**Fargo Public Library Board of Directors**

**Library Director’s Annual Review Committee**

**Minutes for Thursday April 22, 2021 4 p.m.**

**Sky View Commons Room and Virtual**

**200 N. 3rd St., Fargo ND 58102**

**Committee Members Present:** Mary Batcheller, Scott Beaulier

**Committee Members Absent:** Rachael Steenholdt

**Staff:** Tim Dirks

**Others Present:** Michael Redlinger, Jill Minette

President Mary Batcheller called the meeting to order at 3:17 p.m.

**Order of Agenda**

A motion was made by Mary Batcheller to approve the Order of the Agenda. Scott Beaulier seconded the motion; motion carried.

**Approval of the Minutes of February 18th 2021 Meeting**

A motion was made by Mary Batcheller to approve the minutes. Scott Beaulier seconded the motion; motion carried.

**Old Business**

**Review current Director Review Process**

Assistant City Administrator, Michael Redlinger gave a brief overview of the director’s review process and answered committee questions.

Director of City of Fargo HR Jill Minette gave a brief overview of The Board Member Feedback Department Head Performance Review document, detailed the Employee Engagement Initiative, and answered questions from the committee.

**New Business**

**Discussion of Potential New Process**

Future collaborations between City Admin and the Library Board were discussed as possible avenues for Library Board input.

**Public Comment**

No public comment.

**Next Committee Meeting**

The Next Committee Meeting is TBA

The meeting adjourned at 4:40 p.m.

Respectfully submitted,

Timothy S. Dirks, MILS, MPA