

**HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO
MINUTES OF THE REGULAR MEETING
June 21, 2016**

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held June 21, 2016 at 1:30 PM in the Administrative Office Conference Room, 325 Broadway, and Fargo, North Dakota.

COMMISSIONERS PRESENT

Karen Moore Tonna Horsley
Ken Krasja Michael Leier
Bryce Alme Johnson Thomas Jefferson

FHRA STAFF PRESENT

Lynn Fundingsland, Executive Director
Jill Elliott, Deputy Director
Steve Eickhoff, Capital Improvements Coordinator

ABSENT

Scott Noeske, Finance Manager

ADDENDUM TO AGENDA

None

CONSENT AGENDA

Approve Board packet materials for June 2016 meeting Krasja/Horsley
BE IT RESOLVED, the Consent Agenda is approved.

REPORTS

Capital Fund

The 2016 Capital Funds have been released by HUD are in LOCCS.

Deputy Director

Ms. Elliott reported that Sisters Path is applying for a grant and working with the YWCA. BSI has control of Sisters Path for the next three years, possibly to be used for homeless families. She reported that Sanford is in full support of the Respite Program and are tracking results of its use.

SEMAP

FHRA had appealed findings by the auditor and the Denver field office reversed his findings regarding our rent reasonableness system. All 20 points were given back to FHRA. Implementing the new Yardi system will help with compliance.

HOME

The annual inspection of HOME properties was completed and all properties were in compliance.

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Housing America

At the regional NAHRO conference there was good turnout for the poster contest. Fargo had regional winners. The poster submitted at the elementary level is going on to the national contest level.

Staffing

Darcy Cohn will fill in at Sisters Path for Kris Visness when he is on vacation. Amy Rissmann was rehired as the HR Manager/Executive Assistant. Grace Backmann was hired as Activity Director to replace Lynnette Seminole who is retiring. Laurie Keller was hired as Assistant Property Manager of Scattered Sites. Roberta Cruz was hired PT to assist with various clerical and Yardi tasks.

Financials

Lynn reported for Scott Noeske. A portion of the Section 8 administrative charges was reversed per HUD direction.

OLD BUSINESS

We are still waiting for approval for RAD for New Horizons and Pioneer Manor. Discussion of the overview of the funding occurred.

Section 18 at the High Rise—There was a discussion of replacement units. Mr. Fundingsand requested to add a position of Director of Development. It will be a permanent, full-time position. This position will augment or replace the consultants FHRA is now using. Discussion about use of BSI as a developer occurred.

Motion to authorize hiring a Director of Development Leier/Jefferson
BE IT RESOLVED, motion approved

CDBG funding from City of Fargo: The funds are now available to buy land.

Land to be sold to the Diversion Authority will fall under Section 18 approval from HUD.

Motion of accepting of Diversion Authority Board request to purchase land; counter offer to their offer of \$225,000 Krasja/Johnson BE IT RESOLVED, motion approved

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NEW BUSINESS

San Francisco Development Conference: Mr. Fundingsland met with various people including the Director of WNC and inquired about the possibility of investor approval to amend the partnership documents to name the HRA as having first right of refusal on existing tax credit properties.

RAD: FHRA submitted applications for Pioneer Manor and New Horizons. Pioneer possibly will not need tax credit money to complete.

NAHRO conference:

Mr. Fundingsland gathered information on waiting list changes and other ideas of how to purge the waiting list. Ms. Elliott attended the conference, working with Sanford Health to present the respite program. She stated that the conference had a strong theme of working with homeless programs.

Ms. Moore adjourned the public session of the Board Meeting. An Executive Session was called to order. After the Executive Session closed, there being no further business, the meeting adjourned. The next meeting is scheduled for August 9, 2016.

Karen Moore
Chairperson

Lynn Fundingsland
Secretary