive any and all bids that are not prepared and submitted in accordance with the bid document and specification, or any bid lacking sufficient technical literature to enable the FFD to make a reasonable determination of compliance to the specification. It shall be the bidder's responsibility to carefully examine each item of the specification. Failure to offer a completed bid or failure to respond to each section of the technical specification (COMPLY: YES NO) will cause the proposal to be rejected without review as non responsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection.

**5.0 General**

	<b>Yes</b>	<b>No</b>
1. Brush Chipper shall be a self contained, drum or disk style, trailer mounted diesel engine type. Machine must be capable of chipping industrial wood waste, brush, and trees up to 18” in diameter.	_____	_____
2. Minimum of 173 horsepower diesel engine. Tier 3 preferred.	_____	_____
3. Air cleaner restriction indicator, in clear view of the operator.	_____	_____
4. Engine Air pre-cleaner.	_____	_____
5. In-line hydraulic pressure check system.	_____	_____
6. Single axle, 10,000lb capacity suspension.	_____	_____
7. 2”x6” tubular steel frame with 4”x6” center beam.	_____	_____
8. Automatic feed with shut-off for manual operation.	_____	_____
9. Hydraulic lift cylinder for top feed wheel.	_____	_____
10. Telescoping tongue w/vertical height adjustment.	_____	_____
11. 5,000 lb capacity tongue jack with 2,500lb heavy duty caster wheel.	_____	_____
12. Manual chute rotation.	_____	_____
13. Manual vertical chute height adjustment at base of chute.	_____	_____
14. Tachometer and hour meter.	_____	_____
15. Standard industrial color.	_____	_____

**Exceptions & Deviations**

Bidder shall fully describe every variance exception and/or deviation. List the item number here and fully explain any items in non-compliance with specification.

Additional sheets may be used if required.

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**Warranty**

Brush Chipper:

Base Manufacture \_\_\_\_\_

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Hydraulics

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Other Warranties that apply:

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