



Planning & Development
 225 4th Street North
 Fargo, ND 58102
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**OUTDOOR DINING AREA or OUTDOOR MERCHANDISING AREA
 PERMIT APPLICATION
 (If Required – Encroachment Agreement)**

Applicant Information	
Name of Business:	_____
Business Address:	_____
Name of Applicant:	_____
Applicant Address:	_____
Primary Phone:	_____ Alternative Phone: _____
Email Address:	_____
Description of Request:	_____
Does the request include permanent fixtures, displays, fencing, etc.? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Describe:	_____

Please attach the following: ___ photograph of the site	
_____ drawing with a complete description of the site layout and equipment location	

- The application must be accompanied by a permit fee of \$25. An additional \$100 shall be required if an Encroachment Agreement is necessary.
- The permit is not transferable.
- The maximum term for this permit is three years.
- The applicant agrees to comply with all provisions of the City of Fargo Municipal Code, including Sections 18-0312, 18-0313, and 18-0317 relating to outdoor merchandising areas, outdoor dining areas, and encroachment agreements (if applicable).
- The applicant agrees to indemnify and hold the City of Fargo harmless from any and all claims, demands, or causes of action which may result from any permit issued pursuant to applicants request. The applicant must submit with this application proof of insurance to cover the risk of injury to person or property with the city of Fargo named as additional insured. The insurance shall provide minimum coverage for bodily injury of \$1,000,000 per occurrence in the aggregate.

Applicant (*Signature*): _____ Date: _____

Office Use Only	
Outdoor Dining Area OR Outdoor Merchandising Area Permit Application:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>
Fee(s) Paid: ___ Permit - \$25 ___ Encroachment Agreement - \$100	Date Paid: _____
Authorized Signature:	_____
Comments:	_____
